

**AREA SCORECARD FQ3 2020/21**

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**1 Background**

- 1.1 This paper presents the Area Report and Scorecard for Financial Quarter 3 2020/21 (October-December 2020) and illustrates the agreed performance measures.
- 1.2 A summary of all the measures is included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.
- 1.3 To improve the response to performance queries, it is requested that either the Responsible Named Officer or Sonya Thomas are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.4 A short key to symbols / layout is attached. (Appendix 1).
- 1.5 An illustration of how the Business Outcomes align to the Corporate Outcomes is attached. (Appendix 2).

**2 Recommendations**

- 2.1 It is recommended that the Area Committee-
- a) Notes the performance presented on the Scorecard and supporting commentary.
  - b) Upon receipt of the Quarterly Performance Report the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries.
  - c) Note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

**3.0 IMPLICATIONS**

3.1	Policy	None
3.2	Financial	None
3.3	Legal	None
3.4	HR	None
3.5	Fairer Scotland Duty	No impact assessment required for this report.

3.5.1	Equalities	None. If requested the Area Committee Performance Report can be supplied in a different format.
3.5.2	Socio-economic Duty	None
3.5.3	Islands	None
3.6	Risk	None
3.7	Customer Service	None

**Kirsty Flanagan, Executive Director with responsibility for Customer Support Services**

**Jane Fowler  
Head of Customer Support Services**

For further information, please contact:  
Sonya Thomas  
Organisation Development Officer - Performance and Improvement  
Customer Support Services  
01546 604454

- Appendix 1: Key to symbols
- Appendix 2: Illustration to Business Outcomes to Corporate Outcomes
- Appendix 3: FQ3 2020/21 Word Report in pdf format
- Appendix 4: FQ3 2020/21 OLI Scorecard

## **PERFORMANCE REPORTS – KEYS TO SYMBOLS**

### **WORD REPORT**

#### **STATUS SYMBOL**

- This is colour coded and indicates if the performance is good – Green; or off track – Red

#### **TREND ARROW**

- This indicates the trend of the performance between the last two periods

#### **NAME IN BRACKETS (StreetScene)**

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

#### **GREY SUCCESS MEASURE**

- This indicates that the performance measure is a council-wide one

#### **WHITE SUCCESS MEASURE**

- This indicates that the performance measure is a local area one

### **ON GRAPHS IN PYRAMID**

#### **GREEN**

- Performance is positively within desired parameters / meeting target / positively exceeding target

#### **RED**

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

#### **KEY**

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

### **THE SCORECARD**

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

Joint Over-arching Vision	Argyll and Bute's Economic Success is built on a growing population						
Council Mission	Making Argyll and Bute a place people choose to Live, Learn, Work and do Business						
	Choose Argyll, Love Argyll						
	A Place people choose to Live			A Place people choose to Learn	A Place people choose to Work and Do Business		Getting It Right
Corporate Outcomes	People live active healthier and independent lives	People will live in safer and stronger communities	Children and young people have the best possible start	Education, Skills and training maximise opportunities for all	Our economy is diverse and thriving	We have an infrastructure that supports sustainable growth	
Business Outcomes	<b>BO101</b> We Ensure Information And Support Is Available For Everyone.	<b>BO104</b> Our Communities Are Protected And Supported.	<b>BO106</b> Our Looked After Young People Are Supported By Effective Corporate Parenting.	<b>BO108</b> All Our Children And Young People Are Supported To Realise Their Potential.	<b>BO110</b> We Support Businesses, Employment And Development Opportunities.	<b>BO113</b> Our Infrastructure Is Safe And Fit For The Future.	<b>BO115</b> We Are Efficient And Cost Effective.
	<b>BO102</b> We Provide Support, Prevention And Opportunities To Help People Make Better Lifestyle Choices.	<b>BO105</b> Our Natural And Built Environment Is Protected And Respected.	<b>BO107</b> The Support And Lifestyle Needs Of Our Children, Young People, And Their Families Are Met.	<b>BO109</b> All Our Adults Are Supported To Realise Their Potential.	<b>BO111</b> We Influence And Engage With Businesses and Policy Makers.	<b>BO114</b> Our Communities Are Cleaner And Greener.	<b>BO116</b> We Engage And Work With Our Customers, Staff And Partners.
	<b>BO103</b> We Enable A Choice Of Suitable Housing Options.				<b>BO112</b> Argyll & Bute Is Promoted To Everyone.		<b>BO117</b> We Encourage Creativity And Innovation To Ensure Our Workforce Is Fit For The Future.
CROSS-CUTTING	Socio-Economic Duty, Equalities, Gaelic						
OUR VALUES	<p style="text-align: center;"><b>Caring, Committed, Collaborative &amp; Creative</b>  <b>Cùramach, Dealasach, Cruthachail agus Com-pàirteach</b></p>						

## OBAN, LORN & THE ISLES FQ3 2020/21 OVERALL PERFORMANCE SUMMARY

The table below presents a summary of all of the success measures in the scorecard.  
They show the performance against targets and the trend against the pervious quarter's performance.  
Measures with 'no trend data' are the cumulative car parking income measures.

