



DISCHARGE OF CONDITIONS REQUEST

This form can be used for the submission of further information necessary to request the discharge of conditions on Planning Permissions (PP / MFF / MIN), Listed Building Consents (LIB), Conservation Area Consent (CONAC), Prior Approvals (PAXxx), Advertisements Consents (ADV), and Tree Works (TPO).

Please see related guidance note for further information [Discharge of Conditions | Argyll and Bute Council](#).

1. Applicant's Details		2. Agent's Details (if any)	
Title	<input style="width: 95%;" type="text"/>	Ref no.	<input style="width: 95%;" type="text"/>
Forename	<input style="width: 95%;" type="text"/>	Forename	<input style="width: 95%;" type="text"/>
Surname	<input style="width: 95%;" type="text"/>	Surname	<input style="width: 95%;" type="text"/>
Company Name	<input style="width: 95%;" type="text"/>	Company Name	<input style="width: 95%;" type="text"/>
Building no./Name	<input style="width: 95%;" type="text"/>	Building no./Name	<input style="width: 95%;" type="text"/>
Address	<input style="width: 95%;" type="text"/>		
Postcode	<input style="width: 95%;" type="text"/>	Postcode	<input style="width: 95%;" type="text"/>
Telephone	<input style="width: 95%;" type="text"/>	Telephone	<input style="width: 95%;" type="text"/>
Mobile	<input style="width: 95%;" type="text"/>	Mobile	<input style="width: 95%;" type="text"/>
Fax	<input style="width: 95%;" type="text"/>	Fax	<input style="width: 95%;" type="text"/>
Email	<input style="width: 95%;" type="text"/>	Email	<input style="width: 95%;" type="text"/>
3. Discharge of Conditions submission relates to permission ref: <input style="width: 150px;" type="text"/> <i>Submission can seek to discharge multiple conditions on a single permission</i>			
4. Site Address: <div style="height: 150px; border: 1px solid black; margin-top: 5px;"></div>			
5. Condition numbers to be discharged (as per numbering on the original permission decision notice) <div style="height: 150px; border: 1px solid black; margin-top: 5px;"></div>			

6. Schedule of Submitted Documents/Plans	
Document Title, Plan/Drawing Ref. No.	Conditions Number(s) Document Relate To

7. Discharge of Conditions Fee
<input type="checkbox"/> Discharge of Conditions Request £110 (per submission)
<input type="checkbox"/> No fee required - <i>No fee is payable for submissions related to Listed Building Consents (LIB), Conservation Area Consent (CONAC) or Tree Works (TPO).</i>

DECLARATION – Discharge of Conditions Request
<p>I, the applicant/agent certify that this is a request for the discharge of conditions. The accompanying plans/drawings and additional information are provided as part of this application. I hereby confirm that the information given in this form is true and accurate to the best of my knowledge.</p> <p>Name: <input type="text"/> Date: <input type="text"/></p> <p>Any personal data that you have been asked to provide on this form will be held and processed in accordance with the requirements of the Data Protection Act 2018. Further detail on how data will be managed is available at https://www.argyll-bute.gov.uk/privacy/planning.</p> <p>Any information within the submission that is considered to be of a sensitive nature which should either be withheld from publication or published in redacted format should be clearly identified.</p>

METHODS OF SUBMISSION

Please submit the completed form along with all relevant supporting documentation/plans.

Email:

planning.hq@argyll-bute.gov.uk

Post:

Development Management, Kilmory Castle, Lochgilphead, Argyll and Bute, PA31 8RT.

METHODS OF PAYMENT

Online:

Please logon to: www.argyll-bute.gov.uk and select the 'Pay it' option from the top menu bar. In the **Planning and Building Standards applications** section.

To pay your DOC Request fee select:

Pay your planning application charges (not advertising fees).

In the Reference field, input "DOC" followed by the original planning application reference (e.g. DOC 24/00001/PP)

Phone:

Please call 01546 605518 and request to pay "Planning application charges". When asked for a **Planning Application Reference** please state "**DOC**" followed by the original planning application reference (e.g. DOC 24/00001/PP).