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## ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

27 June 2008

A meeting of the **ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 4 JULY 2008** at **10:00 AM**.

Refreshments will be available from 9.45 am

A buffet lunch will be available at 12.30 pm

### AGENDA

1. **WELCOME AND APOLOGIES**
2. **MINUTES**  
Argyll and Bute Community Planning Partnership 14 March 2008 (Pages 1 - 4)
3. **MATTERS ARISING**
4. **UPDATE ON MANAGEMENT COMMITTEE MEETINGS – Raymond Park**
  - (a) Minutes of Community Planning Management Committee 19 March 2008 (Pages 5 - 10)
  - (b) Minutes of Community Planning Management Committee 14 May 2008 (Pages 11 - 18)
5. **SIINGLE OUTCOME AGREEMENT - Verbal Update - Brian Barker**
6. **ACTION PLAN UPDATE - Verbal Update - Eileen Wilson/Brian Barker**
7. **YOUTH FOCUS** (Pages 19 – 20)
8. **ENTERPRISE COMPANY CHANGES**
  - (a) Joint Presentation from HIE and Scottish Enterprise
  - (b) Update on the Business Gateway - Jane Fowler (Pages 21 - 22)
9. **STRENGTHENING THE THIRD SECTOR**
  - (a) Fairer Scotland Fund - Verbal Update - Brian Barker
  - (b) Demonstration Project - Verbal Update - Brian Barker
10. **HUBBUS - PRESENTATION ON EMPLOYABILITY SERVICE DELIVERY - Ray McIntosh-Walley**

- 11. PARTNERSHIP ISSUES**
- 12. AOCB**
- 13. REVISED MEETING SCHEDULE (Pages 23 – 24)**
- 14. DATE OF NEXT MEETING - 28 NOVEMBER 2008 - COUNCIL CHAMBER,  
KILMORY**  
**Please Note Change of Date**

## ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

MINUTES of MEETING held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD  
on FRIDAY, 14<sup>th</sup> March 2008**Present:**

Councillor Dick Walsh (Chair)  
 Andrew Campbell, Scottish Natural Heritage  
 Raymond Park, Strathclyde Police  
 Eileen Wilson, Argyll and Bute Community Planning Partnership  
 Brian Barker, Argyll and Bute Council  
 James McLellan, Argyll and Bute Council  
 Andy Law, Argyll and Bute Council  
 Susan Dawson, Argyll and Bute Council  
 Roanna Taylor, Argyll and Bute Council – Young Scot/Dialogue Youth  
 Gordon Anderson, Strathclyde Police, Local Authority Liaison Office

John Ironside, Strathclyde Fire and Rescue  
 Geoff Calvert, Strathclyde Fire and Rescue  
 Elaine Garman, NHS Highland  
 Alan Murray, SPT  
 John Reid, Jobcentre Plus  
 Jim Lynch, Jobcentre Plus  
 Ken Abernethy, HIE Argyll and the Islands  
 Cllr George Freeman  
 Margaret Fyfe, Argyll and Bute Council  
 Donald McNeill, Forestry Commission  
 Alex Robertson, Communities Scotland

**Apologies:**

Carl Olivarius, Argyll and Bute Council  
 John Davidson, Islay and Jura CVS (Council for Voluntary Services)  
 Ian McFadyen, Argyll and Bute Council  
 Derek Leslie, NHS Highland

Alasdair Oatts, Argyll and Bute Care and Repair  
 Jim Frame, SEPA  
 Hugh Donaldson Initiative at the Edge  
 Cllr Robert Macintyre  
 Alan McDougall, Fynehomes  
 David Dowie, Communities Scotland

**1. WELCOME**

Councillor Dick Walsh welcomed everyone to this meeting and invited everyone present to introduce themselves. Councillor Walsh gave an overview of the Council budget, stating that it is now aligned to the Corporate Plan. The three year Statement of Intent is also complete incorporating the Service Plans and Financial Strategy.

**2. MINUTES OF THE MEETING HELD ON 9<sup>th</sup> November 2007**

The Minutes of the meeting held on 9<sup>th</sup> November 2007 were accepted as an accurate record with the addition of apologies from Cllr George Freeman.

**3. MATTERS ARISING****Sustainability Seminar**

Eileen informed the meeting that the Sustainability Seminars were developing well.

**DRIVESafe**

Partners should have received letters requesting financial support.

It was suggested that the DRIVESafe initiative could be moved from the Health and Wellbeing group to the Community Safety Partnership.

**Migrant Workers**

A steering group has been formed as agreed and will be asked to submit a report to the next meeting.

**Partnership Feedback**

This is currently taking shape and a refreshed contracts database will be produced.

**New Licensing Forum**

Further work needs to be done in this area.

