



Annual Procurement Report 2025/26

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Section 1 – Introduction and Purpose

1.1 INTRODUCTION

Argyll and Bute Council (“the Council”), as a public sector contracting authority with an annual regulated procurement spend above or equal to £5million, is required to produce an annual report under the Procurement Reform (Scotland) Act 2014. The Council are publishing this Procurement Annual Report, which has been prepared to meet the requirements under the Act and relates to performance of the Council’s regulated procurement activity, over the period from 1st April 2025 to 31st March 2026 (“the Reporting Period”).

The Scottish Government’s current guidance and template have been used for the preparation of this Annual Procurement Report (“the Report”).

This Report provides an overview of procurement activity during the reporting period and highlights actions undertaken to improve the Council’s procurement and commercial performance and outlines how the Council’s procurement activity is contributing to the delivery of broader aims and objectives for the Council.

1.1.2 The Council uses its public spending power through the goods, works and services we purchase to make Argyll and Bute a better place to live, work and do business.

We harness the power of innovation and collaboration to accomplish real social impact, in line with our published procurement objectives that are:

- ❖ Good governance.
- ❖ Value for money to support council’s financial challenges.
- ❖ Empowering local suppliers, supporting community wealth building and local economic growth.
- ❖ Provide effective and efficient procurement for our stakeholders.
- ❖ Procurement to be a strategic partner for all our council services.

1.1.3 In growing local economies, there is continued focus on working with local and Scottish Small and Medium Enterprises (SMEs), as well as larger businesses, through open engagement and roundtable discussions and through formalised networks. This contributed to an increase in spend by the Council both with local SMEs and with Scottish SMEs in the reporting period.

1.1.4 Out with staffing costs, procurement activity represents most of the Council’s expenditure totalling **£205.3m** for 2025/26. We therefore place great emphasis on ensuring that appropriate contracts are in place and deliver best value for money.

- 1.1.5** The achievements of the reporting period have provided the basis for moving forward more dynamically, collaboratively, more innovatively and more efficiently.

1.2 SUSTAINABLE PROCUREMENT STRATEGY

- 1.2.1** The period covered by this report is covered by the Council's Sustainable Procurement Strategy 2025/2028.

- 1.2.2** The Sustainable Procurement Strategy was prepared in response to the changing procurement agenda and the current financial climate. The strategy set out the procurement aims and goals of the Council for 2025/2028. These aims and goals reflect both national and local policies and priorities.

Annually, we review our Sustainable Procurement Strategy to make sure it remains relevant and fit for purpose. This Annual Report demonstrates our delivery against the commitments set out in that strategy for the period 1st April 2025 to 31st March 2026, where we said we would:

- a) provide summary information on regulated procurements we have completed during the period;
- b) review whether those procurements kept to our strategy; and
- c) provide a summary of regulated procurements we expect to begin in the next two financial years.

Our procurement ambitions are reflected in our outcomes which are:

- Mitigation of the opportunities for procurement challenge.
- Procurement activity will comply with all relevant statutory and regulatory requirements.
- Procurement staff are confident in their understanding of procurement regulations and other relevant regulations.
- Assisting the Council to meet budget savings targets.
- Increase contracted spend.
- Improved Contract and Demand Management.
- Increased opportunities for local businesses, co-operatives, Supported Businesses and Third Sector organisations.
- To secure wider social, economic and environmental benefits for the local area and ensure those benefits are realised.
- We will have supported small local businesses to access existing supply chains and increased their capability to successfully bid for contracts.
- Greater outcomes achieved for local communities.

- Community wish-list being delivered by contracted suppliers.
- Meet the council's strategic needs.
- Seen as a Strategic Partner for council services.
- Increased opportunities for suppliers by streamlining the process.
- A better understanding and knowledge of procurement and contract management, including risk, throughout the council.
- Training and awareness sessions on sustainable procurement.
- Increased awareness of public sector procurement with young people at school career events.
- Procurement involved at strategic business case stage.
- Develop the Procurement, Commercial and Contract Management Team (PCCMT) operating model to implement “one council” approach to procurement spend.

The Council's procurement outcomes align with the Scottish Government's Procurement outcomes which are:

- Good for businesses and their employees.
- Good for society.
- Good for places and communities.
- Open and connected.

The Council's regulated procurement activity in 2025/26 contributed to our wider organisational aims and objectives by supporting the Council's mission to make Argyll and Bute a place people choose to Live, Learn, Work and Do Business. The strategy does this by enabling our economy to diversify and thrive, while assisting in the creation of an infrastructure that supports sustainable growth. Our regulated procurements continue to deliver community benefits to local areas which include education skills and training to maximise opportunities for all.

Procurement has been recognised as key in contributing towards the successful delivery of the Council's priorities, as we acknowledge the impact of our procurement activity on our communities, and we actively seek to promote a positive and inclusive approach.

The contents of this report are structured around these organisational aims and objectives, setting out the importance of public sector procurement in delivering economic growth in a manner that meets these.

1.3 EXECUTIVE SUMMARY, FORMAT AND CONTEXT

The undernoted sections provide the quantitative detail required as part of the statutory reporting and, where appropriate, some additional narrative and qualitative information to supplement the content. There are some additional sections to report on Argyll and Bute Council policy commitments as set out in the Sustainable Procurement Strategy.

It is noted that the formal reporting requires information on regulated activity, however, it is sometimes difficult to separate regulated from non-regulated, therefore, some figures and content refer to all formal procurement activity but presenting the information in this way provides a more accurate reflection of actual activity across the board.

£206.7m Total Spend	£205.3 Estimated Procurement- related Spend	£189.4 Contracted Spend
1,857 Total Suppliers	1,410 SME Suppliers	146,864 Transactions processed
£110,571 Average spend per supplier	£124.5 SME Spend	£71.8m Local Spend

Key:

- **£206.7m Total Spend:** The total amount of spend for the financial year 2025/26.
- **£205.3m Estimated Procurement-related Spend:** The estimated total amount of spend on transactions that can potentially be influenced by Procurement.

- The above figure is based on a total annual spend of £206,740,675, of which £205,330,165 is procurement-related spend (99.3%), an increase from 2024/25 (99.1%).

The remainder, £1,410,510, is part spend identified as non-influenceable or unclassified as detailed below:

- £895,039 (0.4%) is spend which has been identified as non-influenceable. (non-influenceable spend is the portion of an organisation's total spending that cannot be influenced or controlled by the procurement team. This type of spend typically includes costs that are either fixed, unavoidable, or outside the scope of procurement's direct control. This spend will be excluded on future spend reports from the Scottish Procurement Information Hub).

- £515,471 (0.3%) is spend that is unclassified by the Scottish Procurement Information Hub, and below £1k/supplier.
- **£189.4m Contracted Spend:** The total amount of the Estimated Procurement-related Spend that was with Contracted Suppliers.
 - The contracted procurement-related spend is showing as **92.3%**, although a slight decrease from 2024/25 (92.6%), it is an increase from the previous two years noted below and remains to perform above target (90.0%). The PCCMT will continue to review and analyse quarterly spend to identify any non-contracted spend which could be formally contracted in the future.

2023/24: 92.1%

2022/23: 90.9%
- **1,857 Total Suppliers:** The total number of unique suppliers for the Estimated Procurement-related Spend.
- **1,410 SME Suppliers:** The total number of known unique SME Suppliers with Procurement-related Spend.
- **146,864 Transactions processed:** The total number of transactions processed.
- **£110,571 Average Spend per Supplier:** The average Procurement-related Spend per unique supplier.
- **£124.5m SME Spend:** The SME procurement-related spend continues to increase:

2024/25: £122.3m

2023/24: £104.6m

2022/23: £100.8m.
- **£71.8m Local Spend:** The local procurement-related spend is showing a slight decrease from 2024/25 (£72.7m).

2023/24: £65.7m

2022/23: £60.8m

Section 2 – Summary of Regulated Procurements Completed

2.1 A regulated procurement is any procurement for public supplies or services with a value of over £50,000 and for public works with a value of over £2 million. For the purposes of this section, a regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements.

2.2 The number of each type of regulated procurement completed by Argyll and Bute Council, and the process followed for those in 2025/26 is given in the table below:

Nature	Open Procedure (Single Stage)	Quick Quote	Framework/ Call-off/ Mini Comp	Direct Award via Framework	JNCA	Direct Award	Total
Supplies	4	1	8	12	1	0	26
Services	22	1	3	8	4	1	39
Works	2	0	1	0	0	1	4
Total	28	2	12	20	5	2	69

2.3 These are summarised as follows:

Total estimated value of completed regulated procurements: **£55.5m**

Total estimated revenue procurement benefits to be delivered from the contracts placed (identified at Contract Award): **£1.3m**

- this is showing a substantial increase from 2024/25 (£0.04m)

Average number of bids received (for Open/Restricted): **4.6**

- this is showing an increase from 2024/25 (2.2 bids)

% of contracts awarded to SMEs during the reporting period: **76.8%**

- this is showing an increase from 2024/25 (70.0%)

Average processing time for a procurement exercise (from procurement start date to date of award) in weeks: **23**

Number of collaborative contracts let in cooperation with other organisations: **36**

- this is showing an increase from 2024/25 (29)

2.4 Further detail on each of the procurements referred to above are contained within [Appendix 1](#).

Section 3 – Review of Regulated Procurements Compliance

3.1 REVIEW OF COMPLIANCE WITH SUSTAINABLE PROCUREMENT STRATEGY

The following sets out the Council's compliance with its published procurement objectives that are:

- ❖ Good governance.
- ❖ Value for money to support council's financial challenges.
- ❖ Empowering local suppliers, supporting community wealth building and local economic growth.
- ❖ Provide effective and efficient procurement for our stakeholders.
- ❖ Procurement to be a strategic partner for all our council services.

3.1.1 Good Governance

1 Be undertaken in compliance with its duty to act in a transparent and proportionate manner

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	The Council's Standing Orders Relating to Contracts and Procurements apply to all contracts made by or on behalf of the Council for the delivery of works, the supply of goods and materials and the provision of services. All procurement activity undertaken must comply with the above process and procedures which secures compliance with the Act and Statutory Guidance. In addition to the above, the Council engages fully with the Supplier Development Programme (SDP), to understand their organisational needs and share the Council's procurement work plan.	(Ongoing - fully complied). The Council continues to engage with its Community Planning Partners, internal and external stakeholders, SME's, third sector, charity and voluntary organisations and local community groups. It shares its work/contract plan with its partner provider and the wider market. The Council continues this engagement, liaison and dialogue at various stages of the procurement process where appropriate. This is fundamental to support transparency as well as community wealth building and inclusive local and regional growth, we continue to work closely with Economic Development and our other local 'anchor' organisations to harness our spending power in terms of buying from local businesses within the supply chain, maximising employment opportunities and reviewing the use of land and property assets to benefit our local economy. To ensure full transparency, the Council fully utilises Public Contracts Scotland (PCS) portal which aims to make it as easy as possible for SMEs to bid for public contracts through notice alerts and enabling main contractors to advertise sub-contract opportunities, giving our local suppliers the

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
		chance to bid for contracts further down the supply chain. The Council held SDP events in 2025-26 that were linked to specific contract opportunities to support local suppliers to bid for our contracts. In addition, the Council attended the SDP National Meet the Buyer event to encourage new suppliers to bid for our contract opportunities
B	PINs will be published on PCS for all appropriate regulated procurements in 2025/28.	(Ongoing - fully complied). Of the 69 regulated procurements carried out in 2025/26, 12 (17.4%) had a PIN published. Of the remainder, 32 (46.4%) were awards via external framework contracts and 25 (36.2%) were not considered appropriate based on the nature of the contracts.
C	Consideration will be given within the initial Commodity Sourcing Strategy (CSS) to lotting all regulated contracts in 2025/28.	(Ongoing - fully complied). Of the 15 regulated procurements carried out in 2025/26, which had a CSS, 12 (80.0%) included consideration of lotting the contract requirements. The remaining 3 (20.0%) were not considered appropriate based on the nature of the contracts. The supply market for the remaining contracts, and the scope of the contracts, was not appropriate for lotting.
D	We will offer alternative language formats when requested.	(Ongoing - fully complied). No requests for alternative language format Invitation to Tender (ITT) were received in 2025/26.

2 Payment of a living wage - to persons involved in producing, providing or constructing the subject matter of regulated procurements

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Consideration will be given at the initial stages of individual regulated procurements to whether it is relevant to address living wage and fair work practices.	(Ongoing - fully complied). Of the 15 regulated procurements carried out in 2025/26, which had a CSS, 14 (93.3%) included consideration of Fair Work Practices. Of the 69 regulated procurement exercises carried out in 2025/26, Fair Work Practices questions were included within 26 (37.7%).
B	Payment of the Living Wage will be monitored by contract management activity in relevant regulated contracts.	Ongoing

3 The use of community benefit requirements

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Community Benefits Clauses will be included in regulated procurements as outlined in the Sustainable Procurement Policy 2025/28.	(Ongoing - fully complied). Of the 37 regulated procurements carried out in 2025/26, not within an external framework, 25 (67.6%) included Community Benefits Clauses (CBC). Of the remaining 12 procurements, 10 (27.0%) were below the internal £100k threshold for the mandatory inclusion of a CBC within supplies and services contracts; and 2 (5.4%) were not considered appropriate for the inclusion of a CBC due to the scope of the contract.
B	Report on the new methodology of delivering community benefits that have been requested by our local communities.	(Ongoing) see Section 4 .

4 Promoting compliance with health and safety at work, including how a supplier/sub-contractor demonstrates compliance.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Health and Safety considerations will be included at all stages of regulated procurement processes in 2025/28.	(Ongoing - fully complied). Health and Safety considerations were included within 14 (93.3%) of the 15 regulated procurements that had CSSs in 2025/26. 1 (6.7%) was not considered appropriate based on the nature of the contract.
B	All regulated works procurements in 2025/28 will include reference to the current CDM regulations.	(Ongoing - fully complied). There were 3 regulated works procurements in 2025/26, all of which included current CDM regulations.

