

**MINUTES of MEETING of INTEGRATION JOINT BOARD (IJB) held in the COUNCIL CHAMBER,
KILMORY, LOCHGILPHEAD
on WEDNESDAY, 29 JANUARY 2020**

Present: Councillor Kieron Green, Argyll and Bute Council (Chair)
Sarah Compton-Bishop, NHS Highland Non-Executive Board Member (Vice Chair)

Joanna Macdonald, Chief Officer, Argyll and Bute HSCP
Professor Boyd Robertson, Interim Chair, NHS Highland (VC)
Councillor Aileen Morton, Argyll and Bute Council
Councillor Gary Mulvaney, Argyll and Bute Council
Councillor Sandy Taylor, Argyll and Bute Council
Jean Boardman, NHS Highland Non-Executive Board Member
Dr Gaenor Rodger, NHS Highland Non-Executive Board Member
Dr Angus McTaggart, GP Representative, Argyll and Bute HSCP
Alex Taylor, Chief Social Worker/Head of Children and Families, Argyll and Bute HSCP
Judy Orr, Head of Finance and Transformation, Argyll and Bute HSCP
Linda Currie, Lead AHP, NHS Highland
Elizabeth Higgins, Lead Nurse, NHS Highland
Kevin McIntosh, Staffside Lead for Argyll and Bute HSCP (Council)
Kirsteen Murray, CEO, Third Sector Interface
Fiona Thomson, Lead Pharmacist, Argyll and Bute HSCP
Elizabeth Rhodick, Public Representative
Fiona Broderick, Staffside Lead, Argyll and Bute HSCP (Health)

Attending: Douglas Hendry, IJB Standards Officer/Executive Director, Argyll and Bute Council
Alison McGrory, Acting Associate Director of Public Health, Argyll and Bute HSCP
Fiona Hogg, Director of HR and OD, NHS Highland
David Forshaw, Principal Accountant, Argyll and Bute Council
Caroline Cherry, Head of Adult Services, HSCP
Julie Lusk, Head of Adult Services, HSCP
Charlotte Craig, Business Improvement Manager, Argyll and Bute HSCP
Fiona McCallum, Committee Services Officer, Argyll and Bute Council
Jennifer Swanson, Organisational and Workforce Development Manager, Argyll and Bute HSCP (representing Jane Fowler)
Pauline Jespersen, Advanced General Practice Nurse/Nurse Partner, Oban Frailty Project (for item 4)
Dr Eric Jespersen, GP, Oban Frailty Project (for item 4)
Dr Ruth McLean, GP, Oban Frailty Project (for item 4)
Jaki Lambert, Interim Head of Midwifery for Argyll and Bute (for item 7)
Catriona Dreghorn, Lead Midwife for Argyll and Bute (for item 7)
Lora White, Dementia Specialist Improvement Lead, Argyll and Bute HSCP (for item 9)

Nicola Gillespie, Local Area Manager, Mental Health, Argyll and Bute HSCP
(for item 9)
Kate MacAulay, Local Area Manager for Mid Argyll, Argyll and Bute HSCP

The Chair intimated that a request for deputations to be heard by the Integration Joint Board had been received from UNISON and it was unanimously agreed to hear from this organisation.

The Integration Joint Board heard deputations from Simon MacFarlane, Kirsty Williamson and Belinda Braithwaite. They all spoke in connection with the proposal relating to the redesign of Dementia Services in Argyll and Bute which is dealt with at item 9 of this Minute. They put their arguments forward and requested that the Board agree to proceed with Option 4 (Development of Knapdale Ward to provide Inpatient Assessment/Respite/Day Care/Outpatients/ Hub & Community Team Base with Development of Enhanced Community Teams) instead of Option 3 as recommended in the report..

The Integration Joint Board were then presented with a Petition with 3010 signatures.

1. APOLOGIES FOR ABSENCE

The Chair welcomed everyone present to the meeting and introductions were made.

Apologies for absence were received from Jane Fowler, Rebecca Helliwell, Donald MacFarlane and George Morrison.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES AND ACTION LOG

The Minute of the Integration Joint Board meeting held on 27 November 2019 was approved as a correct record subject to the following amendment:

Under item 11 it was agreed that future reports would include –

- a) additional data around training figures, namely % of council training (not just the total number),
- b) NHS training data which is available from the NHS HR department as reported to their Staff Governance Committee, and
- c) trend lines and narrative on plans for improvement.