**Single Outcome Agreement**

Work is continuing, the deadline for submission to the Scottish Government is 28<sup>th</sup> March 2008.

**Citizen's Panel**

A further up-date will be available in today's meeting.

**4. UPDATE ON MANAGEMENT COMMITTEE MEETING HELD ON 28<sup>th</sup> November 2007 and 6<sup>th</sup> February 2008**

Raymond Park gave updates on both Management Committee meetings.

**MATTERS ARISING – 6<sup>th</sup> February 2008****Post Office Closures**

Strathclyde Police are in the infancy of looking at a Fife model with a view to use Inveraray Post Office for some Police work.

**Engaging Young People**

The Youth Forum didn't meet as planned due to support workers ill health, the date for the first Youth Focus meeting is now 17 June 2008. Two young people will be invited from that meeting to attend the next Community Planning Full Partnership meeting. The Young People will be supported by Roanna Taylor (Young Scot/Dialogue Youth Co-ordinator)

**Migrant Workers**

Continuing to discuss and develop. John Reid (Jobcentre Plus) felt that this was something they could input into.

**Fairer Scotland Fund**

Work is continuing.

**Local Community Plan**

Work is continuing.

**Strathclyde Police**

Strathclyde Police are undertaking a feasibility study looking at boundaries with the intention that Superintendents take on a larger area. It is anticipated that Helensburgh and Lomond would go to Raymond Park along with Argyll and Bute.

A possible outcome is expected in June 2008

The Chief Constable is to visit on 8 April 2008

**DRIVESafe**

Strathclyde Fire and Rescue made the Partners aware that they can offer funding for the next financial year only. DRIVESafe needs a further and more solid operating mode,

**Up-coming Changes**

There followed a general discussion regarding the up-coming changes that mainly surround Communities Scotland and the Enterprise Companies. This will result in more power going to the Scottish Government – housing included (except Community Regeneration), this could mean that the Scottish Government becomes a Partner of the CPP.

It was noted personnel will remain unchanged and Communities Scotland are happy to continue as an observer within the CPP for the time being.

This notion was welcomed by Cllr Walsh, Cllr Freeman and Brian Barker.

Further discussion continued surrounding HIE – outlining that in future it will operate as one organisation with guidance from the Scottish Government.

HIE will continue to be a full partner of the CPP. Cllr Walsh noted the appreciation of Partnership working and relationship developing.

**5. PUBLIC SERVICE REFORM – THE FUTURE OF COMMUNITY PLANNING**

Public Service Reform gives direction to the importance of working in Partnership and the importance of Communities, as a Partnership it is generally felt that we are moving in the right direction.

The Community Planning Partnership should measure themselves, and the vehicle for doing this is the SOA

The Scottish Government sees Community Planning as taking an increasing lead role, with third sector bodies, and now there is a section within the Scottish Government devoted to the third sector, but more development is required.

With the Scottish Government pushing economic development, community engagement and empowerment, especially in rural areas, this can come through Community Planning.

**Action Point – Paper for Noting**

## 6. FAIRER SCOTLAND FUND AND SINGLE OUTCOME AGREEMENTS

### FAIRER SCOTLAND FUND

A presentation was given by Margaret Fyfe and Susan Dawson who informed the Partners that they have been working on a FAB plan – (Fairer Argyll and Bute).

The FSF gives us all a great opportunity to use our resources better and develop a strategic approach and focus.

It is widely acknowledged that poor health and poverty are linked together, NHS Highland are currently developing a strategy for health and equalities. As a Partnership, this needs to be explored and clarified. It is thought that this may be administered through the Health and Wellbeing Group.

As much ring fencing will be removed the intention is now to streamline and de-clutter. It is apparent that the Community Planning Partnership has challenges ahead, yet these will present opportunities for the Partnership to work closer together and embrace “positive” change, as every organisation and partner, including the third sector, has a responsibility and by moving towards a thematic approach this should result in greater economic, social and service delivery benefits.

George Freeman asked if there is an opportunity to widen the remit and form better connections with other funds, therefore become more strategically connected. It was explained that the first year is a transitional one.

Andy Law enquired about the allocation and flexibility of funding for 2009/10. Projects have been told priorities may have to change to reflect funding and people are under contract. It was explained that the first year is fully committed but years two and three are flexible.

It was felt that this process needs a group to develop it sensitively but with an open dialogue, focus more on Health and Equalities issues and to continually report back to the Community Planning Partnership, ultimately an “evidence” based approach must be taken.

The deadline for the submission is 28<sup>th</sup> March and Partners were requested to come forward with relevant information pertaining to their Organisations as soon as possible.