5 Complying with the Council's Sustainable Procurement in relation to the procurement of fairly and ethically traded goods and services.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	The procurement of fairly and ethically traded goods and services will be considered within the CSS of all regulated procurements in 2025/28.	(Ongoing - fully complied). Of the 26 regulated supplies procurements carried out during 2025/26, 20 (76.9%) were within external frameworks. Of the remaining 6 (23.1%), 2 had a CSS, and both included consideration of the use of specific social or environmental labels within the specification.

6 Food procurement

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Any regulated catering contracts carried out in 2025/28 will consider the following national guidance throughout the procurement process: 'Better Eating, Better Learning'; 'Beyond the School Gate'; 'Soil Association Food for Life Catering Mark'; 'Catering for Change: Buying Food Sustainably in the Public Sector'; and 'Becoming a Good Food Nation'. The Council will continue to look for opportunities to include local and sustainable food wherever possible in schools, facilities, venues and to meet social care requirements. The Council is committed to including health and wellbeing and animal welfare procurement requirements that promote the health, wellbeing and education of communities. Procurement requirements relating to Food procurement focus on nutritional quality, health and wellbeing, minimising environmental impact such as packaging and sourcing as well as the application of appropriate animal welfare standards in accordance with all relevant legislation. The Council will ensure that procurement requirements relating to Fairly and Ethically Traded Goods and Services are applied in a relevant, proportionate and legally compliant manner.	(Ongoing - fully complied). There were no regulated Catering Contracts tendered in 2025/26.

7 Comply with the sustainable procurement duty.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Staff involved in the procurement process understand and positively contribute to achieving sustainable outcomes.	(Ongoing - fully complied). All staff involved in the procurement process utilise the sustainable procurement tools that are available to them via the Scottish Government. In addition, they have completed all the relevant e-learning training modules that are available to them on climate literacy, circular procurement and supply and sustainable public procurement.
	The Council is reassured that suppliers adhere to the principles of a Fair Work First Practice organisation.	(Ongoing - fully complied). Of the 15 regulated procurements in 2025/26, which had CSSs, 13 (86.7%) considered Sustainability issues. The remaining 2 (13.3%) were not considered to be appropriate.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
B	Inclusion of a mandatory sub-contracting clause in regulated procurements where relevant and proportionate.	(Ongoing - fully complied). A mandatory sub-contracting clause was included in 5 regulated procurements in 2025/26 – this was not considered relevant or appropriate to the remaining regulated procurements due to the nature of the requirements and/or the potential supply markets.
C	Promote sub-contracting opportunities to SMEs through promoting the use of PCS on the Council's website.	(Ongoing - fully complied). All our contract opportunities are detailed in PCS; this is detailed on the Council's website page " Doing business with Argyll and Bute Council "
D	Share knowledge and participate in events aimed specifically at local SMEs and third sector bodies, and Scottish suppliers, for example, by publicising Supplier Development Programme events and providing assistance with the tender process through Business Gateway.	(Ongoing - fully complied). PCCMT held specific contract training events along with the Supplier Development Programme in 2025/26. PCCMT continue to publicise upcoming SDP events via the Council's social media events and website page " Upcoming Procurement Events ". This will continue in 2026/27.
E	Review existing method of engaging with local supply base and engage with Communications Team and Business Gateway to target a wider audience of potential new suppliers, with the aim of increasing the number of new suppliers on our quick quote distribution list.	(Ongoing). Council's social media is used to advertise contract opportunities to encourage new suppliers to make themselves known to the Council.
F	The PCCMT will provide support to the wider council in relation to emissions management within council contracts. Procurement activities directly influence the council's Scope 3 emissions through our supply chains, which will be monitored and measured in line with Scottish Government requirements.	As the approach to Climate Change develops nationally, the Council's PCCMT and Climate Change Board colleagues will continue to work collaboratively to ensure a consistent Argyll and Bute Council approach for future potential measurement and reporting of scope 3 emissions to ensure the Council is consistent with Scottish Government guidelines when these are published. All procurement staff involved in the procurement process are trained in Sustainable Procurement to ensure they positively contribute to achieving sustainable outcomes for the Council.

3.1.2 Value for Money to Support Council's Financial Challenges

8 Deliver value for money

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	The successful delivery of this strategy. ○ The application of procurement best practice and undertaking key strategic procurement activities. ○ Early market engagement. ○ By including appropriate lots to promote SME/Third Sector and local supplier participation. ○ Maximising the impact of each pound spent by including Community Benefit Clauses. ○ Evaluating on the most economic and advantageous criteria. ○ Utilisation of output specifications. ○ Challenging the need and demand management. ○ Robust contract management. ○ Application of effective commercial evaluation models.	(Ongoing - fully complied). PCCMT carry out early market engagement to encourage bid participation and increase competition and obtain essential market information to help inform the specification and tender documents; they carry out thorough market research to understand the market; they think innovatively and strategically about Argyll and Bute's needs and the range of options for delivery at contract strategy stage including demand management options; they consider risk, fair work practices and applicable community benefits for all procurements; PCCMT carry out appropriate contract management to deliver the works/service for the Council.

9 Contribute to the carrying out of its functions and the achievement of its purposes.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	The delivery of this strategy will ensure procurement is delivered in a compliant, effective and efficient manner, provide a clear action plan for improvement and contribute to wider Council objectives and priorities. By making sure there is early engagement and clear communication channels between the Service Departments and procurement will assist in achieving best value. This strategy will be monitored and reported as per the Monitoring, Reviewing and Reporting on the Strategy section of this strategy document, to make sure the key objectives are delivered, and best value is secured.	(Ongoing - fully complied). The Council ensures via PCCMT that all procurements are delivered in a compliant, effective and efficient manner. An action plan for improvement is developed from feedback via our customer and supplier questionnaires. These actions are met and reported to the Council's Procurement Board and published on our website – "Procurement Useful Links and Documents". PCCMT have formal bi-monthly meetings with their client services to ensure clear communications are in place and, ultimately, procurements are being successfully delivered to achieve client services outcomes. The strategy is monitored, reviewed and reported on, on a quarterly basis to our senior management and the Procurement Board.

3.1.3 Empowering Local Suppliers, Supporting Community Wealth Building and Local Economic Growth

10 The provision of prompt payment – no later than 30 days after invoice by the organisation to a supplier and/or sub-contractor, or by a sub-contractor to a sub-contractor.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	We will aim to meet the target of 95.5% per quarter of invoices paid within 30 days during 2025/28.	(Ongoing - fully complied). 97.1% of invoices were paid within 30 days during 2025/26.
B	Prompt payment clauses requiring a 30-day payment term is embedded within our contractual terms and conditions. Suppliers are required to apply the same terms and conditions with their sub-contractors who are delivering and supporting the Council contract.	(Ongoing - fully complied). Of the 69 regulated procurements carried out in 2025/26, 33 (47.8%) included a clause regarding the prompt payment of sub-contractors. For the remaining 36 (52.2%) it was not considered appropriate based on the nature of the contracts.

11 Consulting and engaging with those affected by its procurements.

	How the organisation intends to make sure that its regulated procurements will:	Council Response/Strategy Content:
A	Consultations with relevant stakeholder groups will be carried out at the CSS stage of regulated procurements in 2025/28, where relevant and proportionate.	(Ongoing - fully complied). Of the 69 regulated procurements carried out in 2025/26, 3 (4.4%) included a consultation. Consultations were not considered to be appropriate for the 14 (20.3%) mini competitions or the 27 (39.1%) direct awards. For the remaining 25 (36.2%) procurements, consultations were not considered to be relevant. However, via our community wealth building work, our community planning partners, and local public sector anchors are regularly consulted with to determine if it is appropriate to carry out a joint procurement exercise. PCCMT frequently promote upcoming contracts, training and procurement events, and webinars on our social media sites. We update our website providing current and potential new suppliers with helpful advice on bidding for contracts and simplifying the tender process - Selling to the Council Argyll and Bute Council (argyll-bute.gov.uk)

To view Case Study examples, refer to [Appendix 3](#).

3.2 PLAN TO IMPROVE FUTURE COMPLIANCE

To ensure the future compliance of regulated procurements with the Council's Sustainable Procurement Strategy priorities, the Procurement Team will ensure the undernoted improvements in compliance are implemented during 2026/27. Standard information on procurements will continue to be reported on a quarterly basis via the new Procurement Dashboard to the Executive Leadership Team / Senior Leadership Team. In addition, any lessons learned, or good practice will continue to be shared at the Procurement Team's monthly meeting and if any are of strategic importance, these will be reported to the Procurement Board highlighting any shortfalls and detailing action plans to improve these for the future.

Improvements in Compliance Planned for 2026/27

STRATEGIC OBJECTIVES	AIMS
1. Good Governance Compliance	❖ To ensure all procurement staff and Council officers involved in the procurement process are fully aware of all aspects and impacts of the procurement rules and any other relevant regulations.
2. Value for Money to Support Council's Financial Challenges	❖ Increase opportunities for commercial savings. ❖ Reduce the value of non-contract spend.
3. Empowering Local Suppliers, Supporting Community Wealth Building and Local Economic Growth	❖ To secure wider social, economic and environmental benefits for the local area and ensure those benefits are realised. ❖ Increased opportunities for local suppliers to help grow the local economy. ❖ Increased engagement and collaboration with suppliers and SDP. ❖ To develop resilient local supply chains, providing clear advice and consistent approaches to procurement and community benefits, ensuring businesses are aware of, and are able to take advantage of, procurement opportunities supported by a programme of active and innovative supplier engagement and development support. ❖ To increase the knowledge and understanding of the benefits of sustainable procurement of all council staff who participate in the procurement process and make better use of the expertise within the council to ensure wider sustainable outcomes are achieved.

STRATEGIC OBJECTIVES	AIMS
4. Provide Effective and Efficient Procurement for our Stakeholders	❖ Continue to deliver best value contracts. ❖ More streamlined and leaner processes.
5. Procurement to be a Strategic Partner for all our Council Services	❖ Procurement continues to be a key strand in the delivery of council strategies and policies. ❖ Build capacity and skills within the council to improve procurement, commissioning and contract management activity and support procurement people of tomorrow. ❖ Cross-service collaboration.

- The above action points will be included in PCCMT's *RAG Report, which is presented to the Procurement Board on a quarterly basis for review and approval on progress.

*This report sets out PCCMT's progress on both the Annual Procurement Report's actions to improve future compliance for 2026/27 and the Sustainable Procurement Strategy 2025/2028 – Annual Review 2026/27.

4.1 COMMUNITY BENEFITS ACHIEVED

The PCCMT is committed to maximise Community Benefits from its procurement activities and to delivering wider benefits for its communities when purchasing the required goods, services and supplies for Argyll and Bute.

We have been working closely with our suppliers to deliver additional social, economic and environmental value to our society and [Appendix 4](#) details the **104** Community Benefits achieved through Contract Management, Contract Awards and the Request List during the period from 1st April 2025 to 31st March 2026

In addition, PCCMT will be reviewing its recently awarded contracts with our service departments to determine what Community Benefits were actually achieved that were listed at contract award stage. This will be carried out on a category-by-category basis and be included in future reporting.

Section 5 – Supported Businesses Summary

5.1 The following steps were taken to facilitate the involvement of supported businesses in regulated procurements during 2025/26.

5.1.1 Involvement of supported businesses is considered at the commodity sourcing strategy development stage. As commodity sourcing strategies are mandatory for all regulated procurements within Argyll and Bute Council, the involvement of supported businesses is therefore considered in all regulated procurements.

5.1.2 No discussions were held specifically with supported businesses in the market analysis phase of commodity strategy development.

5.1.3 Argyll and Bute Council had spend with three supported business suppliers in 2025/26, totalling £64,494:

- Hey Girls: **£50,639**
- Royal British Legion Industries Ltd / T/A
Scotland's Bravest Manufacturing Company: **£11,777**
- Lady Haig's Poppy Factory: **£2,078**

5.1.4 The Council has amended the following templates to support the involvement of supported businesses in regulated procurements: Commodity Sourcing Strategy Templates and Invitation to Tender Templates.

5.2 Total spend with supported businesses in 2025/26 was identified using the Business Association for Supported Employment website, accessing the Supported Business Directory, and accessing Scottish Procurement's Supported Businesses on/not on a DPS.

5.3 No regulated awards were awarded to Supported Businesses during 2025/26, however, there was one unregulated award, details noted below:

Supplier	Contract Ref	Description	Estimated Value	Start Date	End Date
Scotlands Bravest Manufacturing Co	DA/2526 45	Temp.Signs, Lochgilphead – Supply & Delivery	6,067	02/09/25	12/09/25

and one rolling Regulated renewal:

Supplier	Contract Ref	Description	Estimated Value	Start Date	End Date
Hey Girls CIC	DA/2425 110	Washroom Solutions - Lot 2 Sanitary Products (SXL)	232,712	01/10/22	30/09/26

- 5.4** Spend through sub-contracting arrangements on contracts already placed:
- No information has been provided by main contractors in relation to sub-contracts placed with supported businesses in 2025/26.
- 5.5** In 2024/25 the Council signed the Buy Social Pledge, which is a national initiative led by Social Enterprise Scotland. Signing the pledge commits the Council to actively encouraging social enterprises into our procurement and supply chains; measuring and reporting our annual financial spend with social enterprises and championing fair employment practices (such as the Real Living Wage) and committing to environmental sustainability.

Section 6 – Future Regulated Procurements

The Council expects to commence **44** regulated procurements over the next two financial years; however, these are subject to change. Details of these contract requirements are shown in the tables below.

The Council also expects to commence **168** non-regulated procurements over the next two financial years. Non-regulated procurements are public supplies or services with a value of under £50,000, and under £2 million for public works. A full list of these contract requirements can be viewed on the Council's website at [Plans and Policy | Argyll and Bute Council \(argyll-bute.gov.uk\)](https://argyll-bute.gov.uk/plans-and-policy).

The Council will be reviewing dynamic purchasing systems to determine if these are appropriate in any of our future regulated procurement exercises. A dynamic purchasing system (DPS) is unlike a traditional framework contract for the supply of goods, works or services. It is an electronic system which suppliers can join at any time and is, therefore, open to our local supply base to join and gives us access to a pool of pre-qualified suppliers.

