



27 February 2020

NOTICE OF MEETING

A meeting of the **ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **WEDNESDAY, 11 MARCH 2020** at **10:00 AM**, which you are requested to attend.

AGENDA

1. **WELCOME AND APOLOGIES**
2. **MINUTE OF LAST MEETING AND ACTION TRACKER** (Pages 3 - 12)
3. **COMMUNITY PLANNING NATIONAL IMPROVEMENT BOARD**
Please see <https://www.improvementservice.org.uk/products-and-services/consultancy-and-support/community-planning-improvement-board> for more information
4. **AREA COMMUNITY PLANNING GROUP HIGHLIGHTS AND ISSUES RAISED**
(Pages 13 - 18)
5. **EQUALITY FORUM** (Pages 19 - 20)
6. **OUTCOMES 1 AND 2 - INCLUDING A PRESENTATION BY HALL AITKEN ON THE NEW SOCIAL ENTERPRISE STRATEGY** (Pages 21 - 22)
7. **FURTHER INFORMING THE INTELLIGENCE FROM ENGAGEMENT - INTERACTIVE SESSION**
8. **CLIMATE CHANGE - RECOMMENDATIONS** (Pages 23 - 26)
9. **VOLUNTEERING FRAMEWORK** (Pages 27 - 36)
10. **AOCB**

Date of next meeting is Wednesday 3rd June 2020, Council Chambers, Kilmory, Lochgilphead

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**ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP -
MANAGEMENT COMMITTEE held in the THREE VILLAGES HALL, ARROCHAR
on WEDNESDAY, 4th DECEMBER 2019 at 10:00 AM**

Present:	Paul Devlin, Scottish Fire and Rescue Service (Chair)
Yasmine Bowden, Member of Scottish Youth Parliament	Pippa Milne, Argyll & Bute Council
Ian Brodie, MAKI Area Community Planning Group	Aileen Morton, Leader of Argyll & Bute Council
Andy Buntin, MAKI Area Community Planning Group	Kirsteen Murray, Argyll & Bute TSI
Andrew Campbell, Scottish Natural Heritage	Dannie Onn, Scottish Government
Brian Gibson, Police Scotland	John Paterson, Police Scotland
Rona Gold, Argyll & Bute Council	Nicola Reaney, Argyll & Bute Council
Morag Goodfellow, HIE	Cathleen Russell, Chair of B&C Community Planning Group
Stuart Green, Argyll & Bute Council	Samantha Somers, Argyll & Bute Council
Derek McCrindle, Scottish Enterprise	Cleland Sneddon, Argyll & Bute Council
Colin MacFarlane, Scottish Natural Heritage	Anthony Standing, Skills Development Scotland
Alison McGrory, NHS Highland	Rosie Sumsion, Member of Scottish Youth Parliament
Jane McLaughlin, DWP	Alex Taylor, Health and Social Care Partnership
Apologies:	
Laura Cameron, Helensburgh and Lomond Area Community Planning Group	Stuart Mearns, Loch Lomond and the Trossachs National Park
Martin Jones, Argyll College	Patricia O'Neill, Argyll & Bute Council
Joanna MacDonald, Health and Social Care Partnership	Murray MacEwan, Scottish Ambulance Service
John Fleming, OLI Area Community Planning Group	
In Attendance:	
Roanna Clark, Argyll & Bute Council	Ruth Cairns, Argyll & Bute Council
Paul McAllister, Audit Scotland	Shelagh Stewart, Audit Scotland
Agata Maslowska, Audit Scotland	

1. Welcome and Apologies

Paul welcomed everyone to the meeting and noted apologies as above. Minutes of the last meeting were agreed.

2. Actions from the meeting held on the 18th September 2019

Agreed to mark as complete the following actions:

- Volunteering and labour market strategy – as this is now within Outcome 3
- Pippa to provide details of officers who look after speed surveys to Shona
- Partners to feedback concerns on engagement to Jane Jarvie

The following actions are still ongoing:

- Samantha to contact Mandy Sheridan re the data within the Child Poverty report
- Shona and Paul to look at attendance in MAKI
- Scottish Government social media testing
- Outcome 4 – Children's Rights and Child Poverty – and to extend the date on these to March 2020

Updates on the actions were agreed by the committee.

