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MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP held in the ROOM 2 WITHIN THE COMMUNITY CENTRE, STEWART ROAD, CAMPBELTOWN, PA28 6AT on WEDNESDAY, 13 MAY 2015

Present: Councillor Rory Colville (Chair)
Councillor Robin Currie (By Lync) Councillor Donald MacMillan
Councillor Sandy Taylor

Attending: Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Jeannie Holles, Adult Learning Manager, Argyll and Bute Council
Cathy Cameron, Depute Head Teacher, Campbeltown Grammar School
Stephen Whiston, Programme Lead for Integration, NHS Group Manager, Andy McClure, Scottish Fire and Rescue
Inspector Julie McLeish, Police Scotland
Sergeant Ewan Wilson, Police Scotland
Margaret Wallace of Third Sector Interface
Alison Hay, Mid Argyll Chamber of Commerce (by Lync)

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies for absence were intimated by:-

Councillor Anne Horn
Lorraine Paterson
Mary Wilson
Kate Fraser
Elaine Appleby
Antonia Baird
Carol Keeley
Steve Byrne
Iain Ritchie

2. DECLARATIONS OF INTEREST

No declarations were made.

During discussion of item 7 (The Kintyre Local Partnership Scheme) Councillor Colville recognised that he had an interest in the item under discussion. At that point in the meeting he declared a non-financial interest by reason that he is the Chair of the South Kintyre Development Trust (SKDT).

3. MINUTES

(a) **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP MEETING HELD ON 4 MARCH 2015**

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 4 March 2015 was approved as a true record, subject to the following amendments:-

In attendance, Iain Ritchie was recorded as being from North Kintyre Community Council. It was agreed that this should be altered to read North Knapdale Community Council.

Item 7(d) Community Transport

The group agreed to insert the following sentence at the end of the item "in Campbeltown it was noted that the Community Council had worked to change the scheme with charges thereafter being dropped."

(b) **MID ARGYLL PARTNERSHIP (MAP) MEETING HELD ON 11 MARCH 2015**

The group agreed to note the Minute of the meeting of the Mid Argyll Partnership (MAP) held on 11 March 2015.

(c) **KINTYRE INITIATIVE PARTNERSHIP (KIP) MEETING HELD ON 27 MARCH 2015**

The group agreed to note the Minute of the Kintyre Initiative Partnership (KIP) held on 27 March 2015.

(d) **FERRY SUB-GROUP MEETING HELD ON 27 APRIL 2015**

The group agreed to note the Minute of the Ferry Sub-Group meeting held on 27 April 2015.

The Chair ruled, and the Partnership agreed, that agenda item 9 (Standing Item: Health and Social Care Integration) be dealt with following agenda item 3, due to business commitments of the Programme Lead for Integration.

4. **STANDING ITEM: HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)**

The group gave consideration to a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care Partnership (HSCP) since its last meeting. The report outlined the integration scheme, which was completed and submitted to the Scottish Government in March 2015, and will be formally constituted by 26 June 2015; the interim arrangements until April 2016, by which time operational and budgetary responsibilities will be legally transferred; the responsibilities of the Argyll and Bute Integration Joint Board; the contribution to objectives; the governance implications and engagement and communication.

Discussion took place in relation to the delivery of front line services and

the financial challenges faced by the Integration Board. The Area Governance Manager confirmed that the item would be on all future agendas as the CPP Management Committee recognised the importance of ensuring that communities were given as much information as possible.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Programme Lead Integration, dated 13 May 2015, submitted.)

5. MEMBERSHIP OF THE AREA COMMUNITY PLANNING GROUP

The group considered a report giving an update on the progress of the agreed changes to the membership for the Area CPG. The report detailed the most up to date list of members, the ongoing review of membership and the voting powers of each organisation represented on the CPG.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Head of Community and Culture, dated 13 May 2015, submitted.)

6. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The group considered a report outlining the response by the CPP Management Committee to key matters highlighted by the Area CPG's at their meetings in March 2015. The report provided further information on how Area CPG's could be involved in consultations and how they can be supported to communicate the SOA:Local coming to meetings in August.

Decision:

1. The group agreed to note the contents of the report; and
2. Requested that the Area Governance Manager, take further comment to the CPP Management Committee meeting on 17 June 2015.

(Ref: Report by Community Planning Manager, dated 13 May 2015, submitted.)

Having declared an interest, Councillor Colville left the room and took no part in discussions of the following item. In the absence of the Vice Chair, Partners agreed that Councillor MacMillan assume the role of Chair in Councillor Colville's absence.

7. THE KINTYRE LOCAL PARTNERSHIP SCHEME

The group considered a report which outlined a project being run by the South Kintyre Development Trust, which the Kintyre Initiative Partnership had unanimously voted, should be included within the appendix of the SOA:Local for MAKI. Discussion took place in relation to the flowchart which helped ascertain whether the project fitted the relevant criteria. Members noted that the project did fit the criteria and the funding implications were clarified by the Area Governance Manager.