The main advantage of using a DPS is that it allows you to source from a wider pool of suppliers. This can lead to improved competition and better prices for goods and services. In addition, the DPS can help you to save time and money by automating the invitation and evaluation process.

Regulated Procurements Expected to Commence in 2026/27(37)

Building Works & Services

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Kilmory Castle - Refurbishment Project Works	New	TBC Q4 2026/27	TBC Q4 2026/27	TBC Q4 2026/27	3,600,000
Rural Growth Deal - Islay Housing - Design & Build	New	TBC	TBC	TBC	3,500,000
Buildings Compliance Framework	New	TBC	TBC	TBC	TBC

Care

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Addiction Recovery Support	Re-let	26/08/26	24/11/26	01/04/27	TBC
Advice Services - Debt Counselling & Welfare Rights	Re-let	06/07/26	01/09/26	13/11/26	TBC
Child Protection Advocacy	Re-let	01/09/26	10/12/26	01/04/27	TBC
ECM Readiness	New	29/06/26	22/09/26	05/10/26	TBC
Link Workers for Dementia (PDS)	Re-let	19/08/26	07/12/26	01/04/27	TBC
Residential Respite (LD)	Re-let	29/06/26	29/06/26	30/06/26	TBC

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Responder Services	Re-let	15/11/26	28/02/27	01/07/27	TBC
Social Work Out of Hours Service and Homecare Brokerage	Re-let	26/08/26	24/11/26	01/04/27	TBC
Support Service for Children with Disability (Bute)	Re-let	01/09/26	10/12/26	01/04/27	TBC
Support Services for Unpaid Carers	Re-let	19/08/26	07/12/26	01/04/27	TBC
Supported Living Services	Re-let	TBC	TBC	TBC	TBC

Care & Housing

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Care and Repair Services	Re-let	27/08/26	24/11/27	02/04/27	TBC

Construction Consultancy

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Dunoon Leisure Facilities - Detailed Design & Planning Services	New	Nov 2026	Jan 2027	Jan 2027	500,000
Kilmory Castle - Refurbishment Project - Design Services	New	TBC Q1 2026/27	TBC Q2 2026/27	TBC Q2 2026/27	175,000
Active Travel Design Guidance Consultancy	New	TBC	TBC	TBC	100,000
Kilmory Business Park - Plot Design & Planning	New	Q3 2026/27	Q3 2026/27	Q4 2026/27	100,000
Rural Growth Deal - Kintyre Seaports - Project Management & Clerk of Works (On behalf of KSS)	New	Oct-26	Dec-26	Dec-26	80,000
Bridge Assessment Package (00021-02)	New	TBC	TBC	TBC	65,000
Property Condition Surveys	Re-let	01/11/26	01/11/26	01/11/26	65,000
Rural Growth Deal - Tobermory Worker Accommodation - Employers Agent/Clerk of Works Services	New	Jul-26	TBC	TBC	50,000
A85 Oban Halfway House Roundabout - Design (00011-13)	New	TBC	TBC	TBC	TBC

Construction Supplies

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Drainage Materials - Supply & Delivery	New	Oct-26	Mar-27	Apr-27	100,000- 150,000/yr
6x 8ton Waterproof Mobile Column Lifts (Oban) - Supply & Delivery	New	TBC	TBC	TBC	65,000

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Cattle Grids Framework - Supply & Delivery	New	TBC	TBC	TBC	25,000/yr

Housing

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Serviced Accommodation	Re-let	01/09/26	10/12/26	01/04/27	TBC

Infrastructure Works & Services

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Craignure Pier & Ferry Terminal Works (Design & Build)	New	Apr-27	TBC	TBC	100,000,000
Fionnphort Breakwater & Berthing Facility	New	TBC	TBC	TBC	30,000,000
Fionnphort - New Aligning Structure Construction Works	New	Autumn 2026/27	TBC	TBC	25,500,000
Tayinloan & Gigha - Breakwaters & Overnight Berth Works (00040-39)	New	TBC	TBC	TBC	20,000,000
Waste PPP – Post BMW Ban – Remedial Works (Capping-Off/Closure)	New	Middle quarters 2026	TBC	TBC	6,000,000
A85 Oban Halfway House Roundabout - Construction (00011-13)	New	TBC	TBC	TBC	>3,000,000
Rothsay Harbour - Roundhead Works - Final Rehabilitation Works	New	Oct-26	Winter 2026	Q1 2027/28	2,000,000
Oban Flood Study Review	New	15/07/26	TBC	TBC	400,000

Marine Transport

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Jura Ferry Build	New	TBC	TBC	TBC	TBC

Regulated Procurements Expected to Commence in 2027/28 (7)

Building Works & Services

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Dunoon Leisure Facilities - Construction Works	New	Q4 2027/28	Q1 2028/29	Q1 2028/29	>8,000,000

Care

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Care at Home Services	Re-let	TBC	TBC	TBC	TBC

Construction Consultancy

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Bathymetric Surveys Term Contract 2028-2030	Re-let	01/06/27	Late 2027	01/01/28	130,000

Infrastructure Works & Services

Contract Title	New/ Re-let	Expected. Cont. Notice	Expected Award Date	Expected Start Date	Estimated Value (£)
Rural Growth Deal - West Coast UAV Hub - Construction	New	TBC	TBC	TBC	4,000,000
Cuan Ferry Slip - Construction of New Slips	New	TBC	TBC	TBC	3,000,000
Traffic Management Services Framework 2028-2029	Re-let	01/08/27	01/01/28	02/02/28	230,000
A816 Bealach Mor, Ardfarn - Permanent Road Realignment (Design and Build) (00011-25)	New	TBC	TBC	TBC	TBC

Section 7 – Other Content for Consideration

7.1 PROCUREMENT PERFORMANCE 2025/26

7.1.1 The PCCMT performance is measured through various National Procurement Best Practice Indicators (BPIs) applied across the public sector and internal performance measures reflecting the values of Argyll and Bute Council.

7.1.2 The tables below show performance against some of the key measures:

Procurement spend with contracted suppliers (%) - see 7.1.3:

Year	Target	Actual
2025/26	90%	92.3%
2024/25	90%	92.6%
2023/24	90%	92.1%

Contracts awarded to local suppliers (%) - see 7.1.4:

Year	Target	Actual
2025/26	20%	25.8%
2024/25	20%	18.7%
2023/24	20%	17.8%

Contracts awarded to SMEs (%) - see 7.1.4:

Year	Target	Actual
2025/26	76%	84.6%
2024/25	76%	89.2%
2023/24	76%	82.9%

Local suppliers bidding for business with the Council (% of bids received) - see 7.1.5:

Year	Target	Actual
2025/26	20%	18.8%
2024/25	20%	13.5%
2023/24	20%	15.2%

* Due to the nature of the contracts awarded in 2025/26, meant that our local supply base was unable to bid for them. However, please note Item 7.1.5 below, where the type of contracts that local suppliers are bidding for and which contracts are subsequently awarded to them is monitored, and **78.4%** of local suppliers were successful in winning bids.

Contracts won by a local supplier where a local supplier has placed a bid (%) - see 7.1.5:

Year	Actual
2025/26	78.4%
2024/25	69.8%
2023/24	59.5%

Invoices paid within 30 days (%) - see 7.1.8:

Year	Target	Actual
2025/26	95.5%	97.1%
2024/25	95.5%	97.5%
2023/24	95.5%	97.7%

7.1.3 Procurement spend with contracted suppliers (%)

This measure indicates the level of Council spend made within an existing contract. Best Practice requires that this figure is as high as possible. Argyll and Bute Council seek to maintain a figure of 90% or greater in order to ensure that best value is achieved and that relationships with suppliers are clearly documented for legal and monitoring purposes.

The % of contracted procurement-related spend for 2025/26 was **92.3%**. The PCCMT will continue to review and analyse quarterly spend to identify any non-contracted spend which could be put on contract.

7.1.4 Contracts awarded to local businesses and SMEs (% of successful suppliers)

In relation to Scottish and Argyll and Bute Council policy, there is a strong desire to support Small to Medium Enterprises (SMEs), particularly local companies and/or those within the supply chain. For this reason, activity in these areas is specifically reported on in addition to the minimum expected content.

Whilst locality of organisations is easily identified, businesses who are trading as SMEs are not always categorised as such in data sources. This, therefore, makes accurate capture of this information difficult but is improving year on year. It should also be noted that local businesses may benefit from non-local procurement spend either through depots/employment within the local authority area, or through their onward supply chain. It is not currently feasible to quantify this.

The Council monitors the percentage of contracts awarded to local suppliers and SMEs. The Council is a member of the Supplier Development Programme which provides free advice and training to local SMEs, and alongside this, the Procurement function is continually reviewing its processes to ensure that local SMEs are not at a disadvantage when bidding for contracts.

In 2025/26, **84.6%** of SMEs were successful in winning a bid. The sub-contracting opportunities for local contractors were captured to highlight the economic impact within the Council area.

As at March 2026, **96** local sub-contractors were used within 23 contracts, 8 of which were also awarded to local main contractors.

Further detail is provided in the table below.

Contract Title	Supplier	Argyll-based Sub-contractor(s)
A814 Ardmay Landslip Emergency Works (00083-12) (Structures FW DA)	Geo-Rope Ltd	2
A815 Alexandra Parade Coastal Wall - Emergency Repairs (00083-10) (Structures FW DA)	Geo-Rope Ltd	1
A816 Millbrae Landslip Permanent Works (JNCA)	Geo-Rope Ltd	2
Ardbeg Seawall Works (00077-22)	Ross MacArthur Contractor Ltd	1
B844-010 Kilninver Bridge Emergency Strengthening Works (00019-068) (Structures FW DA)	Geo-Rope Ltd	2
Campbeltown Old Quay Wall A Replacement (00040-27)	Dawson Wam Ltd	1
Claonaig Bridge Strengthening (00019-042)	Geo-Rope Ltd	1
Easdale Primary School - Internal and Toilet Upgrade (CBWP DPS)	Oban Electrical Services Ltd	1
General Maintenance Term Contract - East Argyll	John Brown (Strone) Ltd - Lot 1 DCF Joiners & Builders Ltd - Lot 2 Oban Electrical Services Ltd - Lot 3	34
General Maintenance Term Contract - North Argyll	Oban Electrical Services Ltd	7
General Maintenance Term Contract - Tiree & Coll	CKR Island Construction Ltd	3
General Maintenance Term Contract - West Argyll	MacLeod Construction Ltd - Lot 1 McKinven & Colville Ltd - Lot 2 McEachern Bros Const. Ltd - Lot 3	9
Iona Breakwater and Berthing Facility	Foyle and Marine Dredging Ltd	6
Islay High School Roofing Upgrade and Internal Refurbishment (00441) (CBWP DPS)	MacLeod Construction Ltd	3
Keills Primary School - Girls Toilet Upgrade (00616) (JNCA)	MacLeod Construction Ltd	2
North Islay Active Travel Route: Business Case, Feasibility & Concept Design	Connected Transport Planning Ltd	1

Contract Title	Supplier	Argyll-based Sub-contractor(s)
Remaining Emergency Works at A816-110 Culfail Hotel Bridge Emergency Works (JNCA)	Geo-Structural Ltd	8
Rothsay Pier Settlement - Phase 2 Works (Existing Retaining Wall - Toe Construction)	Shearwater Marine Services Ltd	1
Rural Growth Deal - Housing - Rockfield Road, Tobermory, Isle of Mull - Site Infrastructure - Consultancy Design Support (SXL ETC DA)	Stantec UK Ltd	1
Tarbert Heritage Regeneration Scheme - Development Phase Services	Studio SJM Architects ZM Architecture	1
Tigh An Rudha HFE - Combined Internal Upgrade Works (00606)	CKR Island Construction Ltd	4
Tigh Dearg Road Works (Structures FW DA)	Geo-Rope Ltd	4
U024-030 Kilennan Bridge Works (00022-104) (Structures FW MC)	Bottom Groundworks & Plant Hire Ltd	1
Total:		96

7.1.5 Local suppliers bidding for business (% of all bids received) and tenders won by a local supplier where a local supplier has placed a bid (% contracts won of those bid for)

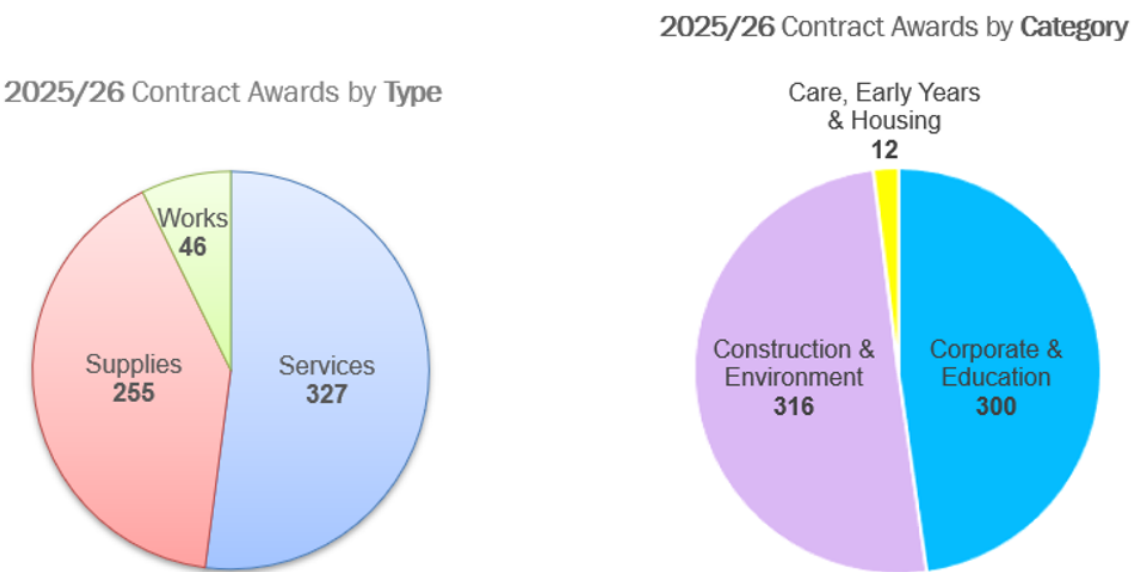
The Council monitor the type of contracts that local suppliers are bidding for, and which contracts are subsequently awarded to them. The team continues to provide accessible training and access to tender opportunities to local suppliers by frequently updating our website with helpful advice - [Selling to the Council | Argyll and Bute Council \(argyll-bute.gov.uk\)](https://www.argyll-bute.gov.uk). Upcoming contracts, training and procurement events, and webinars are also promoted on our social media sites.

