

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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4 December 2013

NOTICE OF MEETING

A meeting of the **SHORT LIFE WORKING GROUP ON POLITICAL MANAGEMENT ARRANGEMENTS** will be held in the **COMMITTEE ROOM 1, KILMORY, LOCHGILPHEAD** on **WEDNESDAY, 11 DECEMBER 2013** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST (IF ANY)**
3. **MINUTES**
Short Life Working Group held on 29 October 2013 (Pages 1 - 2)
4. **RESUME CONSIDERATION OF POLITICAL MANAGEMENT ARRANGEMENTS**
 - (a) DRAFT SCHEME OF DELEGATION (TO FOLLOW)
 - (b) POLICY LEADS JOB ROLES (TO FOLLOW)
 - (c) PROPOSAL FOR A MONITORING OFFICER PROFILE (TO FOLLOW)
 - (d) FEEDBACK FROM ELECTED MEMBERS ON PREFERRED COMMITTEE ROLES (TO FOLLOW)
 - (e) DETERMINE FINAL RECOMMENDATION OF THE SHORT LIFE WORKING GROUP (TO FOLLOW)

SHORT LIFE WORKING GROUP ON POLITICAL MANAGEMENT ARRANGEMENTS

Councillor Gordon Blair
Councillor Vivien Dance
Councillor Iain MacDonald
Councillor Ellen Morton
Councillor Douglas Philand
Councillor John Semple

Councillor Michael Breslin
Councillor Anne Horn
Councillor Roderick McCuish
Councillor Gary Mulvaney
Councillor Elaine Robertson
Councillor Dick Walsh

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MINUTES of MEETING of SHORT LIFE WORKING GROUP ON POLITICAL MANAGEMENT ARRANGEMENTS held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD on TUESDAY, 29 OCTOBER 2013

Present: Councillor Dick Walsh(Chair)

Councillor Gordon Blair	Councillor Gary Mulvaney
Councillor Vivien Dance	Councillor Elaine Robertson
Councillor Anne Horn	Councillor John Semple
Councillor Ellen Morton	

Attending: Sally Loudon, Chief Executive
Douglas Hendry, Executive Director of Customer Services
Charles Reppke, Head of Governance and Law
Laura Cameron, Directorate Support Officer

Also Attending: Councillor Duncan MacIntyre

1. APOLOGIES FOR ABSENCE

Apologies for absence were intimated from Councillors MacDonald, McCuish and Philand.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The Minutes of the Short Life Working Group on Political Management Arrangements held on 7 October 2013 were approved as a correct record subject to the amendment that Councillor E Robertson had submitted her apology.

4. RESUME CONSIDERATION OF POLITICAL MANAGEMENT ARRANGEMENTS

The Short Life Working Group on Political Management Arrangements considered a report which updated Members on the proposed new political management arrangements and provided an overview on the proposed model for further consideration. The Group were asked to agree a process for the development of detailed provisions for the delegations to each Committee, revisions to the Council Constitution and Standing Orders, a revised programme of Committee Meetings and supporting governance arrangements and to make recommendations to the Council.

Decision

The Short Life Working Group discussed the content of the Audit Scotland statutory report and the Accounts Commission findings and agreed to a further meeting of the SLWG to propose and agree actions within 3 months and thereafter make recommendations to a Special Council Meeting in November.

The SLWG:

1. Agreed to recommend to Council:-

the adoption of a revised central committee structure to include:

- Policy and Resources Committee
- Community Services Committee
- Environment, Development and Infrastructure Committee

and delegated to the Chief Executive and the Executive Director of Customer Services in consultation with the Leader and Depute Leader of the Council to bring detailed delegations, revisions to standing orders and a schedule of meetings to the November Council.

2. To invite expressions of interest from elected members as to the membership of these committees.
3. That the regulatory, audit, performance review and scrutiny functions of the Council are maintained within the existing committee structures.
4. A call-in function as previously discussed be reserved for Council and incorporated into the Standing Orders.
5. To extend the remit and powers of Area Committees to support as undernoted subject to members of the SLWG intimating to the Executive Director proposals for inclusion from the Appendix to the report.
 - Enhanced financial delegations
 - Enhanced provision in relation to approvals relating to the acquisition, sale or lease of land or buildings within the area
 - A facility for the allocation of additional income raised through Council tax on empty properties, and arrangements for administration of these funds
 - Incorporation of the functions of Chord Area Project Boards to be taken forward at an area level
6. Not to proceed on the development of a Members Bulletin.
7. Seminars be scheduled for the first Monday of each month throughout the year [except July].
8. Standing Orders to be amended to allow members to attend by video-conferencing at committee meetings.
9. The Monitoring Officer to bring forward proposals in regard to conduct issues.

(Ref: Report by Executive Director of Customer Services dated 29 October 2013, submitted and response by Councillor Marshall, tabled)