

**MINUTES of SPECIAL MEETING of ARGYLL AND BUTE HSCP STRATEGIC PLANNING GROUP held BY MICROSOFT TEAMS on WEDNESDAY, 27 APRIL 2022**

**Present:** Jean Boardman, Non-Executive Director of Highland NHS Board & Member of the IJB (Chair)  
Kristin Gillies, Senior Planning Manager  
Alison McGrory, Health Improvement Principal  
Charlotte Craig, Business Improvement Manager  
Liz Higgins, Associate Nurse Director  
Fiona Broderick, Staff Side Representative  
Fiona Davies, Chief Officer  
John Stevens, Chair of North Argyll Carers Service  
Julie Hodges, Independent Care Providers Sector Leader  
Councillor Kieron Green, Vice Chair of the IJB  
Alison Ryan, Service Planning Manager  
Douglas Whyte, Area Housing Manager  
Duncan Martin, Public Representative  
Fiona Thomson, Associate Director of Pharmacy  
Gillian McCready, Service Improvement Officer Older Adults  
James Gow, Head of Finance and Transformation  
Jillian Torrens, Head of Adult Services, Mental Health, Learning Disability and Lifelong Learning  
Sarah Griffin, Public Health Intelligence Specialist  
Rebecca Helliwell, GP and Rural Practitioner, Depute Medical Director  
Emma Mason, Planning Secretary (minutes)

**1. WELCOME, INTRODUCTIONS AND APOLOGIES**

The Chair, Jean Boardman, welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated on behalf of Stephen Whiston; Caroline Cherry; George Morrison; Allan Murphy; Donald Watt; David Forshaw; Kirsty MacKenzie; Kevin Mcintosh and Fiona Coffield.

**2. JOINT STRATEGIC PLAN 2022-2025**

The Senior Service Planning Manager, Kristin Gillies gave a presentation providing an update on the Joint Strategic Plan for 2022 – 2025, along with Public Health Intelligence Specialist, Sarah Griffin describing the Joint Strategic Needs Assessment and Engagement work, which was before the group for approval, before being presented to the IJB at its meeting on 25 May 2022. Kristin expressed her thanks to the team for the production of the report. She advised the plan will go to an external publisher for accessibility and publishing requirements. The planning team

will develop a one page plan and a suggestion was made for the performance team to develop a one page progress update in a year's time. This suggestion will be considered to see if it will be feasible.

The group welcomed the one page plan and the suggestion of a one page progress update. The group discussed the Joint Strategic Plan positively and feedback some inclusions and changes to be made. This was noted by the planning team to implement the feedback within the plan. The group requested a session on performance measurement of the Joint Strategic Plan. It was agreed that this will be on the agenda for a future SPG meeting.

### **Decision**

The Strategic Planning Group:-

1. noted the presentation; and approved the Joint Strategic Plan 2022 – 2025 on the understanding that the discussed inclusions and changes are implemented.
2. noted the development of the one page Strategic Plan and the possibility of a one page Progress update in a year's time.
3. noted session requested on performance measurement of the Joint Strategic Plan at a future SPG meeting.

(Reference: Presentation by Senior Service Planning Manager and Joint Strategic Plan)

### **3. DATE OF NEXT MEETING**

The group noted that the next meeting would take place on Thursday, 9 June 2022.