The following table shows the number of open competition contracts that received bids from local suppliers and the number of successful awards. **78.4%** of local suppliers were successful in winning a bid in 2025/26.

Process	Total No. Contracts	No. Contracts receiving local bids	No. Contracts won by local bidder	Success Rate % won of those bid for
Open/Restricted	41	18	16	88.9%
Quick Quote	155	33	24	72.7%
2025/26	196	51	40	78.4%

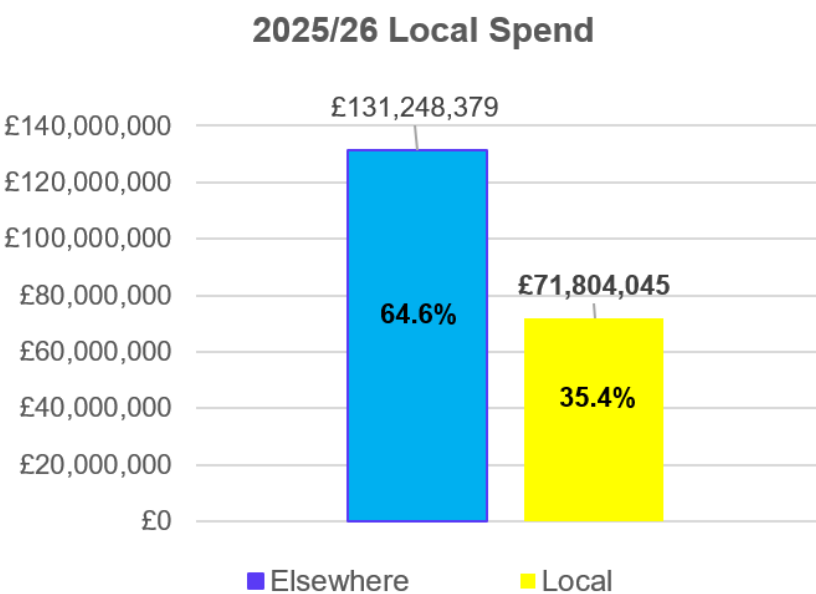
7.1.6 During 2025/26, the PCCMT were involved in placing **628** contract awards.

The charts below show the breakdown by contract award type, and by category.



Note: An additional **102** contract awards were placed for Agency Workers. This data was not available at the time of updating report.

7.1.7 The PCCMT focus on simplified and streamlined procurement processes. We are ensuring that the documentation is as simplified as possible and to engage with local Economic Development colleagues and other collaborative stakeholders to support emerging priorities that will support the economy within Argyll and Bute. Our 2025/26 total spend with our local suppliers was **£71.8m**.



Previous local spend:

Financial Year	Total Procurement Spend	Total Local Procurement Spend	%s
2024/25	£198,523,185	£72,667,281	36.6%
2023/24	£181,467,996	£65,716,826	35.8%

7.1.8 Invoices paid within 30 days (%)

This is a national measure for which there is a sector wide target of 90% aiming to minimise delay in paying suppliers. The Council aims to exceed this target and has succeeded in 2025/26 with **97.1%** Invoices paid within 30 days.

7.2 REVIEW OF COMPLIANCE WITH SUSTAINABLE PROCUREMENT

Sustainable Procurement was complied with for the majority of elements, aside from the area outlined in Section 7.3 below. 22 Areas were complied with in full. Details are available in [Appendix 2](#).

Argyll and Council recognises its responsibility to carry out its procurement activities in an economically, environmental and socially responsible manner.

The Council's Sustainable Procurement Strategy includes a commitment to purchase goods, materials and services that minimise or reduce the impacts of its activities on the local and global environment, including whole life costing, energy efficiency, supply chain management and sustainably sourced products.

As part of fulfilment of the 'Public Sector Climate Change Duties', the Council has a duty to provide a return for its 'Public Bodies Duties Report' (PBDR). Procurement feed into this with responses to specific questions (Part 5 of the return), and an example of the content is provided in the following sections:

7.2.1 How have procurement policies contributed to compliance with climate change duties?

The Council's Sustainable Procurement Strategy is reviewed and updated on an annual basis. One of the key principles which underpins the Council's Sustainable Procurement Strategy 2025/2028 is sustainability. We state, "Procurement should be carried out in line with current legislation to deliver competition, sustainability, equal opportunities and ultimately best value for the Council". One of the Council's priority areas identified in the Sustainable Procurement Strategy is the Climate Emergency (including carbon reduction and a circular economy) - our high level aims are to embed climate considerations in a 'whether', 'what', 'how' and 'how much' we buy approach; to integrate climate action in contract and supplier management activities; and to seek local leaders, stakeholders and suppliers commitment to developing cross-functional roadmaps that exploit opportunities for economic development while delivering on our climate ambitions.

We have appointed a Sustainability Lead Officer and a Sustainability Procurement Champion who ensure compliance with this priority. We also have a detailed Procurement Manual which has a section on sustainability. Sustainability considerations are included in all regulated procurements.

As the approach to Climate Change develops nationally, the Council's Procurement, Commercial and Contract Management Team and Climate Change Board colleagues will continue to work collaboratively to ensure a consistent Argyll and Bute Council approach for future potential measurement and reporting of scope 3 emissions.

7.2.2 How has procurement activity contributed to compliance with climate change duties?

In 2025/26 all Council tenders with estimated values in excess of £50,000 for Supplies and Services and £2,000,000 for Works were required to have Commodity Sourcing Strategies approved at the initial stage of the procurement process. The templates for these documents include a section specifically relating to Sustainability considerations for that procurement exercise, which also ensures there is adequate consideration of the Council's Climate Change Duty.

In both the Environmental Sustainability section, which encourages consideration of "protecting communities against the threat of climate change", "freedom from a high risk of flooding", "minimising environmental damage" and "energy efficiency"; and in the question that specifically relates to Climate Change - "Consider how this procurement can contribute to the Council's Climate Change Duties and to the achievement of the targets within the Climate Change (Scotland) Act 2009", the User Intelligence Group for the project has the opportunity to address issues relevant to the Council's climate change duties.

Having this embedded within templates used throughout the majority of the Council's higher-value procurement activities helps staff members be aware of the climate change duties and therefore encourages compliance. These templates are also subject to regular updates to ensure they remain compliant with all statutory requirements, and to reflect the increasing awareness of climate change within the Council overall.

7.3 FLEXIBLE FRAMEWORK

Level 2 of the Flexible Framework is currently being progressed.

7.4 CONSULTATION OUTCOMES AND ACTIONS

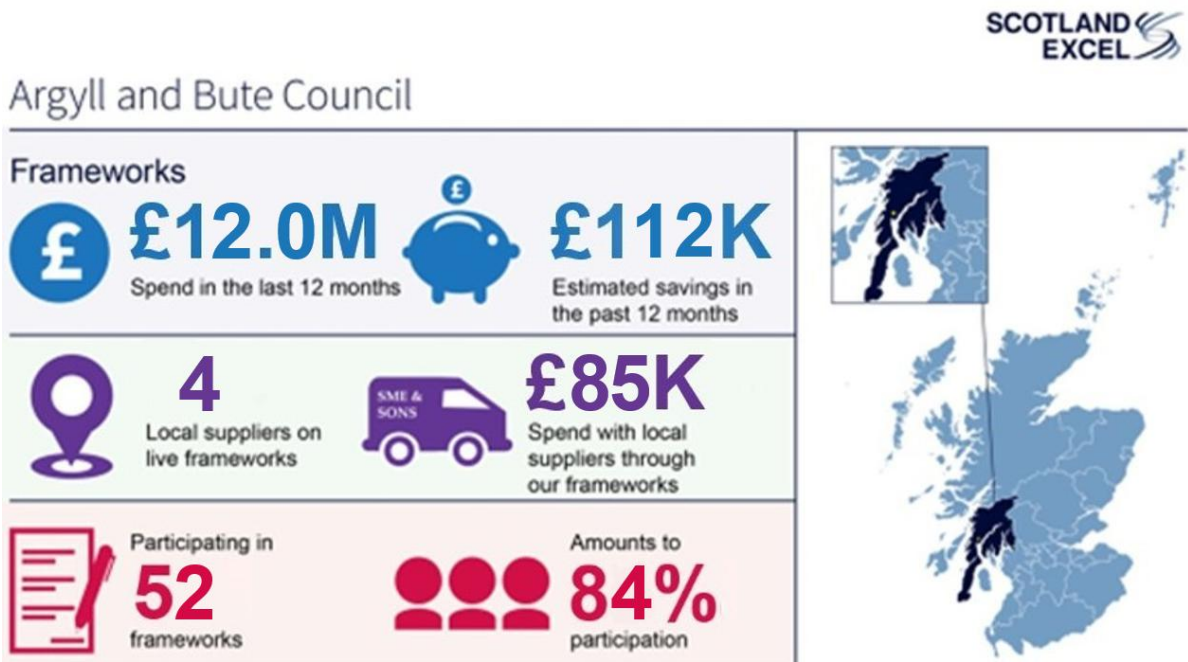
Please see the full [Sustainable Procurement Strategy 2025/2028 Stakeholder Consultation Report](#) on the Council’s website.

This document outlines the outcomes of the consultation undertaken in November 2024, and the actions taken.

7.5 COLLABORATIVE WORKING

The Council continues to maximise its use of collaborative contracts to deliver efficiencies in revenue and processes it currently accesses. Of the 62 current frameworks available to use from Scotland Excel, the Council adopts and uses 52 (84% participation) due to them being best value for the Council to utilise with the Council having alternative arrangements in place, or no requirements, for the remaining frameworks.

The Council will also be continuing to work with Scotland Excel, NHS Highland and its local authority partners in supporting commercialism and innovation within Argyll and Bute.



2025/26 Regulated Mini-Comps, Call-Offs & Direct Awards from External Frameworks: (32)

Framework Owner	Framework Title	Contract	Supplier	Estimated Value (£)
City of Edinburgh Council	CT2675 Professional Services	Easdale and Luing - Strategic Outline Case	Stantec UK Ltd	90,000
City of Edinburgh Council	CT2675 Lot 2	Property Condition Surveys CT2675 Lot 2 – FW/DA	Thomson Gray Construction Consultants	65,468
City of Edinburgh Council	Planning Support - CEC	Clyde Engineering and Innovation Centre – Planning Support (CEC FW DA)	Stantec UK Ltd	58,614
Crown Commercial Services	G-Cloud 14	Eclipse Case Management Solution	OLM Systems Ltd	327,227
Crown Commercial Services	Technology Products and Assoc. Services 2 RM6098	Virtualisation Platform Contract Renewal	Specialist Computer Centres Plc	207,437
Crown Commercial Services	RM6098 Lot 3	Microsoft SQL Server Licenses (Further Comp CCS RM6098 Lot 3)	Ultima Business Solutions	136,067
Crown Commercial Services	RM6068	Windows Server 2025 Licensing for VMware Virtualised Environment	Crayon Ltd	125,337
Crown Commercial Services	RM6098 Technology Products & Assoc. Services 2	Web Security - Renewal	Softcat Ltd	96,688
Crown Commercial Services	G-Cloud 14	Licensing Software Upgrade	NEC Software Solutions UK Ltd	90,467
Crown Commercial Services	G-Cloud 14	ICT Helpdesk/Management Solution	TOPdesk UK Ltd	77,014
Crown Commercial Services	Transport Technology & Associated Services	Traffic Lights Maintenance & Repairs (CCS - Transport Technology & Associated Services)	Swarco UK & Ireland Ltd	75,000
Crown Commercial Services	RM6098 Lot 2	Replacement Network Switches and Maintenance (CCS RM6098 Lot 2 Mini Comp)	Specialist Computer Centres Plc	74,840
Crown Commercial Services	RM6280	Maximailer for Kilmory Print Room	Quadient UK Ltd	66,955

Framework Owner	Framework Title	Contract	Supplier	Estimated Value (£)
Crown Commercial Services	RM6098 Lot 2	Network Access Points (CCS RM6098 Lot 2 Mini Comp)	BT Plc	56,409
Crown Commercial Services	Occupational Health and Related Services DPS	Occupational Health	People Asset Management Ltd (PAM OH Solutions)	50,000
Eastern Shires Purchasing Org.	115-21 Lot 2	MAKI Play Park Works (ESPO FW 115-21, Lot 2 Mini Comp)	Wicksteed Leisure Ltd	175,426
Eastern Shires Purchasing Org.	115-25	Rhu Garelochhead Roseneath and Cove-Kilcreggan (ESPO 115-25 Mini-Comp)	Sutcliffe Play Scotland	169,159
Eastern Shires Purchasing Org.	664-25	Waste Management - External Consultancy Support (ESPO FW DA)	SLR Consulting Ltd	100,000
Eastern Shires Purchasing Org.	115-25	Helensburgh Play Parks (ESPO 115-25 Mini Comp)	Sutcliffe Play Scotland	74,628
Eastern Shires Purchasing Org.	Consultancy Services 664-21	Treasury and Leasing Consultancy Services	MUFG Corporate Markets Treasury	70,008
Eastern Shires Purchasing Org.	115-21	Bute Play Parks (ESPO 115-21 Mini Comp)	Kompan Ltd	53,249
In-House	DPS Mini Comp	Surface Dressing Programme 2025 (DPS Mini Comp)	Kiely Bros Ltd	2,233,268
NHS	Patient Healthcare Communications and Related IT Services Ref:4909-3327	Netcall Upgrade to CX	Netcall Technologies Ltd	98,068
Scotland Excel	Waste	Co-mingled Recyclate Treatment & Disposal Services Mini Comp 2025-2027 (SXL Waste)	Enva Scotland Ltd	468,472
Scotland Excel	EVCI 2119 - Lot 1	Rapid EV Charging Units - Supply, Installation & Maintenance (SXL FW)	MP Group UK Ltd	302,707
Scotland Excel	Organic Waste	Garden Waste Treatment 2026-2028	Forth Resource Management Ltd	184,732
Scotland Excel	Audio Visual	Equipment for Island Digital Hubs	SSUK Ltd	116,027

Framework Owner	Framework Title	Contract	Supplier	Estimated Value (£)
Scotland Excel	BCC	Lochgilphead Depot Rationalisation - Environmental Engineering Consultancy (SXL BCC DA)	Ironside Farrar Ltd	86,015
Scottish Procurement	SWAN 2	Immersive Classroom for Dunoon Grammar School	British Telecommunications Plc	141,000
Scottish Procurement	Software Value Added Reseller Serv. Proc. (SP-21-034)	Checkpoint Harmony Software	Computacenter UK Ltd	56,922
Scottish Procurement	Web Based and Proprietary Devices	JAMF Subscription for Education	XMA Ltd	55,354
Scottish Procurement	Mobile Voice and Data Services	Overarching Tariffs and Handsets Call-off	Vodafone Ltd	50,000

7.6 PROCUREMENT COMPLAINTS RECEIVED IN 2025/26

The PCCMT did not receive any formal challenges in 2025/26.

