

**ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP -
MANAGEMENT COMMITTEE held in the THREE VILLAGES HALL, ARROCHAR
on WEDNESDAY, 4th DECEMBER 2019 at 10:00 AM**

Present:	Paul Devlin, Scottish Fire and Rescue Service (Chair)
Yasmine Bowden, Member of Scottish Youth Parliament	Pippa Milne, Argyll & Bute Council
Ian Brodie, MAKI Area Community Planning Group	Aileen Morton, Leader of Argyll & Bute Council
Andy Buntin, MAKI Area Community Planning Group	Kirsteen Murray, Argyll & Bute TSI
Andrew Campbell, Scottish Natural Heritage	Dannie Onn, Scottish Government
Brian Gibson, Police Scotland	John Paterson, Police Scotland
Rona Gold, Argyll & Bute Council	Nicola Reaney, Argyll & Bute Council
Morag Goodfellow, HIE	Cathleen Russell, Chair of B&C Community Planning Group
Stuart Green, Argyll & Bute Council	Samantha Somers, Argyll & Bute Council
Derek McCrindle, Scottish Enterprise	Cleland Sneddon, Argyll & Bute Council
Colin MacFarlane, Scottish Natural Heritage	Anthony Standing, Skills Development Scotland
Alison McGrory, NHS Highland	Rosie Sumsion, Member of Scottish Youth Parliament
Jane McLaughlin, DWP	Alex Taylor, Health and Social Care Partnership
Apologies:	
Laura Cameron, Helensburgh and Lomond Area Community Planning Group	Stuart Mearns, Loch Lomond and the Trossachs National Park
Martin Jones, Argyll College	Patricia O'Neill, Argyll & Bute Council
Joanna MacDonald, Health and Social Care Partnership	Murray MacEwan, Scottish Ambulance Service
John Fleming, OLI Area Community Planning Group	
In Attendance:	
Roanna Clark, Argyll & Bute Council	Ruth Cairns, Argyll & Bute Council
Paul McAllister, Audit Scotland	Shelagh Stewart, Audit Scotland
Agata Maslowska, Audit Scotland	

1. Welcome and Apologies

Paul welcomed everyone to the meeting and noted apologies as above. Minutes of the last meeting were agreed.

2. Actions from the meeting held on the 18th September 2019

Agreed to mark as complete the following actions:

- Volunteering and labour market strategy – as this is now within Outcome 3
- Pippa to provide details of officers who look after speed surveys to Shona
- Partners to feedback concerns on engagement to Jane Jarvie

The following actions are still ongoing:

- Samantha to contact Mandy Sheridan re the data within the Child Poverty report
- Shona and Paul to look at attendance in MAKI
- Scottish Government social media testing
- Outcome 4 – Children's Rights and Child Poverty – and to extend the date on these to March 2020

Updates on the actions were agreed by the committee.

3. EU Withdrawal

Cleland Sneddon gave a verbal update on preparations on the UK withdrawing from the EU. It was confirmed that the leave date was currently up to the 31st January 2020 and that the council was using planning assumptions to develop their risk register and accompanying action plan.

Cleland gave an update on the figures that had so far applied for Settlement under the EU Settlement Scheme, Export Health Certificates and the potential increase in demand this could place on the council's Environmental Health team and Food Distribution and Supply.

4. CPP National Board Update

Rona Gold gave an update on the CPP National Board. Rona spoke of the Board encouraging members to be involved with CPP's at the local level, a desire to strengthen the Scottish Government's role with CPPs and impact measures. It was agreed that Rona would circulate a link about the national CPP Board round to all members of the Management Committee.

Action: Rona to circulate information about the CPP National Board

5. ACPG November meetings – matters raised

The Management Committee noted the highlights of the report, in particular noting the new Chair and Vice Chair for the Helensburgh and Lomond area.

