



Argyll & Bute Health & Social Care Partnership Annual Engagement Plan 2023 - 2024

SUMMARY

Services	Project	Locality/Area
Children, Families & Justice	1. Annual review of the Children & Young People's Services Plan	HSCP wide
	2. Corporate Parenting Board	HSCP wide
	3. Development of the work in our children's houses	HSCP wide
	4. Unpaid Work Schemes	HSCP wide
	5. VAWG	HSCP wide
	6. Infant mental health service	HSCP wide
Adult Services- Health and Community Care	1. Redevelopment of Cowal Community Hospital with Primary Care	Cowal and Bute
	2. Redesign of Tigh-a-Rhuda Care Home	Oban, Lorn and Isles
	3. Website development	HSCP wide
	4. Palliative Care	HSCP wide
	5. Care Homes and Housing	HSCP wide
	6. Older Adults Strategy	HSCP wide
Primary Care Services	1. Quality Clusters Review	HSCP wide
	2. Jura GP Out of Hours Emergency Medical Care	Oban, Lorn and Isles
	3. Primary Care Mental Health Short life working Group	HSCP wide
	4. Psychological Therapy Improvement plan	HSCP wide
	5. Medication Assisted Treatment	Cowal & Bute first then HSCP

Corporate Services	1. Outreach Service, Service Level Agreement Change from NHS GGC	HSCP wide
	2. Patient Pathway Directory	HSCP wide
	3. Freedom of Information Requests	HSCP wide
	4. National Reporting to Scottish Government	HSCP wide
	5. Annual Performance Report	HSCP wide
	6. Chief Social Work Officer Report	HSCP wide
	7. Integrated Performance Management Framework- Performance Dashboard	HSCP wide
	8. Joint Strategic Plan – One Year Progress	HSCP wide
	9. Women's Health Strategy	HSCP wide
	10. Community Transport	HSCP wide
	11. Unpaid Carers Strategy	HSCP wide
	12. Staff Communications	HSCP wide
	13. Coll Needs Assessment	Oban, Lorn and Isles
	14. Integration Joint Board and other committee structures	HSCP wide
	15. Joint Strategic Needs Assessment	HSCP wide
	16. Locality Planning Groups	HSCP wide
	17. Living Well Prevention Programme Board and Strategy	HSCP wide
Public Health	1. Health Behaviour Change	HSCP wide
	2. Alcohol and Drug Strategy	HSCP wide
	3. Living Well Networks	HSCP wide
	4. Community Link Working	HSCP wide
	5. Money Counts Training	HSCP wide
	6. Agree and publish the HSCP Equality Outcomes Statement	HSCP wide
	7. Alcohol and Drug Recovery Communities	Cowal and Bute
	8. NHS Screening Programmes	HSCP wide
	9. Welfare Advice and Health Partnerships	HSCP wide
	10. Suicide Prevention	HSCP wide
	11. Presentation of the Director of Public Health (DPH) Annual Report 2022 to Community Planning	HSCP wide
	12. Alcohol and Drug School Support Services	HSCP wide
	13. Drug Related Deaths Review Process	HSCP wide
	14. Contribute to the refresh of Argyll and Bute's Community Plan	HSCP wide

CHILDREN & FAMILIES

1.	Annual Review of the Children and Young People's Service Plan (CYPSP)									
Purpose		Audience		Engagement Method		Engagement Specification completed				
Statutory requirement. Allows monitoring of the plans progress		Service Users	(x)	Through established subgroups of staff, children's involvement groups and advocacy organisations. This work is constant and annual report required every year			Yes		No	X
		Carers	X			Timeframe Ongoing				
		Partners	X			SLT Lead David Gibson				
		HSCP Staff	X			Other Leads Multi-agency				
		JB/SPG/LPG	X			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/> X <input type="checkbox"/>				
2.	Corporate Parenting Board (CPB)									
Purpose		Audience		Engagement Method		Engagement Specification completed				
Statutory requirement. Allows monitoring & development of the CPB		Service Users	(x)	Care experienced young people are CPB members. (See CPB)			Yes		No	X
		Carers/Parents	X			Timeframe Ongoing				
		Partners	X			SLT Lead Fiona Davies				
		HSCP Staff	X			Other Leads David Gibson, Takki Sulaiman				
		JB/SPG/LPG	X			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/> X <input type="checkbox"/>				
3.	Children's Houses									
Purpose		Audience		Engagement Method		Engagement Specification completed				
To progress the continued development of the service offered by the		Service Users	(x)	Regular meetings with resident children. Engagement with advocacy organisations Care Inspectorate			Yes		No	X
		Carers	X			Timeframe Annual				
		Partners				SLT Lead David Gibson				
		HSCP Staff	X			Other Leads Mark Lines, Ronnie				

houses					Crawford
	IJB/SPG/LPG				Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>