	FQ2 2020/21	FQ3 2020/21
<b>SUMMARY OF PERFORMANCE AGAINST TARGETS</b>	13	12
	7	10
	12	8
	32	30

**GREEN**  
**RED**  
**NO TARGET**  
**TOTAL**

Total reduced by 2 as HMIE positive evaluations no longer included.

### OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Corporate Outcome No 1 - People live active, healthier and independent lives</b>								
Number of affordable social sector new builds - OL&I (Housing Services)	●	⇓	22	22	0	0	Allan Brandie	<b>FQ3 2020/21 OLI</b> The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects, although in Q3 most developments were starting to get back on track. Unfortunately, the latest lockdown measures may have further implications for delivery of the programme in the next quarter and is likely to affect the annual output targets for 2020/21, as anticipated.
								<b>FQ2 2020/21 OLI</b> 28 units in total were delivered during Quarter 2 Lorn - West Highland Housing Association delivered 10 units at Barcaldine, (4 NSSE & 6 social rent) in August; ACHA - delivered the final 12 units at Glenshellach, Lorn in August; Bute & Cowal - ACHA completed 1 refurb in Dunoon, Mid Argyll - ACHA delivered 5 units at Cairnbaan. This is a remarkable achievement considering the complications and delays resulting from the Covid-19 pandemic. The annual SHIP update projects 137 completions by 31/03/21 against a target of 75.
DEG103_01-Number of new affordable homes completed per annum. (Housing Services)	●	⇓	28	18	0	0	Allan Brandie	<b>FQ3 2020/21 A&amp;B</b> The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects, although in Q3 most developments were starting to get back on track. Unfortunately, the latest lockdown measures may have further implications for delivery of the programme in the next quarter and is likely to affect the annual output targets for 2020/21, as anticipated.
								<b>FQ2 2020/21 A&amp;B</b> 28 units in total were delivered during Quarter 2 Lorn - West Highland Housing Association delivered 10 units at Barcaldine, (4 NSSE & 6 social rent) in August; ACHA - delivered the final 12 units at Glenshellach, Lorn in August; Bute & Cowal - ACHA completed 1 refurb in Dunoon, Mid Argyll - ACHA delivered 5 units at Cairnbaan. This is a remarkable achievement considering the complications and delays resulting from the Covid-19 pandemic. The annual SHIP update projects 137 completions by 31/03/21 against a target of 75.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Corporate Outcome No.2 - People live in safer and stronger communities</b>								
OLI - Number of Parking Penalty Notices Issued (Streetscene OL&I)		↓	No Target	376	No Target	168	Hugh O'Neill	<b>FQ3 2020/21 OLI</b> In general, area very quiet compared to other years. All pay and display car parks were free in the weeks running up to Christmas, Corran Halls No. 1 car park free until Spring.
								<b>FQ2 2020/21 OLI</b> Oban car parks and parking spaces quieter than last year. Wardens assigned to Lomondside, particularly at weekends.
A&B - Number of Parking Penalty Notices Issued (StreetScene)		↓	No Target	2,761	No Target	1,121	Hugh O'Neill	<b>FQ3 2020/21 A&amp;B</b> In general, car parks very quiet compared to other years (especially in Oban) with the exception of Luss car park and Arrochar car parks.
								<b>FQ1 &amp; FQ2 2020/21 A&amp;B</b> During FQ1 while national travel restrictions were in place, enforcement activities were reduced significantly, effectively stood down across the Council area. The only exception to this was in H&L, which is in reasonable travel distance from the central belt. Even so, only limited enforcement was carried out in this area. Within H&L, Luss and both Arrochar off-street car parks were closed. FQ2 saw an uptick in traffic figures, with visitor numbers increasing particularly in both Luss and Arrochar. Due to the visitor number in these villages and as a result of the TTRO in place in Luss, additional resource from was directed to H&L to assist. As a result, the number of PCNs issued in H&L was up circa 380% compared to FQ2 2019/20. Although the other areas are down compared to the same quarter in 2020/21, overall PCN numbers are up.
Car Parking income to date - OL&I (Streetscene OL&I)	●	↑	£367,207	£122,090	£477,287	£240,761	Hugh O'Neill	<b>FQ3 2020/21 OLI</b> The on-going impact of COVID-19 and its associated restrictions has resulted in a significant under recovery of the parking income budget. The national restrictions on movement have directly impacted much of Argyll and Bute and subsequently the loss of ticket income arising from tourism. In addition to this, many people are either furloughed or working from home and this is likely to have resulted in a loss of income arising from commuter parking.
								<b>FQ1 &amp; FQ2 2020/21 OLI</b> Joint financial quarter 1 & 2 update: Due to the impact of COVID-19 restrictions, Amenity Wardens were stood down during lockdown period. The Amenity Wardens were diverted to assist with the food delivery programme. The travel restrictions would have had an impact on tourism and directly on the car parking income.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<i>Non Charging - OLI</i>				£361	<i>Income collected each FQ.</i>	£0		
<i>Non-Trunk, Oban</i>				£38,980		£43,048		
<i>Trunk, Oban</i>				£6,624		£8,902		
<i>Oban</i>				-£379		£2,411		
<i>Albany Street, Oban</i>				£2,358		£8,642		
<i>Corran No.1, Oban</i>				£5,485		£5,987		
<i>Corran No.2, Oban</i>				£3,741		£3,378		
<i>Esplanade, Oban</i>				£332		£1,204		
<i>Gananvan, Oban</i>				£585		£595		
<i>Lochavullin, Oban</i>				£1,870		£3,446		
<i>Longsdale, Oban</i>				£228		£1,814		
<i>Market Street, Oban</i>				£430		£1,681		
<i>North Pier, Oban</i>				£12,642		£16,268		
<i>Tweeddale Street, Oban</i>				£11,717		£18,538		
<i>Craignure, Mull</i>				£220		£36		
<i>Fionnphort, Mull</i>				£783		£2,721		
Car Parking income to date - A&B (StreetScene)	●	↑↑	£630,531	£230,268	£819,549	£457,678	Hugh O'Neill	<p><b>FQ3 2020/21 A&amp;B</b></p> <p>The on-going impact of COVID-19 and its associated restrictions has resulted in a significant under recovery of the parking income budget. The national restrictions on movement have directly impacted much of Argyll and Bute and subsequently the loss of ticket income arising from tourism. In addition to this, many people are either furloughed or working from home and this is likely to have resulted in a loss of income arising from commuter parking.</p> <p><b>FQ1 &amp; FQ2 2020/21 A&amp;B</b></p> <p>Joint financial quarter 1 &amp; 2 update: Due to the impact of COVID-19 restrictions, Amenity Wardens were stood down during lockdown period. The Amenity Wardens were diverted to assist with the food delivery programme. In addition to this, a Leadership decision was taken to close three car parks within H&amp;L to protect our communities. The travel restrictions would have had an impact on tourism and directly on the car parking income.</p>