With regards to the concern raised by the MAKI CPG about the recurring non-attendance of Skills Development Scotland, Anthony Standing apologised for the non-attendance and advised that he would be attending the next meeting.

Anthony also stated that he now had disaggregated data for Modern Apprenticeships at an Argyll and Bute level which he would share with the MAKI CPG in February.

A question was raised about Outcome Leads and whether they should attend every ACPG meeting or on a “needs basis” and it was agreed to discuss this at the Outcome Lead meeting later on.

As the conversation was on the MAKI area, Morag Goodfellow gave a brief update on the recent summit led by Fergus Ewing MSP in Campbeltown in response to the closure of CS Wind and Campbeltown Creamery and the formation of the South Kintyre Working Group.

The discussion moved onto Marine Protection Areas. Andrew Campbell advised that there was a need to work with the Fishing Community and that there was a project in place looking at this. It was agreed that the March 2020 meeting would feature a presentation from Scottish Natural Heritage on this project.

Action: Andrew Campbell to arrange for his Project Officer to present to the CPP Management Committee in March 2020 on Marine Protected Areas.

6. Place Standard Analysis

Samantha Somers advised that a total of 1548 responses had been received by the close of the consultation and that work was now underway to analyse the responses. Thanks were given to the Scottish Fire and Rescue Service for their input into the data analysis. It was confirmed that the results will be available for the CPP Management Committee Development Day in January and to the Area Community Planning Groups in February. Partners were reminded that the data would be available for any partner and community group to use.

John Paterson advised that the police were currently doing the local policing plan consultation and that all residents were encouraged to complete the survey which ends on the 31st December 2019. John asked the MSYPs to encourage the youth response.

Action: John Paterson to send link to Local Policing Plan survey to Rosie and Yasmine who will promote within their distribution networks.

7. Climate Change and Environment

Councillor Morton advised that the council had recently established a Climate Change Environmental Action Group. The Group’s focus is on policy and other opportunities for strategic activities which support delivery of the Climate Change (Scotland) Act and enhance Argyll and Bute’s contribution to the global effort on climate change and has developed an activity plan to identify specific areas for focus

– maintaining and improving on our current strong position. The Group is also seeking to work collectively with partners.

Rosie and Yasmine gave an overview of Pack It Up, Pack It In - the national Scottish Youth Parliament campaign to reduce single-use plastic.

John Paterson advised that he currently had funding available through the Community Improvement Partnership Fund which might assist young people and/or community groups with their ambitions. It was agreed that John would send information on the fund to CPP admin for further distribution.

Action: John Paterson to send information on the Community Improvement Partnership Fund to cppadmin.

Andrew Campbell spoke of the natural landscape in Argyll and Bute and how this naturally absorbs carbon through trees, peatlands and the sea. He spoke of projects to restore degraded peat bogs and the science looking at tree-planting cycles.

Alison McGrory advised that climate change had a risk to population health through adverse weather, changes to climate temperature and the impact on food production. She felt that the CPP had an important leadership role in promoting change.

John Paterson spoke of the estates and fleet plan within Police Scotland to improve the environmental impact with an electric vehicle being trialled in Dunoon.

Cathleen Russell felt that the charging infrastructure across Argyll and Bute needed increasing and that the amount of contaminated waste collected across Argyll showed big variances. It was highlighted that there could be learning from Bute which had a relatively low contamination rate within its recycling material. There was concern from Ian Brodie that communities could not influence where car charging points could be installed after a request for one in Carradale. Pippa agreed to speak to the team involved with charging points to ask about their methodology for prioritising areas. She advised that it was most likely that they would go to areas where they would have the biggest impact first.

Action: Pippa to speak to the team involved with Electric Charging Points to get a better understanding of the methodology involved in identifying where charging points should be allocated.

Rosie also spoke of the #iwillfornature campaign which intends to get young people meaningfully involved in action on the environment. Rosie will send further details of the campaign to cppadmin for further distribution.