4. Unpaid Work/Community Payback

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed	
To continue to ensure unpaid work undertaken by Justice services is meaningful	Service Users	X	Linking with Community Councils in particular. Discussions with people on unpaid work disposals	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> X	
	Carers/Parents			Timeframe	Constant, as required and annual
	Partners	X		SLT Lead	David Gibson
	HSCP Staff	X		Other Leads	Shona Williams
	IJB/SPG/LPG			Activity completed	Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>

5. Violence Against Women and Girls

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed	
To improve the safety of women and girls in our communities	Service Users	X	This is by definition a multi-agency partnership. Service users can want to remain anonymous. Engagement through third parties such as Rape Crisis or Women's Aid.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> X	
	Carers			Timeframe	Constant
	Partners	X		SLT Lead	M Sheridan
	HSCP Staff	X		Other Leads	S Williams / M Holt
	IJB/SPG/LPG			Activity completed	Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>

6. Infant Mental Health

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed	
To improve the efficacy of this developing service	Service Users		Parent Perception Questionnaire	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> X	
	Carers	X		Timeframe	Regular during intervention
	Partners			SLT Lead	Beth Wiseman
	HSCP Staff			Other Leads	
	IJB/SPG/LPG			Activity completed	Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>

ADULT SERVICES Health and Community Care

1.	Title: Cowal Community Hospital										
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed					
Inform, consult and engage on change of use of Cowal Community Hospital with staff, Primary Care and the public		Service Users	x	Co-ordinated via SIO Naomi Swann		Yes		x	No		
		Carers				Timeframe				Current	
		Partners				SLT Lead				James Gow/Keiran Ferguson	
		HSCP Staff	x			Other Leads				Caroline Cherry, Evan Beswick	
		IJB/SPG/LPG	x			Activity completed		Yes		No	x

2.	Tigh-a-Rhuda Care Home										
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed					
Consult and engage with the Tìree Community Development Trust, local stakeholders, staff and residents on the development of the care home and its place in the community.		Service Users	x	Engagement pre islands bid with the Development Trust. Teams meetings with key stakeholders. Face to face meeting with key stakeholders in June 2023. Written communication to staff.		Yes		x	No		
		Carers	x			Timeframe				Current until April 2024	
		Partners	x			SLT Lead				James Gow/Caroline Cherry/Keiran Ferguson	
		HSCP Staff	x			Other Leads				Belen Ramos/Simon Deveney	
		LPG (Oban and isles)				Activity completed		Yes		No	x

3.	Website Service Development									
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed				
Utilising the expertise of		Service Users	x	To be scoped and confirmed		Yes			No	x

the Older Adults Reference Group to engage on the usefulness of the HSCP website to adults,	Carers	x		Timeframe				
	Partners			SLT Lead	Caroline Cherry/Linda Currie			
	HSCP Staff	x		Other Leads	Karl McLeish			
	IJB/SPG/LPG			Activity completed	Yes		No	x

4.	Palliative and end of life care							
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
To scope a redesign of palliative and end of life care services in Argyll and Bute, fully engaging with families, carers and staff in the process	Service Users		Stakeholder workshop delivered in June 2023 with staff. Priorities to be discussed with adults and families and engagement developed.					
	Carers			Timeframe				
	Partners			SLT Lead	Caroline Cherry/Liz Higgins			
	HSCP Staff			Other Leads	Alison Ryan/Lucy Dornan			
	IJB/SPG/LPG			Activity completed	Yes		No	

5.	Care Homes and Housing/Bute Health and Social Care							
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
Working with Hub North, the marrying together of strategic information, site visits and open discussion with key stakeholders will develop options appraisals around mainland care homes and housing (as part of the care	Service Users	x	Information on the project circulated.					
	Carers	x		Timeframe	Current			
	Partners	x		SLT Lead	Caroline Cherry			
	HSCP Staff	x		Other Leads	James Gow/Simon Deveney/Belen Ramos/Kristin Gillies/Keiran Ferguson/Hub North			
	Care Homes and Housing/SPG		Visits to mainland care homes and Bute (hospital and care homes) involve key stakeholders.	Activity completed	Yes		No	x

homes and housing programme board). Bute is included as the hospital and care home.			Visits will culminate in a stakeholder session to agree key priorities as part of the development of a strategic assessment.					
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6.	Older Adult Strategy								
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed				
To engage on the key areas of vision and action planning within the Older Adult Strategy.		Service Users	x	Timelines and strategy development and engagement throughout.		Yes	(in development)	No	
		Carers	x		Timeframe	Draft by end of 2023.			
		Partners	x		SLT Lead	Caroline Cherry			
		HSCP Staff	x		Other Leads	Gillian McCready/Karl McLeish/Donald Watt/Simon Deveney			
		JB/SPG/LPG	x		Activity completed	Yes		No	x

PRIMARY CARE SERVICES

1.	Quality Clusters Review								
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed				
In Argyll and Bute, Quality Clusters have been established since 2016 with no formal review process yet to take place. The aim of this review is to evaluate the effectiveness of the Argyll and Bute Quality		Service Users		<ul style="list-style-type: none"> This review will use a mixed-method approach to collect and analyse relevant data. The approach will involve semi-structured interviews with Cluster Quality Leads and surveys with Practice Quality Leads. Practice Quality Leads will have the option 		Yes		No	X
		Carers			Timeframe	End of August			
		Partners			SLT Lead	Evan Beswick			
		HSCP Staff			Other Leads	Jonny Sibbring			
		JB/SPG/LPG			Activity completed	Yes		No	X