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
Dog fouling - total number of complaints OL&I (Streetscene OL&I)	●	↑	12	7	12	6	Tom Murphy	<b>FQ3 2020/21 OLI</b> The number of dog fouling complaints received for the months of October, November and December was 6 just one less than the last quarter. The Warden service will continue to monitor this.
								<b>FQ2 2020/21 OLI</b> The number of dog fouling complaints received for the months of July, August and September is the same as the last quarter, 7. The service will continue to monitor this over the next quarter and hopefully see a reduction.
Dog fouling - total number of complaints A&B (StreetScene)	●	↓	78	49	78	62	Tom Murphy	<b>FQ3 2020/21 A&amp;B</b> Unfortunately the number of dog fouling complaints has remained high at 62 complaints for the months of October, November and December, with the MAKI area doubling the number of complaints from the last quarter. This is unacceptable and the service will arrange for additional patrols when resource commits. With regards the MAKI area the reason for this could possibly be due to the fact there is not a dedicated warden for this area.
								<b>FQ2 2020/21 A&amp;B</b> Unfortunately there has been an increase in the number of dog fouling complaints for the months of July, August and September. This is unacceptable and the service will arrange for additional patrols when resource permits. This could be due to a number of reasons, poor dog ownership or the reduction in the Number of Amenity Enforcement Wardens. The service is aware of the public's perception on this.



## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
LEAMS [Local Environment Audit and Management System] - OL&I Lorn (Cleanliness Monitoring Systems) <b>MONTHLY DATA</b>	●	⇓	73	82	73	81	Tom Murphy	<b>FQ3 2020/21 OLI Lorn</b> The level of street cleanliness performance for the FQ3 period in Lorn was high, with levels of performance October 81, November 84 and December 77, each month exceeding the Target figure of 73.
								<b>FQ2 2020/21 OLI Lorn</b> The level of street cleanliness in the Lorn area for FQ2 is high, with a figure of 82. The LEAMS reporting has just resumed again after being suspended due to Covid-19.
LEAMS [Local Environment Audit and Management System] - OL&I Mull (Cleanliness Monitoring Systems) <b>MONTHLY DATA</b>	●	⇓	73	82	73	80	Tom Murphy	<b>FQ3 2020/21 OLI Mull</b> The level of cleanliness for the Isle of Mull for the FQ3 period was high, exceeding the Target figure each month, October 82, November 80 and December 77.
								<b>FQ2 2020/21 OLI Mull</b> The street cleanliness figure for the Isle of Mull is high at 82 for FQ2, this is very good. LEAMS reporting has been suspended from April due to Covid 19 and has only returned.
LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average (Cleanliness Monitoring Systems) <b>MONTHLY DATA</b>	●	⇒	73	80	73	80	Tom Murphy	<b>FQ3 2020/21 A&amp;B</b> The level of street cleanliness across the area for the months of October, November and December have been at a high standard, exceeding both the National Standard and Target figure. The service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained.
								<b>FQ2 2020/21 A&amp;B</b> Argyll and Bute Council have only just returned to LEAMS reporting in September, during the period from April to August this was stood down as a result of the measures taken by operations relating to Covid 19. Monthly inspections will now continue in conjunction with Keep Scotland Beautiful locations identified. The level of street cleanliness performance across Argyll and Bute for the month of September was at a high standard exceeding both the National Standard and Target figure.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Corporate Outcome No.3 - Children and young people have the best possible start</b>								
No Area Committee Measures to report on for Corporate Outcome 3.								
<b>Corporate Outcome No.4 - Education, skills and training maximises opportunities for all</b>								
OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment (Youth Services)	●	⇒	94.00%	96.70%	94.00%	96.70%	Martin Turnbull	<b>FQ3 2020/21 OLI</b> Figure for this quarter is above both the Argyll and Bute average and the national average. Annual data.
								<b>FQ2 2020/21 OLI</b> Figure is extracted from Datahub and is collected by ABC and SDS. It contains the most current information available to us on destinations. This information is collated nationally and used to produce the Annual Participation Measure, however the APM is averaged out over a year and also contains additional information from external partners so it may differ slightly. The 2020 APM records the Argyll and Bute average participation rate as 94.1% and national participation rate as 92.1% which indicates the OLI figures for this quarter are above both the Argyll and Bute average and the national average.
EDU107_13-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment (Youth Services)	●	⇒	94.00%	95.22%	94.00%	95.22%	Martin Turnbull	<b>FQ3 2020/21 A&amp;B</b> Figure is extracted from Datahub and is collected by ABC and SDS. It contains the most current information available to us on destinations. This information is collated nationally and used to produce the Annual Participation Measure, however the APM is averaged out over a year and also contains additional information from external partners so it may differ slightly. The 2020 APM records the Argyll and Bute average participation rate as 94.1% and national participation rate as 92.1% which indicates that the figures for MAKI, H&L and OLI areas for this quarter are above both the Argyll and Bute average and the national average. Bute and Cowal figures reflect a challenging period in the lives of the cohort being measured.
								<b>FQ2 2020/21 A&amp;B</b> Annual measure reporting in FQ3.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Corporate Outcome No.5 - The economy is diverse and thriving</b>								
% of Pre-Application enquiries processed within 20 working days - OL&l (Planning Applications)	●	↓	75.0%	75.0%	75.0%	53.7%	Peter Bain	<b>FQ3 2020/21 OLI</b> Having achieved target in the previous two financial quarters, FQ3 saw a significant dip in performance against this measure. The cause is principally attributable to the team carrying a vacancy throughout the quarter, and higher than normal amount of annual leave being taken towards the end of the year owing to the disruption of the pandemic. With this in mind, the team concentrated resource on processing planning applications, these forming part of a Statutory Performance Indicator.
								<b>FQ2 2020/21 OLI</b> Target met (75%) for the second consecutive quarter.
% of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↓	75.0%	78.6%	75.0%	64.3%	Peter Bain	<b>FQ3 2020/21 A&amp;B</b> At 64.3% this measure dipped below target in FQ3 as the team prioritises the processing of Planning Applications during the COVID pandemic.
								<b>FQ2 2020/21 A&amp;B</b> Above target for the second consecutive quarter at 78.6%.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
Householder Planning Apps: Ave no of Weeks to Determine - OL&I (Planning Applications)	●	↑	8.0 Wks	9.9 Wks	8.0 Wks	7.6 Wks	Peter Bain	<b>FQ3 2020/21 OLI</b> In difficult operating conditions, the team have posted an impressive 7.6 week average turnaround time for processing Householder planning applications in FQ3.