Geoff Calvert expressed a concern that the transition from the Community Regeneration Fund to the Fairer Scotland Fund might lead to a thinner spread of resources. He was reassured that the group forming to oversee the transition would make recommendations based on need and that the work of existing groups/partnerships would not be lost in the process.

**Action Point – Continue to work through this with an open dialogue and Eileen Wilson to report back to the CPP**

### SINGLE OUTCOME AGREEMENT

The date for submission is 28<sup>th</sup> March 2008.

For the first year Council's will have very little scope for flexibility as much of the funding is already allocated. Recommendations for years two and three will be considered by the Community Planning Partnership. The intention is for Partners to work together to ensure best use of funding available.

**Action Point – Endorse this as Work in Progress**

## 7. COMMUNITY LEARNING AND REGENERATION

Community Learning and Regeneration will be affected by the transition from CRF to the Fairer Scotland Fund. It's Strategy will be in line with the FSF, the Council's Plan and to develop firmer links with the Community Planning Partnership and it's priorities.

**Action Point – agreed to note**

## 8. INITIATIVE AT THE EDGE

Intending to meet James McLellan at the forth-coming Cosla meeting on 25<sup>th</sup> April 2008. Discussions needed to explore how the two latE areas and Argyll and Bute Council can develop and go forward in the future, including exploring funding avenues.

**Action Point – Item on next agenda**

## 9. PARTNERSHIP ISSUES

### CPP Review

Today is the deadline for the reviews to be submitted by. Existing databases will be refreshed shortly.

## **10. CITIZEN'S PANEL**

Interviews have taken place for the new 3 year Tender contract. Confirmation will be available later today.

**Action Point – Report to next Management Committee Meeting (19 March 08)**

## **11. VOLUNTARY SECTOR PROTOCOL**

Glenn Heritage volunteered to start work on the Voluntary Sector Protocol. The paper presented requested support from the Community Planning Partnership for the Volunteer Awards. It is hoped that the Voluntary Sector will come forward with an agreement outlining how the Community Planning Partnership and the Voluntary Sector can work together.

**Action Point – Part 1 of the paper agreed.**

## **12. AOCB**

No other business

## **13. DATE OF NEXT MEETING**

4<sup>th</sup> July 2008 in the Council Chamber's Kilmory

**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT  
COMMITTEE**

**held in the AIE Boardroom, LOCHGILPHEAD on Wednesday,  
19 March 2008**

**Present::** Superintendent Raymond Park, Strathclyde Police (Chair)  
Eileen Wilson, Argyll and Bute Community Planning Partnership Manager  
Geoff Calvert, Strathclyde Fire and Rescue  
Andrew Campbell, Scottish Natural Heritage  
Margaret Fyfe, Argyll and Bute Council  
James McLellan, Argyll and Bute Council  
Glenn Heritage, Argyll and Bute Volunteer Centre  
Roanna Taylor, Argyll and Bute Young Scot/Dialogue Youth  
John Davidson, Islay and Jura CVS  
Christina West, NHS Highland  
Willie Young, Argyll and Bute Council  
Ken Abernethy, HIE  
David Price, Argyll CVS  
Alan Livingstone, Association of Argyll and Bute Community Councils  
Margaret Fyfe, Argyll and Bute Council

**In attendance:**

Sonya Thomas, Argyll and Bute Council

**Apologies:**

Bill Dundas, Rural Payments and Inspections Scottish Government  
Gordon Anderson, Strathclyde Police  
Peter Wotherspoon, Jura IatE  
Muriel Kupris, Argyll and Bute Council  
Hughie Donaldson, IatE  
Brian Barker, Argyll and Bute Council  
David Penman, Strathclyde Fire and Rescue  
Elaine Garman, NHS Highland

ITEM	DETAIL	ACTION
1.	<p><b>WELCOME</b></p> <p>Raymond Park welcomed everyone to the meeting, noted apologies intimated and thanked AIE for the use of their Boardroom.</p>	

2.	<p><b>ACTION POINTS FROM PREVIOUS FULL PARTNERSHIP MEETING HELD ON 14<sup>TH</sup> MARCH NOT COVERED IN THIS AGENDA</b></p> <p><b>Discussion around the FSF</b> It was agreed to go ahead with the short life working group during the Transition Year (Year 1)</p> <p><b>Voluntary Sector Protocol</b> Continue discussion between different Voluntary Sector organisations. There is confidence that a united response will be achieved.</p> <p><b>ACTION POINT - agreed to support the Volunteer of The Year Awards</b></p>	
3.	<p><b>MATTERS ARISING</b></p> <p>No matters arising.</p>	
4.	<p><b>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 6<sup>TH</sup> FEBRUARY 2008</b></p> <p>The Minutes of the meeting of 28<sup>th</sup> November 2007 were accepted as an accurate record.</p>	
5.	<p><b>MATTERS ARISING</b></p> <p>a) <b>Citizens Panel – Tender Process</b> Hexagon have been awarded the contract, with excellent references back. This is now an opportunity for the Partnership to work closely with their new contractor. Hexagon will be managed by the Community Planning Partnership and the single point of contact will be Chris Carr, Research Associate, Argyll and Bute Council. A discussion followed as to why no local company showed an interest - Hexagon outshone the competition and have shown themselves to be extremely flexible.</p> <p><b>ACTION POINT - Present paper to the next MC meeting outlining the above and invite Hexagon along to the meeting with the opportunity to give a presentation to the CPP (14 May 08 – Oban). Circulate Name of Hexagon contact point.</b></p>	Eileen Wilson



