

## Appendix 3

# Argyll and Bute Proposed Local Development Plan 2

## Statement of Conformity with Participation Statement

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### 1. Introduction

This Statement of Conformity has been prepared to meet Section 18 (4)(a)(i) of The Planning etc. (Scotland) Act 2006, which requires Planning Authorities to submit a report on the extent to which the authority has consulted and involved the wider public and how the authority has conformed with its current Participation Statement. In establishing the procedures for the Examination, Section 19(4) of the same Act requires the appointed person to firstly examine that the authority has conformed with the Participation Statement in respect of the Proposed Local Development Plan. Its purpose is to set out the steps taken by the Council as a Planning Authority to ensure all relevant parties were aware of, were consulted on, and had adequate opportunity to reply to documents published as part of the consultation process for the Proposed Local Development Plan 2 and the Strategic Environmental Assessment Environmental Report.

The current Participation Statement within the latest Development Plan Scheme (dated September 2020), sets out when consultation will take place, who will be consulted and how this consultation will happen in the preparation of the Argyll and Bute Proposed Local Development Plan 2.

The Scheme outlines the current timetable and the statutory assessments undertaken on the Plan. It also contains an update on what engagement was carried out and the activities undertaken on the previous stages in preparing the Plan (including; Call for Sites and Ideas, Main Issues Report, and the Proposed Local Development Plan 2).

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### 2. Actions at Key Stages of LDP Preparation

Extensive engagement was undertaken at both the pre Main Issues Report (MIR) and MIR stages of the process, followed by the more formal representation period at the Proposed Plan stage. The process has been guided at all stages by the statutory requirements of the Planning etc (Scotland) Act 2006, and the Town and Country Planning (Development Planning) (Scotland) Regulations 2008. A summary of the engagement activities is outlined below, and further details provided in Table 1:

#### Pre Engagement – November 2015- March 2017

- Call for Sites – developers and landowners given a 6 month period to submit information to support the inclusion of new sites in LDP2.
- Place Standard Tool – joint work with Community Planning to find out what communities thought about the place they live in and to start the conversation about these issues.
- Call for Ideas – stakeholders were asked more detailed questions about the place they live and asked to submit ideas for the future of their area.
- Workshops –
- Member & SMT workshop to agree content of the Main Issues Report (which essentially set out the main proposed changes to the current LDP and included possible changes to sites)

#### Consultation on Main Issues Report – May 2018- July 2018

- From the findings of this pre-engagement work the Main Issues Report (MIR) was produced and then published for an 8 week consultation period in May 2018. The Main Issues Report was accompanied by a Monitoring Report and a Draft Strategic Environmental Assessment. The Main Issues Report was the first statutory consultation stage and this was conducted on-line with communities, developers, key agencies, interest groups and other stakeholders. A number of events were also held, including a webinar for island and remote community councils. There were 1825 comments from 183 representees received on the MIR, these were analysed and used to inform Member workshops and

## **Consultation on Proposed Local Development Plan 2 – November 2019- January 2020**

- Formal consultation on the Proposed Plan took place between November 2019 and January 2020 for a total of 10 weeks. This included statutory advisements in the local press, and on the Councils Website. Notification of the publication of the plan was sent to key agencies, Community Councils, and neighbouring planning authorities. Hard deposit copies were made available at Council Offices and public libraries in the plan area. The proposed plan was also published on the internet both as pdf documents and as an interactive Storymap. As required by legislation, the Council also neighbour notified all neighbours of sites proposed for development in the plan. Emails were sent to registered customers, and social media was used to promote the consultation on the Proposed Plan. Community Consultation events were held and web based consultation events held for community councils. An online form was provided for representations to be made. A total of 1414 individual comments were received in response to the LDP2 consultation.

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### 3. Conclusion

As outlined above, and in Appendices 1 the Council has consulted on the LDP 2 in accordance with the commitments made in the Development Plan Scheme participation statement. In addition to fulfilling the statutory requirements regarding consultation at the MIR and the LDP 2 Proposed Plan stages, additional consultation and engagement was undertaken pre – MIR stage including “Call for Sites and Call for Ideas” stages to provide stakeholders with an opportunity to participate in the early stages of plan making.

# Appendix

## Local Development Plan Consultation and Engagement Activities

### Stage 1: Pre-Main Issues Report (MIR)

What we said we would do	What we did
<b>Publish Development Plan Scheme.</b>	<ul style="list-style-type: none"> <li>● DPS to Council - 21 January 2016.</li> <li>● Publicised through Council website <a href="http://www.argyll-bute/ldp2">www.argyll-bute/ldp2</a> (January 2016).</li> <li>● Social media and direct e-mailshots to community councils, key agencies and others on the contacts database</li> <li>● DPS available at Development Policy Office (Manse Brae, Lochgilphead), public libraries</li> <li>● Copy sent to Scottish Government (January 2016).</li> </ul>
<b>LDP Review; Existing site appraisal</b> (November 2015 - July 2016)	<ul style="list-style-type: none"> <li>● Direct email - Developers</li> <li>● Meetings with relevant Council officers and Key Agencies.</li> </ul>
<b>Community Planning pilots – charrettes to inform MIR.</b> Charrettes involving intensive community engagement ran over a number of days. Publicised on Council and community websites. Press release; Social media . (Throughout Plan Process Commenced Nov 2015)	<ul style="list-style-type: none"> <li>● Crinanflyer; LDP_Crinan Charrette Presentation (27-30 April 2016);</li> <li>● Tiree Charrette Event 2_Update (11<sup>th</sup>-12<sup>th</sup> March 2016); Tiree Charrette ABC presentation</li> <li>● Publicised on Council and community websites.</li> <li>● Press release.</li> <li>● Social media.</li> </ul>
<b>Call for Sites</b> on Council website including dedicated LDP2 page. Sites submitted through an On line form including key site information. (6 months June 2016 – Nov 2016)	<ul style="list-style-type: none"> <li>● Call for Sites Advertised on line and via poster</li> <li>● On line Call for Sites Form</li> <li>● Customer Experience Questionnaire 2017</li> </ul>
<b>Baseline information;</b> (1 month August 2016)	<ul style="list-style-type: none"> <li>● Contacts database established</li> </ul>

