



## NOTICE OF MEETING

A meeting of the **APPOINTMENTS PANEL** will be held **BY MICROSOFT TEAMS** on **TUESDAY, 14 JUNE 2022 at 2:00 PM**, which you are requested to attend.

Douglas Hendry  
Executive Director

## BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **APPOINTMENT OF HEAD OF FINANCIAL SERVICES**

To short leet applications for interview

- (a) Job Description for post of Head of Financial Services (Pages 3 - 12)
- E1 (b) Applications received for post of Head of Financial Services - TO FOLLOW
- E1 (c) Assessment of Candidates

E1 **4. CONSIDERATION OF DRAFT PANEL QUESTIONS - TO FOLLOW**

E1 **5. SUMMARY OF APPOINTMENTS PROCESS**

- E1 (a) Recruitment Process Briefing Note (Pages 13 - 16)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

- E1 **Paragraph 1** Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder or applicant to become an office-holder under the authority.

## **Appointments Panel**

Councillor Robin Currie  
Councillor Kieron Green  
Pippa Milne

Kirsty Flanagan  
Councillor Jim Lynch

Contact: Lynsey Innis, Senior Committee Assistant; Tel: 01546 604338