<p>Clusters and provide recommendations to support the achievement of their objectives. The goal is to support the functioning of clusters whilst valuing their autonomy and ability to set their own agenda.</p>			<p>to opt-in for a semi-structured interview.</p> <ul style="list-style-type: none"> The data collected will be analysed using a combination of statistical analysis and qualitative data analysis. The quantitative data will be analysed to identify trends and patterns in the data. The qualitative data will be analysed using content analysis to identify themes and patterns. The findings of the review will be presented in a written report that will provide feedback and recommendations. 					
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2.	Jura GP Out of Hours Emergency Medical Care												
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed							
<p>Out-of-Hours service to the Island of Jura. This contract has come to an end and we are not seeking to renew.</p> <p>We are seeking to:-</p> <ul style="list-style-type: none"> Inform key stakeholders of the proposed new model and the rationale behind it 		Service Users	X	<p>Engagement requires a targeted approach involving:</p> <ul style="list-style-type: none"> GP Practice Patients/ Local Population/ People that care for others NHS staff (including those practising on Islay) Ambulance service Coastguards Local Councillors <p>As part of this group, we intend to:</p> <ul style="list-style-type: none"> Complete an Equalities and Islands 		<table border="1"> <tr> <td>Yes</td> <td>X</td> <td>No</td> <td></td> </tr> </table>				Yes	X	No	
Yes	X	No											
		Carers	X			<p>Timeframe</p> <p>Have a proposed model to share with community in 6 months (Dec 2023)</p>							
		Partners	X			<p>SLT Lead</p> <p>Evan Beswick</p>							
		HSCP Staff	X			<p>Other Leads</p> <p>Jonny Sibbring</p>							
		JB/SPG/LPG				<p>Activity completed</p> <table border="1"> <tr> <td>Yes</td> <td></td> <td>No</td> <td>X</td> </tr> </table>				Yes		No	X
Yes		No	X										

<p>to influence change in service delivery</p> <ul style="list-style-type: none"> Develop a new model of care 			<p>Impact Assessments</p> <ul style="list-style-type: none"> Inform - relevant stakeholders of the issue. Consult – gain to views/insights of the practicalities of each option. Collaborate – Engage the expertise of stakeholders actively through involvement in working group. Empower – ensure all relevant stakeholders have been involved, listened to and acknowledged in the decision-making process. <p>This work is being overseen by a reference group.</p>					
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3. Primary Care Mental health Short life working Group

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
<p>We intend to:</p> <ul style="list-style-type: none"> Address waiting times Improve patient journey into and through services Integrate digital therapies (Silvercloud/ IESO) Develop self-referral Assessment for every patient referred Stepped care 	<p>Service Users</p> <p>Carers</p> <p>Partners</p> <p>HSCP Staff</p> <p>IJB/SPG/LPG</p>		<p>Short life Working Group consisting of</p> <ul style="list-style-type: none"> Senior Manager Service Managers Professional leads Service Leads GP Digital Therapy Leads <p>Remit</p> <ul style="list-style-type: none"> To assist the HSCP to meet its responsibilities in relation to helping patients access right treatment at right time Identify challenges in addressing 		Yes	No	X
				Timeframe	Ongoing		
				SLT Lead	Nicola Gillespie		
				Other Leads	Jonny Sibbring		
				Activity completed	Yes	No	X

framework • Be forward thinking			objectives set out above, develop solutions, plan and implement delivery • Maintain an Action Tracker to provide a clear log of problem areas, responsibilities and action taken Next steps - Engage key stakeholders. Methods to be confirmed				
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4. Psychological Therapy Improvement plan

Purpose • Address waiting times • Improve patient journey into and through services • Maximise opportunities to develop and progress remote and digital solutions • Stepped care framework • Be forward thinking	Audience Service Users	(x)	Engagement Method • NHS Highland steering group • Mental health and Addictions steering group • Work to develop and Improvement plan • Work with partners to look at maximising digital options • Work with commissioning to maximise partners in delivery • Work with Scottish Government to progress standards	Engagement Specification completed			
	Carers			Yes		No	X
	Partners	x		Timeframe			
	HSCP Staff	x		SLT Lead Jillian Torrens			
	JB/SPG/LPG	x		Other Leads Nicola Gillespie			
				Activity completed Yes	No		

5. Medication Assisted Treatment

Purpose To ensure timely co-	Audience Service Users	(x)	Engagement Method • Engagement of those with lived	Engagement Specification completed			
				Yes		No	X

ordinated treatment options are available across A&B	Carers		experience and carers via ADP <ul style="list-style-type: none"> • Roll out of MAT standards where able • Work with partners to provide a responsive stepped care model • Continue to address Ending the Exclusion • Ensure equitable service • Explore models of shared care and support 	Timeframe				
	Partners	x		SLT Lead	Jillian Torrens			
	HSCP Staff	x		Other Leads	Nicola Gillespie			
	IJB/SPG/LPG	x		Activity completed	Yes		No	X

