MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS, ALBANY STREET, OBAN on TUESDAY, 20 AUGUST 2019

Present: Councillor Elaine Robertson (Chair)

Councillor Kieron Green Councillor Jim Lynch (from 2pm)

Attending: Melissa Stewart, Area Governance Officer

The Chair convened the meeting at 10am and in the absence of a quorum immediately adjourned the meeting until 2pm. The meeting reconvened at 2pm.

1. APOLOGIES

Apologies were submitted from Councillor Sir Jamie McGrigor, Dugald Cameron and Marri Malloy.

2. DECLARATIONS OF INTEREST

No declarations of interest were submitted.

3. MINUTES

(a) **Oban Common Good Fund 5th June 2019**

The minutes of the Oban Common Good Fund held on 5th June 2019 were approved as a correct record.

(b) **Oban Common Good Fund Special Meeting 12th June 2019**

The minutes of the Oban Common Good Fund Special Meeting held on 12th June 2019 were approved as a correct record.

4. REVISED APPLICATION CRITERIA AND DISTRIBUTION GUIDANCE

A report was submitted on the revised application criteria and distribution guidance following the decisions of the Trustees on 12th June 2019.

Decision

The Trustees noted the revised application and distribution criteria.

(Ref: Report by Area Governance Officer dated 13th August 2019, submitted)

5. ACTUAL INCOME EXPENDITURE REPORT

A financial statement detailing the current position Oban Common Good Fund was presented, on behalf of Simmers and Company, by the Area Governance Officer.

Decision

The Trustees noted the income and expenditure report.

(Ref: Financial Report by David McGregor, Simmers & Co, submitted)

6. UPDATE ON OUTSTANDING GRANT APPLICATIONS

The Area Governance Officer provided details of the current status of the grant applications which had yet to be drawn down.

Decision

The Trustees:

1. Noted the update;
2. Agreed to extend the period during which Bid4Oban could draw down their funding on the basis of the update by their Chief Executive indicating works should be complete in the next 2 weeks;
3. Agreed to release half of the total amount awarded to Bid4Oban immediately with the remain funds being release upon confirmation that the project had been completed; and
4. Agreed to increase the award previously made to Oban FM from £4779.75 to £4821.76 and that this sum be paid directly to Argyll and Bute Council who had undertaken a procurement exercise for the equipment on behalf of the Oban Common Good Fund.

(Ref: Report by Area Governance Officer dated 20th August 2019, submitted)

9. END OF PROJECT MONITORING

(a) **MacDougall of Dunollie Preservation Trust**

The Trustees noted the end of project report.

(b) **New Start Oban**

The Trustees noted the end of project report.

(c) **Oban and District Guides**

The Trustees noted the end of project report.

(d) **Oban Police Scotland Youth Volunteers**

The Trustees noted the end of project report.

(e) **Oban Youth Cafe**

The Trustees noted the end of project report.

8. ARGYLL AND BUTE RAPE CRISIS

The Trustees gave consideration to the application received from Argyll and Bute Rape Crisis.

Decision:

The Trustees agreed to award the applicant up to £2000 towards to costs of furnishing and decorating a dedicated support room within the applicant's office.

9. AUTHORISED SIGNATORIES

A report recommending changes to the Authorised Signatories for the Oban Common Good Fund was submitted by the Area Governance Officer.

Decision:

The Trustees agreed to the recommendation contained at paragraph 3 of the submitted report.

(Ref: Report by Area Governance Officer dated 13 August 2019, submitted)

10. DATE OF NEXT MEETING

The next ordinary meeting of the Oban Common Good Fund will be held on Thursday 21st November 2019 at 2pm in Municipal Buildings, Oban.