								<b>Comment from Peter Bain (Development Manager) on the impact of Covid on DM determination periods.</b> The significant dip in performance against this indicator during FQ2 is directly attributable to the impact of the initial Covid-19 'lockdown' period which ran from late March into June 2020, and subsequent restrictions on service delivery. Whilst performance on all average determination time period indicators was largely maintained during FQ1 it is noted that this was based upon the determination of a much reduced number of applications. Whilst FQ1 gave rise to a number of challenges including loss of office accommodation and a requirement to rebuild a number of service critical processes, including mail handling arrangements, these were in the main, addressed efficiently during the first few weeks of lockdown and allowed determination of applications that were already at an advanced stage, without significant delay being incurred. What is not evident within the FQ1 performance indicator however is that new planning applications continued to be submitted at almost 80% of normal volume throughout the 'lockdown' period. It was not possible to progress these beyond initial validation due to restrictions on travel/engagement which prevented necessary site visit activity being undertaken to complete the professional assessment of applications, and to comply with procedural requirements for posting of site notices. Restrictions on essential travel were lifted during June, and planning application site visits to unoccupied sites resumed on 29th June 2020 following the development and roll out of new protocols and safe systems of work, and deployment of tablets to allow officers to operate on site without hardcopies of planning application files. Site visits to occupied sites including commercial premises and external areas of domestic premises resumed on 27th July 2020. FQ2 has seen a return to determination of planning applications at 'normal' volume, however a significant proportion of these applications have been subject to delays of up to 3 months as a result of 'lockdown' and, notwithstanding the significant effort of officers, their progression to determination has resulted in a significant increase to the average determination period. Reductions to staffing levels within the Development Management Service has reduced the resilience of the Service to manage periods of higher than normal workload and extended periods of absence. As a consequence, the implications of the 'lockdown' period will have an extended impact upon performance for as long as the volume of applications awaiting determination exceeds the 'normal' capacity of the Service, and will be exacerbated by any period of extended staff absence during a period where this is potentially a higher risk of occurrence as a result of Covid-19/stress, or vacancies which arise during the upcoming period.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↑↑	8.0 Wks	11.6 Wks	8.0 Wks	10.0 Wks	Peter Bain	<p><b>FQ3 2020/21 A&amp;B</b></p> <p>The team are working through the backlog of planning applications caused by the extreme changes to working practices earlier in the year, with 27% more determined when compared to FQ2, 55% more than FQ1. Set against this backdrop, the improvement in performance from 11.6 weeks in the previous quarter to 10.0 weeks in FQ3 is pleasing given the ongoing operational difficulties of delivering the Planning Service with the restrictions brought about by the pandemic.</p> <p><b>Comment from Peter Bain (Development Manager) on the impact of Covid on DM determination periods.</b></p> <p>The significant dip in performance against this indicator during FQ2 is directly attributable to the impact of the initial Covid-19 'lockdown' period which ran from late March into June 2020, and subsequent restrictions on service delivery. Whilst performance on all average determination time period indicators was largely maintained during FQ1 it is noted that this was based upon the determination of a much reduced number of applications. Whilst FQ1 gave rise to a number of challenges including loss of office accommodation and a requirement to rebuild a number of service critical processes, including mail handling arrangements, these were in the main, addressed efficiently during the first few weeks of lockdown and allowed determination of applications that were already at an advanced stage, without significant delay being incurred. What is not evident within the FQ1 performance indicator however is that new planning applications continued to be submitted at almost 80% of normal volume throughout the 'lockdown' period. It was not possible to progress these beyond initial validation due to restrictions on travel/engagement which prevented necessary site visit activity being undertaken to complete the professional assessment of applications, and to comply with procedural requirements for posting of site notices. Restrictions on essential travel were lifted during June, and planning application site visits to unoccupied sites resumed on 29th June 2020 following the development and roll out of new protocols and safe systems of work, and deployment of tablets to allow officers to operate on site without hardcopies of planning application files. Site visits to occupied sites including commercial premises and external areas of domestic premises resumed on 27th July 2020. FQ2 has seen a return to determination of planning applications at 'normal' volume, however a significant proportion of these applications have been subject to delays of up to 3 months as a result of 'lockdown' and, notwithstanding the significant effort of officers, their progression to determination has resulted in a significant increase to the average determination period. Reductions to staffing levels within the Development Management Service has reduced the resilience of the Service to manage periods of higher than normal workload and extended periods of absence. As a consequence, the implications of the 'lockdown' period will have an extended impact upon performance for as long as the volume of applications awaiting determination exceeds the 'normal' capacity of the Service, and will be exacerbated by any period of extended staff absence during a period where this is potentially a higher risk of occurrence as a result of Covid-19/stress, or vacancies which arise during the upcoming period.</p>

### OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
								<p><b>Benchmarking 2020/21</b></p> <p>This is one of several measures where the Development Management service is benchmarked against The Scottish Government and "Rural 9" average performance. Benchmarking data for FY20/21 FQ1 &amp; FQ2 is not due to be published by The Scottish Government until January 2021 at the earliest. We cannot know the full impact of the pandemic on the nationwide planning service until then.</p>

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Corporate Outcome No.6 - We have infrastructure that supports sustainable growth</b>								
Street lighting - OL&I percentage of faults repaired within 10 days (Street Lighting - Maintenance)	●	↑↑	75%	20%	75%	23%	Hugh O'Neill	<b>FQ3 2020/21 OLI</b> A combination of staffing and IT issues have prevented staff from catching up on the previous COVID delayed faults. We are looking at support to the Street Lighting Back Office Team Leader to manage the incoming fault reports in a more proactive manner. IT equipment has been ordered to allow staff to update faults whilst at the locus to save time and we are looking to advertise the vacant Electricians post in Helensburgh to bring the electricians numbers up to 3.
								<b>FQ2 2020/21 OLI</b> Performance figures affected by the legacy of Covid - 19 shutdown. Resumption of activities in June / July was further disrupted due to sickness absence of, one of two Street Lighting Electricians. There is still a further issue related to miss-allocation of "dark lamps" when requests of service are entered from the public, as generally the faults are related to power supply or defective cabling which requires additional support from contractors and PU suppliers to rectify. This takes longer than the 10 day target for a purely "dark lamp" repair.
RIS113_05-The percentage of street lighting fault repairs are completed within 10 working days (Street Lighting - Maintenance)	●	↓↓	75%	29%	75%	14%	Hugh O'Neill	<b>FQ3 2020/21 A&amp;B</b> There have been a number of street lighting outages which have not been repaired in the normal timescale due to several factors including all non-emergency works being paused during lockdown and difficulties sourcing parts due to many companies not operating. An action plan is in now place to focus on the backlog of lighting faults, to ensure we can get the most effective use of the lighting resource and power company suppliers to see improvements to lighting outages. It is anticipated that improvements to service delivery will be seen on the ground from March onwards.
								<b>FQ2 2020/21 A&amp;B</b> Due to the team being significantly reduced for a substantial period of time due to absence, the Lighting Team have been prioritising lighting repairs. The Street Lighting team should be back to capacity in FQ3. Discussions are ongoing to look at solutions to ensure the Street Lighting team have the resources necessary to carry out repairs.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
Total number of Complaints regarding Waste Collection - OL&I Lorn (Streetscene OL&I)		⇒	No Target	0	No Target	0	Tom Murphy	<b>FQ3 2020/21 OLI Lorn</b> Again there were no waste collection complaints received for the months of October, November and December for the FQ3 period in Lorn. This is an excellent level of service given the number of properties serviced, both domestic and commercial.
								<b>FQ2 2020/21 OLI Lorn</b> There were no waste collection complaints received for the months of July, August and September in Lorn. This is an excellent level of service given the number of properties, both domestic and commercial serviced.
Total number of Complaints regarding Waste Collection - OL&I Mull (Streetscene OL&I)		⇒	No Target	0	No Target	0	Tom Murphy	<b>FQ3 2020/21 OLI Mull</b> Again this quarter there were no waste collection complaints received for the Isle of Mull, this is an excellent level of service given the number of properties serviced.
								<b>FQ2 2020/21 OLI Mull</b> Again this quarter, July, August and September, there were no waste collection complaints received for the Island of Mull, and excellent service.
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↑↑	No Target	10	No Target	3	Tom Murphy	<b>FQ3 2020/21 A&amp;B</b> The number of waste collection complaints has reduced again this quarter, with only 3 complaints being received for the whole of the district. Given the inclement weather, breakdowns and the number of properties serviced this is excellent. While carrying out these duties safe working practices relating to Covid-19 remain in place.
								<b>FQ2 2020/21 A&amp;B</b> The number of waste collection complaints for the months of July, August and September has significantly reduced again from the previous quarter with only 10 complaints. This is an excellent level of service. In general terms all collections were carried out although in some areas they may have been a day or so late due to breakdowns. Where collections were running late, this information was posted on the Council's web page to inform the public.



## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
RIS114_01-The percentage of waste that is recycled, composted or recovered (Waste Management Performance)	●	↑	45.0%	46.6%	45.0%	47.7%	John Blake	<b>FQ3 2020/21 A&amp;B</b> Recycling in FQ3 is closer to normal levels and indicates a quicker bounce back than was anticipated. Year to date recycling and recovery however is below 45% target as Council kerbside recycling was suspended during the early months of the Pandemic.
								<b>FQ2 2020/21 A&amp;B</b> 46.6% recycling, composting and recovery (29.9% recycling/composting plus 16.7% recovery). Recycling figures have improved with the re-start of the majority of kerbside recycling services in late June.
Shanks - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	47.6%	No Target	47.5%	John Blake	<b>FQ3 2020/21 Waste PPP Area</b> 47.5% recycling, composting and recovery (31.1% recycling/composting plus 16.4% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 45.9% recycling and recovery (22.8% recycling/composting plus 23.1% recovery).
								<b>FQ2 2020/21 Waste PPP Area</b> 47.6% recycling, composting and recovery (24.0% recycling/composting plus 23.6% recovery). Recycling figures have improved in Q2 with the re-start of most kerbside recycling services at the end of June .
Islands - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	32.1%	No Target	44.6%	John Blake	<b>FQ3 2020/21 Islands</b> 44.6% recycling and recovery (40.8% recycling/composting plus 3.8% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 33.0% recycling and recovery (30.3% recycling/composting plus 2.7% recovery).
								<b>FQ2 2020/21 Islands</b> 32.1% recycling, composting and recovery (28.8% recycling plus 3.3% recovery). Recycling figures in Q2 improved with the re-start of most kerbside recycling services at the end of June.
H&L - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	48.8%	No Target	49.2%	John Blake	<b>FQ3 2020/21 H&amp;L</b> 49.2% recycling,composting and recovery (40.9% recycling/composting plus 8.3% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 42.4% recycling and recovery (32.8% recycling/composting plus 9.6% recovery).
								<b>FQ2 2020/21 H&amp;L</b> 48.8% recycling, composting and recovery (40.4% recycling/composting plus 8.4% recovery). Recycling figures have improved in Q2 with the re-start of most kerbside recycling services at the end of June.

