

Argyll & Bute Council							
Project Description Improvements to Barmore / Garvel Road Junction, Tarbert (T02)							
			RISK ASSESSMENT/RISK LOG WORKSHEET				
Ref	Category	Risk Description	Chance	Impact	Score	Risk Level	Risk Lead
1	project	Agreed costs increase during capital works	3	4	12	Amber	Infrastructure Design
2	project	Utility problems	3	4	12	Amber	Infrastructure Design
3	project	Unforeseen technical difficulties	3	4	12	Amber	Infrastructure Design
4	political / community	Missed opportunity to improve safety of junction and enable development that will provide further economic benefits to the community	3	4	12	Amber	Council
5	strategic & financial	Project is not completed by 31 Dec 2019	2	5	10	Amber	Economic Development
6	statutory	Planning issues	2	5	10	Amber	Infrastructure Design
7	statutory	Approval from Transport Scotland	3	5	10	Amber	Infrastructure Design
8	strategic & financial	MAKI or P&R do not approve capital funding	2	5	10	Amber	Council
9	project	Future development does not materialise	2	5	10	Amber	Economic Development
10	project	Total project costs exceed available budget	2	5	10	Amber	Infrastructure Design
11	Reputational	Reputational damage to Council if project is not delivered	2	5	10	Amber	Economic Development

12	strategic & financial	Internal client concerns	3	3	9	Amber	Economic Development
13	project	salient points missed in FBC development	3	3	9	Amber	Economic Development
14	project	Additional land cannot be acquired	2	4	8	Amber	Estates/Legal
15	project	Scottish Water project impacts on delivery	2	4	8	Amber	Infrastructure Design Roads and Amenity Srvices
16	operational	Poor performance contractor	2	4	8	Amber	Operations Team
17	project	Poor project management of capital phase	2	4	8	Amber	Infrastructure Design
18	operational	Infrastructure Design Team resources due to other commitments	2	3	6	Green	Infrastructure Design
19	project	Public perception (expenditure)	2	3	6	Green	Council

Risk owner	Risk Response	Mitigating Action
Graham Nash	Managed	Initial estimates and detailed design estimates well within allocated budget of £410k. However, every effort will be made to deliver for lowest possible cost to <u>maximise savings</u>
Graham Nash	Managed	C3 process complete. Utility estimates received. C4 requests submitted 27 March. Detailed estimates will be received within the statutory 6 weeks.
Graham Nash	Managed	Relatively straightforward project and ground testing has been carried out
Argyll and Bute Council	Managed	Project progressing as per programme and within budget. All risks being managed. This risk will be eliminated.
James Lafferty / Audrey Martin	Managed	Overall responsibility sits with Economic Development. Project is progressing as per programme and will be delivered within agreed timescales
Graham Nash	Managed	Initial feedback received from Planning Services with no concerns. Planning application submitted, still to be <u>validated</u>
Graham Nash	Mitigated	On-going discussions with Transport Scotland who support the improvement to the junction. Formal approval will be secured. This will remove this risk
James Lafferty / Audrey Martin	Mitigated	Highly unlikely given that initial approval has been granted based on OBC and costs are within agreed budget. Risk can be removed following MAKI and P&R <u>approvals</u>
Audrey Martin	Managed	New build shower and laundry block complete. Refurbishment of new office block in progress. Draft business case for new car park completed. Other plans progressing. Regular meetings with THA regarding these other elements to ensure that they are delivered
James Lafferty / Audrey Martin / Graham Nash	Mitigated	Total project costs well within agreed budget. Individual elements being monitored and updated as further information becomes available.
James Lafferty / Audrey Martin	Managed	Project is progressing as per agreed programme. Risks are being managed.

James Lafferty / Audrey Martin	Mitigated	Appropriate staff resource to be afforded to support and supervise the project. Supervision and cost control of capital works - this will be covered in the Make or Buy extension for Inf. Design. Roads and Amenity will deal with operational aspect and will commission additional manpower if required.
James Lafferty / Audrey Martin	Mitigated	FBC scoring process may draw out issues. Early review of FBC by Project Team. Asset Management Board would be informed of significant concerns as the project develops.
Dougie Boutell	Mitigated	Estates Dept have secured agreements with both land owners. Legal Dept. dealing with conveyancing
Graham Nash	Managed	Scottish Water have confirmed that their projected site start at Harbour Street is January 2020. Should not impact on this project
Julian Green	Managed	The Operations Team have experience of delivering similar projects
Graham Nash	Managed	Project management arrangements. This will be dealt with as part of the Make or Buy extension of design services.
Arthur McCulloch	Managed	Majority of design work complete. Resources available for final design, consultation with utilities providers and construction phase
James Lafferty / Audrey Martin	Managed	Initial allocation of £410,000 for junction well received by community. The final cost will be significantly lower.