b)	<p><b>Communities Scotland</b> Defer the Action Point of 6<sup>th</sup> Feb. Alan Livingstone has mentioned their continued involvement is crucial to the development of communities.</p>	
6.	<p><b>SINGLE OUTCOME AGREEMENT AND FAIRER SCOTLAND FUND</b> The submission date is 28<sup>th</sup> March 2008. An agreement is expected in June. Willie Young brought it to everyone's attention that there are several omissions which relate to quality of life - Sports and Amenity, Inward Migration, Youth Work Strategy and Sport/Physical Activity Strategy.</p> <p>A discussion followed with all Partners contributing on how we can improve the communication process and fill the gaps. It was outlined that each Partner has a role to play in the SOA, the overall aim is to become more co-ordinated. All Partners are obliged to work and engage with communities and all Partners will benefit from the Citizen's Panel surveys and service – which in turn will help to fill the gaps and should improve communication. Partners exchanged views and feelings relating to their organisations at Management Committee meetings, which are then expressed at Full Partnership meetings. There is a good opportunity through the FSF to engage appropriately with local communities, remove boundaries and improve the way services have been delivered, but not forgetting the good work that is actually being done. Eileen Wilson explained that during this first transition year we should be strong enough to tackle these issues and to connect with our local communities.</p> <p><b>ACTION POINTS</b> 1) Willie Young will liaise with Eileen Wilson as to where these points should fit in the SOA and FSF.</p> <p>2) Eileen Wilson and Arlene Cullum, Corporate Funding Officer, Argyll and Bute Council will develop a more appropriate communication strategy for the Management Committee and Funding Hub.</p>	<p>Willie Young</p> <p>Eileen Wilson Arlene Cullum</p>
7.	<p><b>INWARD MIGRATION (ENCOMPASSING MIGRANT WORKERS)</b></p> <p><b>ACTION POINT - Work in progress – Item on next Management Committee agenda</b></p>	<p>Lucinda Gray</p>

8.	<p><b>SMALL PRACTICE RESEARCH PROJECT</b>  This is a two year project working to engage with 4 communities – 2 within Argyll and Bute.  The project is requesting support from the Community Planning Partnership and is willing to go to and work with other Partner agencies to engage.  The outcome is a “toolkit” for engagement and working with communities, which will be available to Partners.</p> <p>Offers of help from Partners to share information as well as several suggestions of possible links were offered - The Health and Sport link with latE (Hughie Donaldson), perhaps the two organisations can be linked. The Pier to Pier vehicle, Glenn Heritage will contact Christina West with details. The National Standards of Community Engagement has health at the top of its concerns for sustainable communities.</p> <p><b>ACTION POINT - CPP to give the project full support. Their appointed associate will attend a future MC meeting and provide an update.</b></p>	
9.	<p><b>UPDATE ON THE FUTURE USE OF OLDER PEOPLES SERVICES</b></p> <p>Noted. Acknowledging the different types of care required in the future.</p>	
10.	<p><b>PARTNERSHIP FEEDBACK</b></p> <p><b>Enterprise Company Changes</b>  As of 31<sup>st</sup> March 2008 AIE will cease to exist.  HIE will be retaining their role in strengthening communities.  SE Dunbartonshire are in a parallel situation.  Aileen Edwards is no longer the contact, the new contact will be Alison Bennett. <a href="mailto:alison.bennett@scotent.co.uk">alison.bennett@scotent.co.uk</a></p> <p><b>ACTION POINT – Item on next agenda – HIE and SE Dunbartonshire to supply an update.</b></p> <p><b>Partnership Review</b>  This is almost complete.</p> <p><b>Partnership Communications</b>  A positive discussion was held during which concerns were raised covering the need for better two-way communication between all parties, this will have to encompass and acknowledge the various structures/restrictions of the Partners</p>	

