

Argyll and Bute Council

Comhairle Earra-Ghàidheal agus Bhòid



Planning Protocol
Effective engagement with access
panels in Planning and Building
Standards

Protocal Dealbhaidh
Rianachd Eifeachdach Le Pannalan
Inntrigidh Ann An Inbhean





- Promote the work of the Access Panels by referring to them in our Pre-Application Advice for Major Developments and relevant local pre-application advice.
- Where appropriate, encourage and indeed facilitate direct consultation between access panels and developers, both at the pre- and current application stage.
- Provide contact details for all Access Panels on the Argyll and Bute Council web-site.
- Provide support to Access Panels by providing electronic links to weekly lists.
- Ensure that where valid and relevant, decisions on proposed developments are taken in light of input/advice received from Access Panels and reference is made to these comments in Report of Handling for Planning Applications and Building Warrants.
- Consult Access Panels directly on planning applications/schemes which are likely to need their input, including significant schemes (significant in a local context) with public access.
- Enable input to guidance on transport and access issues, in consultation with Facility Services, and undertake consultation with access panels on relevant road and parking proposals such as location of dropped kerbs and crossing points.
- Assist Access Panels in obtaining Building Warrant Application Plans where difficulties arise.
- Support the work of the Access Panels in Argyll and Bute.
- Regularly attend Access Panels meetings to review progress with the protocol (or the local Planning Officer/Building Standards Surveyor will attend the annual general meeting of the local Access Panel)
- Consult Access Panels as part of any streetscape/environmental improvement project.
- Ensure that Planning Officers and Building Standards Surveyors in each area location are known to local Access Panels.
- Develop the consultation process by encouraging the use of e-mail correspondence instead of meetings.
- Fast-track applications for planning permission and building warrants where adaptations and or extensions of buildings are proposed for the benefit of persons with a disability.
- Follow up and ensure implementation of conditions/requirements attached to grants of planning permission where these relate to disability access issues and requirements.



Access Panels will:
Ni PannalanInntriqidh:

- Contribute input to planning applications and building warrant applications within the prescribed timescale, by posting this on the ePlanning Website or writing direct to the local planning officer, with copies to the applicant and agent.
- Use local contacts (see below) for specific issues or for further information.

Oban & District Access Panel
Per: The Secretary
119 Lochaber Road
Upper Achintore
Fort William
PH33 6TX

Chairman: Jim Tolmie. Tel No: 01631 565174. Email: obandisabilityforum@aol.co.uk
Secretary: Ken Johnston. Tel No: 01397 703689. Email: obandisabilityforum@aol.co.uk

Key Contacts- Argyll and Bute Council
Prìomh Luchd-conaltraidh - Comhairle Earra Ghàidheal agus Bhòid

BUTE AND COWAL

Ellis Lodge, 5 Argyll Road, Dunoon, PA23 9HQ
Eaglesham House, Mount Pleasant Road, Rothesay, PA20 9HQ
Email: planning.bandc@argyll-bute.gov.uk

HELENSBURGH AND LOMOND

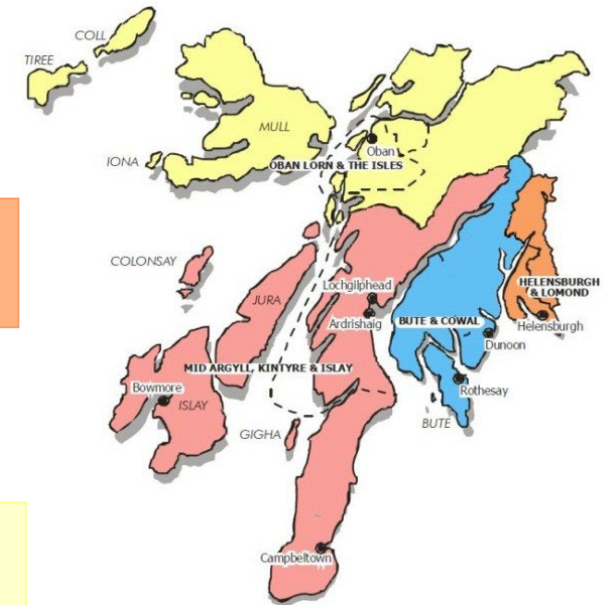
The Helensburgh and Lomond Civic Centre
38 East Clyde Street, Helensburgh, G84 7PG
Email: planning.handl@argyll-bute.gov.uk

MID ARGYLL, KINTYRE AND ISLAY

1A Manse Brae, Lochgilphead, PA31 8RD
Burnet Building, St John Street, Campbeltown, PA28 6BJ
Email: planning.maki@argyll-bute.gov.uk

OBAN, LORN AND THE ISLES

Municipal Buildings, Albany Street, Oban, PA34 4AW
Email: planning.olandi@argyll-bute.gov.uk



**To contact Building Standards by telephone:
call Customer Service Centre on 01546 605518**