Section 8 – Annual Procurement Report Ownership & Contact Details

- 8.1** The Argyll and Bute Council Procurement, Commercial and Contract Management Team are part of Legal and Regulatory Support.
- 8.2** The PCCMT works with the Council's services and suppliers to develop contracts and procedures to deliver Best Value.
- 8.3** The team is responsible for the procurement of works, goods and services for all Council departments; and for developing procurement processes, procedures, strategies and policies in line with national best practice.
- 8.4** If you have any queries in relation to this report, please contact:
- Anne MacColl-Smith - Procurement, Commercial and Contract Management Manager
Procurement@argyll-bute.gov.uk

Section 9 – Sources of Other Information

National Policies:

- [Equality Act 2010](#)
- [Equality Act 2010 \(Specific Duties\) \(Scotland\) Regulations 2012](#)
- [Organisation for Economic Co-Operation and Development](#)
- [Procurement and Commercial Improvement Programme \(PCIP\) – Overview](#)
- [Procurement Journey](#)
- [Procurement Reform Update \(SPPN 1/2016\)](#)
- [Public Contracts Scotland](#)
- [Public Contracts Scotland Tender](#)
- [Scottish Model of Procurement](#)
- [Scottish Procurement Information Hub](#)
- [Scottish Sustainable Procurement Duty](#)
- [Workforce Matters \(SPPN 1/2015\)](#)

Local Policies:

- [Community Benefits Clauses in Procurement Guide](#)
- [Corporate Plan 2023-2027](#)
- [Outcomes Improvement Plan 2024-2034](#)
- [Decarbonisation Plan 2022-2025](#)
- [Council Constitution](#)
- [Equality and Fairness](#)
- [Health and Safety Policy](#)
- [Sustainable Procurement Strategy 2025/2028](#)

Section 10 – Glossary

Term	Description
Best Value	The duty under the Local Government Act in Scotland 2003 to secure continuous improvement in the economy, efficiency and effectiveness with which they exercise their functions.
Best Practice Indicators (BPIs)	A common, core set of National Procurement Best Practice Indicators (BPIs) were developed by the Scottish Government and designed to be applicable and useful to PCCMT in all parts of the public sector in Scotland.
Category	A collection of commodities or services sourced from the same or similar supply base, which meet a similar consumer need, or which are inter-related or substitutable.
CDM Regulations	Construction (Design and Management) Regulations 2015. Designed to cover health, safety and welfare in the construction industry, and apply to all construction projects to manage potential risks from beginning to end.
Collaboration	When two or more groups of people or organisations engage in procurement work together for mutual benefit (CIPS).
Commodity Sourcing Strategy	Please see the Procurement Journey for guidance on commodity strategies.
Community Benefits Clauses	Community Benefits Clauses provide a means of achieving sustainability in public contracts.
Contract Management	The process of monitoring the performance of a supplier to contract.
Demand Management	To take costs out of an organisation by addressing the drivers for spend, aligning spend to business need and eliminating unnecessary consumption. Demand management examples: Cheaper item but using more of them/cheaper daily rate but more days or 5 days of consultancy ordered, and 8 days invoiced. Or challenging requirements that specify brand or other over-specification.
Dynamic Purchasing System (DPS)	Dynamic Purchasing System is unlike a traditional framework contract for the supply of goods, works or services. It is an electronic system which suppliers can join at any time.

Term	Description
Equality Duty	Compliance with the terms of the Equality Act 2010 and any guidance provided by the Scottish Ministers for local authorities to comply with the Public Sector Equality Duties.
Fair Work First	Fair Work First is the Scottish Government's flagship policy for driving high quality and fair work across the labour market in Scotland by applying fair work criteria to grants, other funding and contracts being awarded by and across the public sector, where it is relevant to do so.
Framework Agreement	An agreement or other arrangement between one or more contracting authorities and one or more economic operators which establishes the terms (in particular the terms as to price and, where appropriate, quantity) under which the economic operator will enter into one or more contracts with a contracting authority in the period during which the framework agreement applies.
ITT	Invitation to Tender - is a formal, structured procedure for generating competing offers from different potential suppliers or contractors looking to obtain an award of business activity in works, supplies or service contracts.
JNCA	Justification for Non-Competitive Action.
Open Procedure	A one-stage procedure whereby all suppliers are invited to tender for the contract or framework agreement. The organisation cannot limit the number of bids it receives.
PCCMT	Procurement, Commercial and Contract Management Team
PCIP	Procurement Commercial Improvement Programme Assessment Annual assessment of public sector organisations that focuses on the policies and procedures driving procurement performance and the results they deliver.
Public Contracts Scotland (PCS)	The national advertising portal used to advertise all Scottish Government goods, services or works contract opportunities.
Prior Information Notice (PIN)	Public bodies can make their intention of planned procurements known by publishing a Prior Information Notice (PIN) on Public Contracts Scotland. Public bodies which are not part of central government are allowed to use a PIN as a call for competition replacing the need for an additional contract notice.
Procurement Exercise	Full end to end procurement exercise documentation from strategy development to contract and supplier management.

Term	Description
Procurement Function	The business management function that ensures identification, sourcing, access and management of the external resources that an organisation needs or may need to fulfil its strategic objectives.
Procurement Journey	Revised public procurement toolkit with guidance and templates on the procurement process or Construction manual when appropriate. The Procurement Journey will be enhanced on an ongoing basis with feedback from users and any other identified good practice guidance and tools where appropriate to ensure a standardised approach to the supply base.
Procurement Manual	Internal Argyll and Bute Council operational procurement guide.
Procurement Strategy	Strategy for procurement within an organisation (can be called policy).
Restricted Procedure	A two-stage procedure whereby suppliers are required to complete a Pre-Qualification Questionnaire (PQQ) and must satisfy certain selection criteria (the first stage). This process enables the organisation to limit the number of suppliers which are invited to tender (the second stage).
Scotland Excel	Scotland Excel is the Centre of Procurement Expertise for Scotland's local government sector.
Scottish Procurement	Directorate within the Scottish Government, carrying out procurements on behalf of the Scottish public sector.
Small Medium Enterprise (SME)	The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons, and which have an annual turnover not exceeding £36m and/or an annual balance sheet total not exceeding £18m. <u>Companies House accounts guidance - GOV.UK (www.gov.uk)</u>
Social Enterprises	Businesses whose primary objectives are social or “more than profit”.
Stakeholder	Any person or group who has a vested interest in the success of the procurement activity, i.e. either provides services to it, or receives services from it.
Senior Leadership Team (SLT)	The direct report for the Head of Procurement (whether this be a stand-alone Director or one who sits on a SLT).
Strategy	May also be referred to as "Business Case" or "Project Strategy".

Term	Description
Supplier	An entity who supplies goods or services; often used synonymously with "vendor".
Supply Chain	All activities, resources, products etc. involved in creating and moving a product or service from the supplier to the procurer.
Supply Chain Management	The coordinated set of techniques to plan and execute all steps used to acquire raw materials from suppliers, transform them into finished goods, and deliver both goods and services to customers. It includes chain-wide information sharing, planning, resources and performance measurements.
Supported Business	Either the organisation's main aim should be the social and professional integration of disabled or disadvantaged persons, or the contract should be performed within a sheltered employment programme.
Sustainability	In relation to procurement, sustainability involves understanding the potential environmental, social and economic impacts that are a result of purchasing decisions.
Third Sector Organisation	Third sector organisations is a term used to describe a range of organisations that are neither public sector nor private sector. It includes voluntary organisations, community organisations and registered charities.
Value for Money	An economic assessment by the public sector as to whether a project represents value for money; the optimum combination of cost and quality to provide the required service.
Whole Life Costing	The costs of acquiring goods or services (including consultancy, design and construction costs, and equipment), the costs of operating it and the costs of maintaining it over its whole life through to its disposal – that is, the total ownership costs. These costs include internal resources and overheads.

Section 11 – Appendices

- Appendix 1: Regulated Procurements Completed 2025/26
- Appendix 2: Compliance with Sustainable Procurement Strategy
- Appendix 3: Case Study Examples – Compliance with Sustainable Procurement Strategy
- Appendix 4: Achieved Community Benefits 2025/26
- Appendix 5: Annual Procurement Report Annex A

Appendix 1 - REGULATED PROCUREMENTS COMPLETED 2025/26

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Structures Framework	04/04/25	Amalgamated Construction Ltd	13,000,000	Regulated - Works	31/03/25	31/03/27	24	Open
		Bottom Groundworks Ltd						
		Cairn Construction Ltd						
		D A MacDonald (Contractors)						
		DM Fabrication Ltd						
		George Leslie Ltd						
		Geo-Rope Ltd						
		Geo-Structural Ltd						
		J H Civil Engineering Ltd						
		John McGeady Limited						
		John Tyre & Sons						
		McFadyens Contractors Ltd						
		McNee Building Services Ltd						
		N J Slee Welding Ltd						
		Tree Works Oban Ltd						
Oban Airport - Business Park - Infrastructure and Bristow Hangar Construction Contract	27/02/26	Hub North Scotland Ltd	10,696,180	Regulated - Works	10/11/25	31/03/27	0	DA - non-pcs
Argyll and Bute General Property Maintenance Term Contract	27/11/25	John Brown (Strone) Ltd	9,000,000	Regulated - Works	01/01/26	31/12/28	12	Open
		DCF Joiners & Building Serv.						
		George Hanson Ltd						
		MacLeod Construction Ltd						
		McKinven & Colville Ltd						
		McEachern Bros Cons. Ltd						
		Oban Electrical Services Ltd						
		CKR Island Construction Ltd						

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Provision of School & Local Transport Services - Mid Argyll	15/09/25	Craig of Campbeltown t/a West Coast Motors	4,310,182	Regulated - Services	14/08/25	13/08/30	24	Open
Coated Roadstone Framework 3rd Generation - Supply & Delivery	23/05/25	Breedon Trading Ltd	3,800,000	Regulated - Supplies	01/06/25	30/05/26	36	Open
		Hillhouse Quarry Ltd						
Tenancy Support Services	16/07/25	Carr Gomm	2,356,805	Regulated - Services	02/02/26	01/02/29	12	Open
		Help (Argyll & Bute Ltd)						
Surface Dressing Programme 2025 (DPS Mini Comp)	08/05/25	Kiely Bros Ltd	2,233,268	Regulated - Works	04/05/25	03/07/26	0	QQ/FW
School and Local Transport Services – Jura (1872F)	10/07/25	Garelochhead Minibuses and Coaches Ltd	907,589	Regulated - Services	01/07/25	30/06/30	24	Open
Provision of School & Local Transport Services - Tiree (1129N and 1130N)	15/09/25	A J MacLean (1129N)	827,036	Regulated - Services	14/08/25	13/08/30	24	Open
		John Kennedy Transp.(1130N)						
Mull and Tiree Waste Haulage 2025-2028	11/07/25	MacKinnon Haulage	760,175	Regulated - Services	15/07/25	14/07/29	0	Open
Co-mingled Recyclate Treatment & Disposal Services Mini Comp 2025-2027 (SXL Waste)	01/10/25	Enva Scotland Ltd	468,472	Regulated - Services	01/10/25	03/09/27	0	QQ/FW
Fuel and Associated Services at Oban Airport	03/03/26	TotalEnergies Marketing UK Ltd	440,235	Regulated - Supplies	25/02/26	24/03/31	24	Open
Uncoated Roadstone and Ready-Mix Concrete Framework - Supply & Delivery	23/10/25	A&L McCrae Ltd /	400,000	Regulated - Supplies	01/10/25	30/09/26	36	Open
		Barrachander Quarry Ltd						
		Argyll Resources / John						
		MacLachlan Quarries Ltd						
		Breedon Trading Ltd						
		Collier Quarrying & Recyc. Ltd						
		Cowal Sand and Gravel Ltd						
		Doherty & Lafferty Ltd						
		G McNaughton & Son						
		McFadyens Contractors Ltd						
		Thompson Quarries/ William						
		Thompson & Son (Dumbarton)						

