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MINUTES of MEETING of CAMPBELTOWN COMMON GOOD FUND held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD on WEDNESDAY, 2 MARCH 2016

Present: Councillor Donald Kelly (Chair)
Councillor John Armour Councillor Rory Colville

Attending: Shona Barton, Area Committee Manager
Peter Cupples, Finance Manager

The Chair advised that he intended to vary the order of business. This minute reflects the order in which discussions took place.

1. **APOLOGIES**

There were no apologies for absence intimated.

2. **DECLARATIONS OF INTEREST**

Councillor Donald Kelly declared a non-financial interest in relation to the application for Campbeltown Running Club which is dealt with at item 4 (d) of this Minute, due to the reason that his son is a Director of the Company who will carry out the works if planning consent is granted. Given that the work and materials will be donated to the club by the firm, Councillor Kelly did not consider that the interest should prevent him from taking part in consideration of this item.

Councillor Kelly declared a non-financial interest in relation to the application for Campbeltown Lawn Tennis Club, which is dealt with at item 4 (e) of this Minute, by reason that his son is a Director of the Company which provided a quote. Councillor Kelly left the room and took no part in discussion of this item.

3. **MINUTE OF CAMPBELTOWN COMMON GOOD FUND MEETING HELD ON 2 DECEMBER 2015**

The Minute of the previous meeting held on 2 December 2015 was approved as a true record.

4. **COMMON GOOD FUND APPLICATIONS (NEW)**

(a) **CGS4Gambia**

Members gave consideration to the application from CGS4Gambia.

Decision:

Members agreed to award the group £1,000.00.

(b) **Campbeltown Community Business Ltd**

Members gave consideration to the application from Campbeltown Community Business Ltd.

Decision:

Members agreed that the Area Committee Manager would write to the applicant seeking clarification on the reserve for contingencies detailed in the outline budget and the estimated timescale for completion of works. Members agreed to defer a decision until this information was received.

(c) **Kintyre Food Bank**

Members gave consideration to the application from Kintyre Food Bank.

Decision:

Members agreed to award the group £1,163.99

(d) **Campbeltown Running Club**

Members gave consideration to the application from Campbeltown Running Club.

Decision:

Members agreed to award the group £362.00

Having previously declared an interest in the following item, Councillor Kelly left the room and took no part in discussion of this item. In his absence, Councillor Armour assumed the role of Chair.

(e) **Campbeltown Lawn Tennis Club**

Members gave consideration to the application from Campbeltown Lawn Tennis Club.

Decision:

Members agreed to award the group £1,000.00

Councillor Kelly re-entered the meeting and resumed his position as Chair.

(f) **Campbeltown Sailing Club**

Members gave consideration to the application from Campbeltown Sailing Club. Discussion took place in respect of other funding possibilities, with Members agreeing that the project would have been more suited to funding from Leader, had it been available.

Decision:

Members agreed to award the group £4,758.40

5. KINTYRE YOUTH FUND APPLICATIONS

(a) **Southend Primary School**

Members gave consideration to the application from Southend Primary School.

Decision:

Having noted that there was an available balance of £487.00 in the Fund, and that this was the last meeting ahead of the financial year end for which there were only 2 applications, Members agreed to award the School £243.50, being half of the available balance.

(b) **Castlehill Primary School**

Members gave consideration to the application from Castlehill Primary School.

Decision:

Having noted that there was an available balance of £487.00 in the Fund, and that this was the last meeting ahead of the financial year end for which there were only 2 applications, Members agreed to award the School £243.50, being half of the available balance.

6. FINANCIAL STATEMENT - ACCOUNTANT

Members gave consideration to a report detailing the current position of the investment transaction activity for the period. Discussion took place in relation to recent tendering process for the administration of the fund and the subsequent difficulties which had arisen in relation to the transfer process from the previous Fund Managers. The Finance Manager agreed to arrange a suitable date for the new Fund Manager and the Accountant to meet with the Trustees to talk through the future investment strategy.

Further discussion took place in respect of the monies set aside for special events with the Finance Manager agreeing to look into the matter and advise the Trustees accordingly.

Decision:

Members agreed to:-

1. note the statement and balance of income available; and
2. requested that the Finance Manager liaise with the Area Committee Manager with a view to setting up a meeting between the Accountant, new Fund Manager's and the Trustees of the Fund.

7. ANY OTHER BUSINESS

There was no other business.

8. DATE OF NEXT MEETING

The next meeting of the Campbeltown Common Good Fund will take place on Wednesday 1 June 2016.