

## MY ROLE IN ATTENDING A COMMUNITY COUNCIL

While I am here to listen to your views and assist you, I also have a duty to act in the interests of the Council as a whole and to represent it. I must act in accordance with the Councillors' Code of Conduct at all times. As such:

### I CAN:

- Help the community council make the community's views known.
- Give the community council advice on the correct procedure to follow and who to contact at the council.
- Raise concerns the community council may have about a council service / decision.
- Seek information on the community council's behalf in respect of the progress of an application.
- Make representations on the community council's behalf. In doing so, however, I may then give up my right to be a decision-maker on the matter.

### I CAN'T:

- Overturn a Council decision (e.g. on a planning matter).
- Express a view or advocate for / against a cause if I want to take part in the decision-making process (if it is a regulatory or quasi-judicial matter e.g. licensing or planning).
- Seek legal advice from the Council on the community council's behalf.
- Pass on any legal advice provided to the Council.
- Guarantee all information discussed at a community council meeting will be kept confidential.
- Become inappropriately involved in the Council's operational matters.

The Councillors' Code can be found at [www.standardscommissionscotland.org.uk/codes-of-conduct](http://www.standardscommissionscotland.org.uk/codes-of-conduct).