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Oban Airport Business Park Project – Consultancy Services – Additional Support	10/06/25	Hub North Scotland Ltd	328,401	Regulated - Services	10/06/25	31/05/26	0	DA - non-pcs
Eclipse Case Management Solution	01/04/25	OLM Systems Ltd	327,227	Regulated - Supplies	01/04/25	31/03/28	12	DA/FW - non-pcs
Provision of Public Space CCTV: Cameras and Management Software	01/04/26	North PB Ltd	304,270	Regulated - Services	30/03/26	29/03/30	24	Open
Rapid EV Charging Units - Supply, Installation & Maintenance (SXL FW)	13/02/26	MP Group UK Ltd	302,707	Regulated - Supplies	12/11/25	31/03/26	0	QQ/FW
Traffic Management Services Framework 2025-2026	11/02/26	Active Traffic Management Ltd	230,000	Regulated - Services	02/02/26	02/02/27	0	Open
		Central Traffic Management						
		Class One Traffic Management						
		Contraflow Ltd						
		MacLay Civil Engineering Ltd						
		Nationwide Traffic Mgmt Ltd						
		Signsafe Traffic Ltd						
		Total Traffic Safety & Mgmt Ltd						
Rothsay Pavilion to Joint Campus Active Travel Network: Developed & Tech. Design	11/03/26	Connected Transport Planning	211,984	Regulated - Services	11/03/26	30/03/26	36	Open
Virtualisation Platform Contract Renewal	23/06/25	Specialist Computer Centres Plc	207,437	Regulated - Supplies	01/07/25	30/06/28	0	DA/FW - non-pcs
Garden Waste Treatment 2026-2028	11/03/26	Forth Resource Management Ltd	184,732	Regulated - Services	01/04/26	31/03/27	12	DA/FW - non-pcs
MAKI Play Park Works (ESPO FW 115-21, Lot 2 Mini Comp)	02/04/25	Wicksteed Leisure Ltd	175,426	Regulated - Supplies	31/03/25	29/08/25	0	QQ/FW
Rhu Garelochhead Roseneath and Cove-Kilcreggan (ESPO 115-25 Mini-Comp)	15/10/25	Sutcliffe Play Scotland	169,159	Regulated - Supplies	14/10/25	06/03/26	0	QQ/FW

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Jura, Craighouse to Corran Sands Active Travel Route: Developed & Technical Design	03/03/26	Connected Transport Planning	151,314	Regulated - Services	19/02/26	18/04/26	36	Single Stage
Immersive Classroom for Dunoon Grammar School	08/10/25	British Telecommunications Plc	141,000	Regulated - Supplies	08/10/25	01/12/28	0	DA/FW - non-pcs
Rosneath Active Travel Route (Phase 2): Developed & Technical Design	04/03/26	Connected Transport Planning	136,912	Regulated - Services	25/02/26	24/03/26	84	Single Stage
Campbeltown Esplanade & Kinloch Park Active Travel: Developed & Technical Design	11/03/26	Connected Transport Planning	136,581	Regulated - Services	11/03/26	30/03/26	24	Open
Microsoft SQL Server Licenses (Further Comp CCS RM6098 Lot 3)	17/02/26	Ultima Business Solutions	136,067	Regulated - Supplies	01/04/26	30/03/29	0	QQ/FW
Windows Server 2025 Licensing for VMware Virtualised Environment	08/07/25	Crayon Ltd	125,337	Regulated - Services	01/07/25	30/06/28	0	QQ/FW
Restoration Bonds Peer Review Services Framework 2025-2027	03/03/26	Fairhurst	120,000	Regulated - Services	23/03/26	22/03/29	12	Single Stage
		Ironside Farrar						
		Natural Power Consultants						
		SLR Consulting Ltd						
North Islay Active Travel Route: Business Case, Feasibility & Concept Design	02/03/26	Connected Transport Planning	118,106	Regulated - Services	19/02/26	18/04/26	36	Single Stage
Provision of School Transport Services Colonsay (1401N)	18/08/25	James Johnstone	116,246	Regulated - Services	14/08/25	13/08/30	24	Open
Equipment for Island Digital Hubs	20/03/26	SSUK Ltd	116,027	Regulated - Supplies	20/03/26	30/06/26	0	DA/FW - non-pcs
Provision of School Transport Services Mull (1166C)	12/03/26	Flora Corbett	114,000	Regulated - Services	05/01/26	13/08/30	0	Open
Waste Management - External Consultancy Support (ESPO FW DA)	04/02/26	SLR Consulting Ltd	100,000	Regulated - Services	30/01/26	31/01/28	0	QQ/FW/DA - PCS

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Netcall Upgrade to CX	05/06/25	Netcall Technologies Ltd	98,068	Regulated - Supplies	05/06/25	31/10/27	24	DA/FW non-pcs
Provision of School Transport Services Mid Argyll (1506P)	12/08/25	A & D Stewart Taxis	97,470	Regulated - Services	14/08/25	13/08/30	24	Open
Web Security - Renewal	11/12/25	Softcat Ltd	96,688	Regulated - Supplies	29/12/25	29/12/26	0	DA/FW non-pcs
Licensing Software Upgrade	22/09/25	NEC Software Solutions UK Ltd	90,467	Regulated - Supplies	01/10/25	30/09/29	0	DA/FW non-pcs
Easdale and Luing - Strategic Outline Case	27/01/26	Stantec UK Ltd	90,000	Regulated - Services	23/01/26	03/07/26	0	QQ/FW/DA - PCS
Lochgilphead Depot Rationalisation - Environmental Engineering Consultancy (SXL BCC DA)	26/05/25	Ironside Farrar Ltd	86,015	Regulated - Services	26/05/25	25/05/26	0	QQ/FW/DA - PCS
ICT Helpdesk/Management Solution	21/08/25	TOPdesk UK Ltd	77,014	Regulated - Supplies	01/09/25	31/08/28	12	DA/FW non-pcs
Provision of School Transport Services - Bute (1213N)	19/09/25	J & J Zan-Kreyser Taxis Ltd	75,196	Regulated - Services	14/08/25	13/08/30	24	Open
Traffic Lights Maintenance and Repairs (CCS - Transport Technology & Associated Services)	10/07/25	Swarco UK & Ireland Ltd	75,000	Regulated - Services	04/07/25	29/03/30	0	QQ/FW
Replacement Network Switches and Maintenance (CCS RM6098 Lot 2 Mini Comp)	29/10/25	Specialist Computer Centres	74,840	Regulated - Supplies	23/10/25	04/12/26	0	QQ/FW
Helensburgh Play Parks (ESPO 115-25 Mini Comp)	21/11/25	Sutcliffe Play Scotland	74,628	Regulated - Supplies	05/11/25	05/03/26	0	QQ/FW
Delivery of Artwork for Helensburgh Outdoor Museum	05/01/26	Lateral North Ltd	74,500	Regulated - Services	05/01/26	04/04/27	0	Single Stage
Treasury and Leasing Consultancy Services	07/09/25	MUFG Corporate Markets Treasury Ltd	70,008	Regulated - Services	07/09/25	06/09/28	0	DA/FW non-pcs

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Asbestos Management and Related Works Support – Interim Cover	10/10/25	ACS Asbestos Measurement & Testing Ltd	70,000	Regulated - Services	10/10/25	09/10/27	0	JNCA
Oban Sustainable Travel Masterplan Development Consultancy	04/03/26	Connected Transport Planning	68,713	Regulated - Services	20/02/26	19/03/26	24	Single Stage
Education Seesaw Subscription Renewal 2025-2027	01/09/25	Seesaw Learning Inc	67,216	Regulated - Services	01/09/25	31/08/27	0	JNCA
MV Eilean Dhiura Replacement Stern Ramp	01/07/25	Bute Boatbuilders Ltd	67,000	Regulated - Supplies	27/06/25	31/03/26	0	Quick Quote
Maximailer for Kilmory Print Room	12/12/25	Quadient UK Ltd	66,955	Regulated - Supplies	09/12/25	08/12/29	0	DA/FW - non-pcs
Property Condition Surveys CT2675 Lot 2 – FW/DA	01/07/25	Thomson Gray Construction Consultants	65,468	Regulated - Services	01/07/25	31/03/26	0	QQ/FW/DA - PCS
Oban Transit Berthing Facility - Phase 2 - Design Services for Replacement Breakwater	07/08/25	Haskoning UK Ltd	64,830	Regulated - Services	07/08/25	01/06/26	0	JNCA
Provision of Bus Shelter Cleaning in Argyll and Bute	19/08/25	Perfect Clean Edinburgh Ltd	61,104	Regulated - Services	18/08/25	18/12/28	0	Single Stage
Street Lighting Supplies - Supply & Delivery	12/12/25	Street Lighting Supplies Co. Ltd	60,654	Regulated - Supplies	11/12/25	10/02/26	0	Single Stage
Provision of Benthic Surveys for Craignure EIA	18/09/25	Ocean Ecology Ltd	58,877	Regulated - Services	22/09/25	22/12/25	0	JNCA
Clyde Engineering and Innovation Centre – Planning Support (CEC FW DA)	19/03/26	Stantec UK Ltd	58,614	Regulated - Services	19/03/26	31/08/26	0	QQ/FW/DA - PCS
Concrete Bunkers for Amenities Service	07/04/25	Moore Concrete Products Ltd	58,400	Regulated - Supplies	28/04/25	30/06/25	0	JNCA
Checkpoint Harmony Software	18/03/26	Computacenter UK Ltd	56,922	Regulated - Supplies	18/03/26	31/03/27	0	DA/FW - non-pcs

Title	Date of Award	Supplier(s)	Estimated Value	Procurement Threshold Applied	Start Date	End Date	Possible Extension (months)	Procedure
Network Access Points (CCS RM6098 Lot 2 Mini Comp)	02/12/25	BT Plc	56,409	Regulated - Supplies	01/12/25	02/12/25	0	QQ/FW
Annual Water Analysis Services 2025-2028	26/03/26	Socotec UK Ltd	55,701	Regulated - Services	26/03/26	25/03/29	0	Single Stage
JAMF Subscription for Education	27/03/26	XMA Ltd	55,354	Regulated - Supplies	01/04/26	31/03/28	0	DA/FW non-pcs
MS365 Information Management Consultancy	09/01/26	NVT Group Ltd	54,950	Regulated - Services	09/01/26	31/05/27	0	Single Stage
Bute Play Parks (ESPO 115-21 Mini Comp)	02/04/25	Kompan Ltd	53,249	Regulated - Supplies	28/03/25	30/06/25	0	QQ/FW
Energy Efficiency Programme Clerk of Works 2025-2026	02/09/25	Macdonald & Cameron Ltd	50,000	Regulated - Services	29/08/25	28/08/26	0	Quick Quote
Occupational Health	19/12/25	People Asset Management Ltd (PAM OH Solutions)	50,000	Regulated - Services	06/01/26	13/08/29	24	DA/FW - non-pcs
Overarching Tariffs and Handsets Call-off	18/08/25	Vodafone Ltd	50,000	Regulated - Supplies	01/09/25	31/08/27	12	DA/FW - non-pcs

Appendix 2 – COMPLIANCE WITH SUSTAINABLE PROCUREMENT

1 People

Priority	Compliance in 2025/26
a) We will use organisational development opportunities, and e-learning to share knowledge and ensure annual refresher training on the latest sustainable procurement principles for key procurement staff, to meet any knowledge gaps.	Fully complied: Sustainable Procurement in relation to inclusion within Commodity Sourcing Strategies and Contract Management was included within the Procurement Refresher Training undertaken in 2025/26.
b) We will establish clear leadership to drive the embedding and continuous improvement of sustainable procurement within the Council, through having a Sustainable Procurement Champion within the Council.	Fully complied: David Logan, Head of Legal and Regulatory Support was the Council's Sustainable Procurement Champion in 2025/26.
c) We will publicise our commitment and successes in Sustainable Procurement.	Fully complied: Community Benefit achievements are reported internally to senior management and published on website.

2 Objectives, Strategy & Communications

Priority	Compliance in 2025/26
a) We will carry out sustainable procurement whilst complying with national procurement regulations that protect and encourage open and transparent public procurement.	Fully complied: All processes are in line with the Procurement Manual and Procurement Journey which comply with all regulations.
b) We will ensure Sustainable Procurement continues to meet all external requirements, as well as complementing the Council's internal Strategies.	Fully complied: The Sustainable Procurement Strategy was updated for 2025/26 to meet all requirements.
c) We will ensure relevant communications strategies are developed and actioned as required, in relation to Sustainable Procurement outcomes.	Fully complied: A consultation was carried out to inform the Sustainable Procurement Strategy.

Priority	Compliance in 2025/26
d) We will communicate this policy and accompanying guidance to all Council staff and elected members.	Fully complied: The Sustainable Procurement Strategy was cascaded to all Council staff and is available on the Council's intranet and external website.

3 Process

Priority	Compliance in 2025/26
a) We will consider sustainability issues in relation to the economic, social and environmental wellbeing of our area throughout the procurement process, including within strategy documents and contract conditions and specifications	Fully complied: Sustainability is included in Commodity Sourcing Strategy templates, and specifications and contract conditions where appropriate.
b) We will use Community Benefits Clauses, where appropriate, in line with the Council's Community Benefits Clauses in Procurement Guide, reporting on achievements to the Council's Procurement Board on a quarterly basis.	Fully complied: The Council's standard process for including Community Benefits Clauses within contracts is followed for all appropriate procurements, and six-monthly reports are provided to the Council's Procurement Board.
c) In relation to economic considerations, our priorities will be: - To use mandatory sub-contracting clauses in all proportionate and relevant contracts. - To lot contracts where appropriate to encourage small and medium size organisations to bid, and to ensure that tender documents are proportional to the requirement to remove unnecessary obstacles.	Fully complied: - A mandatory sub-contracting clause was included in 5 regulated procurements in 2025/26 – this was not considered relevant or appropriate to the remaining regulated procurements due to the nature of the requirements and/or the potential supply markets. - The consideration of lotting is included within the Council's Commodity Sourcing Strategy templates.

3 Process

Priority	Compliance in 2025/26
d) In relation to social considerations, our priorities will be: • To ensure there is no intentional discrimination against specific groups of people when undertaking procurements - Equalities and Diversity considerations will be embedded throughout the procurement process. • To ensure that our contract terms require suppliers to support the health, safety, welfare and rights of their employees and supply chain – ensuring that the Council does not support human trafficking or modern slavery. • To promote fair trade options throughout the Council. • To promote the use of Supported Businesses, where their prices and capacity to deliver is comparable to the rest of the market.	Fully complied: • Equalities and Diversity considerations are included in Commodity Sourcing Strategy templates and in Council Terms and Conditions. • Employee and supply chain rights are included within our standard contract clauses. • Fair trade options are available in current contracts. • Spend with 3 supported business suppliers took place in 2025/26.
e) In relation to environmental considerations, our priorities will be: • To ensure that our procurements minimise our contribution to climate change and support goods, services and works that are well-adapted to the consequences of a changing climate. • To ensure that our procurements are necessary – where appropriate re-using, repairing or refurbishing existing goods. • To specify fresh, seasonal, nutritious and, where possible, organic food, and to not knowingly purchase genetically modified food or food with genetically modified ingredients; to support the development of national and local policies in relation to food. • To specify minimum packaging, reusable packaging and packaging take-back. • To provide procurement support to any strategic decisions taken by the Council in relation to the usage of Single Use Plastic products and their recyclability. • To minimise any negative impacts of our procurements on biodiversity. • To use recycled paper throughout the Council where there are no compatibility issues with existing equipment. • To consider animal welfare when procuring and, wherever possible, to not purchase goods developed using animal testing.	Fully complied: • Climate Change impacts are considered in Commodity Sourcing Strategy templates. • A Make or Buy Section has been included within Commodity Sourcing Strategy templates. • One catering contract was procured in 2025/26. • A labelling and packaging clause has now been included within the Council's standard Terms and Conditions, for use within appropriate contracts. • Consideration of Biodiversity is included within the Council's Commodity Sourcing Strategy templates. • The Council has been moving towards reducing the overall use of paper, part of which has involved providing paperless reports to all committees and to management team meetings, as well as removing desktop printers in favour of MDFs (multi-function device). Unfortunately, these machines are the ones with compatibility issues with recycled paper.