3. EU Withdrawal

Cleland Sneddon gave a verbal update on preparations on the UK withdrawing from the EU. It was confirmed that the leave date was currently up to the 31st January 2020 and that the council was using planning assumptions to develop their risk register and accompanying action plan.

Cleland gave an update on the figures that had so far applied for Settlement under the EU Settlement Scheme, Export Health Certificates and the potential increase in demand this could place on the council's Environmental Health team and Food Distribution and Supply.

4. CPP National Board Update

Rona Gold gave an update on the CPP National Board. Rona spoke of the Board encouraging members to be involved with CPP's at the local level, a desire to strengthen the Scottish Government's role with CPPs and impact measures. It was agreed that Rona would circulate a link about the national CPP Board round to all members of the Management Committee.

Action: Rona to circulate information about the CPP National Board

5. ACPG November meetings – matters raised

The Management Committee noted the highlights of the report, in particular noting the new Chair and Vice Chair for the Helensburgh and Lomond area.

With regards to the concern raised by the MAKI CPG about the recurring non-attendance of Skills Development Scotland, Anthony Standing apologised for the non-attendance and advised that he would be attending the next meeting.

Anthony also stated that he now had disaggregated data for Modern Apprenticeships at an Argyll and Bute level which he would share with the MAKI CPG in February.

A question was raised about Outcome Leads and whether they should attend every ACPG meeting or on a “needs basis” and it was agreed to discuss this at the Outcome Lead meeting later on.

As the conversation was on the MAKI area, Morag Goodfellow gave a brief update on the recent summit led by Fergus Ewing MSP in Campbeltown in response to the closure of CS Wind and Campbeltown Creamery and the formation of the South Kintyre Working Group.

The discussion moved onto Marine Protection Areas. Andrew Campbell advised that there was a need to work with the Fishing Community and that there was a project in place looking at this. It was agreed that the March 2020 meeting would feature a presentation from Scottish Natural Heritage on this project.

Action: Andrew Campbell to arrange for his Project Officer to present to the CPP Management Committee in March 2020 on Marine Protected Areas.

6. Place Standard Analysis

Samantha Somers advised that a total of 1548 responses had been received by the close of the consultation and that work was now underway to analyse the responses. Thanks were given to the Scottish Fire and Rescue Service for their input into the data analysis. It was confirmed that the results will be available for the CPP Management Committee Development Day in January and to the Area Community Planning Groups in February. Partners were reminded that the data would be available for any partner and community group to use.

John Paterson advised that the police were currently doing the local policing plan consultation and that all residents were encouraged to complete the survey which ends on the 31st December 2019. John asked the MSYPs to encourage the youth response.

Action: John Paterson to send link to Local Policing Plan survey to Rosie and Yasmine who will promote within their distribution networks.

7. Climate Change and Environment

Councillor Morton advised that the council had recently established a Climate Change Environmental Action Group. The Group’s focus is on policy and other opportunities for strategic activities which support delivery of the Climate Change (Scotland) Act and enhance Argyll and Bute’s contribution to the global effort on climate change and has developed an activity plan to identify specific areas for focus

– maintaining and improving on our current strong position. The Group is also seeking to work collectively with partners.

Rosie and Yasmine gave an overview of Pack It Up, Pack It In - the national Scottish Youth Parliament campaign to reduce single-use plastic.

John Paterson advised that he currently had funding available through the Community Improvement Partnership Fund which might assist young people and/or community groups with their ambitions. It was agreed that John would send information on the fund to CPP admin for further distribution.

Action: John Paterson to send information on the Community Improvement Partnership Fund to cppadmin.

Andrew Campbell spoke of the natural landscape in Argyll and Bute and how this naturally absorbs carbon through trees, peatlands and the sea. He spoke of projects to restore degraded peat bogs and the science looking at tree-planting cycles.