	<p>with their needs, requirements, options and decisions.</p> <p>Currently one opportunity for this is via the Community Planning Partnership - Partnership Feedback on each agenda.</p> <p>The Partnership is entering an era where the intention is less duplication and more of embracing relationship building and engagement with local communities with the introduction of the Fairer Scotland Fund.</p> <p><b>ACTION POINTS –</b>  <b>Future agenda item – Communication Strategy.</b>  <b>Look at a co-ordinated approach with the Voluntary sector and FSF</b>  <b>Also see Action Point – agenda item 6</b></p>	
11.	<p><b>FUNDING</b></p> <p><b>Funding Hub Minutes and Pitch Report of 6<sup>th</sup> Feb 2008</b></p> <p>Noted.</p> <p><b>Jura Development Trust</b>  The trust has recently secured £40,000 of funding for mooring.</p>	
12.	<p><b>AOCB</b></p> <p>The Partners were reminded that the Community Learning and Regeneration conference will take place on 31<sup>st</sup> March – 1 April.</p> <p>An enquiry has been received from Rita Campbell, a journalist for the Aberdeenshire Press and Journal to attend a future meeting.  It was decided to invite Rita to the next Full Partnership meeting.</p> <p><b>ACTION POINT – Sonya Thomas to invite Rita Campbell.</b></p>	Sonya Thomas
15.	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will take place on 14<sup>th</sup> May in Oban Fire Station, Oban</p>	

The Funding Hub meeting followed on from this.

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**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT  
COMMITTEE**

**held in Oban Fire Station on Wednesday,  
14 May 2008**

**Present::**

Raymond Park	Strathclyde Police (chair)
Eileen Wilson	Argyll and Bute Council
Bernadette Quinn	Argyll and Bute Council
Peter Wotherspoon	I@tE – Jura
Gordon Anderson	Strathclyde Police
David Dowie	Scottish Government Housing Investment
Margaret Fyfe	Argyll and Bute Council
Hughie Donaldson	Iomairt oigan Oir
Andrew Campbell	Scottish Natural Heritage
Sue Gledhill	Highlands and Islands Enterprise
Brian Barker	Argyll and Bute Council
James McLellan	Argyll and Bute Council
Malcolm MacFadyen	Argyll and Bute Council
Geoff Calvert	Strathclyde Fire and Rescue
Colin Campbell	Argyll CVS
Derek Leslie	Argyll and Bute CHP
Glenn Heritage	Argyll and Bute Volunteer Centre
Ann Campbell	NHS Highland
Nicola Welsh	Association of Argyll and Bute Community Councils

**In attendance:**

Sonya Thomas	Argyll and Bute Council
Gary Devlin	Grant Thornton

**Apologies:**

Elaine Garman	NHS Highland
Alan Murray	SPT
Douglas Cowan	HIE
Kevin O'Hare	Scottish Water
David Price	ACVS
Bill Dundas	SERPID
Alex Taylor	Argyll and Bute Council
Jane Fowler	Argyll and Bute Council
Dave Duthie	HiTrans
David Penman	Strathclyde Fire and Rescue
Alison Bennett	Scottish Enterprise

ITEM	DETAIL	ACTION
1.	<p><b>WELCOME</b></p> <p>Raymond Park welcomed everyone to the meeting and apologies were noted. The Partnership acknowledged Derek Leslie from Argyll and Bute Community Health Partnership and thanked Oban Fire Station for the use of their Board Room.</p>	
2.	<p><b>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 19<sup>TH</sup> MARCH 2008</b></p> <p>Ag Item 5a) Chris Carr, Argyll and Bute Council is the contact person for Hexagon. <a href="mailto:Chris.carr@argyll-bute.gov.uk">Chris.carr@argyll-bute.gov.uk</a></p> <p>Ag Item 5b) Communities Scotland – now Scottish Government Housing Investment – will continue to attend and support the Community Planning Partnership and will continue to have a strong role in the Housing and Communities Group.</p> <p>Ag Item 6 Action Point 2 – communication strategy development will be carried forward.</p> <p>Ag Item 8 Small Practice Research Project to be invited to attend the September Management Committee meeting to provide an update.</p> <p><b>Action Point – Eileen Wilson to contact Stephen Whiston to arrange update.</b></p> <p>Ag Item 10 Partnership Communications</p> <p><b>Action Points</b></p> <p>a) <b>Communication Strategy is on the agenda for July 9<sup>th</sup> Management Committee meeting</b></p> <p>b) <b>The Leader of the Council to meet with various CVS officers on 21<sup>st</sup> May. Will report back regarding a co-ordinated approach with the Voluntary Sector and Fairer Scotland Fund</b></p>	<p>Eileen Wilson</p> <p>Eileen Wilson</p> <p>Margaret Fyfe</p>
3.	<p><b>MATTERS ARISING</b></p> <p>No matters arising.</p>	