CORPORATE SERVICES

1.	Outreach Service/SLA Change from NHS Greater Glasgow & Clyde								
Purpose	To provide strategic oversight of recent significant changes to the visiting outreach service/SLA services provided to Argyll & Bute HSCP by NHS GGC.	Audience	(x)	Engagement Method	Engagement Specification completed				
		Service Users		Inform: A comprehensive paper will be written and taken to high level groups across the HSCP, in addition to being shared with our colleagues/partners and certain staff groups to ensure a full understanding of all relevant service change and the rationale for this. The paper will make clear the options that were available and assessed when faced with enforced service change which should limit any potentially negative feedback, however it is also important this be acknowledged and as such	Yes		No	x	
		Carers			Timeframe	August 2023			
		Partners	x		SLT Lead	Kristin Gillies			
		HSCP Staff	x		Other Leads	Fiona Coffield			
	IJB/SPG/LPG	x	Activity completed		Yes		No	x	

			feedback will be sought. The HSCP will work alongside NHS GGC to navigate through changes to the SLA and visiting services.				
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2.	Patient Pathway Directory							
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed			
To provide both strategic and operational oversight of all secondary and tertiary care pathways for patients across Argyll & Bute		Service Users		Inform: A written pathway directory will be authored, confirmed for accuracy and shared mainly throughout primary care in addition to medical records, hospital leads etc. This will facilitate a thorough understanding of patient pathways across all services, as these can and do vary depending on where in A&B the patient is based. The release of this is timely to coincide with work being done alongside NHS GGC to update and clarify pathways as per the SLA and will ensure GP and wider engagement with an increased 'eyes on' approach particularly where patients have to travel out with the A&B area to be seen.	Yes <input type="checkbox"/> No <input type="checkbox"/> x <input checked="" type="checkbox"/>			
		Carers			Timeframe	August 2023		
		Partners	x		SLT Lead	Kristin Gillies		
		HSCP Staff	x		Other Leads	Fiona Coffield		
		JB/SPG/LPG			Activity completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	x <input checked="" type="checkbox"/>

3.	Freedom of Information requests							
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed			
Legal requirement to respond to Freedom of Information Requests within 21 days		Service Users	X	Formal FOI response framework for both HSCP and NHS Highland	Yes <input type="checkbox"/> No <input type="checkbox"/>			
		Carers	X		Timeframe	Ongoing		
		Partners	X		SLT Lead	Kristin Gillies		
		HSCP Staff	X		Other Leads	Douglas Hunter		
		JB/SPG/LPG	x		Activity completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

4.	National Reporting								
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed			
Annual / Quarterly national reporting and benchmarking- Scottish Government & Public Health Scotland		Service Users		National reporting by Scottish Government/ Public Health Scotland		Yes <input type="checkbox"/> No <input type="checkbox"/>			
		Carers				Timeframe Annual			
		Partners	X			SLT Lead Kristin Gillies			
		HSCP Staff	X			Other Leads Douglas Hunter			
		JB/SPG/LPG	X			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/>			

5.	Title: Annual Performance Report								
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed			
National performance reporting framework- Public Health Scotland		Service Users		Annual national reporting by Public Health Scotland		Yes <input type="checkbox"/> No <input type="checkbox"/>			
		Carers				Timeframe Annual			
		Partners	X			SLT Lead Kristin Gillies			
		HSCP Staff	X			Other Leads Douglas Hunter			
		JB/SPG/LPG	X			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/>			

6.	Chief Social Work Officer Report								
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed			
Annual Reporting requirement- Scottish Social Services Council		Service Users		Annual national reporting by SSSC		Yes <input type="checkbox"/> No <input type="checkbox"/>			
		Carers				Timeframe Annual			
		Partners	X			SLT Lead Kristin Gillies			
		HSCP Staff	X			Other Leads Douglas Hunter			
		JB/SPG/LPG	x			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/>			

7.	Integrated Performance Management Framework- Performance								
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	Dashboard					
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed		
Quarterly HSCP Performance reporting- Clinical & Care Governance Committee	Service Users		Reporting to public via Integration Joint Board	Yes <input type="checkbox"/> No <input type="checkbox"/>		
	Carers			Timeframe	Annual	
	Partners	X		SLT Lead	Kristin Gillies	
	HSCP Staff	X		Other Leads	Douglas Hunter	
	IJB/SPG/LPG	X		Activity completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>

8.	Joint Strategic Plan (JSP) – One Year Progress Report					
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed		
To engage with the public on how well we are meeting the priorities and the actions within the JSP	Service Users	X	Online survey and face to face events across A&B	Yes <input type="checkbox"/> X <input checked="" type="checkbox"/> No <input type="checkbox"/>		
	Carers	X		Timeframe		
	Partners	X		SLT Lead	Kristin Gillies	
	HSCP Staff	X		Other Leads	Alison Ryan	
	IJB/SPG/LPG	X		Activity completed	Yes <input type="checkbox"/>	X <input checked="" type="checkbox"/> No <input type="checkbox"/>