Alison McGrory advised that climate change had a risk to population health through adverse weather, changes to climate temperature and the impact on food production. She felt that the CPP had an important leadership role in promoting change.

John Paterson spoke of the estates and fleet plan within Police Scotland to improve the environmental impact with an electric vehicle being trialled in Dunoon.

Cathleen Russell felt that the charging infrastructure across Argyll and Bute needed increasing and that the amount of contaminated waste collected across Argyll showed big variances. It was highlighted that there could be learning from Bute which had a relatively low contamination rate within its recycling material. There was concern from Ian Brodie that communities could not influence where car charging points could be installed after a request for one in Carradale. Pippa agreed to speak to the team involved with charging points to ask about their methodology for prioritising areas. She advised that it was most likely that they would go to areas where they would have the biggest impact first.

Action: Pippa to speak to the team involved with Electric Charging Points to get a better understanding of the methodology involved in identifying where charging points should be allocated.

Rosie also spoke of the #iwillfornature campaign which intends to get young people meaningfully involved in action on the environment. Rosie will send further details of the campaign to cppadmin for further distribution.

Action: Rosie to send details of the #iwill campaign to cppadmin for onward distribution

Rona proposed setting up a Short Life Working Group to look at what is happening across the partnership regarding climate change, what would need joint working to take forward and links to outcomes.

Pippa highlighted this may also inform the revision of the Argyll and Bute Outcome Improvement Plan for its new development by 2023.

Action: Rona to set up and support Short Life Working Group to report to March 2020 meeting to set out what is happening already on climate change and provide recommendations for joint working within the CPP.

8. Basecamp

Paul spoke to the report and advised that Basecamp was an online collaboration tool. John requested further detail on the security of the website due to the requirements of the Police IT network.

Cathleen Russell and Alison McGrory agreed to assist in the testing of Basecamp for their respective plans before it is launched more fully in January 2020.

Action: Rona Gold to send to John Paterson the security brief for Basecamp

Action: Cathleen Russell and Alison McGrory to work with the Community Planning team to test Basecamp

9. All Outcomes, Exception Reporting

9a) Outcome 3 update

Anthony provided an update to the delivery plan for Outcome 3 to address concerns that the actions within the plan covered the whole remit for Outcome 3. It was noted that there was a new action which covered workforce planning/skills.

Anthony also advised that the Employment Strategic Group would feed directly into Outcome 3 and was being led by Ishabel Bremner, Argyll & Bute Council.

9b) Outcome 5 – detailed report

Alison McGrory gave an update on progress over the last 12 months highlighting the positive progress made. Alison noted the close working and links with Outcome 6, especially around mental health, dementia and suicide prevention.

Alison also spoke of the Living Well Strategy that was launched earlier this year and encouraged all partners to read it.

Alison also offered the option of hosting an Alcohol Brief Intervention event at workplaces, especially in the lead-up to Christmas, and encouraged interested partners to contact her to arrange this.

Discussion was had regarding the focus on prevention/physical activity being the key part of the action linked to the environment and the overlap with Outcome 1 which will be picked up in Outcome Lead meetings. Discussion was also held on how we

encourage best practice models such as the Strachur Hub to roll out further across Argyll and Bute. Alison advised that these models worked when they came from the community rather than being parachuted in. Kirsteen Murray raised the issue of volunteer fatigue and that a frank discussion was needed on what the expectations were on volunteers. It was agreed that this would be discussed when the volunteer framework was considered next year.

9c) Outcome 6 – detailed report

Brian Gibson gave a detailed presentation on Outcome 6 and the actions within it, with the purpose to seek agreement of the plan, review the actions and identify where appropriate people to lead on actions. Brian advised that he felt there was potential in closer linkages between Outcomes 5 and 6.

It was suggested that Brian speak to Douglas Whyte, Housing Services on the status of the Argyll and Bute Advice Network (ABAN) with regards to the action on having a directory of agencies which can support those in mental health distress. Kirsteen felt that this had moved on and was potential duplication of existing work. It was agreed that Alison McGrory would lead this action.

