



Date:

Subject Address:

Property Description:

Your Reference No:

Application for Day Nursery Relief of Rates in Terms of Section 153 of the Local Government etc. (Scotland) Act, 1994

Certain non-domestic premises used wholly or mainly as a nursery school providing day care of children may be entitled to a rates reduction of up to 100% with effect from 1 April 2018 referred to as "Day Nursery Relief".

1. Organisation claiming relief:

Full Name	
Address Line 1	
Address Line 2	
Address Line 3	
Postcode	

2. Is the property used wholly or mainly as a nursery school which provides day care of children? Yes/No

3. Is the property occupied? Yes/No

E.C de minimus State Aid

Applicants should note that the Day Nursery Relief for which they are applying is granted as de minimis aid for State aid purposes. There is currently a ceiling of 200,000 Euros (around £175,000) of de minimis aid that can be granted over a three year period. This relief would be considered as "State Aid" under European Commission rules, which can limit the amount of such aid per recipient. Further information on State aid is available at: www.gov.scot/Topics/Government/State-Aid.

If you have already received any other State Aid over the past three years, please detail below:

Please list any other State Aid which you are already in receipt of:

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Are you liable for Non Domestic Rates on any other property in Scotland? If **YES** please detail below any other business premises you or your company/organisation are liable for in Scotland:

Address	Rates Bill Reference No.	Rateable Value	Details of rates relief awarded

CHANGE IN CIRCUMSTANCES:

It is your duty to inform the Council of any change in circumstances which may affect your eligibility for the scheme. Please provide us with contact details in case we need further information:

e-mail address	
Daytime Telephone Number	
Name	
Designation	

DECLARATION

I UNDERSTAND THAT:- The Council is under an obligation to manage public funds properly. Accordingly information that you provide the Council will be used to ensure all sums due to the Council are paid timeously. The information may also be used to prevent and detect fraud. It is possible that this information may be shared for the same purposes with public bodies, including Councils or other organisations which handle public funds.

I AGREE THAT:- You may make any enquiries necessary to check the information I have given. I understand that any relief awarded to me as a result of misleading statements deliberately given on this form will be recovered in full and that I may be liable to legal action.

I DECLARE THAT:- The information I have given on this form is true, complete and correct. I understand that the deliberate provision of false information in order to achieve financial gain is a criminal offence.

Applicant's Name (Signature)	
Position Held	
Date	

Company Stamp:

IMPORTANT Before posting this form to:

**Argyll & Bute Council
Customer and Support Services
Kintyre House
Snipefield Industrial Estate
Campbeltown
PA28 6SY**

please check the following:-

Have you included all requested documentation? (e.g. rateable values of any other business properties which you have anywhere in Scotland, details of other public sector assistance received)
Have you signed the declaration above?

Data Protection Fair Processing Notice: Argyll and Bute Council will primarily use the information you have supplied on this form for the collection and administration of Non-domestic (business) rates. Prevailing legislation places an obligation on local authorities to levy and collect taxes. The information may also be used for other legitimate purposes e.g. property occupancy and refuse collection. Where permitted by law, information is shared with other departments of the Council and other organisations externally. The full privacy notice for NDR can be found on our website <https://www.argyll-bute.gov.uk/privacy/non-domestic-rates>. You have a right to apply for a copy of the information we hold about you, and to have any inaccuracies corrected. Should you wish to exercise this right, your request must be made in writing to the Data Protection Officer, Argyll & Bute Council, Kilmory, Lochgilphead, PA31 8RT, email jain.jackson@argyll-bute.gov.uk or telephone 01546 604188.