## OLI Area Scorecard FQ3 2020/21

Performance element	Status	Performance Trend	Target FQ1	Actual FQ1	Target FQ2	Actual FQ2	Owner	Comments
<b>Making It Happen</b>								
OL&I Teacher Absence (Education Other Attendance)	●	⇓	1.50 Days	0.48 Days	1.50 Days	1.11 Days	Simon Easton	<b>FQ3 2020/21 OLI</b> There has been an increase in days lost against last quarter which follows the usual trend as schools return. There has been a significant decrease against the same quarter last year. Mental Health accounts for the largest number of work days lost.
								<b>FQ2 2020/21 OLI</b> OLI has experienced a continued decrease in WDL In FQ2 due to a significant decrease in long term absence particularly in stress absence.
A&B Teacher Absence (HR1 - Sickness absence ABC)	●	⇓	1.50 Days	0.92 Days	1.50 Days	1.52 Days	Simon Easton	<b>FQ3 2020/21 A&amp;B</b> Days lost has increased in Q3 against Q2 as schools return. Days lost is lower than the same quarter last year. Mental Health remains the reason for most days lost.
								<b>FQ2 2020/21 A&amp;B</b> After a significant drop in WDL Teacher absence has increased slightly this quarter. This is due to an increase in short term absences.
OLI LGE Only (HR1 - Sickness absence ABC)	●	⇑	2.36 Days	2.73 Days	2.36 Days	2.70 Days	Carolyn McAlpine	<b>FQ3 2020/21 OLI</b> Work days lost has increased against the last quarter which follows the usual seasonal trend. There has been a decrease against the same quarter last year. Mental Health accounts for the largest number of days lost however, is a decrease on the last quarter.
								<b>FQ2 2020/21 OLI</b> An increase in short term absences, particularly in stress absence, has contributed to the increase between FQ1 and FQ2.
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	⇓	2.36 Days	2.29 Days	2.36 Days	2.94 Days	Carolyn McAlpine	<b>FQ3 2020/21 A&amp;B</b> Days lost has increased in this quarter against last which follows usual seasonal trend. Days lost is lower than the same quarter last year. Mental Health remains the reason for the most work days lost.
								<b>FQ1 2020/21 A&amp;B</b> As a result of the Covid Pandemic and ensuing lockdown, homeworking and school closures Argyll and Bute Council experienced a significant reduction in short term absence across all services. Benchmarking has told us that the majority of local authorities have also experienced a dramatic drop in absence during this period also.



## OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

### Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - OL&I  
Actual £ 240,761 R  
Target £ 477,287 ↓

Car Parking income to date - A&B  
Actual £ 457,678 R  
Target £ 819,549 ↓

OLI - Number of Parking Penalty Notices Issued  
Actual 168 ↓

A&B - Number of Parking Penalty Notices Issued  
Actual 1,183 ↓

Dog fouling - total number of complaints OL&I  
Actual 6 ↓

Dog fouling - total number of complaints A&B  
Actual 62 G  
Target 78 ↓

LEAMS [Local Environment Audit and Management System] - OL&I Lorn  
Actual 81 G  
↓

LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average  
Actual 80 G  
Target 80 ↓

LEAMS - OL&I Mull  
Actual 80 G  
↓

### Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I  
Actual 7.6 Wks G  
Target 8.0 Wks ↓  
Benchmark 10.0 Wks

Householder Planning Apps: Ave no of Weeks to Determine - ABC  
Actual 10.0 Wks R  
Target 8.0 Wks ↓  
Benchmark 7.4 Wks

% of Pre-Application enquiries processed within 20 working days - OL&I  
Actual 53.7 % R  
Target 75.0 % ↓  
Benchmark 64.3 %

% of Pre-application enquiries processed within 20 working days - A&B  
Actual 64.3 % R  
Target 75.0 % ↓

### Making It Happen

OL&I Teacher Absence  
Actual 1.11 Days G  
Target 1.50 Days ↓

A&B Teacher Absence  
Actual 1.52 Days R  
Target 1.50 Days ↓

OLI LGE Only  
Actual 2.70 Days R  
Target 2.36 Days ↓

A&B LGE Staff Summary - Combined Office & Non Office  
Actual 2.94 Days R  
Target 2.36 Days ↓

### Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I  
Actual 0 G  
Target 0 ↓