Action: Alison McGrory to lead the action titled “Establish a directory of third sector voluntary organisations able to provide a service supporting mental health wellbeing”

It was noted that Colintrave and Glendaruel Community Council had already launched Purple Alert locally.

9d) Road Safety Group

Brian advised that the group had not met for around 8 months due to issues with Police and Council resource. It was noted that the Real Time Crash Scenarios had been very successful and that advice to older people was a key message given our demographic. It was felt that it was essential that partners were involved in the Road Safety Group and any interested partners were encouraged to contact Brian/Rona.

Action: Interested partners to contact Brian Gibson/Rona Gold

10. COGPP

Cleland spoke to the report which provided an update to the revised structure for the Chief Officers Group for Public Protection and the variety of partnerships and Committees that reported into the group.

The Management Committee agreed to note the updated scope, governance and reporting arrangements for Public Protection in Argyll and Bute and to note the updated Public Protection Strategy reflecting these changes covering the period 2019 to 2022.

11. CPP Communications and Engagement

Rona spoke to the report which was in 3 parts. The first part looked at the CPP Bulletin and the responses to the recent survey which were noted.

With regards to the CPP web pages, Rosie agreed to give input from a young person's perspective. Cleland suggested contact Dunoon Grammar School for input too as they were award-winning when it came to digital apps.

All partners were encouraged to use the hashtags #abplace2b #abcpp and #abgetinvolved in any social media postings.

12. Child Poverty Update

Cleland spoke on the recently published report which provided an analysis of all Child Poverty Action Plans. It was noted that there was a strong commitment to tackling Child Poverty. Kirsteen advised that Third Sector Interfaces were looking at Commissioning Strategies, third sector providers and in-work poverty. It was confirmed that Joanna MacDonald, Chief Officer of the HSCP is the lead for Child Poverty in Argyll and Bute.

13. National Islands Plan

Paul advised that the response to the consultation had been submitted from the CPP.

14. AOCB

John Paterson spoke of the London Bridge attack that took place last week and reminded all partners to look at the information for communities focusing on being aware that is available on the National Counter-Terrorism website.

John also advised of the Contact Assessment Model triage that would be rolled out from January 2020 for people contacting the police on 999.

Paul gave thanks to Cleland Sneddon for his support and input and wished him all the best in his new role with South Lanarkshire Council. Paul gave congratulations to Pippa for her new role as Chief Executive with Argyll & Bute Council.

CPP MANAGEMENT COMMITTEE MEETING ACTION GRID – from 4th December 2019

Complete	In Progress	Outstanding	<i>Please highlight actions as per traffic light system to show progress</i>
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Date Set	Action	Who	Required by Date
18/9/19	Child poverty - Samantha to contact Mandy Sheridan regarding clarification of data that 24% of employees are in receipt of less than the minimum wage.	Samantha	04.12.19
18/9/19	ACPG Update - Shona and Paul to look at attendance in MAKI, and other areas, and possible solutions to overcome IT issues.	Paul / Shona	31.10.19
18/9/19	Scottish Government Social Media Testing - Ralph to share outcomes of social media testing to inform good social media platforms to use for sharing information.	Ralph	June 2020
4/12/19	Rona to circulate information about the CPP National Board	Rona	11.03.20
4/12/19	Andrew Campbell to arrange for his Project Officer to present to the CPP Management Committee in March 2020 on Marine Protected Areas.	Andrew	June 2020
4/12/19	John Paterson to send link to Local Policing Plan survey to Rosie and Yasmine who will promote within their distribution networks.	John/ Rosie/ Yasmine	ASAP
4/12/19	John Paterson to send information on the Community Improvement Partnership Fund to cppadmin for distribution to CPP members.	John/ CPP Team	ASAP
4/12/19	Pippa to speak to the team involved with Electric Charging Points to get a better understanding of the methodology involved in identifying where charging points should be allocated.	Pippa	11.03.20
4/12/19	Rosie to send details of the #iwill campaign to cppadmin for onward distribution	Rosie	11.03.20
4/12/19	Rona to set up and support Short Life Working Group to report to March 2020 meeting to set out what is happening already with climate change across partners and provide recommendations for consideration by the CPP and to the Council's Climate Change Board.	Rona	11.03.20
4/12/19	Rona Gold to send to John Paterson the security brief for Basecamp	Rona	31.12.19
4/12/19	Cathleen Russell and Alison McGrory to work with the Community Planning team to test Basecamp	Samantha / Cathleen /	22.01.20