The Chair referred to the Action Log and asked for an update on recruitment to the Integration Joint Board. The Business and Improvement Manager confirmed that a further round of recruitment to fill outstanding positions would commence in February 2020.

4. MINUTES OF COMMITTEES

(a) Finance and Policy Committee held on 29 October 2019

The Minute of the Finance and Policy Committee meeting held on 29 October 2019 was noted.

(b) Finance and Policy Committee held on 21 November 2019

The Minute of the Finance and Policy Committee meeting held on 21 November 2019 was noted.

(c) Finance and Policy Committee held on 12 December 2019

The Minute of the Finance and Policy Committee meeting held on 12 December 2019 was noted.

5. CHIEF OFFICER'S REPORT

A report prepared by the Chief Officer which provided an update on various issues since the last meeting was before the Integration Joint Board for consideration. The Chief Officer highlighted the recent appointments of Caroline Cherry as Head of Adult Services (Older Adults and Community Services) and Julie Lusk as Head of Adult Services (Mental Health, Learning Disabilities & Lifelong Conditions) and also advised of two community nurses from Argyll and Bute, Maggie Wilkinson and Joanna Taylor who had recently been awarded the prestigious title of Queen's Nurse.

Decision

The Integration Joint Board noted the contents of the report.

(Reference: Report by Chief Officer, submitted)

6. PRESENTATION ON OBAN FRAILTY PROJECT

The Advanced General Practice Nurse, Pauline Jespersen gave a presentation on the Oban Frailty Project which took a prevention and early intervention approach to addressing frailty in older people. She was joined by Dr Eric Jespersen and Dr Ruth McLean from the Lorn Medical Centre where the project is run from. They explained the process involved and how this has brought about positive outcomes for patients. The long term plan was to take a more anticipatory approach and it was hoped to role the project out to other areas and practices. They then responded to a number of questions asked.

Decision

The Integration Joint Board recorded their thanks for a very informative presentation.

7. BEST START FORWARD PLAN FOR MATERNITY AND NEONATAL SERVICES

The Integration Joint Board considered a presentation and report by Jaki Lambert, Interim Head of Midwifery and Catriona Dreghorn, Lead Midwife for Argyll and Bute, advising on progress with the Best Start forward plan for Maternity and Neonatal Services (2017). The plan focuses on care being centred on the needs of mothers and babies. As one of the five early adopter boards in Scotland, Argyll and Bute was tasked with introducing continuity of care for all women, developing community hubs in a way that brought care

closer to home and innovated for cross board working and finding remote and rural solutions. They then responded to a number of questions asked.

Decision

The Integration Joint Board noted progress on the Best Start forward plan for Maternity and Neonatal Services in Argyll and Bute.

(Reference: Report by Interim Head of Midwifery (Argyll and Bute), submitted)

8. CULTURE FIT FOR THE FUTURE

The Integration Joint Board considered a presentation and report which had previously been presented to the NHS Highland Board and provided an update on progress with the set up and delivery of the Culture Programme.

Decision

The Integration Joint Board noted the update and progress set out in this report.

(Reference: Report by Director of Human Resources and Organisational Development and Programme Senior Responsible Officer, dated 17 January 2020, submitted)

The Chair ruled, and the Board agreed to adjourn the meeting for a short break and to thereafter vary the order of business and consider the report on Dementia Services Redesign next.

The Board reconvened at 3.05 pm.

9. DEMENTIA SERVICES REDESIGN

The Integration Joint Board considered a report which reflected the work of the Dementia Services Review Group and set out a re-distribution of assessment, treatment and care from one in-patient assessment resource for the whole area, to an enhanced specialist community resource within the Health and Social Care Partnership localities.

Decision

The Integration Joint Board:

1. noted the extensive work carried out by the Dementia Redesign Group to focus on future service provision and pathways;
2. approved the recommendation of an Enhanced Community Dementia Team model as the further redesign of dementia services, made by the Transformation Board and Senior Leadership Team; and
3. agreed that the Enhanced Community Dementia Team model be progressed, noting that –
 - a) full consultation on the proposal would be undertaken; and
 - b) a further report would be submitted to the Integration Joint Board on the outcome of the consultation exercise in March 2020.

(Reference: Report by Head of Service, Older Adults and Community Hospitals, and Head of Service, Mental Health, Learning Disability and Lifelong Conditions, submitted)

Betty Rhodick left the meeting at this point.