Action: Rosie to send details of the #iwill campaign to cppadmin for onward distribution

Rona proposed setting up a Short Life Working Group to look at what is happening across the partnership regarding climate change, what would need joint working to take forward and links to outcomes.

Pippa highlighted this may also inform the revision of the Argyll and Bute Outcome Improvement Plan for its new development by 2023.

Action: Rona to set up and support Short Life Working Group to report to March 2020 meeting to set out what is happening already on climate change and provide recommendations for joint working within the CPP.

8. Basecamp

Paul spoke to the report and advised that Basecamp was an online collaboration tool. John requested further detail on the security of the website due to the requirements of the Police IT network.

Cathleen Russell and Alison McGrory agreed to assist in the testing of Basecamp for their respective plans before it is launched more fully in January 2020.

Action: Rona Gold to send to John Paterson the security brief for Basecamp

Action: Cathleen Russell and Alison McGrory to work with the Community Planning team to test Basecamp

9. All Outcomes, Exception Reporting

9a) Outcome 3 update

Anthony provided an update to the delivery plan for Outcome 3 to address concerns that the actions within the plan covered the whole remit for Outcome 3. It was noted that there was a new action which covered workforce planning/skills.

Anthony also advised that the Employment Strategic Group would feed directly into Outcome 3 and was being led by Ishabel Bremner, Argyll & Bute Council.

9b) Outcome 5 – detailed report

Alison McGrory gave an update on progress over the last 12 months highlighting the positive progress made. Alison noted the close working and links with Outcome 6, especially around mental health, dementia and suicide prevention.

Alison also spoke of the Living Well Strategy that was launched earlier this year and encouraged all partners to read it.

Alison also offered the option of hosting an Alcohol Brief Intervention event at workplaces, especially in the lead-up to Christmas, and encouraged interested partners to contact her to arrange this.

Discussion was had regarding the focus on prevention/physical activity being the key part of the action linked to the environment and the overlap with Outcome 1 which will be picked up in Outcome Lead meetings. Discussion was also held on how we

encourage best practice models such as the Strachur Hub to roll out further across Argyll and Bute. Alison advised that these models worked when they came from the community rather than being parachuted in. Kirsteen Murray raised the issue of volunteer fatigue and that a frank discussion was needed on what the expectations were on volunteers. It was agreed that this would be discussed when the volunteer framework was considered next year.

9c) Outcome 6 – detailed report

Brian Gibson gave a detailed presentation on Outcome 6 and the actions within it, with the purpose to seek agreement of the plan, review the actions and identify where appropriate people to lead on actions. Brian advised that he felt there was potential in closer linkages between Outcomes 5 and 6.

It was suggested that Brian speak to Douglas Whyte, Housing Services on the status of the Argyll and Bute Advice Network (ABAN) with regards to the action on having a directory of agencies which can support those in mental health distress. Kirsteen felt that this had moved on and was potential duplication of existing work. It was agreed that Alison McGrory would lead this action.

Action: Alison McGrory to lead the action titled “Establish a directory of third sector voluntary organisations able to provide a service supporting mental health wellbeing”

It was noted that Colintrave and Glendaruel Community Council had already launched Purple Alert locally.

9d) Road Safety Group

Brian advised that the group had not met for around 8 months due to issues with Police and Council resource. It was noted that the Real Time Crash Scenarios had been very successful and that advice to older people was a key message given our demographic. It was felt that it was essential that partners were involved in the Road Safety Group and any interested partners were encouraged to contact Brian/Rona.

Action: Interested partners to contact Brian Gibson/Rona Gold

10. COGPP

Cleland spoke to the report which provided an update to the revised structure for the Chief Officers Group for Public Protection and the variety of partnerships and Committees that reported into the group.

The Management Committee agreed to note the updated scope, governance and reporting arrangements for Public Protection in Argyll and Bute and to note the updated Public Protection Strategy reflecting these changes covering the period 2019 to 2022.