4 Engaging Stakeholders

Priority	Compliance in 2025/26
a) We will engage with our suppliers and stakeholders to remove barriers to participation in procurement and maximise impact of sustainable opportunities.	Fully complied: A consultation was carried out in relation to the revised Sustainable Procurement Strategy.
b) We will support local and regional small and medium sized enterprises, voluntary and community groups, third sector organisations, social enterprises, charities and cooperatives, businesses involving minority individuals and groups, and individuals and groups with protected characteristics, to participate in procurement opportunities.	Fully complied: PCCMT carries out webinars and delivers training to support groups/ organisations to have an understanding of how to bid for Council contracts. https://www.argyll-bute.gov.uk/business-and-licensing/selling-council/procurement-training-presentations
c) Where appropriate, we will consult with the people whose needs we aim to meet through our procurement to ensure that we procure goods, services and works that actually meet their needs.	Fully complied: The consideration of individual procurement consultations is included within Commodity Sourcing Strategy templates.
d) We will work with suppliers to educate them on sustainable procurement and our policy, to encourage them to use more sustainable goods, processes and working practices in their own business operations and encourage them to engage in sustainable procurement activities within their own supply chain.	Fully complied: Suppliers were contacted as part of the consultation exercise for the Sustainable Procurement Strategy.
e) We will consult with stakeholders, including suppliers, third sector agencies and social enterprises, to ensure views are considered on sustainable outcomes sought.	Fully complied: A consultation was carried out in relation to the revised Sustainable Procurement Strategy.

5 Monitoring and Reporting

Priority	Compliance in 2025/26
a) The Council's ongoing programme of reviewing and improving our procurement processes will seek to ensure they remain transparent and open to the whole of the supplier community.	Fully complied: Reviews and improvements to our internal processes are undertaken in line with the Procurement Journey.
b) We will ensure suppliers comply with their commitments to the sustainability criteria within our specifications and their tender submissions by building in proportionate, effective monitoring and management into contract arrangements.	Fully complied: Sustainability is included within standard contract management templates.
c) We will measure and report on our progress in embedding and continuously improving sustainable procurement and its contribution to delivering sustainable development annually.	Fully complied: This is included within this Annual Procurement Report.
d) We will continue to ensure that reporting requirements relating to Sustainable Procurement are met, including Climate Change Reporting requirements, Equality reporting requirements, and internal reporting of Community Benefits achieved.	Fully complied: - Contributed to climate change reporting in September 2025. - Procurement contributes to the Council's Equality reporting requirements when requested. - Internal reporting of Community Benefits achievements is ongoing on a six-monthly basis.
e) We will continue to self-assess the Council's progress against each theme of the Flexible Framework annually, and report on our progress.	Fully complied: The Council's progress against the revised Flexible Framework and Action Plan for the future is included within this Annual Procurement Report.

Compliance with Sustainable Procurement Strategy

Case Study 1

The Council leads on the development of designs for Active Travel (walking and cycling) routes within the Council area. To achieve this, we required to tender for competent consultants who can deliver the designs required, including significant community engagement, placemaking, behaviour change and associated supporting documents in line with the requirements set by the external funding sources.

In 2025/26, six such Regulated tenders were carried out:

- Rothesay Pavilion to Joint Campus Active Travel Network: Developed & Technical Design
- Jura, Craighouse to Corran Sands Active Travel Route: Developed & Technical Design
- Rosneath Active Travel Route (Phase 2): Developed & Technical Design
- Campbeltown Esplanade & Kinloch Park Active Travel: Developed & Technical Design
- North Islay Active Travel Route: Business Case, Feasibility & Concept Design
- Oban Sustainable Travel Masterplan Development Consultancy

Case Study 2

Building Consultancy Services DPS - This DPS is designed to provide a procurement method for the Council to award contracts for Building Consultancy Services.

The Councils' aims and objectives for the Building Consultancy Services Dynamic Purchasing System are to:

- Create a list of consultants for each lot for future specific Building Consultancy Services;
- Create a simpler method of selecting consultants to be invited to submit quotes for individual contracts – all consultants included within the relevant lot would be invited to tender;
- Increase competition – through openly advertising the DPS on PCS consultants the Council is not currently aware of would have an opportunity to bid for as many lots as they are capable of carrying out Services within.

The intent of the competition for the procurement of the DPS is to permit the Council to appoint a list of consultants with the necessary capacity to carry out Services under the DPS.

Complied with the below requirements:

- Be undertaken in compliance with its duty to act in a transparent and proportionate manner – openly tendered.
- Deliver value for money – local consultants as well as national consultants included on all lots which achieves value for money when tendered.
- Promoting compliance with health and safety at work, including how a supplier/sub-contractor demonstrates compliance – included certification required for different lots as follows:

Lot 1 - Architecture

Please note consultants qualified on this lot need to be on the Architects Registration Board List (RAB).

Lot 2 - Civil Engineers

Please note consultants qualified on this lot need to be part of the Institution of Civil Engineers (ICE) Scotland.

Lot 3 – Clerk of Works

Evidence of membership of a Professional body is required such as the Institute of Clerks of Works and Construction Inspectorate (ICWCI) or equivalent.

Lot 4 - Conservation Architects (for listed buildings)

Please note consultants on this lot need to be part of the RIAS (Royal Incorporation of Architects in Scotland) Conservation Accreditation or RIBA equivalent.

Lot 5 – Ecological Surveyors

Please note consultants qualified on this lot require membership of a Professional body such as the Chartered Institute of Ecology and Environmental Management or equivalent.

Lot 6 – Geotechnical Engineers

Please note consultants qualified on this, require membership with the Scottish Ground Engineering Group, British Geotechnical Association or Institution of Civil Engineers.

Lot 8 – Landscape Architects

Please note consultants qualified on this lot require to be a member of the Landscape Institute.

Lot 9 – Mechanical and Electrical Engineers

Please note consultants qualified on this lot need to have a membership with Institution of Engineers in Scotland (IES), respectively Institution of Mechanical Engineers and Institution of Engineering and Technology (IET). Electrical Engineers are expected to be CIBSE accredited.

Lot 10 – Quantity Surveying

Please note consultants on this lot need to be a member of the Royal Institution of Chartered Surveyors.

Lot 11 – Rot/Preservation Works Surveyors

Please note consultants on this lot need to be a member of the Royal Institution of Chartered Surveyors, the Property Care Association or equivalent.

Lot 12 – Structural Engineers

Please note consultants on this lot need to be a member of the Institution of Structural Engineers.

Lot 13 – Topographical Surveyors

Please note consultants on this lot need to be a member of the Royal Institution of Chartered Surveyors.

Lot 14 – CDM Advisors

Please note consultants on this lot need to be a member of the Institution of Construction Safety (ICS), The Association for Project Safety (APS) or equivalent.

Lot 15 – Acoustic Engineers

Please note consultants on this lot need to be a member of the Institute of Acoustics (IOA).

Lot 16 – Renewable Energy and Low Carbon Heating Systems Engineers

Please note consultants on this lot have to be a Solar Energy UK Member, Constructionline, Safe Contractor, CHAS (or equivalent) Member, MCS Certified, ISO 9001 Certified, ISO 14001 Certified, Renewable Energy Consumer Code Member.

Lot 17 – Building Surveyors

Please note consultants on this lot need to be a member of Royal Institution of Chartered Surveyors (RICS).

Case Study 3

The following example shows the criteria has been met at:

Be undertaken in compliance with its duty to act in a transparent and proportionate manner

- Payment of a living wage
- The use of community benefit requirements
- Comply with the sustainable procurement duty.
- Deliver value for money
- Contribute to the carrying out of its functions and the achievement of its purposes
- The provision of prompt payment
- Consulting and engaging with those affected by its procurements.

Restoration Bond Peer Review Services Framework 2026-2028 – this framework is designed to provide a procurement method for Planning Teams to award contracts for the Peer Review of Restoration Bonds put forward by applicants from Mineral and Renewable Schemes within the Region. The Peer Review Service is required to ensure the correct level of bond is set to protect both the interests of the landowner and Council when returning the affected environment to the required standard, prior to the works/ surveys having commenced on site should a contractor fail or default against their contracted duties.

The Councils' aims and objectives for the Restoration Bond Peer Review Services Framework 2026-2028 were to:

- Establish a Framework which had access to competently qualified and experienced consultants who could complete the review.
- Create a streamlined method of appointing these suppliers.
- Achieve best value for money for the applicant (who is responsible for paying for the review).
- Define payment process for the payment from the applicant to be passed through the Council and then paid out to the Consultant.

Complied with the below requirements:

- Be undertaken in compliance with its duty to act in a transparent and proportionate manner – Openly Tendered October 2025.
- Payment of a living wage - to persons involved in producing, providing or constructing the subject matter of regulated procurements – Question included in ITT. One Supplier Living Wage Accredited. All 3 confirmed that they paid it or equivalent.
- The use of community benefit requirements – Question included in ITT but non evaluated due to estimated call off values.
- Comply with the sustainable procurement duty - The outcome of the Framework is used to provide services which are about restoring the built environment.

Value for Money to Support Council's Financial Challenges

- Deliver value for money – Use of Mini Competitions as Standard, a Direct Award is permitted in exceptional circumstances.
- Contribute to the carrying out of its functions and the achievement of its purposes. – Delivery of suppliers within a defined timescale to complete services for planning aiding in resource capacity.

Empowering Local Suppliers Supporting Community Wealth Building & Local Economic Growth

- The provision of prompt payment – no later than 30 days after invoice by the organisation to a supplier and/or sub-contractor, or by a sub-contractor to a sub-contractor.

- Consulting and engaging with those affected by its procurements – Two PINS were published to advertise the requirement pre-tender.

Case Study 4

The following examples show the criteria has been met at:

- The use of community benefit requirements
- Comply with the sustainable procurement duty.

Title	Date of Award	Supplier	Estimated Value (£)	Note
Structures Framework	04/04/25	Various	13,000,000	11 of 15 contractors offered Community Benefits (CBs)
Coated Roadstone Framework 3rd Gen. - Supply & Delivery	23/05/25	Breedon Trading/ Hillhouse Quarry	3,800,000	Non-Evaluated CBs
Uncoated Roadstone and Ready-Mix Concrete Framework - Supply & Delivery	23/10/25	Various (10 Suppliers)	400,000	Non-Evaluated CBs
MAKI Play Park Works (ESPO FW 115-21, Lot 2 Mini Comp)	02/04/25	Wicksteed Leisure Ltd	175,426	Evaluated CBs 10%
Rhu Garelochhead Roseneath and Cove-Kilcreggan (ESPO 115-25 Mini-Comp)	15/10/25	Sutcliffe Play Scotland	169,159	Evaluated CBs 10%
Helensburgh Play Parks (ESPO 115-25 Mini Comp)	21/11/25	Sutcliffe Play Scotland	74,628	Evaluated CBs 10%
Street Lighting Supplies - Supply & Delivery	12/12/25	Street Lighting Supplies Co. Ltd	60,654	
Bute Play Parks (ESPO 115-21 Mini Comp)	02/04/25	Kompan Ltd	53,249	Evaluated CBs 10%

Appendix 4 – ACHIEVED COMMUNITY BENEFITS 2025/26

The PCCMT is committed to maximise Community Benefits from its procurement activities and to delivering wider benefits for its communities when purchasing the required goods, services and supplies for Argyll and Bute.

We have been working closely with our suppliers to deliver additional social, economic and environmental value to our society and the table below shows the **104** Community Benefits achieved through Contract Management, Contract Awards and the Request List during the period from 1st April 2025 to 31st March 2026.

Ward	Method	Total
<u>Cowal</u>	Evaluated - Contract Management	4
<u>Dunoon</u>	Evaluated - Contract Management	12
<u>Helensburgh & Lomond South</u>	Evaluated - Contract Management	6
<u>Helensburgh Central</u>	Evaluated - Contract Management	1
<u>Isle of Bute</u>	Evaluated - Contract Management	12
	Evaluated - Request List	1
<u>Kintyre and The Islands</u>	Evaluated - Contract Management	10
	Evaluated - Request List	5
<u>Lomond North</u>	Evaluated - Contract Management	6
<u>Mid Argyll</u>	Evaluated - Contract Management	10
	Evaluated - Request List	1
<u>Oban North and Lorn</u>	Evaluated - Contract Management	6
<u>Oban South and The Isles</u>	Evaluated - Contract Management	9
	Non-Eval. - Contract Management	5
<u>South Kintyre</u>	Evaluated - Contract Management	14
	Evaluated - Request List	2
TOTAL:		104

The following tables provide further detail:

Council Ward: **Cowal (4)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - East Argyll (Lot 1)	John Brown Strone Ltd	1. Provided work experience for 3 school students over 3 weeks.
		2. Provided work experience for 1 school student – one day a week until Easter.
		3. Attendance at Developing Young Workforce Careers Day at Dunoon Grammar School.
NPDO School Projects	Mitie	4. Provided a skip and cleared area to the side of Dunoon Grammar School.