9.	Women's Health Plan					
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed		
To consult with women in A&B on specific areas of women's health	Service Users	x	Online survey and survey to key operational staff	Yes <input type="checkbox"/> <input type="checkbox"/> No <input type="checkbox"/> x <input checked="" type="checkbox"/>		
	Carers			Timeframe	July 2023	
	Partners			SLT Lead	Kristin Gillies	
	HSCP Staff	x		Other Leads	Alison Ryan	
	IJB/SPG/LPG			Activity completed	Yes <input type="checkbox"/>	No <input type="checkbox"/> x <input checked="" type="checkbox"/>

10.	Community Patient Transport					
Purpose	Audience	(x)	Engagement Method	Engagement Specification completed		
To determine the current situation and services for community patient transport	Service Users		Scope and co-produce community patient transport solutions	Yes <input type="checkbox"/> <input type="checkbox"/> No <input type="checkbox"/> x <input checked="" type="checkbox"/>		
	Carers			Timeframe	September 2023	
	Partners	x		SLT Lead	Kristin Gillies	
	HSCP Staff	X		Other Leads	Alison Ryan	

	JB/SPG/LPG	X		Activity completed	Yes		No	X
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11.	Unpaid Carers Strategy							
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed			
		Service Users			Yes <input type="checkbox"/> No <input type="checkbox"/>			
		Carers			Timeframe Ongoing			
		Partners			SLT Lead Lind Carrie			
		HSCP Staff			Other Leads			
		JB/SPG/LPG			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>			

12.	Staff communications, liaison and governance							
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed			
To ensure staff are fully informed about key HSCP issues and maintain good governance around staff wellbeing and safety. Informing the development of the people plan for A&B HSCP		Service Users		A range of mechanisms are in place to ensure staff are fully engaged in their day-to-day work: <ul style="list-style-type: none"> • Chief Officer briefing • Internal communication briefings • Culture and Wellbeing Group • Stat/man training • Staff Liaison/Partnership Groups • Imatter survey and action plans • Listening and learning sessions 	Yes <input type="checkbox"/> No <input type="checkbox"/> X <input checked="" type="checkbox"/>			
		Carers			Timeframe Ongoing			
		Partners			SLT Lead Geraldine Collier			
		HSCP Staff	X		Other Leads All SLT			
		JB/SPG/LPG			Activity completed Yes <input type="checkbox"/> No <input type="checkbox"/> X <input type="checkbox"/>			

13.	Coll Needs Assessment next steps							
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed			
To approach the sustainability of health and social care services on the island		Service Users	X	Ongoing working group with involvement from HSCP area manager and other staff.	Yes <input type="checkbox"/> No <input type="checkbox"/> X <input type="checkbox"/>			
		Carers	X		Timeframe Ongoing			
		Partners	X		SLT Lead Caroline Cherry			
		HSCP Staff	X		Other Leads Morven McPhilips			

of Coll in a sustainable way, using the findings of the comprehensive needs assessment.	IJB/SPG/LPG	X		Activity completed	Yes		No	X
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14. Integration Joint Board (IJB)

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
				Yes		No	X	
The IJB provides governance, oversight and leadership of the delivery of health and social care services in Argyll and Bute	Service Users	X	<p>A range of partners are on the board, including:</p> <ul style="list-style-type: none"> Local authority elected members Unpaid carer reps Community reps Third sector partner <p>A range of communication materials are distributed during and after board meetings</p>	Timeframe				
	Carers	X		Ongoing				
	Partners	X		SLT Lead				
	HSCP Staff	X		Fiona Davies				
	IJB/SPG/LPG	X		Other Leads				
				SLT members, comms team				
				Activity completed	Yes		No	X

15. Joint Strategic Needs Assessment

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
				Yes		No	X	
To develop a clear evidence base of quantitative and qualitative information to inform the development of the next iteration of the Joint Strategic Plan for the HSCP due in April 2025	Service Users	X	Gathering qualitative feedback in a range of ways to complement quantitative data gather, examples include survey, focus groups and interviews with stakeholders	Timeframe				
	Carers	X		End 2024				
	Partners	X		SLT Lead				
	HSCP Staff	X		Kristin Gillies				
	IJB/SPG/LPG	X		Other Leads				
				Alison McGrory				
				Activity completed	Yes		No	X

16. Locality Planning Groups

(LPGs)

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
				Yes		No	X	
Statutory requirement to engage with communities about health and social care services and develop locality plans in partnership with staff, partners, communities etc.	Service Users	X	Quarterly meeting in each locality, currently held via MS Teams. Locality action plan. Sharing of appropriate information. Three key messages collated and shared after each meeting.	Timeframe				
	Carers	X		Ongoing				
	Partners	X		SLT Lead				
	HSCP Staff	X		Charlotte Craig				
	IJB/SPG/LPG	X		Other Leads				
				All				
				Activity completed	Yes		No	X

