



Asset Transfer Request Reporting Template 2021/22 for Relevant Authorities

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2021 to 31 March 2022. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government's Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2022, whether using this template or not.

Please provide information in the sections below and email the completed template by 30 June 2022 to community.empowerment@gov.scot.

Section One – Relevant Authority Information

Organisation: Argyll and Bute Council	Address: Kilmory Castle, Lochgilphead, PA31 8RT
Completed by: David Allan	Role: Estates & Property Development Manager
Email: asset-transfer@argyll-bute.gov.uk	Telephone: 01436 657 620
Date of completion: 16/6/22	

Are you the Asset Transfer Lead Contact for the organisation: No

If not please provide the name, job title and email address for the lead contact for any queries:

David Rennie, Partnerships Development Officer, david.rennie@argyll-bute.gov.uk

Section 2: Asset Transfer Data in 2021/22

2.1 Please complete the following table for the 2021/22 reporting period :

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received -and yet to be determined	Number received prior to 2019/20 and yet to be determined
0	0	0	0	0

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2021/22:

Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset.	Date request was validated	Date decision was agreed to transfer the asset	Date transfer completed	Please provide further details, such as: description of the asset / area transferred / amount paid / discount given/ type of ownership / purpose of the transfer.

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2021/22:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>

2.1 Please use this space to provide any further comments relating to the above data:

Although we have no formal ATRs to report it would be misleading not to note the number of active Expressions of Interest (24) within the time frame. We see the increase in EOI and subsequent decrease in ATR a positive reflection of the support we are giving to communities to address and articulate their request without having to resort to invoking the legislation.

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

We have extensive content on our website. [Asset Transfer | Argyll and Bute Council \(argyll-bute.gov.uk\)](https://argyll-bute.gov.uk)

We actively signpost and direct general enquiries to our single point of contact.

We have responded to requests for training by working with COSS to deliver awareness courses to interested groups.

3.1 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

We work with all groups to help them develop and make their request known.

We work engage with specialist Community Development officers to bring additional support that aids disadvantaged group to make their request.

We have a single point of contact that is in place to assist groups to develop their request whether they choose to develop a formal or informal process to raise their request.

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.

Section 5 – Community Empowerment Act Review

The following questions relate to the Scottish Government review of the Community Empowerment (Scotland) Act 2015. We would value your feedback as a relevant authority concerned with part 5 (asset transfers) of the Community Empowerment (Scotland) Act 2015.

5.1 Has the legislation made things easier or more difficult to access? Please provide some comments on your experiences as a relevant authority engaging with this legislation.

The legislation is seen by the community to be complicated and bureaucratic. It places a heavy burden on the community group to be able to make a formal request. The legislation has made the council put in place better processes and additional resources to respond to enquiries from community groups.

5.2 Where can things be further improved, and what needs to change?

We are constantly reviewing how we engage and how communities respond to our efforts to assist group to achieve their desired outcomes.

Feedback from communities show that our informal responses to requests are more flexible and simpler to navigate. These often bring the required outcomes without the need to invoke the legislation.

5.3 Are you aware of what support is available to you when engaging with this legislation, and how you can access this? Please provide comments where possible.

We engage with COSS and other local authorities to share good practice. We attend information sessions from Scottish Government officers when they are arranged.

5.4 What would you like to see now, to further empower Scotland's communities?

Additional resources for local government would allow us to work more closely with communities. We are set up to respond to community requests. Additional resources would allow some proactive programs to promote wider use of all parts of the Act and to strengthen the communities' confidence in getting their voice heard.

Please email the completed template by 30 June 2022 to community.empowerment@gov.scot

If you have any queries please contact Malcolm Cowie, Asset Transfer Policy Manager at Malcolm.cowie@gov.scot

Thank you!

Community Empowerment Team
Scottish Government