

**HSCP Annual Performance Report 2017**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The HSCP Annual Performance Report has been produced in accordance with statutory guidance, with input from a wide range of HSCP staff and with contributions from the wider partnership.
- 1.2 An editorial group of critical reviewers drawn from a range of partners, staff and service users volunteered their time to read and comment upon the 2017 report. Their comments were incorporated into the final version of the report and/or learning for future years has been noted and will inform the Annual Reports in 2018 and beyond.
- 1.3 Comments and amendments from IJB members were incorporated into the final draft of the report.
- 1.4 The report was approved by the Integration Joint Board on 3rd August 2017 and published on 4<sup>th</sup> August 2017. The report can be found at [https://www.argyll-bute.gov.uk/sites/default/files/ab\\_hscp\\_annual\\_performance\\_report\\_21072017\\_5.pdf](https://www.argyll-bute.gov.uk/sites/default/files/ab_hscp_annual_performance_report_21072017_5.pdf)

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**1.0 INTRODUCTION**

- 1.1** Every Health and Social Care Partnership in Scotland has a statutory requirement to produce and publish an annual performance report. The Annual Performance Report is produced in accordance with statutory guidance <http://www.gov.scot/Publications/2016/03/4544/downloads>
- 1.2** The Argyll & Bute HSCP Annual Performance Report 2017 has been co-produced by a wide range of staff within the HSCP and across the wider partnership, working collaboratively to meet the requirements set out within Scottish Government guidance, as well as incorporating performance assessment and practice examples to describe the first exciting and challenging year of the HSCP's work.
- 1.3** An editorial group of critical reviewers drawn from a range of staff and service users volunteered their time to read and comment upon the 2017 report. Their comments have been incorporated into the final version of the report and/or learning for future years has been noted and will inform the Annual Reports in 2018 and beyond.

**2.0 RECOMMENDATIONS**

That Argyll and Bute Council notes that the annual report has been approved by Argyll and Bute Integration Joint Board and was published on 4<sup>th</sup> August 2017 and can be found at [https://www.argyll-bute.gov.uk/sites/default/files/ab\\_hscp\\_annual\\_performance\\_report\\_21072017\\_5.pdf](https://www.argyll-bute.gov.uk/sites/default/files/ab_hscp_annual_performance_report_21072017_5.pdf)

**3.0 DETAIL****3.1 Statutory Requirements**

Section 42 of The Public Bodies (Joint Working) (Scotland) Act 2014 requires that all Integration Authorities produce an annual performance report, for the benefit of the Partnership and their communities, to ensure that performance is open and accountable.

The report is required to set out an assessment of performance in planning and carrying out the integration functions for which the HSCP is responsible, as described in the Integration Scheme for Argyll & Bute HSCP  
[https://www.argyll-bute.gov.uk/sites/default/files/ab\\_hscp\\_integration\\_scheme\\_21072017\\_5.pdf](https://www.argyll-bute.gov.uk/sites/default/files/ab_hscp_integration_scheme_21072017_5.pdf)

[bute.gov.uk/sites/default/files/argyll\\_and\\_bute\\_integration\\_scheme\\_v1\\_6\\_310315\\_final.pdf](http://bute.gov.uk/sites/default/files/argyll_and_bute_integration_scheme_v1_6_310315_final.pdf)

Required content of the report is set out in The Public Bodies (Joint Working) (Content of Performance Reports) (Scotland) Regulations 2014  
<http://www.legislation.gov.uk/ssi/2014/326/contents/made>

As a minimum the annual performance report must include:

- Assessment of performance in relation to the 9 National Health and Wellbeing Outcomes
- Assessment of performance in relation to integration delivery principles
- Assessment of performance in relation to the Partnership's Strategic Plan
- Comparison between the reporting year and previous reporting years, up to a maximum of 5 years. (This does not apply in the first reporting year)
- Financial performance and Best Value
- Information about Localities
- Details of Service Inspections
- Details of any review of the Strategic Plan

### **3.2 Producing the Report**

The annual performance report is primarily a management document, however it must also be accessible to the general public, to whom we are accountable, the format has been specifically developed with this goal in mind – using a process of telling people what they should expect; assessing performance and reinforcing this with practice examples.

Producing the report has been very much a team effort with contributions and input from colleagues right across the HSCP and our wider partnership. These contributions were pulled together into a single document, taking care to explain technical terms, minimise jargon and present information in a way that is accessible to everyone. At the same time the report was benchmarked against others being produced across Scotland. A number of officers lent their expertise to 'sense-checking' the draft document and ensuring the accuracy of the content.

In order to improve accessibility we involved an editorial group of 'critical friends' representing: The Strategic Planning Group; Third sector; Independent Sector; our Caring Connections coaches; Adult service users; young people; family/unpaid carers and members of staff from our wider staff group. The editorial group has been generous in volunteering their time and invaluable in highlighting areas that we needed to clarify or change, explain or reconsider. We used their comments to improve the general accessibility and readability of the report. We have also taken learning to consider when designing the report in future years.

### **3.3 Finalising and publishing the report**

A final draft of the HSCP Annual Performance Report 2017 was circulated to IJB members on 14<sup>th</sup> July 2017 as discussed at the IJB development day in April. It had been agreed that members should be sighted on the final draft for any material comments or amendments before the report was published. This was a restricted circulation to IJB members only.

Amendments returned by IJB members were incorporated into the final draft of the report.

### **3.4 Statutory requirements and partnership accountability**

The IJB has a statutory requirement to publish an Annual Performance Report. The report describes progress towards the priorities with Argyll & Bute's Strategic Plan.

## **4.0 CONCLUSION**

4.1 The HSCP Annual Performance Report 2017 is the first produced by the Partnership. It meets the statutory requirements set out in Scottish Government guidelines, whilst also using performance assessment and local examples to add information and highlight successes and challenges.

4.2 Since this is the first report from the Partnership there is no requirement for comparative data, however the report has been benchmarked with others across Scotland. Future reports will be required to include comparative data from previous years to evidence improvement.

4.3 The report was co-produced by a range of HSCP staff, and staff across the wider partnership; it has been reviewed by an editorial group of 'critical friends'.

4.4 The final draft of the report was published on 4<sup>th</sup> August 2017 and can be found at [https://www.argyll-bute.gov.uk/sites/default/files/ab\\_hscp\\_annual\\_performance\\_report\\_21072017\\_5.pdf](https://www.argyll-bute.gov.uk/sites/default/files/ab_hscp_annual_performance_report_21072017_5.pdf)

## **5.0 IMPLICATIONS**

**5.1 Policy:** None

**5.2 Financial:** Financial performance is included as a statutory requirement within the report.

**5.3 Legal:** The Public Bodies (Joint Working) (Scotland) Act 2014 requires the HSCP to publish an Annual Performance Report.

**5.4 HR:** Staff governance and performance against the relevant indicators is included in the report.

**5.5 Equalities:** The report does not require an EQIA scoping exercise. The report will be made available upon request in a variety of languages of formats.

**5.6 Risk:** None

**5.7 Customer service:** None

## **5.8 Appendices List**

Appendix A: HSCP Annual Performance Report 2017

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**APPENDICES**

**Appendix A: HSCP Annual Performance Report 2017**