Council Ward: **Dunoon (12)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - East Argyll (Lot 1)	John Brown Strone Ltd	5. Donated office chairs to the Men's shed.
		6. Donated £200 to the Cowal Baton Twirlers.
		7. Carried out painter-work at St. Muns school.
		8. Sponsors of the Stay Fresh Festival.
		9. Donation to the Cowal Choral Club.
		10. Donation to the Cowal Highland Gathering.
		11. Support to Dunoon Food Bank with Cherry Picker.
		12. First female apprentice painter and decorator.
		13. Trainee labourer for school holidays, will possibly become an apprentice.
		14. Sponsored local basketball team.
		15. Donated old office furniture to the Men's Shed.
		16. Sponsorship of local girl playing for Celtic Football Club to help with travel costs.

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Council Ward: **Helensburgh & Lomond South (6)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - East Argyll (Lot 2)	DCF Joiners & Builders	17. Sponsorship of £600 to Helensburgh Golf Club.
		18. Donation of £180 to individual for Young Persons Sports.
		19. Sponsorship of £280 to Dumbuck Bowling Club.
		20. Support to Huntington disease charity by lending/ hiring (£300) barriers for fund-raising event at Civic Centre.
		21. Donation given to St. Joseph's school to help purchase a new container.
		22. Sponsorship of £220 to Helensburgh Golf Club.

Council Ward: **Helensburgh Central (1)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - East Argyll (Lot 2)	DCF Joiners & Builders	23. Donation of £500 to the Helensburgh Festive Lights.

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Council Ward: **Isle of Bute (13)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - West Argyll (Lot 1)	MacLeod Construction Ltd	24. Sponsored the Port Bannatyne MacLeod Construction Open Golf Competition.
CHORD - Rothesay Pavilion Regeneration Works - Contract 3 (SCAPE)	Robertson Construction Group Ltd	25. Delivered 126 hours of support into work for unemployed over 24-year-olds. A programme with DWP, delivered 2 sessions covering an Introduction to the construction industry, the type of jobs available and discussing possible Pavilion job vacancies that may come up in the near future. A further 2 sessions with the groups looking at CV, Interview skills and reviewing individuals CVs. 26. Delivered a session with DWP during their older workers week, covering the importance of older workers and what we see them bringing to the industry. 27. School visits - includes a bug hotel cost and design exercise delivered to Primary 5 pupils for a STEM event. 28. Attendance at a Careers Fair for Rothesay Academy. 29. Delivered an outdoor STEM activity during summer with young people from the age of 8 through Achievement Bute - teams used the STEM Kit to build a structure strong enough to hold a bottle of water and the strongest and tallest tower would win. 30. Site team volunteered time and materials to repair banister in the Bute Oasis Foodbank. 31. Project Manager donated time and material to build a stage area at the nursery behind the site. 32. Log store donated to the Nursery, at the Nursery's request. 33. £1,000 donation to the Bute Highland Games 2025 who are a volunteer staffed, community led event trying to keep gate entry prices down to make the event accessible to as many families as possible. 34. £1,000 donation to Bute Shinty Club for the annual sponsorship. 35. 3 iPads donated to the Lade Centre and set up by Robertson staff for customers to use. 36. Donation of £1,500 to the Isle of Bute Trust to help with the Tartan Festival.

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Council Ward: **Kintyre and The Islands (15)**

Contract Title	Supplier	Benefit
Provision of School and Public Transport on Islay – Route 1802	B Mundell Ltd	37. School trips given away for free each year. Subsidised trips. 38. Free buses for charitable events. 39. New apprentice mechanic who will spend 1/3 of their time on buses. Payment towards college training for this apprentice. 40. Further new apprentice mechanic who will spend 1/3 of their time on buses. 41. Donation of £1,000 for sign erection. 42. Transporting schools to Christmas events. 43. Transporting ticket holders to a Cancer Research event in Islay. 44. Transporting community goods off and on Islay.
General Maintenance Term Contract - West Argyll (Lot 1)	MacLeod Construction Ltd	45. One week work experience for female joiner from Tarbert school. 46. Installed a concrete platform for Sidekick Charity near Bruichladdich, Islay, to enable the installation of a shed for accessible bikes. 47. Hosting a WorkingRite placement on Islay in partnership with Mid Argyll Youth Development Services/InspirAlba (May–Aug 2025).
General Maintenance Term Contract - West Argyll (Lot 3)	McEachern Bros Ltd	48. Recruited 2 apprentices in last six months. 49. Support to local Ileach newspaper to purchase printing equipment. 50. Volunteer support for the Islay RNLI Lifeboat. 51. Installed shelving in the Sidekick charity storage cabin on Islay.

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Council Ward: **Lomond North (6)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - East Argyll (Lot 2)	DCF Joiners & Builders	52. Provided Rhu Amateur's football team with over 35's Strips, value £747. 53. Completing works on Rhu Hall Heating, to value of approx. £1000. 54. Completed slate/lead repairs and gutter cleaning on Rhu Church to value of £350. 55. Rhu Football Club Sponsorship £2,000. 56. Football Club New Flooring Supplied and Fitted £1,000. 57. Hire of Barriers to Rhu Community Centre £400.

Council Ward: **Mid Argyll (11)**

Contract Title	Supplier	Benefit
Shoreline Management Plans and CCAP 2022-28 (SXL ETC 0820 DA)	Jeremy Ben Associates	58. Supplier carried out evening presentations to five community councils explaining the Coastal Change Adaptation Process.
General Maintenance Term Contract - West Argyll (Lot 1)	MacLeod Construction Ltd	59. Collected used solar panels from Taynuilt school and delivered to Kilmory Gardens; Scouts have taken some for re-use. 60. Participated in "Snap Chat" careers event at Lochgilphead Joint Campus, engaging with pupils about construction careers. 61. Collaborated with Tayvallich Primary School to help with an eco home STEM project for the STEMovators competition. 62. Sponsored Mid Argyll Agricultural Show. 63. Supported the Mid Argyll Music Festival. 64. Sponsored the Mid Argyll Triathlon. 65. Donated topsoil to ACHA's Caledonian Court for community planters. 66. Put up the Christmas lights in Lochgilphead town centre. 67. Delivered tractor tyres to MAKI pups.
Sheriff Officers	Walker Love	68. Donation of £250 to the Forget me Not Dementia Choir. Email of thanks from Louise Curtis, 06/11: "Thank you so much for putting Walker Love in contact with me regarding the wish list donation. That was a lovely surprise and well received".

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Council Ward: **Oban North and Lorn (6)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract - North Argyll	Oban Electrical Services Ltd	69. Renewed fencing and dug a channel for a Beech hedge at Dalmally Primary School. 70. Support given to Dalmally Primary School by levelling out two areas of the ground for composting bins and a mud garden, and installing a small pond.   71. Donation to Oban Pipe Band. 72. Sponsorship to OES employee for rally events. 73. Further donation of £1,500 to Oban Pipe Band. 74. Further sponsorship of £1,500 to OES employee for rally events.

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Council Ward: **Oban South & The Isles (14)**

Contract Title	Supplier	Benefit
General Maintenance Term Contract – Tiree & Coll	CKR Island Construction Ltd	75. Helped Tiree Museum move location on the island.
		76. Providing work experience to two 4th year school students.
		77. Support at the Tiree Music Festival.
		78. New young apprentice plumber (left school a year ago).
		79. Support at local bonfire night.
		80. Support for local raffle.
		81. Put up Christmas lights at Tiree school.
		82. Donation to community raffle.
General Maintenance Term Contract - West Argyll (Lot 1)	MacLeod Construction Ltd	83. Sponsored Tiree Music Festival.
General Maintenance Term Contract - North Argyll	Oban Electrical Services Ltd	84. Donation to Oban Golf Club.
		85. Support to repair Oban hospice Light up for Life tree.
		86. Sponsorship to OES electrician attending Oban Rugby Club.
		87. Put up Oban school Christmas lights.
CHORD - Rothesay Pavilion Regeneration Works - Contract 3 (SCAPE)	Robertson Construction Group Ltd	88. Hosted a student from Oban High School for Argyll and Bute DYW Industry Day with a site tour, learned more about the industry and the pathways into the industry whilst spending some time with the different job roles on site.

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Council Ward: **South Kintyre (16)**

Contract Title	Supplier	Benefit
Campbeltown Old Quay Wall A Replacement	Dawson Wam	89. School visit to site Campbeltown Grammar School (2 of 2) - April 25. 90. Issue 6 score boards to local bowling club. 91. Buy and issue a defibrillator to Stewarton Village Hall. 92. Student placement opportunity (work experience). 93. Supplied a coded storage box for defibrillator at Stewarton Village Hall. 
Landscape Consultancy in relation to ongoing S36 Wind Farm Applications	Jacobs UK Ltd	94. Donation of £1,000 to the South Kintyre Development Trust for community-driven projects.
General Maintenance Term Contract - West Argyll Lot 2	MacKinven & Colville	95. Completed a stone sign for Machrihanish Golf Club. 96. Annual sponsorship to local Kintyre Way group. 97. Annual sponsor of Junior Mock Run end of May 2025. 98. Work experience for school student as store person. 99. Annual sponsorship at Machrihanish Golf Club. 100. Erected a play centre for local charity 'The Community Bureau' in Hazelburn. 101. Recruited a young apprentice joiner. 102. Recruited part-time admin staff for Council contract work. 103. Put up Christmas lights in Campbeltown.
Sheriff Officers	Walker Love	104. Supplier selected from wish list - Kintyre Youth Café and Young Carers (The Hub) - provided financial support of £250. The Hub will put this towards swimming lessons for carers.

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Appendix 5 – ANNUAL PROCUREMENT REPORT ANNEX A

[NOTE: reference to contract is also to be construed as meaning a framework agreement]

1. Organisation and report details

- a) Contracting Authority Name
- b) Period of the annual procurement report
- c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes/No)

Argyll & Bute Council
Apr-2025 to Mar-2026
Yes

2. Summary of Regulated Procurements Completed

- a) Total number of regulated contracts awarded within the report period
- b) Total value of regulated contracts awarded within the report period
- c) Total number of unique suppliers awarded a place on a regulated contract awarded during the report period

69
£55,483,185
98

3. Review of Regulated Procurements Compliance

- a) Did ALL regulated contracts awarded within the period comply with your Procurement Strategy

Yes

b) «Reason»

4. Community Benefit Requirements Summary

Use of Community Benefit Requirements in Procurement:

- a) Total Number of regulated contracts awarded with a value equal to or greater than the Community Benefit threshold*
- b) Total Number of regulated contracts awarded with a value equal to or greater than the Community Benefit threshold that contained Community Benefit Requirements*
- c) Total Number of regulated contracts awarded with a value less than the Community Benefit threshold that contain Community Benefit Requirements*

4
3
28

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

- d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)
- e) Number of Apprenticeships Filled by Priority Groups
- f) Number of Work Placements for Priority Groups
- g) Number of Qualifications Achieved Through Training by Priority Groups
- h) Total Value of contracts equal to or greater than the Community Benefit threshold subcontracted to SMEs*
- i) Total Value of contracts equal to or greater than the Community Benefit threshold subcontracted to third sector bodies*
- j) Total Value of contracts equal to or greater than the Community Benefit threshold subcontracted to supported businesses*
- k) Value of other community benefits fulfilled
- l) (Optional) additional information on under threshold benefits secured

Data not held

Data not held

Data not held

Data not held

Data not held

Data not held

Data not held

Data not held

We have been working closely with our suppliers to deliver additional social, economic and environmental value to our society, and have achieved **104** Community Benefits through Contract Management, Contract Awards and the Request List from 1st Apr 2025 to 31st Mar 2026. For further details, see Appendix 4.

*** The Community Benefit threshold (currently £4 million was subject to consultation in late 2025 early 2026. If a decision is made to revise the threshold this will be communicated to contracting authorities who should thereafter use the revised threshold value.**

5. Fair Work and the real Living Wage

- a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.
- b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.
- c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract during the period.

26

41

24

6. Payment performance

- a) Number of valid invoices received during the reporting period.
- b) Percentage of valid invoices paid on time during the period (“On time” means within the time period set out in the contract terms.)
- c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.
- d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain
- e) Number of regulated procurements undertaken that included the standardised statement associated with question 4C.4 of the SPD where it is anticipated a supply chain will be used
- f) Value of regulated procurements undertaken that included the standardised statement associated with question 4C.4.
- g) Value of invoices paid late during the reporting period (Contracting authority to supplier)

103,077
97.1%
33
0
10
£7,266,724
£5,484,249

7. SME

- a) Total number of regulated contracts awarded to SMEs during the period
- b) Total value of regulated contracts awarded to SMEs during the period
- c) Total number of unique SME suppliers awarded a place on a regulated contract awarded during the period

48
£31,981,090
78

8. Third Sector Bodies

- a) Total number of regulated contracts awarded to third sector bodies during the period
- b) Total value of regulated contracts awarded to third sector bodies during the period
- c) Total number of unique third sector bodies awarded a place on a regulated contract awarded during the period

1
£2,356,805
2

9. Supported Businesses

- a) Total number of regulated contracts awarded to supported businesses during the period
- b) Total value of regulated contracts awarded to supported business during the period
- c) Total number of unique supported business awarded a place on a regulated contract awarded during the period

0
0.00
0

10. Spend and Savings Summary

- a) Total procurement spend for the period covered by the annual procurement report.
- b) Total procurement spend with SMEs during the period covered by the annual procurement report.
- c) Total procurement spend with third sector bodies during the period covered by the annual procurement report.
- d) Total procurement spend with supported business during the period covered by the annual procurement report.
 - i) procurement spend with supported business within the reporting year on regulated contracts
 - ii) procurement spend with supported business within the reporting year on non-regulated contracts
- e) Percentage of total procurement spend through collaborative contracts.
- f) Total delivered cash savings for the period covered by the annual procurement report
- g) Total non-cash savings value for the period covered by the annual procurement report

£205,330,165
£124,479,013
£26,616,805
£64,495
«Value (£)»£0.00
«Value (£)»£64,495
«35.8%»
£221,110
£1,635,112

11. Future regulated procurements

- a) Total number of regulated procurements expected to commence in the next two financial years
- b) Total estimated value of regulated procurements expected to commence in the next two financial years

44
£210,710,000