4.	<p><b>LOCAL COMMUNITY PLANNING - Sustainability Workshops</b></p> <p>Under the changes due to the development of the Fairer Argyll and Bute plan and the Single Outcome Agreement, this will now become more integrated with Community Learning and Regeneration. As Community Learning and Regeneration have established structures in other areas this will aid the roll-out. There may now be opportunities to look at match funding from Europe, but with the focus still on Bute and Cowal during the first transitional year. There will then be the opportunity of developing a more structured and co-ordinated approach throughout Argyll and Bute over the next three years.</p> <p>Following discussions between Brian Barker and Stephen Whiston there may also be scope to develop Local Community Planning to incorporate the public engagement activities of the Community Health Partnership</p> <p>At a local level Jura was highlighted as a model of Community Planning where there have been some positive achievements. The focus now is to develop stronger strategic links.</p> <p><b>Action Point</b>  <b>Report back on how Community Planning is developing locally.</b>  <b>Agenda Item for July 9<sup>th</sup> Management Committee Meeting.</b></p>	Eileen Wilson Margaret Fyfe
5.	<p><b>ACTION PLAN UP-DATE</b></p> <p>The information from the Action Plan up-date is required for the Annual Report and helps to identify gaps. This will all link into the Communication Strategy. Eileen Wilson will work with a smaller group to analyse and collate the information. Replies are still welcome.</p> <p><b>Action Points</b></p> <ul style="list-style-type: none"> <li>a) Take forward with a smaller group</li> <li>b) Item on the Agenda for 4<sup>th</sup> July Full Partnership Meeting</li> </ul>	Eileen Wilson Brian Barker
6.	<p><b>SINGLE OUTCOME AGREEMENT UPDATE</b></p> <p>Feedback received from the Scottish Government has been very positive. Brian Barker tabled a paper illustrating the areas where we are looking for support from the Scottish Government. Can Partners' feedback to Brian Barker any significant points they would like to make. Brian will look at the "risk" elements of each point. The intention is to have the final version ready by the end of June for signing off by the Council on 26<sup>th</sup> June 2008.</p>	

	<p>It was noted that this is a useful device that all Partners can use when communicating with the Scottish Government and will illustrate consistency within the Partnership.</p> <p><b>Action Points</b></p> <p>a) <b>Partners to reply to Brian Barker by 20<sup>th</sup> May 2008</b></p> <p>b) <b>Agree to sign off the document</b></p>	<p>All Partners Brian Barker</p>
7.	<p><b>FAIRER ARGYLL AND BUTE PLAN UP DATE</b></p> <p>The FAB plan had also received very positive feedback from the Scottish Government.</p> <p>The focus at present is on activities that are funded by the Fairer Scotland Fund, but shortly we will need to focus on the longer term and how we can work together to integrate and engage health, equalities and communities through one plan not several, and develop elements from the Joint Health Improvement Plan into the FAB plan.</p> <p>There is a facilitated Health and Wellbeing Development Day on 2<sup>nd</sup> June 2008 which will further influence the development of the FAB plan.</p> <p>The group working on the FAB plan has identified different stake holder groups, Margaret Fyfe is the link to these.</p> <p><b>Action Points</b></p> <p>a) <b>Margaret Fyfe to circulate notes of FAB meetings to Partners</b></p> <p>b) <b>Third Sector to feed information through to Margaret Fyfe.</b></p>	<p>Margaret Fyfe  Third Sector Partners</p>
8.	<p><b>PARTNERSHIP FEEDBACK</b></p> <p>a) <u>Young Scot/Dialogue Youth/Youth Focus</u> Report noted.</p> <p>The Partners look forward to feedback from the Youth Focus meeting in June where young people will be looking at Community Planning and other issues important to them.</p> <p>Two young people, supported by Roanna Taylor will attend the Full Partnership meeting on the 4<sup>th</sup> July to add input to the Partnership. A discussion followed on how the Community Planning Partnership was trying to widen the discussion groups to provide better two way feedback.</p> <p><b>Action Points</b></p> <p>a) <b>Eileen Wilson to obtain clarity on the last line of the report</b></p> <p>b) <b>Roanna Taylor to produce brief report for July 9<sup>th</sup> Management Committee Meeting</b></p> <p>b) <u>Enterprise Company Changes</u> Acknowledged the letters from Scottish Enterprise</p>	<p>Eileen Wilson  Roanna Taylor</p>



