



Non-Domestic Rates Application for Fresh Start Relief

ACCOUNT REF NO:

NAME & ADDRESS:

Argyll & Bute Council

Financial Services

Kintyre House

Snipefield Industrial Estate

Campbeltown

PA28 6SY

Tel: 01586 555249

E-mail: ndr@argyll-bute.gov.uk

Date of Issue:

Dear Ratepayer

Fresh Start Relief provides 100% relief on Non-Domestic Rates for up to 12 months following the re-occupation of certain properties. This relief applies to properties with a rateable value of less than £100,000, provided the property has been unoccupied for a continuous period of at least 6 months immediately prior to re-occupation.

From 1st April 2026, properties that require a short-term let licence to operate but have not obtained one are not eligible for Fresh Start Relief and no relief is available for properties used for payday lending, car parks, car spaces, advertisements or betting shops.

From 1st April 2026, Fresh Start Relief can no longer be awarded to Shooting Rights/Deer Forests except where certain exemptions apply.

To apply for this relief, please complete **all** sections of this form and return it to the address listed above. Alternatively, for a more convenient and cost-effective way, complete the form online at: <https://www.argyll-bute.gov.uk/form/non-domestic-rates-fresh-start-s>

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fergus Walker'.

Fergus Walker
Revenues and Benefits Manager

FRESH START RELIEF APPLICATION

1. THE RATEPAYER

Full name / the name of the organisation / company claiming relief:

Legal Structure of the Ratepayer (Please put an 'X' in the relevant box) –

Individual

Sole Trader

Partnership

Charitable Organisation

Private Limited Company (LTD)

Public Limited Company (PLC)

Limited Liability Partnership (LLP)

Other (Please state)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

IF APPLICABLE, Companies House Registration number or Charity Registration number:
(Company number eg: 03493961)

2. THE PROPERTY

Subject Address:

Rates Reference Number:

Subject Description:

Rateable Value:

Are you the owner of the property?

YES

NO

If you are a tenant, please state the date your lease started:

Insert the date the property became empty:

Insert the date the property became occupied:

Please give a brief description of what the property is now used for:

For Self-Catering Holiday Accommodation only

Do you have a Short-Term Let Licence?

Yes No

If Yes, please provide your Licence Number:

Do you require a Short-Term Let Licence? *For further information on Short Term Lets Licences and exemptions, please visit <https://www.argyll-bute.gov.uk/licences/short-term-lets-licence>*

Yes No

If Yes, please provide details explaining why the licence is required but has not yet been obtained.

If No, please outline why a licence is not required.

3. CERTIFICATION

Please read this declaration carefully before you sign and date it.

- I am the ratepayer, or duly authorised by the ratepayer to make the application.
- I declare that the information given on this form is correct and complete to the best of my knowledge.
- I authorise the Council to make any necessary enquiries to check the information.
- I authorise the Council to cross check the information with other Councils in Scotland.
- I undertake to advise the Council of any change of circumstances, including the occupation / vacation of any other property I may occupy in Scotland which may affect liability for Non-Domestic Rates Relief.
- I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I (or the Ratepayer I represent) may be prosecuted.
- I understand that failure to disclose relevant information may lead to a requirement to refund the value of the subsidy provided plus interest from the date the subsidy was received (if relevant)
- I understand that the Council will reclaim any incorrectly awarded Non-Domestic Rates Relief.
- I have read and understand the privacy notice accompanying this relief application form: <https://www.argyll-bute.gov.uk/privacy/non-domestic-rates>
- I claim the above relief from non-domestic rates liability.

Applicant Name: **Telephone No:**

Capacity (e.g. Owner; Tenant; Agent; Employee):

E-mail Address:

Contact Address:

Your Signature: **Date:**

IMPORTANT INFORMATION

Please note that failure to provide all required information, including contact details, may result in the withdrawal of Non-Domestic Rates relief.

SUBMISSION

Please return this completed review form to either:

- Email: ndr@argyll-bute.gov.uk
- Post: Argyll & Bute Council, Non-Domestic Rates Section, Kintyre House, Snipefield Industrial Estate, Campbeltown, PA28 6SY