17. Living Well Prevention Programme Board & Strategy

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
				Yes	X	No		
To develop and embed a preventative approach to service delivery in the HSCP by working collaboratively and building capacity in communities and with partners	Service Users	X	Collaborative and regular board meetings with upward and outward communication eg to Community Planning, LPGs, Living Well Networks etc. Community reps on Board Co-production skills development via training and ongoing reference group to promote best practice. Good conversation training skills development.	Timeframe				
	Carers	X		Ongoing				
	Partners	X		SLT lead				
	HSCP Staff	X		Linda Currie				
	IJB/SPG/LPG	X		Other leads				
				Alison McGrory				
				Activity completed	Yes		No	X

PUBLIC HEALTH

1.	Health Behaviour Change									
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed				
To remobilise the delivery of the MAP of Health Behaviour Change training across NHS Highland health and social care staff		Service Users		<p>Building on a survey conducted last year:</p> <ul style="list-style-type: none"> - Liaised with all NHSH MAP trainers to adopt a NHSH-wide approach - Supported Highland colleagues to adopt and implement same approach (survey to gauge interest) - Supported existing NHSH MAP trainers to shadow and co-facilitate the workshops (NES) to gain confidence and consolidate delivery skills - Developed generic leaflet to promote the training across NHSH and distributed widely - Set up digital evaluation with support from PHI team - Arranged calendar of training courses for 23-24 						
		Carers				Yes X No				
		Partners				Timeframe July 2022-ongoing				
		HSCP Staff	X			SLT lead Alison McGrory				
		IJB/SPG/LPG				Other leads Jenny Dryden, Giulia Spaltro				
						Activity completed	Yes	X	No	

2.	Alcohol and Drug strategy refresh									
Purpose		Audience	(x)	Engagement Method		Engagement Specification completed				
To review and refresh the 'Alcohol and Drug		Service Users	X	A strategy day was held in Arrochar in Feb 2023, and 40 people		Yes No In progress				

Strategy and Action Plan 2020 – 2023 for 2023 so that we can continue to build an Argyll and Bute where the harms of alcohol and drugs are reduced, and people are supported to recover. This work spanned 22/23 and will continue into 23/24 with the development of a new 3-year strategy.	Carers	X	<p>attended from a range of partner organisations including people with lived experience. The aims and objectives of the day were to review achievements and priorities, strategy progress, and identify the top priorities for the remaining year of the current strategy.</p> <p>Further engagement took place in April 2023 in the form of a survey to ADP members. The aim of this was to populate the agreed priorities with actions.</p> <p>A draft 2023 priority document was formed from the above engagement and was presented to ADP and SPG for further engagement and as part of governance structure. Presented to JB in May 2023.</p> <p>Engagement will continue throughout 23/24 as we seek views from partners on the new 3-year ADP strategy. This will involve focus groups, planning days and consultation. This will involve stakeholders and people with lived and living experience.</p>	Timeframe	Feb 2022 - ongoing			
	Partners	X		SLT lead	Alison McGrory			
	HSCP Staff	X		Other leads	Laura Stephenson, Jenny Dryden, Craig McNally			
	JB/SPG/LPG	X		Activity completed	Yes		No	X

3.	Living Well Networks (LWNs)
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Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
				Yes		No	X
To develop work conducted in 2022 to review the Living Well Networks and embed the new contract arrangements for building partnership approaches to community wellbeing in Argyll and Bute.	Service Users		<p>From 1 April 2023 a new model for four networks was implemented.</p> <p>New Model: Networking approach maintained, with more focus on supporting health, wellbeing and prevention in partnership with the HSCP. e.g. supporting with co-production of health and wellbeing within the communities, in partnership with Locality Planning Groups.</p> <p>This new model will remain in place for the 2-year SLA with ongoing feedback from the LWNs on how the new model is working.</p> <p>The new model will support the LPGs with engagement within communities, including surveys, consultations etc., as well as helping identify issues and gaps in communities. This will be a two-way process feeding in from and feeding back to communities.</p>				
	Carers			Timeframe 1/4/22 - 31/3/25			
	Partners	x		SLT lead Alison McGrory			
	HSCP Staff	x		Other leads Sam Campbell, Jenny Dryden			
	IJB/SPG/LPG	X		Activity completed			
	Others:						
LWN Coordinators	X						
Public Health Team	X	Yes		No			
Prevention Programme Board	X						

4. Community Link Working

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
				Yes		No	In progress
To gather feedback about the current community link working model, including from primary care, community link workers and clients.	Service Users	X	Feedback gathered from service provider We Are With You on current service provision from primary care colleagues, clients and staff. This is gathered via quarterly contract monitoring meetings.				
	Carers	X		Timeframe 2023/2024			
	Partners	X		SLT Lead Alison McGrory			
	HSCP Staff	X		Operational Lead Sam Campbell, Jenny Dryden			