DEG103\_01-Number of new affordable homes completed per annum.  
Actual 0 G  
Target 0 ↓  
Benchmark 75

### Corporate Outcome - Education, skills and training maximises opportunities for all

OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment  
Actual 96.70 % G  
Target 96.70 % ↓

EDU107\_13-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment  
Actual 95.22 % G  
Target 94.00 % ↓  
Benchmark 92.60 %

### Corporate Outcome - We have infrastructure that supports sustainable growth

Street lighting - OL&I percentage of faults repaired within 10 days  
Actual 23 % R  
Target 75 % ↓

RIS113\_05-The percentage of street lighting fault repairs are completed within 10 working days  
Actual 14 % R  
Target 75 % ↓

Total number of Complaints regarding Waste Collection - OL&I Lorn  
Actual 0 ↔

Total number of Complaints regarding Waste Collection - A&B  
Actual 3 ↓

Total number of Complaints regarding Waste Collection - OL&I Mull  
Actual 0 ↔

Shanks - Percentage of Waste Recycled, Composted & Recovered  
Actual 47.5 % ↓

Islands - Percentage of Waste Recycled, Composted & Recovered  
Actual 44.6 % ↓

RIS114\_01-The percentage of waste that is recycled, composted or recovered  
Actual 47.7 % G  
Target 45.0 % ↓  
Benchmark 48.9 %

H&L - Percentage of Waste Recycled, Composted & Recovered  
Actual 49.2 % ↓



### OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

#### Corporate Outcome - Education, skills and training maximises opportunities for all

OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment	Actual 96.70 %	📈
	Target 96.70 %	➡

EDU107_13-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment	Actual 95.22 %	📈
	Target 94.00 %	➡
	Benchmark 92.60 %	



### OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

#### Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I	Actual 0	📈
	Target 0	⬇

DEG103_01-Number of new affordable homes completed per annum.	Actual 0	📈
	Target 0	⬇
	Benchmark 75	

***'Making Argyll and Bute a place people choose to live, learn, work and do business'***

**Corporate Outcome - People live in safer and stronger communities**

Car Parking income to date - Actual £ 240,761 **R**  
 OL&I Target £ 477,287 **↑**

Car Parking income to date - Actual £ 457,678 **R**  
 A&B Target £ 819,549 **↑**

Dog fouling - total number of Actual 6 **↑**  
 complaints OL&I

Dog fouling - total number Actual 62 **G**  
 of complaints A&B Target 78 **↓**

LEAMS [Local Environment Actual 81 **G**  
 Audit and Management System] - OL&I Lorn **↓**

LEAMS [Local Environment Actual 80 **G**  
 Audit and Management System] - Argyll and Bute Target 80 **↑**  
 monthly average

LEAMS - OL&I Mull Actual 80 **G**  
**↓**



## OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

### Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I	Actual	7.6 Wks	
	Target	8.0 Wks	
	Benchmark	10.0 Wks	

Householder Planning Apps: Ave no of Weeks to Determine - ABC	Actual	10.0 Wks	
	Target	8.0 Wks	
	Benchmark	7.4 Wks	

% of Pre-Application enquiries processed within 20 working days - OL&I	Actual	53.7 %	
	Target	75.0 %	
	Benchmark	64.3 %	

% of Pre-application enquiries processed within 20 working days - A&B	Actual	64.3 %	
	Target	75.0 %	



## OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

### Corporate Outcome - We have infrastructure that supports sustainable growth

Total number of Complaints regarding Waste Collection - OL&I Lorn Actual 0 →

Total number of Complaints regarding Waste Collection - OL&I Mull Actual 0 →

Shanks - Percentage of Waste Recycled, Composted & Recovered Actual 47.5 % ↓

Islands - Percentage of Waste Recycled, Composted & Recovered Actual 44.6 % ↑

H&L - Percentage of Waste Recycled, Composted & Recovered Actual 49.2 % ↑

Street lighting - OL&I percentage of faults repaired within 10 days Actual 23 % **R**  
Target 75 % ↑

Total number of Complaints regarding Waste Collection - A&B Actual 3 ↑

RIS114\_01-The percentage of waste that is recycled, composted or recovered Actual 47.7 % **G**  
Target 45.0 % ↑  
Benchmark 48.9 %

RIS113\_05-The percentage of street lighting fault repairs are completed within 10 working days Actual 14 % **R**  
Target 75 % ↓



## OLI Area Scorecard 2020-21

FQ3 20/21

*'Making Argyll and Bute a place people choose to live, learn, work and do business'*

### Making It Happen

OL&I Teacher Absence	Actual	1.11 Days
	Target	1.50 Days

A&B Teacher Absence	Actual	1.52 Days
	Target	1.50 Days

OLI LGE Only	Actual	2.70 Days
	Target	2.36 Days

A&B LGE Staff Summary - Combined Office & Non Office	Actual	2.94 Days
	Target	2.36 Days