10. FINANCE

(a) Budget Monitoring

The Integration Joint Board considered a report which provided a summary of the financial position of the Health and Social Care Partnership as at 31 December 2019.

Decision

The Integration Joint Board:

1. noted the forecast outturn position for 2019-20 was a forecast overspend of £1.310m as at 31 December 2019 and that there was year to date overspend of £0.965m as at the same date;
2. noted the above position excluded any provision for the on-going dispute with NHS Greater Glasgow & Clyde; and
3. agreed to a joint letter being sent from the Chair of NHS Highland Board and the Chair of Argyll and Bute Integration Joint Board to the Chair of NHS Greater Glasgow and Clyde Board seeking a resolution to the ongoing dispute.

(Reference: Report by Head of Finance and Transformation, submitted)

(b) Financial Risk

The Integration Joint Board considered a report which provided an updated assessment of the financial risks to face the organisation which had not been reflected in the forecast of the financial outturn.

Decision

The Integration Joint board:

1. noted the updated financial risks identified for the Health and Social Care Partnership; and
2. noted that financial risks would continue to be reviewed and monitored on a two monthly basis and reported to the Board.

(Reference: Report by Head of Finance and Transformation, submitted)

(c) Budget Outlook

The Integration Joint Board considered a report which summarised the budget outlook covering the period 2020-21 to 2022-23.

Decision

The Integration Joint Board noted the current estimated budget outlook report for the period 2020-21 to 2022-23.

(Reference: Report by Head of Finance and Transformation, submitted)

(d) Budget Consultation 2020/21

The Integration Joint Board considered a report which presented a draft public consultation on the budget for 2020/21.

Decision

The Integration Joint Board:

1. agreed to accept the Management and Operational savings contained in Appendix 2 of the report;
2. requested Officers to revise the draft consultation document taking into account feedback from Integration Joint Board Members and conduct public engagement on the budget over a 4 week period prior to the March Integration Board meeting;
3. requested that additional savings options of at least £2.521m be presented to the Integration Joint Board in March 2020 in order that a balanced budget can be approved for 2020/21.

(Reference: Report by Head of Finance and Transformation, submitted)

(e) Proposed Fees and Charges

The Integration Joint Board considered a report which provided details of the proposed annual Social Work fees and charges uplifts for 2020/21.

Decision

The Integration Joint Board reviewed and endorsed the appended 2020/21 Social Work Fees and Charges proposals so that they could be submitted to Argyll and Bute Council for ratification at its 2020/21 budget meeting.

(Reference: Report by Principal Accountant (Social Work), submitted)

11. HSCP PERFORMANCE EXCEPTION REPORT - FINANCIAL QUARTER 2 2019/20

The Integration Joint Board considered the Health and Social Care Partnership Performance Exception Report for Financial Quarter 2 (2019/20).

Decision

The Integration Joint Board:

1. noted the new scorecard performance for the FQ2 (19/20) reporting period;
2. considered and noted the HSCP performance against National Health and Wellbeing Outcome Indicators and the Ministerial Steering Group measures of integration for the HSCP;
3. noted the performance commentary with regard to actions to address exceptions against all indicators; and
4. agreed that the Clinical and Care Governance Committee should review and discuss further concerns raised about National Indicators 12, 16 and 17 and review the overall ownership of future scrutiny of performance.

(Reference: Report by Head of Strategic Planning & Performance, submitted)

Sarah Compton-Bishop, Boyd Robertson, Fiona Broderick and Jennifer Swanson left the meeting at this point.

12. TRANSFORMATION PROGRAMME BOARD REPORT

The Integration Joint Board put in place a “Transforming Together” programme with 8 work streams to strengthen and build on achievements today and continue the changes required to meet the HSCP’s vision, priorities and objectives. A report providing an overview on the progress made in the last 3 months was before the Board for consideration.

Decision

The Integration Joint Board:

1. noted the contents of the report; and
2. requested that a formal review paper on progress be brought to the Finance and Policy Committee in April 2020.

(Reference: Report by Head of Strategic Planning & Performance, submitted)

13. DATE OF NEXT MEETING

Wednesday 25 March 2020, 1.00 pm, Council Chamber, Kilmory, Lochgilphead.

14. VALIDICTORY

The Chair advised that Denis McGlennon had resigned from the Board. On behalf of the Integration Joint Board he thanked Denis for his contribution to the Integration Joint Board over the years.