

Argyll and Bute Council – Corporate Governance Action Plan 2022/2023

Ref	Improvement actions	Success measures	Key dates	Lead
CG-1	Continue to engage with the Scottish Government and other local authorities to determine the most efficient and effective way of ensuring the Council can provide a waste solution which complied with the 2025 Bio-degradable Municipal Waste Ban	Progress made to identify appropriate solution by working with Scottish Government regarding the landfill tax challenge imposed on one of our suppliers together with the potential implications of Scottish Government's review of Energy from Waste as a solution.	31 March 2023	Head R&I
CG-2	Enhance reporting of workforce planning to the Strategic Management Team and Elected Members	Improvements in reports to SMT through information available about recruitment from our talentlink recruitment system.	31 March 2023	Head of CSS
CG-3	Finalise the project to upgrade the Council's general ledger system	System in place and monitoring of effectiveness undertaken	31 March 2023	Head of FS
CG-4	Finalise the implementation of a self-billing approach using	Processes and procedures in place and	31 March 2023	Head of FS

Appendix 3

	CareFirst for payments to social care providers	monitoring of effectiveness undertaken		
CG-5	Complete the development of the automated revenue interface between the Property Management System (Concerto) and the Financial System (Oracle) to process contractor payments.	Interface in place and monitoring of effectiveness undertaken	31 March 2023	Head of CS
CG-6	Improve quality and accuracy of asset information which will benefit asset valuations, calculations for utilities costs and asset management	System in place and monitoring of effectiveness undertaken	31 March 2023	Head of CS
CG-7	Progress the roll out of Microsoft 365 across the Council	Improvement in connectivity and interaction on a common digital platform across all Council services	31 March 2023	Head of CSS
CG-8	Develop data/analytics business intelligence as a tool to inform transformation and improvement.	Options for a data platform have been identified and progressed.	31 March 2023	Head of CSS
CG-9	Undertake review of performance information to be presented on a quarterly basis	Performance information identified that allows committees	31 March 2023	Head of CSS

Appendix 3

	to Committee	to have a better overview of performance of transformational activity, policy objectives and projects.		
CG-10	Complete the External Quality Assessment Framework	Any actions identified are completed satisfactorily	31 March 2023	Head of Financial Services