		Alison	
4/12/19	Alison McGrory to lead the action titled "Establish a directory of third sector voluntary organisations able to provide a service supporting mental health wellbeing"	Alison	Ongoing
4/12/19	All interested partners in the Multi Agency Road Safety Group to contact Brian Gibson/Rona Gold	All	31.12.19

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Management Committee**Date: 11 March 2020****Agenda Item:**

Area Community Planning Groups**1. Purpose**

This paper presents key matters arising during the Area Community Planning Group meetings held in February 2020. These meetings looked at a range of local and strategic matters in respect of the outcomes within the Argyll and Bute Outcome Improvement Plan.

2. Recommendations

The Management Committee is asked to:

- a) note the Highlights detailed at 4.0,
- b) consider the request by the Mid Argyll, Kintyre and the Islands Community Planning Group for support in enhancing the reliability of the Video Conferencing/Lync equipment,
- c) note that a multi-agency meeting, led by the Alcohol and Drugs Partnership, would be held within Oban, Lorn and the Isles to discuss the increase in drug related challenges for young people,
- d) consider what assistance can be provided to encourage representatives from the MOD to attend the Helensburgh and Lomond Community Planning Group; and
- e) note that concerns were raised during the Helensburgh and Lomond Community Planning Group regarding the parking charges in Arrochar and the potential for the negative economic effect this could have on the area.

3.0 Background

There are four Area Community Planning Groups, one in each of the Council's administrative areas (Bute and Cowal; Mid Argyll, Kintyre and the Islands;

Helensburgh and Lomond; and Oban Lorn and the Isles). In accordance with decisions made by the Management Committee in June 2017 the groups are supported by staff from the community planning and community development team in all areas, with administrative and governance support for meetings provided by the Committee Services team in Bute and Cowal, Mid Argyll, Kintyre & the Islands and Oban Lorn & The Isles, and by Scottish Fire and Rescue and Police Scotland in Helensburgh and Lomond.

Area Community Planning Groups meet quarterly to discuss issues of importance relevant to the delivery of the Local Outcome Improvement Plan (LOIP) at a local level.

4.0 Highlights

All groups considered:

- Governance Arrangements.
- The Area Community Planning Action Plan – Tracker.
- CPP Management Committee Update.
- Results of Place Standard Analysis and Engagement.

Highlights from specific meetings were as follows:

Bute & Cowal

The Group welcomed Dunoon Presents to the meeting. Yolanda Shoemake tabled a calendar of events for 2020 and highlighted to the Group that some of the events for this year had been extended such as the Dunoon Dazzles Winterfest which would now be held over 2 days. She also explained how they were using the geography of the area to its advantage by offering events in cycling, fishing, quad biking, mountain biking, running and triathlons.

In response to the presentation by Ms Shoemake the Group agreed, when considering the Action Plan Tracker, to re-profile BC04 which relates to local businesses reaching out to markets, from not on track to on track.

John Weir, Bute Business Improvement District (BID), explained to the Group that the BID application was at the consultation stage with 128 businesses on Bute having received questionnaires and that the current return rate of questionnaires was 70%. He said that after receiving a high response rate, they now have 12 very committed and determined people selected to take the BID forward.

Mr Weir explained that he hoped that pontoons and moorings would be installed which would help attract the yachting fraternity. He explained that talks were

underway with Majestic Line and the Hebridean Princess around usage of the pontoons with the possibility of coaches to meet and greet people offering tours.

The Group gave consideration to a tabled report from Gavin Dick outlining the vision of the Dunoon Project and how it aims to attract visitors, create employment and boost the wider local economy by owning and managing the Corlarach Forest. Mr Dick reported that it is hoped that the land required would be secured by the end of the year. The CPG confirmed that they supported the aims and objectives of the Project.