<p>To scope potential future community link working models for Argyll and Bute</p>	<p>IJB/SPG/LPG</p>		<p>Previous consultation has taken the form of surveys to GP practices, to identify successes and barriers.</p> <p>A range of consultation methods will be used to scope potential future CLW models for Argyll and Bute, including: scoping national direction, engagement with HSCP staff and partners, community consultation, engagement with relevant groups such as Primary Care Modernisation Board and Prevention Programme Board</p>	<p>Activity completed</p>	<p>Yes</p>		<p>No</p>	<p>X</p>
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<p>5. Money Counts</p>										
<p>Purpose</p>	<p>Audience</p>	<p>(x)</p>	<p>Engagement Method</p>	<p>Engagement Specification completed</p>						
<p>Regular delivery of Money Counts Level 1, a short awareness raising session for anyone who may feel less confident and experienced about discussing money worries but may be able to have brief conversations with individuals and signpost on to support.</p>	<p>Service Users</p>		<p>Information flyers sent to partners for onward sharing. Session delivered via Microsoft Teams and pre and post session evaluation carried out. Session facilitated by NHS Highland and HSCP staff and available to staff throughout NHS Highland region. Attendance figures for staff from A&B monitored.</p>	<p>Yes</p>			<p>No</p>		<p>x</p>	
	<p>Carers</p>			<p>Timeframe Ongoing</p>						
	<p>Partners</p>	<p>x</p>		<p>SLT lead Alison McGrory</p>						
	<p>HSCP Staff</p>	<p>x</p>		<p>Other leads Heather McAdam</p>						
	<p>IJB/SPG/LPG</p>			<p>Activity completed</p>		<p>Yes</p>		<p>No</p>		<p>x</p>

6.	Agree and publish the HSCP Equality Outcomes Statement
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Purpose	Audience		(x)	Engagement Method	Engagement Specification completed					
	Service Users	Carers			Partners	HSCP Staff	JB/SPG/LPG	Yes	X	No
<p>The HSCP has a legal duty to report on progress towards mainstreaming equalities and publish high level equality outcomes every four years. An interim Equality Outcomes and Mainstreaming Report will be published by the HSCP in August 2023, this will include the Equality Outcomes drafted for the period 2021-2025 and details of progress towards these outcomes. Engagement will ensure HSCP staff and community partners are content with the current outcomes and explore any further work required to embed equalities in the functions of the HSCP.</p>				<p>Inform: The engagement sessions will begin with a short PowerPoint presentation outlining the Equality Act 2010 and the additions to the act. It will outline why Equality Outcomes are required and what the current HSCP Equality Outcomes are.</p> <p>Consult: LPGs will be consulted on whether the Equality Outcomes are still relevant, whether they were aware of the outcomes and ask to consider what further work is required to mainstream equalities.</p> <p>Involve: The report will be published and will contain recommendations based on the feedback gathered at the LPGs.</p> <p>Collaborate: The feedback will be used to inform priorities around equality-based work in the coming years. We will go back to LPGs in future to inform them on developments related to equalities and seek their views on the delivery and monitoring of said developments.</p>	Engagement Specification completed					
			X		X		Yes	X	No	
							Timeframe			
							SLT lead			
							Other leads			
						Yes	X	No		

7.	Alcohol and Drug recovery
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	communities								
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed				
To help support the community in Bute to open a hub which offers help, support and advice to people with addiction issues and include the medically assisted treatment standards set by the Scottish Government.		Service Users	x	To engage the local community on the purpose of the hub and how they can get involved. Ask all partners to join the steering group and take part in setting up the hub. Attend local events with the possibility of getting people into services. Engage with national partners to ensure the correct policy and procedures are in place. Showcase the good work in the Dunoon Hub launched in April 2023.		Yes		No	X
		Carers			Timeframe	April 2023 - ongoing			
		Partners	x		SLT lead	Alison McGrory			
		HSCP Staff	x		Other leads	Sarah Marquis, Jenny Dryden, Laura Stephenson			
		IJB/SPG/LPG			Activity completed	Yes		No	

8.	NHS Health Screening Programmes								
Purpose		Audience	(x)	Engagement Method	Engagement Specification completed				
To increase informed participation in the NHS adult health screening programmes (Abnormal Aortic Aneurysm, Breast, Bowel, Cervical and Diabetic Retinopathy) for those less likely to participate including people living in		Service Users	x	HSCP public health staff participate in Highland wide steering group to reduce inequalities in the Public Health Screening programmes. This has ongoing funding from SG since 2021 and an action plan developed in consultation with stakeholders. Screening Engagement Officer appointed to provide screening		Yes		No	
		Carers	x		Timeframe	Ongoing			
		Partners	x		SLT lead	Alison McGrory			
		HSCP Staff	x		Other leads	Heather McAdam and Lynn Garrett			
		IJB/SPG/LPG			Activity completed	Yes		No	x

areas of highest deprivation and marginalised groups and communities. Also aiming to identifying barriers to screening within those groups.			awareness raising sessions to partners and groups working with people less likely to take part in screening. Mapping and identifying relevant groups and communities, then contacting and offering awareness raising sessions through remote or face to face delivery. Providing sessions and identifying barriers. Also providing sessions to service users and attending health awareness events with information.				
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9. Welfare Advice and Health Partnerships