<p><b>Evidence Gathering/ data for monitoring report;</b> Publicise; social media, press release; email shot to developers /landowners in contacts database; on line form for responses (3 months Sept 2016 – Nov 2016)</p>	<ul style="list-style-type: none"> <li>● Housing Land Audit 2016 published on-line</li> <li>● Housing Land Audit 2016 letter to developers/landowners</li> </ul>
<p>Pre Engagement (including on environmental effects) On line survey; Community/stakeholder events Meetings with stakeholders; Business Days; Social media; Direct email to community councils, key agencies and consultation authorities; Explore capacity building work with secondary schools. (4 months – Dec 2016 – March 2017 )</p>	<ul style="list-style-type: none"> <li>● Place standard online questionnaire on web; How good is your place</li> <li>● Call for Ideas;</li> <li>● Place Standard Tool &amp; Call for Ideas Poster</li> <li>● Place Standard Tool and Call for Ideas Community Council Letter;</li> <li>● Main Issues Report_Key Agencies Consultation</li> <li>● Development Management Workshop - workshop 29-03-17</li> <li>● Councillors Workshop - LDP2 Main Issues Presentation to Area Committees</li> </ul>

## Stage 2: Main Issues Report (MIR)

What we said we would do	What we did
<p>Prepare MIR, SEA draft Environmental Report; draft EqIA. Council approve Main Issues Report</p>	<ul style="list-style-type: none"> <li>● Updates on dedicated Council web page <a href="http://www.argyll-bute.gov.uk/ldp2">www.argyll-bute.gov.uk/ldp2</a></li> <li>● Committee approval of MIR Sept 2017</li> </ul>
<p>Consult on MIR accompanied by draft SEA and Monitoring Report</p>	<ul style="list-style-type: none"> <li>● Publicised and available on Council Website dedicated page <a href="http://www.argyll-bute.gov.uk/ldp2">www.argyll-bute.gov.uk/ldp2</a></li> <li>● News Letter to all in contacts database March2018</li> <li>● Direct mail to Key Agencies, adjoining authorities; Scottish Ministers and community councils</li> </ul>

	<ul style="list-style-type: none"> <li>● Notice in local newspaper (s)</li> <li>● Copies available in public libraries and Development Policy Office (Manse Brae, Lochgilphead)</li> <li>● Social media publicity.</li> <li>● Community events -Story boarding / Meetings with stakeholders</li> <li>● Presentation of MIR to Area Committee Business Days</li> <li>● On line representation form</li> </ul>
Consider MIR Responses PLDP prepared	<ul style="list-style-type: none"> <li>● Updates on dedicated Council web page <a href="http://www.argyll-bute.gov.uk/ldp2">www.argyll-bute.gov.uk/ldp2</a></li> <li>● Newsletter October 2019</li> </ul>

## Stage 3 Proposed Plan

What we said we would do	What we did
Submitted to Full Council for approval. Settled view of Council Prepare consultation for publication	<ul style="list-style-type: none"> <li>● Draft of Proposed Plan Prepared September 2019</li> <li>● Report on Draft PLDP2 to Council 26<sup>th</sup> September 2019</li> </ul>
Consultation on PLDP and draft Action Programme Draft SEA Environmental Report updated.	<ul style="list-style-type: none"> <li>● Consultation on Proposed Local Development Plan 2 from 14/11/19 to 23/01/20 for 10 weeks</li> <li>● Publicised and available on Council Website dedicated page <a href="http://www.argyll-bute.gov.uk/ldp2">www.argyll-bute.gov.uk/ldp2</a></li> <li>● E-Newsletter to all in contacts database</li> <li>● Direct mail to Key Agencies, adjoining authorities; Scottish Ministers, contacts database and community councils</li> <li>● Notice in local newspaper (s) Copies available in public libraries and Development Policy Office (Manse Brae, Lochgilphead)</li> <li>● Direct mail - Neighbour notification</li> <li>● Social media including Webinar PowerPoint3; YouTube Video Presentation</li> <li>● On line Storymap</li> <li>● Consultation events for communities, including a web based session for Community Councils</li> <li>● On line representation form</li> </ul>
Consider responses on PLDP. Prepare response (Schedule 4s) and prepare Report of Conformity with Participation Statement	<ul style="list-style-type: none"> <li>● Updates on dedicated Council web page <a href="http://www.argyll-bute.gov.uk/ldp2">www.argyll-bute.gov.uk/ldp2</a></li> <li>● Newsletter April 2020</li> </ul>

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