

**MINUTES of MEETING of CAMPBELTOWN COMMON GOOD FUND held via SKYPE  
on WEDNESDAY, 2 SEPTEMBER 2020**

**Present:** Councillor John Armour (Chair)  
Councillor Rory Colville  
Councillor Donald Kelly

**Attending:** Shona Barton, Committee Manager, Argyll and Bute Council

**1. APOLOGIES**

There were no apologies for absence intimated.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

(a) **Minute of meeting of the Campbeltown Common Good Fund held on Wednesday, 3 June 2020**

The Minute of the meeting of the Campbeltown Common Good Fund held on Wednesday, 3 June 2020 was approved as an accurate record.

(b) **Minute of special meeting of the Campbeltown Common Good Fund held on Friday, 12 June 2020**

The Minute of the special meeting of the Campbeltown Common Good Fund held on Friday, 12 June 2020 was approved as an accurate record.

**E1 4. FINANCIAL STATEMENT**

(a) **Campbeltown Common Good Fund**

Members gave consideration to a report detailing the current position of the investment transaction activity for the current period.

**Decision**

The Campbeltown Common Good Fund agreed to note the statement and balance of income available.

(Reference: Report by Simmers and Co, Accountants, submitted)

**E1 5. COMMON GOOD FUND APPLICATIONS**

(a) **Campbeltown Former Pupils AFC**

Members gave consideration to the application from Campbeltown Former Pupils AFC for funding to assist with the purchase of a ride-on grass cutter.

## **Decision**

The Campbeltown Common Good Fund agreed to award the group £3,000.00.

## **E1 6. END OF PROJECT MONITORING**

### **(a) Forms Received**

Members gave consideration to the status of end of project monitoring forms in respect of successful applications to the Campbeltown Common Good Fund. Discussion took place around ways in which organisations could be encouraged to return end of project monitoring forms.

## **Decision**

The Campbeltown Common Good Fund agreed:

1. to note the end of project monitoring forms received;
2. that information within the application pack for the Campbeltown Common Good Fund advising that non-return of the end of project monitoring form could impact future applications be highlighted in bold; and
3. that a request to update relevant officers of any changes in contacts or e-mail addresses for end of project monitoring forms be included in award letters.

## **7. ANY OTHER COMPETENT BUSINESS**

### **(a) Youth Impact**

Members gave consideration to an e-mail from Youth Impact requesting a funding extension to the award from the Campbeltown Common Good Fund in December 2019, due to the Covid19 pandemic and resulting difficulties in completing the project within the original timescale.

## **Decision**

The Campbeltown Common Good Fund agreed to a funding extension for the project.

### **(b) Friends of Castlehill Primary School**

The Campbeltown Common Good Fund gave consideration to an e-mail from Friends of Castlehill Primary School advising that the award from the Fund in March 2020 was unable to be used for its intended purpose of a school trip to Edinburgh due to the impacts of the Covid19 pandemic.

## **Decision**

The Campbeltown Common Good Fund agreed to request that the award be refunded and that further applications from the group be welcomed for any future planned trips.

### **(c) Shopper Aide**

Members gave consideration to an e-mail from Shopper Aide regarding their award

from the Campbeltown Common Good Fund in March 2020, noting that the Covid19 pandemic had left them unable to utilise the award funding for its intended purpose within the original timescale.

### **Decision**

The Campbeltown Common Good Fund agreed to a funding extension for the project.

#### **(d) Campbeltown Common Good Fund Awards Impacted by Covid19**

Members discussed the effects of Covid19 on previous applications to the Fund and the likelihood that many projects for which awards had been made would struggle to complete their projects within the original project timescales.

### **Decision**

The Campbeltown Common Good Fund agreed:

1. that requests for funding extensions in light of the Covid19 pandemic could be circulated to Members by e-mail for agreement where required;
2. that if a funding extension was requested and further information or discussion was required by Members in order to make a decision around this a Special meeting of the Campbeltown Common Good Fund would be convened for this purpose; and
3. that any funding extensions agreed by Members by e-mail would be detailed in a report which would be brought to the next available Campbeltown Common Good Fund meeting for audit purposes.

## **8. DATE OF NEXT MEETING**

The next meeting of the Campbeltown Common Good Fund will take place on Wednesday, 2 December 2020 within the Lochgilphead Community Education Centre, Lochgilphead, or via Skype for Business, subject to confirmation at a later date.