11. CPP Communications and Engagement

Rona spoke to the report which was in 3 parts. The first part looked at the CPP Bulletin and the responses to the recent survey which were noted.

With regards to the CPP web pages, Rosie agreed to give input from a young person's perspective. Cleland suggested contact Dunoon Grammar School for input too as they were award-winning when it came to digital apps.

All partners were encouraged to use the hashtags #abplace2b #abcpp and #abgetinvolved in any social media postings.

12. Child Poverty Update

Cleland spoke on the recently published report which provided an analysis of all Child Poverty Action Plans. It was noted that there was a strong commitment to tackling Child Poverty. Kirsteen advised that Third Sector Interfaces were looking at Commissioning Strategies, third sector providers and in-work poverty. It was confirmed that Joanna MacDonald, Chief Officer of the HSCP is the lead for Child Poverty in Argyll and Bute.

13. National Islands Plan

Paul advised that the response to the consultation had been submitted from the CPP.

14. AOCB

John Paterson spoke of the London Bridge attack that took place last week and reminded all partners to look at the information for communities focusing on being aware that is available on the National Counter-Terrorism website.

John also advised of the Contact Assessment Model triage that would be rolled out from January 2020 for people contacting the police on 999.

Paul gave thanks to Cleland Sneddon for his support and input and wished him all the best in his new role with South Lanarkshire Council. Paul gave congratulations to Pippa for her new role as Chief Executive with Argyll & Bute Council.

CPP MANAGEMENT COMMITTEE MEETING ACTION GRID – from 4th December 2019

Complete	In Progress	Outstanding	<i>Please highlight actions as per traffic light system to show progress</i>
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Date Set	Action	Who	Required by Date
18/9/19	Child poverty - Samantha to contact Mandy Sheridan regarding clarification of data that 24% of employees are in receipt of less than the minimum wage.	Samantha	04.12.19
18/9/19	ACPG Update - Shona and Paul to look at attendance in MAKI, and other areas, and possible solutions to overcome IT issues.	Paul / Shona	31.10.19
18/9/19	Scottish Government Social Media Testing - Ralph to share outcomes of social media testing to inform good social media platforms to use for sharing information.	Ralph	June 2020
4/12/19	Rona to circulate information about the CPP National Board	Rona	11.03.20
4/12/19	Andrew Campbell to arrange for his Project Officer to present to the CPP Management Committee in March 2020 on Marine Protected Areas.	Andrew	June 2020
4/12/19	John Paterson to send link to Local Policing Plan survey to Rosie and Yasmine who will promote within their distribution networks.	John/ Rosie/ Yasmine	ASAP
4/12/19	John Paterson to send information on the Community Improvement Partnership Fund to cppadmin for distribution to CPP members.	John/ CPP Team	ASAP
4/12/19	Pippa to speak to the team involved with Electric Charging Points to get a better understanding of the methodology involved in identifying where charging points should be allocated.	Pippa	11.03.20
4/12/19	Rosie to send details of the #iwill campaign to cppadmin for onward distribution	Rosie	11.03.20
4/12/19	Rona to set up and support Short Life Working Group to report to March 2020 meeting to set out what is happening already with climate change across partners and provide recommendations for consideration by the CPP and to the Council's Climate Change Board.	Rona	11.03.20
4/12/19	Rona Gold to send to John Paterson the security brief for Basecamp	Rona	31.12.19
4/12/19	Cathleen Russell and Alison McGrory to work with the Community Planning team to test Basecamp	Samantha / Cathleen /	22.01.20

		Alison	
4/12/19	Alison McGrory to lead the action titled "Establish a directory of third sector voluntary organisations able to provide a service supporting mental health wellbeing"	Alison	Ongoing
4/12/19	All interested partners in the Multi Agency Road Safety Group to contact Brian Gibson/Rona Gold	All	31.12.19