



Non-Domestic Rates Application for Self-Catering Transitional Relief

ACCOUNT REF NO:

NAME & ADDRESS:

Argyll & Bute Council
Financial Services
Kintyre House
Snipefield Industrial Estate
Campbeltown
PA28 6SY

Tel: 01586 555249
E-mail: ndr@argyll-bute.gov.uk

Date of Issue:

The Self-Catering Transitional Relief caps bill increases caused by the 2026 revaluation. All self-catering holiday accommodation properties that would otherwise see an increase above the cap are eligible.

In order to qualify for this relief, the property had to be shown in an entry on the valuation roll on both 31st March 2026 and 1st April 2026. Properties with a nil RV on 1st April 2026, or which had a nil RV on 31st March 2026 are not eligible. Eligibility for the relief also ceases if there is a merger, split or reorganisation of the valuation roll entry for the property occurring after 1st April 2026.

The caps are calculated as a percentage of the amount payable as at 31st March 2026, will not be adjusted for inflation, and will apply for one financial year.

Please note that from 1st April 2026, any property requiring a short-term let licence in order to operate, but which has not obtained one, will not be eligible for Self-Catering Transitional Relief.

The increase in your rates bill, compared to what you paid on **31st March 2026**, will be capped **per property** at:

- 2026/27 – 15%
- 2027/28 – 32.3%
- 2028/29 – 52.1%

This form enables you to apply for this relief. Please complete all questions on this form and return to the above address.

If you need any help or assistance in completing this form, please phone 01586 555249 or e-mail ndr@argyll-bute.gov.uk. Please note if you have more than one Non-Domestic Rates property an application will be required for each one.

Yours faithfully

Fergus Walker
Revenue and Benefits Manager

1. THE RATEPAYER

Please provide full details of the Ratepayer (person(s) / business liable to pay the rates on this property):

Legal Structure of the Ratepayer (Please put an 'X' in the relevant box) –

<i>Individual</i>	<input type="checkbox"/>	<i>Private Limited Company (LTD)</i>	<input type="checkbox"/>
<i>Sole Trader</i>	<input type="checkbox"/>	<i>Public Limited Company (PLC)</i>	<input type="checkbox"/>
<i>Partnership</i>	<input type="checkbox"/>	<i>Limited Liability Partnership (LLP)</i>	<input type="checkbox"/>
<i>Charitable Organisation</i>	<input type="checkbox"/>	<i>Other (Please state)</i>	<input type="text"/>

*IF APPLICABLE, Companies House Registration number or Charity Registration number:
(Company number eg: 03493961)*

2. THE PROPERTY

Subject Address:

Subject Description:

Rateable Value:

Do you have a Short-Term Let Licence?

Yes

No

If Yes, please provide your Licence Number:

Do you require a Short-Term Let Licence? *For further information on Short Term Lets Licences and exemptions, please visit <https://www.argyll-bute.gov.uk/licences/short-term-lets-licence>*

Yes

No

If Yes, please provide details explaining why the licence is required but has not yet been obtained.

If No, please outline why a licence is not required.

3. CERTIFICATION

Please read this declaration carefully before you sign and date it.

- I am the ratepayer, or duly authorised by the ratepayer to make the application.
- I declare that the information given on this form is correct and complete to the best of my knowledge.
- I authorise the Council to make any necessary enquiries to check the information.
- I authorise the Council to cross check the information with other Councils in Scotland.
- I undertake to advise the Council of any change of circumstances, including the occupation / vacation of any other property I may occupy in Scotland which may affect liability for Non-Domestic Rates Relief.
- I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I (or the Ratepayer I represent) may be prosecuted.
- I understand that the Council will reclaim any incorrectly awarded Non-Domestic Rates Relief.
- I have read and understand the privacy notice accompanying this relief application form: <https://www.argyll-bute.gov.uk/privacy/non-domestic-rates>
- I claim the above relief from non-domestic rates liability.

Applicant Name:

Telephone No:

Capacity (e.g. Owner; Tenant; Agent; Employee):

E-mail Address:

Contact Address:

**Your
Signature:**

Date:

IMPORTANT INFORMATION

Please note that failure to provide all required information, including contact details, may result in the withdrawal of Non-Domestic Rates relief.

SUBMISSION

Please return this completed review form to either:

- Email: ndr@argyll-bute.gov.uk
- Post: Argyll & Bute Council, Non-Domestic Rates Section, Kintyre House, Snipefield Industrial Estate, Campbeltown, PA28 6SY