

## Argyll & Bute Health & Social Care Partnership

### Community Services Committee

Agenda item:

**Date of Meeting:**

**Title of Report:** Argyll & Bute HSCP Annual Performance Report 2018/19

**Presented by:** Kristin Gillies Senior Planning Manager

The Community Services Committee is asked to:

- Note the HSCP performance report for 2018/19 which has been produced in line with the current national reporting requirement

### 1. EXECUTIVE SUMMARY

The Annual Performance report has been produced in accordance with statutory guidance, with input from a wide range of HSCP staff and with contributions from our wider partnership.

The report is presented in the same format as previous years to allow the Integration Joint Board to compare performance over the last 3 years. It has this year utilized more info graphics to aid understanding and also to support alignment with the IJB Strategic Plan objectives. It has also taken into account feedback from previous years.

The Argyll & Bute Integration Joint Board considered and approved the report at its meeting on the 7<sup>th</sup> August 2019 for publication.

### 2. INTRODUCTION

2.1 Every Health and Social Care Partnership in Scotland has a statutory requirement to produce and publish an annual performance report. The Annual Performance Report is produced in accordance with statutory guidance  
<http://www.gov.scot/Publications/2016/03/4544/downloads>

2.2 The HSCP Annual Performance Report 2018/19 has been co-produced by a wide range of staff within the HSCP and across the wider partnership, working collaboratively to meet the requirements set out within Scottish Government guidance, as well as incorporating performance assessment and practice examples to describe the second year of work undertaken by the HSCP, its improvements, developments and challenges and issues.

### 3. DETAIL OF REPORT

#### 3.1 Statutory requirements.

Section 42 of The Public Bodies (Joint Working) (Scotland) Act 2014 requires that all Integration Authorities produce an annual performance report, for the benefit of the Partnership and their

communities, to ensure that performance is open and accountable.

The report is required to set out an assessment of performance in planning and carrying out the integration functions for which the HSCP is responsible, as described in the Integration Scheme for Argyll & Bute HSCP [https://www.argyll-bute.gov.uk/sites/default/files/argyll\\_and\\_bute\\_integration\\_scheme\\_v1\\_6\\_310315\\_final.pdf](https://www.argyll-bute.gov.uk/sites/default/files/argyll_and_bute_integration_scheme_v1_6_310315_final.pdf)

Required content of the report is set out in The Public Bodies (Joint Working) (Content of Performance Reports) (Scotland) Regulations 2014  
<http://www.legislation.gov.uk/ssi/2014/326/contents/made>

As a minimum the annual performance report must include:

- Assessment of performance in relation to the 9 National Health and Wellbeing Outcomes
- Assessment of performance in relation to integration delivery principles
- Assessment of performance in relation to the Partnership's Strategic Plan
- Comparison between the reporting year and previous reporting years, up to a maximum of 5 years. (This does not apply in the first reporting year)
- Financial performance and Best Value
- Information about Localities
- Details of Service Inspections
- Details of any review of the Strategic Plan

### **3.2 Producing the report.**

The annual performance report is primarily a management document, however it must also be accessible to the general public, the format and presentation has developed over time with this goal in mind – using a process of telling people what they should expect; assessing performance and reinforcing this with practice examples.

Producing the report has been very much a HSCP wide effort with contributions and input from colleagues over the last 6 months, right across the HSCP and our wider partnership. These contributions were pulled together into a single document, taking care to explain technical terms, minimise jargon and present information in a way that is accessible to everyone. At the same time the report was benchmarked against others being produced across Scotland. A number of officers lent their expertise to 'sense-checking' the draft document and ensuring the accuracy of the content.

It was recognised that the report should be consistent in layout, approach and presentation to aid in benchmarking of performance compared to 2017/18 report.

Once again in order to improve accessibility we involved an editorial group of 'critical friends' representing: The Strategic Planning Group; Third sector; Independent Sector; our Caring Connections coaches; Adult service users; young people; family/unpaid carer/s and members of staff from our wider staff group. The editorial group has been generous in volunteering their time and invaluable in highlighting areas that we needed to clarify or change, explain or reconsider. We used their comments to improve the general accessibility and readability of the report. We have also taken learning from previous two years to inform this report.

## **4. CONTRIBUTION TO STRATEGIC PRIORITIES**

### **4.1 Statutory requirements and partnership accountability.**

The IJB has a statutory requirement to publish an Annual Performance Report. The report details the IJB progress towards achieving its objective and priorities detailed within its Argyll & Bute's Strategic Plan as well as its performance against targets and standards..

The HSCP Annual Performance Report is formally shared with both Argyll & Bute Council and the NHS Highland Board.

## **5. GOVERNANCE IMPLICATIONS**

### **5.1 Financial Impact**

Financial performance is included as a statutory requirement within the report.

### **5.2 Staff Governance**

Staff governance and performance against the relevant indicators is included in the report.

### **5.3 Clinical Governance**

Service inspections and outcomes are included as a statutory requirement within the report.

## **6. EQUALITY & DIVERSITY IMPLICATIONS**

The report does not require an EQIA scoping exercise. The report will be made available upon request in a variety of languages and formats.

## **7. RISK ASSESSMENT**

Not applicable

## **8. PUBLIC & USER INVOLVEMENT & ENGAGEMENT**

An editorial group has reviewed the report and changes have been made in accordance with their recommendations. The report will be disseminated widely electronically with printed copies made available on request.

## **9. CONCLUSION**

The HSCP Annual Performance Report 2018/19 is the third report produced by the Partnership. It meets the statutory requirements set out in Scottish Government guidelines, whilst also using performance assessment and local examples to add information and highlight the HSCP successes and challenges.

Once again comparative data in the form of traffic lights has been included to evidence performance against target and comparison to previous year's National Health and Well Being outcome indicators.

### **For further information contact:**

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## **Appendices**

Appendix 1 –Argyll and Bute HSCP Annual Performance Report 2018/19