

Policy and Resources Committee Work Plan 2021-22

This is an outline plan to facilitate forward planning of reports to the Policy and Resources Committee.					
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
18 February 2021 (Budget)	Financial Report Monitoring Pack	Financial Services	Every meeting except May	19 January 2021 for SMT	
	Budgeting Pack 2021-2022	Financial Services	Annual		
	Treasury Management and Investment Strategy	Financial Services	Annual		
	FQ3 Performance Report	Customer Support Services			
	Strategic Events and Festivals Fund – Round 3 Update	Development and Economic Growth			
	Scottish Crown Estate Funding Proposals	Development and Economic Growth			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
13 May 2021	Budget Outlook	Financial Services	Every Meeting	13 April 2021 for SMT	
	Risk Management Manual	Financial Services			
	Performance Report FQ4	Customer Support Services	Quarterly		
	Medium to Long Term Financial Strategy 2021-22 to 2030-31	Financial Services			
	Revised Capital Strategy	Financial Services			
	Lorn Arc Tax Incremental Finance Programme Update	Development and Economic Growth			
	Attendance Procedures	Customer Support Services			

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Date	Report Title	Dept/Section	How Often?	Date Due	Comments
12 August 2021	Financial Report Monitoring Pack	Financial Services		13 July 2021 for SMT	
	Budget Outlook	Financial Services			
	Service Annual Performance Reviews				
	Performance Report FQ1				
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
14 October 2021	Financial Report Monitoring Pack	Financial Services		14 September 2021 for SMT	
	Budget Outlook	Financial Services			
	Procurement Strategy and Sustainable Procurement Policy	Legal and Regulatory Support			
	Community Empowerment (Scotland) Act 2015 – Update – Expressions Of Interest / Asset Transfer Requests/Participation Requests/ Annual Reporting Requirements	Commercial Services			
Date	Report Title	Dept/Section	How Often?	Date Due	Comments
9 December 2021	Financial Report Monitoring Pack	Financial Services		9 November 2021 for SMT	
	Budget Outlook	Financial Services			
	Budget Savings Options	Financial Services			
	Draft Service Plans	Customer Support Services			
	FQ2 Performance Report	Customer Support Services			

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Future Items – Date to be determined.					
	IHR Policies: <ul style="list-style-type: none">• Attendance Management Policy	Customer and Support	As required	TBC	Date to be confirmed.