

**MINUTES of MEETING of APPOINTMENTS PANEL held BY TEAMS
on TUESDAY, 20 APRIL 2021**

Present: Sarah Compton-Bishop (Chair)

Councillor Robin Currie
Pam Dudek

Councillor Kieron Green
George Morrison

Attending: Jane Fowler, Head of Customer Support Services

1. APOLOGIES FOR ABSENCE

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

The Panel resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

3. APPOINTMENT OF HEAD OF CHILDREN AND FAMILIES (HSCP)

The Appointments Panel met to short leet applications as part of the Head of Children and Families (HSCP) recruitment process.

Decision:

Two candidates were selected for invitation to the Assessment Centre and interview on 11 May 2021.

4. CONSIDERATION OF DRAFT PANEL QUESTIONS

The Panel gave consideration to a verbal update outlining topics and draft panel questions for the post of Head of Children and Families (HSCP).

Decision

The Appointments Panel:-

1. agreed the draft presentation topic; and
2. agreed that the Head of Customer Support Services would send the draft panel questions to panel members prior to interview.

(Reference: Verbal Update by Head of Customer Support Services)

5. SUMMARY OF APPOINTMENTS PROCESS

The Appointments Panel gave consideration to the summary of appointments process.

Decision

The Appointments Panel:-

1. agreed to note the summary of appointments process;
2. agreed that there would be one stakeholder panel consisting of the Police, Education, NHS Highland, Third Sector Interface, a representative from the Child Poverty Action Group and a representative from CAMHS; and
3. agreed to seek representatives as Care Experienced young people and/or CAMHS experienced young people if possible.

(Reference: Summary of Appointments Process, dated 1 April 2021, submitted)

6. ANY OTHER COMPETENT BUSINESS

It was agreed that Pam Dudek would approach an external Chief Social Work Officer to carry out a technical interview.