



11 January 2022

NOTICE OF MEETING

A meeting of the **APPOINTMENTS PANEL** will be held **BY MICROSOFT TEAMS** on **TUESDAY, 18 JANUARY 2022 at 3:30 PM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. APPOINTMENT OF HEAD OF EDUCATION, LEARNING AND TEACHING

To short leet applications for interview

(a) Job Description for post of Head of Education, Learning and Teaching
(Pages 3 - 8)

E1 (b) Applications received for post of Head of Education, Learning and
Teaching (Pages 9 - 116)

E1 (c) Assessment of Candidates

E1 4. CONSIDERATION OF DRAFT PANEL QUESTIONS

E1 5. SUMMARY OF APPOINTMENTS PROCESS

E1 (a) Recruitment Process Briefing Note (Pages 117 - 120)

(b) Agreement on Stakeholder Panels

6. ANY OTHER COMPETENT BUSINESS

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 Paragraph 1 Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under the authority.

Appointments Panel

Councillor Kieron Green
Councillor Yvonne McNeilly
Jennifer Crocket
Carolyn McAlpine

Councillor Jim Lynch
Douglas Hendry
Pippa Milne

Contact: Lynsey Innis, Senior Committee Assistant; Tel: 01546 604338