	<p>and Skills Development Scotland. Agreed to welcome them as full partners.</p> <p>Sue Gledhill gave a verbal update on HIE as they are still waiting for their operational plan to be signed off. Both Enterprise Companies have been invited to give a presentation to the Full Partnership on the 4<sup>th</sup> July 2008 and for a discussion document from the Enterprise Companies to be considered on future engagement with the private sector.</p> <p><b>Action Points</b></p> <p>a) <b>Cllr Dick Walsh to contact Scottish Enterprise and Skills Development Scotland and formally invite them to the 4<sup>th</sup> July Full Partnership Meeting</b></p> <p>b) <b>Jane Fowler to give a presentation on the Business Gateway if clarity from the Scottish Government is received.</b></p> <p>c) <u>Skills Development Scotland</u> Agreed to welcome as a full Partner.</p> <p>d) <u>Initiative at the Edge</u> Jura The updates from the island of Jura were noted. The report was talked through by Peter Wotherspoon. Initiative at the Edge is continuing to develop with a growing population in the mid-age range with families on Jura. Waiting for a response on Lottery funding to enable the Antlers Café to be taken forward. A three year funding programme is in place for the Jura Ferry project, after which time it is expected the project will be self supporting.</p> <p>Eleven Local Development Officer's have met in Inverness and they will support Community Planning.</p> <p><b>Action point – report noted</b></p>	<p>Cllr Dick Walsh</p> <p>Jane Fowler</p>
<p>9.</p>	<p><b>PARTNERSHIP REVIEW and DATABASE</b></p> <p>The information from the Partnership Review forms are currently being entered into a database and reviewed.</p> <p>Two main issues have so far come to light.</p> <p>a) major organisations have assumed involvement at a Management level.</p> <p>b) whether the Management Committee should adopt a more thematic approach to the meetings.</p> <p>A priority will be to make sure that the people we have on the Management Committee can make decisions for the organisations they represent, but be aware that if an organisation is not eligible</p>	

	<p>then they do not become de-motivated. They will still need to feel they can engage and contribute. Consideration must be given to what the mechanism will be for this. Furthermore the Action Plan should be central to the outcome of the review and link into the Scottish Government's objectives.</p> <p><b>Action Points</b></p> <ul style="list-style-type: none"> <li>a) <b>Eileen Wilson to develop a smaller working group and contact Partners for suggestions.</b></li> <li>b) <b>Item on agenda for next Management Committee Meeting</b></li> </ul>	Eileen Wilson
10.	<p><b>CITIZENS PANEL</b></p> <p>The contact person for Hexagon is Chris Carr, Argyll and Bute Council <a href="mailto:chris.carr@argyll-bute.gov.uk">chris.carr@argyll-bute.gov.uk</a>. Eileen Wilson will contact Partners with a list of questions for them to consider their organisations' usage of the Citizen's Panel over the longer term, which in turn will enable Hexagon to make suggestions and refinements.</p> <p><b>Action point</b> <b>Eileen Wilson to contact Partners.</b></p>	Eileen Wilson
11.	<p><b>COMMUNICATION STRATEGY</b></p> <p>Agreed to carry the item forward to the next Management Committee meeting.</p> <p><b>Action point</b> <b>Item on agenda for next Management Committee meeting</b></p>	Eileen Wilson
12.	<p><b>SCOTLAND'S CLIMATE CHANGE DECLARATION FOR ARGYLL AND BUTE</b></p> <p>It was recommended that the Community Planning Partnership sign up and commit to the Climate Change Declaration. Partners were asked to share their good practice on combating climate change by contacting <a href="mailto:stephen.colligan@argyll-bute.gov.uk">stephen.colligan@argyll-bute.gov.uk</a> who will collate the information and report back to the Management Committee on 3<sup>rd</sup> September.</p> <p><b>Action points</b></p> <ul style="list-style-type: none"> <li>a) <b>Agree to sign up to the Climate Change Declaration</b></li> <li>b) <b>Stephen Colligan, Argyll and Bute Council to report back to the Management Committee on 3<sup>rd</sup> September</b></li> </ul>	All Partners  Stephen Colligan

13.	<p><b>POPULATION GROWTH – ENCOMPASSING INWARD MIGRATION</b></p> <p>Different areas are experiencing different variations in migration, both increases and decreases, with different factors affecting this. As yet there is no specific recommendation as to which area to focus on, but it was noted that many of the issues mirror issues raised by other groups i.e. Dialogue Youth – housing and employment. Partners have to help identify and prioritise areas for action, asking ourselves if we have done enough for our existing migrants, if not, what improvements can be made, investment in infrastructure could help inward migration and there may be potential in the future from the Land Bank Fund for housing.</p> <p>It is also important to differentiate between recruitment and retention, as they are different issues and require different strategies. i.e. the new Campbeltown Police Station, which it is hoped will encourage retention.</p> <p>If Partners could forward suggestions or filters then this would be welcome. HIE will lead with support from Brian Barker and Andrew Campbell, this is due to possible operational changes at HIE which may come about when the plan is signed off.</p> <p><b>Action points</b></p> <ul style="list-style-type: none"> <li>a) Partners to feedback to Sue Gledhill, HIE</li> <li>b) Volunteer Centre to forward the data from the Youth Transport Project.</li> <li>c) Agenda item for 3<sup>rd</sup> September Management Committee meeting</li> </ul>	All Partners Sue Gledhill Glen Heritage
14.	<p><b>AOCB</b></p> <p>As this was James McLellan's Last Community Planning Partnership meeting Andrew Campbell, on behalf of the Community Planning Partnership Management Committee warmly thanked James McLellan for his contribution to Community Planning over the years and the support he has shown to individuals and organisations alike. James thanked Andrew and wished everyone success for the future.</p>	
15.	<p><b>DATE OF NEXT MEETING</b></p> <p>9<sup>th</sup> July at 10.00 am in the Board Room, HIE Offices, Lochgilphead</p>	