Decision:

1. The group agreed that the project be supported by MAKI ACPG for inclusion within the Community Led Initiatives appendix to the SOA:Local;
2. That the project seeks support from the relevant outcome Lead for the SOA; and
3. With the approval from both, the project is included in Community Led Initiatives appendix to the SOA:Local.

(Ref: Report by Area Governance Manager, dated 13 May 2015, submitted.)

Councillor Colville re-entered the meeting and resumed his role as Chair.

8. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) COMMUNITY LEARNING AND DEVELOPMENT (CLD) PARTNERSHIP

The group considered a report outlining the responsibilities laid on the CPP by the Strategic Guidance for Community Planning Partnerships; Community Learning and Development (CLD) (2012), and the associated legislation laid on the Education Authority. The report also highlighted the progress of work carried out in response to these responsibilities by the Argyll and Bute Strategic CLD Partnership, with particular reference to the innovative web-based CLD Plan format that has been adopted.

The Adult Learning Manager advised the group that they were invited to provide feedback regarding the developing strategic CLD Plan, its fitness for purpose and any known key gaps in the community learning provision relating to the MAKI area. Ms Holles advised that this was a live document and that feedback could be provided at any time by accessing the website, www.cldplanning.com.

Decision:

1. The group agreed to note the contents of the report; and
2. Requested that the Adult Learning Manager attend the group on an annual basis to provide regular updates.

(Ref: Report by Executive Director of Community Services, dated 13 May 2015, submitted.)

(b) **COMMUNITY BENEFITS**

The group considered a report providing an update on the progress made to date with Community Benefit Clauses (CBCs) within contracts relevant to the MAKI area. The group noted that the use of Community Benefit Clauses in appropriate tenders provides a method of including social, environmental and economic matters in contracts for the supply of goods, services or works that do not conventionally have these requirements as defined or measured outcomes.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Executive Director of Customer Services, dated 13 May 2015, submitted.)

(c) **RAISING ATTAINMENT AND ACHIEVEMENT**

The group considered a report outlining the focuses on supporting children and young people to be ambitious and realise their full potential, ensuring that education, skills training and volunteering opportunities are better aligned to economic development opportunities both within Argyll and Bute and nationally.

Discussion took place in respect of wider achievements and senior phases with Mrs Cameron advising that attainment would be captured at all levels.

Decision:

1. The group agreed to note the continuing progress made in relation to the Education aspects of Outcome 3 in the MAKI Localised Delivery Plan; and
2. Noted the commitment of staff and the success and achievements of children and young people.

(Ref: Report by Executive Director of Community Services, dated 13 May 2015, submitted.)

Councillor Currie and Alison Hay left the meeting at 11.55am.

9. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) INTEGRATED CHILDREN'S SERVICE PLAN

The Area Governance Manager advised the group that a report on the work around the Integrated Children's Services Plan will be submitted to the Area CPG meeting in August.

10. DATE OF NEXT MEETING - WEDNESDAY 12TH AUGUST 2015 AT 10.00AM IN THE CUSTOMER SERVICE POINT, BOWMORE, ISLE OF ISLAY

The Area Governance Manager advised that at the next meeting of the group, discussion on Outcomes 1: The economy is diverse and thriving and Outcome 5: People live active, healthier and independent lives would be had. She invited Partners to submit areas for discussion under these outcomes.

The Chair, Councillor Colville suggested that an item on the engagement of young persons transitioning between education and employment be brought and also suggested that the Council's Policy Leads be contacted with a view to generating agenda items under the relevant outcomes.

Councillor Colville announced that he was tendering his resignation as Chair of the group. The Governance Manager advised that the election of Chair would therefore be included as an item on the agenda for the next meeting.

Discussion was had in relation to increasing the number of partners attending meetings, with the geography of MAKI being cited as a factor. The Area Governance Manager advised that it was hoped that having a more focused agenda would help. Margaret Wallace of the Third Sector Interface advised that she would look to re-establish the third sector forum meetings before the next meeting. It was hoped that this may assist to generate interest in forthcoming agenda items. Further discussion took place with Partners indicating that it would be beneficial to have more involvement from Community Councils. The Area Governance Manager advised that the Community Council Liaison Officer would be looking into this and also the potential to form caucuses of Community Councils in local areas, and also across Argyll and Bute. It was noted that in other areas Community Councils are playing a strategic role in local Community Planning Groups, with Community Councillors now chairing the groups in both Bute and Cowal and also Oban, Lorn and the Isles.

Partners noted that the next meeting of the Mid Argyll, Kintyre and the Islands CPG will take place on Wednesday 12 August 2015 at 10.00am, within the Customer Service Point, Bowmore, Isle of Islay.