

COUNCIL CONSTITUTION REVIEW

1.0 INTRODUCTION

This report considers proposed changes to the Council Constitution.

The Council generally reviews the Constitution annually and various minor changes are proposed and future issues highlighted in this report.

The key recommendations are as follows:-

- 1.1 To update the Scheme of Delegations for the Appointments Panel, Road Traffic Orders and the Strategic Housing function.
- 1.2 To amend the Scheme of Delegations in respect of two planning items to provide direction with regard to the role of officers in determinations
- 1.3 To amend the Financial and Security Regulations with regard to Risk Management.
- 1.4 To amend the Contract Standing Orders with regard to Procurement.
- 1.5 To include an amended Employee Code of Conduct which has been revised to reflect updated job titles and policy documents.

An overview of key changes is provided at Appendix 1.

Council is recommended to agree the adjustments to the Constitution as outlined in Appendix 1 to ensure the Constitution remains up-to-date and facilitates the operation of regulatory functions.

2.0 RECOMMENDATIONS

- 2.1 To agree to the adjustments to the Constitution as outlined in Appendix 1.

3.0 DETAIL

- 3.1 The proposed changes to the constitution are driven generally by the update to the Scheme of Delegations, the Financial and Security Regulations, the Contract Standing Orders and Standing Orders.
- 3.2 In addition to the annual review amendments to the Constitution will

be considered in the event of any potential alterations to operational and procedural requirements.

4.0 CONCLUSION

4.1 The proposed changes will address issues arising since the last revision in June 2019.

5.0 IMPLICATIONS

- 5.1 Policy – These revisions will keep the Constitution up to date.
- 5.2 Financial - None
- 5.3 Legal - None
- 5.4 HR - None
- 5.5 Fairer Scotland Duty - None
- 5.5.1 Equalities – protected characteristics – The provisions have no adverse impact in terms of equality issues.
- 5.5.2 Socio-economic Duty - None
- 5.5.3 Islands - None
- 5.6 Risk - None
- 5.7 Customer Service - None

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APPENDICES

Appendix 1: Review of Constitution 2020 – Summary of Key Changes