The Funding Hub meeting followed on from this.

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**Argyll and Bute Community Planning Partnership**

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**1. SUMMARY**

- 1.1** The first Youth Focus meeting took place in the council chambers, Kilmory on Tuesday 17<sup>th</sup> June. 30 Young people from four areas of Argyll and Bute attended either through the Youth Forum, Pupil School Councils, the HELP project, SYP or Young Scot.

The meeting; chaired by Andrew Lochrie, chair of the Argyll and Bute Youth Forum, was opened by councillor Dick Walsh with a few words on the importance of involving young people in Community Planning, followed by Eileen Wilson, Community Planning Manager who discussed Community Planning, what it means and how it affects young people.

Young People from Argyll and Bute Youth Forum and MAKI Youth forum made presentations on the work they have been doing over the last year and invited other young people to join the Youth Forum.

The young people then went on to do an exercise to look at what they wanted to achieve from the Youth Focus meetings. The top three were to have fun, get their voices heard and to make things happen. They also looked at how best to promote the group to other young people by designing a poster or leaflet.

The meeting concluded with a review of the Youth Work Plan. The consultation was revisited to see if the questions were still relevant and would be answered in the same way. A selection of questions was asked with the majority showing the same results as the consultation done the previous year.

**2. RECOMMENDATIONS**

- 2.1** It was recognised that more work needs to be done in local areas in preparation for Youth Focus meetings to make them as productive as possible as they are to be held three times a year.

Two young people volunteered to attend the full Community Planning Partnership in July and feed back to local forums and the next Youth Focus meeting. Roanna Taylor will meet with them

prior to the meeting to prepare them and to discuss their input.

It was also pointed out that we will have to continue to get a wide representation of young people to attend future Youth Focus meetings. It is planned to use the posters and leaflet designed at the meeting to do this.

### **3. CONCLUSION**

**3.1** The first Youth Focus meeting was well attended by a wide representation of young people from a large geographic area, although work needs to continue to build on this. The Young people concluded that the meeting was a success and they gained a lot from attending.

For further information contact:      Roanna Taylor

Telephone:                                      01546 600035

**Business Gateway Highlands and Islands Update****June 2008**

## Attending:

All H&amp;I Councils (except Shetland), HIE, COSLA, Scottish Government

- HIE will continue to work with Councils to ensure a smooth transition of service and to establish clear protocols
- HIE Management Team will consider a paper in August on staff issues, which will be informed by the proposed Business Gateway model. This will specify the number of staff that will transfer from HIE to the Councils.
- Locally in Argyll, HIE and the Council have agreed a series of meetings to facilitate local transition
- The Government is keen to see as quick a transfer as possible
- Funding is identified as £1.5m across H&I for currently contracted services and £500k for staff. HIE will provide a more detailed breakdown on spend
- Councils will identify the one off start-up costs of establishing Business Gateway
- The National Gateway liaison group has a remit to consider additional costs
- HIE has appointed a BG liaison post starting in July
- There are a large number of detailed issues to be resolved including ICT, contact centre, client management and 'pipeline' service
- Business engagement locally could be considered through CPP
- COSLA will draw up an implementation plan with timeline, with regular meetings programmed

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**CPP 2008 Meeting Schedule – all meetings to start at 10.00 am**

Full partnership meetings

Meeting 14<sup>th</sup> March – Council Chambers

Meeting 4<sup>th</sup> July – Council Chambers

Meeting 28<sup>th</sup> November – Council Chambers

Management Committee

Meeting 6<sup>th</sup> February – Aros - Lochgilphead

Meeting 19<sup>th</sup> March – AIE - Lochgilphead

Meeting 14<sup>th</sup> May – Oban Fire Station

Meeting 9<sup>th</sup> July – AIE - Lochgilphead

Meeting 3<sup>rd</sup> September – SNH - Lochgilphead

Meeting 29<sup>th</sup> October – Oban Fire Station

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