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
				Yes		No	X
To contribute to consultation about the implementation of Welfare Advice and Health Partnerships, which are being piloted in 4x GP practices within Argyll and Bute. The Improvement Service is evaluating this alongside Argyll and Bute Council.	Service Users		Public Health will support the engagement around this project. This has initially consisted of 1-1 meetings and a survey to GP practices. In 23/24, the team will support the Improvement Service evaluation, alongside Argyll and Bute Council.	Timeframe			
	Carers			2023-2025			
	Partners	X		SLT lead			
	HSCP Staff			Alison McGrory			
	IJB/SPG/LPG			Other leads			
				Sam Campbell, Jenny Dryden			
				Activity completed			
				Yes		No	X

10. Suicide Prevention

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
				Yes		No	x
Engaging with partners to develop	Service Users		Bimonthly Strategic Suicide				

new Argyll and Bute Suicide Prevention Action Plan in line with new National Suicide Prevention Strategy Creating Hope Together	Carers		Prevention meetings with partner agencies including Public Health Scotland.	Timeframe	ongoing			
	Partners	x		Development day planned for end May to bring partners together to review progress and plan for the future.	SLT lead	Alison McGrory, Jillian Torrens		
	HSCP Staff		Ongoing plan to promote suicide prevention with local communities Living Well Networks and LPGs.		Other leads	Heather McAdam		
	IJB/SPG/LPG				Activity completed	Yes		No

11. Presentation of the Director of Public Health (DPH) Annual Report 2022 to ACPGs

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
The DPH Annual Report 2022 focussed on Prevention. This was presented to Area Community Planning Groups to; raise the profile of prevention, provide real world examples of the impacts of prevention and share case studies	Service Users		The report was presented to all Area Community Planning Groups in the form of a ten-minute PowerPoint presentation in April 2023. Following the presentation there was an opportunity for participants to questions. Where questions referred to distinct pieces of work these were fed back to LPGs for consideration or reported to a relevant member of staff from					
	Carers			Yes		No	X	
	Partners	X		Timeframe	May 2023			
	HSCP Staff	X		SLT lead				
	IJB/SPG/LPG			Other leads	Rory Munro			
				Activity completed	Yes	X	No	

of prevention activity in Argyll and Bute.			the Public Health team. There will be ongoing discussion of this report throughout 2023, for example it will be used to inform the refreshed Community Plan.					
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12. Alcohol and Drug School Support Services

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
The Alcohol and Drug Partnership funds third sector organisations to deliver School Support Services. As part of ensuring the services offered are relevant and reflect national strategy and local needs, engagement with key stakeholders will form part of a review of the service requirements.	Service Users	x	An options paper regarding the School Support Services was presented to the A&B ADP Steering Group in April 2023. The review includes engagement with key stakeholders using a range of methods. Engagement has taken place with Secondary School Health and Wellbeing Leads and further engagement with service providers and partners will take place through interviews and focus groups. Engagement with service users will be built into the service to ensure the service user needs are being reviewed.				
	Carers			Yes		No	X
	Partners	X		Timeframe			
	HSCP Staff	X		Sept 2023			
	IJB/SPG/LPG			SLT lead			
			Alison McGrory				
			Other leads				
			Laura Stephenson				
			Activity completed				
			Yes		No	X	

13. Drug Related Deaths Review Process

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed			
There is an expectation	Service Users	X	Work with national partners to				
			Yes				
			No				
			X				

that local ADPs will conduct reviews of drugs related deaths in partnership with relevant stakeholders. Across Scotland differences exist in how these reviews are conducted.	Carers	X	understand best practice guidance for drug related death reviews. Work with local partners to understand the flow of information and develop appropriate and robust information sharing protocols. Conduct timely reviews with agreed governance, for example for the sharing of lessons learned.	Timeframe	December 2023			
	Partners	X		SLT lead	Alison McGrory, Fiona Davies			
	HSCP Staff	X		Other leads	Laura Stephenson			
	IJB/SPG/LPG			Activity completed	Yes		No	X

14. Refresh of Argyll and Bute's Community Plan

Purpose	Audience	(x)	Engagement Method	Engagement Specification completed				
A new community plan is being developed for 2024 – 2034. Engagement conducted by the Community Planning Partnership in 2023 concluded the importance of community wellbeing in the new priorities.	Service Users	X	The public health team will participate in community panning activity to inform the development of the new community plan. This will include wider engagement without stakeholders, for example, Living Well Networks and Locality Planning Groups					
	Carers	X		Yes		No	X	
	Partners	X		Timeframe December 2023				
	HSCP Staff	X		SLT lead Alison McGrory				
	IJB/SPG/LPG	X		Other leads Sam Campbell				
				Activity completed	Yes		No	X