



LEGAL AND REGULATORY SUPPORT

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

SCHEDULE OF CONDITIONS – KNIFE DEALERS

Records

1. The licence holder must make detailed written records on the day of the transaction with a customer and retain such records for a period of 3 years from that date stating the following information:-
 - (a) the identity of the customer and the means by which the customers identity was verified;
 - (b) the steps taken to establish that the customer was at least eighteen years of age at the time of transaction (including proof of age identity sought or the means by which the customers age was verified or reasons why such verification was not sought because it was unnecessary); and
 - (c) a full description of the article sold, hired, lent or given to the customer

Display of Articles

2. The licence holder must ensure that any article listed in section 27A(2) of the Civic Government (Scotland) Act 1982 or display of such articles is not visible from the street or any public entrance to the premises.

Display of Notice

3. The licence Holders must display a notice which must:-
 - (a) be displayed at all times in a position which is readily visible to customer at (i) the entry to the premises and (ii) the point of sale or counter;
 - (b) be at least A4 size and on which the lettering must be legible and no smaller than 5mm in height; and
 - (c) contain the following wording:
 - (i) it is an offence to sell to a person under the age of 18 any knife or knife blade (except if the person is aged 16 or over and the knife or blade is designed for domestic use);
 - (ii) it is also an offence to sell to a person under the age of 18 any razor blade, axe, sword or other article which has a blade or which is sharply pointed and which is made or adapted for use for causing injury; and a customer may be asked to provide details of his/her age and identity (which may be recorded or copied and kept for inspection for up to 3 years).

Mandatory Conditions for Swords

4. Mandatory additional conditions for swords
 - (a) Where a knife dealer's licence permits carrying on business as a dealer in swords, a licensing authority must also attach to the licence the conditions specified
 - (b) The licence holder must take all reasonable steps to establish from the customer and confirm the intended use of any sword
 - (c) (The licence holder must make detailed written records on the day of the transaction with a customer and retain such records for a period of 3 years from that date stating the enquiries, made of the customer or other persons or bodies as to the intended use of the sword

Change of Circumstances

5. The licence holder shall notify the Council of any material change of circumstances affecting him/her or any other person or company named on the licence or affecting the activity to which the licence relates. A licence holder who ceases to act as such for the unexpired period of the licence or whose licence has been suspended by the Council shall, within 7 days, return the licence to the Head of Legal and Regulatory Support, Argyll and Bute Council, Kilmory, Lochgilphead, PA31 8RT.