The Community Planning Officer updated the Group on the results of the Place Standard Analysis and Engagement Consultation which aimed to gauge an understanding of the place respondents live in. The main issues for the Bute and Cowal area were discovered to be:

1. issues surrounding employment in the local area;
2. public transport; and
3. influence and sense of control.

In relation to the Action Plan update, the Group agreed that BC02 which relates to growth in passenger vessel movements/cruise ship tender accommodation, should continue to be classed as 'not on track'. The Group also agreed to re-profile BC06, which related to work around Rothesay Pavilion charity, and BC07, which relates to the development of a brand narrative for Bute to 'on track'; and agreed to remove Dunoon Community Council from BC01.

Helensburgh & Lomond

Norman McNally from Helensburgh Community Council gave an interesting presentation on the findings of the "Vision for Helensburgh" community consultation which will form the basis for their community-led action plan. The Vision for Helensburgh group are now looking to put together a presentation/stand on their findings to present to the communities of Helensburgh and the wider area.

Loch Long Jetty Association gave an update on their progress to date and the group noted the positive success of their hard work in getting a recreational pontoon installed and operational in 2018 and the wider work that the Association do with local school children and environmentally. The group heard about the challenges they are facing with trying to get a tour boat established due to having no dedicated parking spaces.

Arrochar, Tarbet and Ardlui Community Development Trust gave an update on their plans for an asset transfer with land to develop parking, and work with SSE to divert walking paths and install bridges where pylons would meet the paths. It was noted that they were developing a flyer on paths, access routes and activities in the local

area for the wider public. Concerns were raised about the cost of parking being prohibitive to visitors and the impact of cars parking inappropriately in Succoth.

The group welcomed new members from the Naval Service Family and People Support who attended for the first time. Scottish Enterprise gave an update on the Rural Growth Deal and its potential impact for the Helensburgh and Lomond area.

Mid Argyll, Kintyre and the Islands

The meeting was held in the Council Chambers, Lochgilphead with a video conference link in place with the Burnet Building, Campbeltown.

Again there were issues with the Video Conferencing equipment with those who were attending the meeting in Campbeltown unable to hear or see those who were in the room in Lochgilphead. Attendees in Campbeltown missed around the first 45 minutes of the meeting and had to leave the meeting at 12.30 because of the closure of the Burnet Building to the public.

The Group expressed their dissatisfaction with the Video Conferencing arrangements and that the Campbeltown attendees were unable to stay until the conclusion of the meeting – missing the crucial partner updates. The Committee Manager agreed to investigate options for allowing attendees to remain in VC venues and to look at what can be done in terms of the reliability of the equipment. It was also agreed that the agenda would be managed to ensure that “Partner Updates” are taken earlier in the meeting and that there is a manageable amount of business.

The issue of reliability with Video Conferencing/Lync equipment is a recurring theme for the MAKI Group, as is the restriction on the use of venues which have lunchtime closing. The Committee Manager will look to identify solutions which will assist with the continued operation of the meetings, but the Group would appreciate any assistance that the Management Committee may be able to offer to facilitate this.

There were a number of interesting presentations on the agenda, including from Scottish Natural Heritage, South Kintyre Development Trust, Clyde Fisherman’s Association and Heart of Argyll Wildlife Organisation. All the presentations were well received and provided a lot of useful information for the Group.

John Rennie (Balfour Beatty) and Kelly Scott (SSE) were in attendance and gave a brief presentation on the ongoing project to replace pylons from Inveraray to Crossaig. It was agreed that regular updates would be provided on the progress of the project and it was noted that there would be a boost for the local area as a result.

Anthony Standing, Skills Development Scotland gave an update on apprenticeships in the Mid Argyll, Kintyre and the Islands area and provided figures relating specifically to the area. This update was well received by the Group.

In relation to the Action Plan update, it was noted that MAKI04 which relates to the transport and connectivity survey on Islay, continues to be classed as not on track. The Community Planning Officer agreed to seek an update from Highlands and Islands Enterprise in relation to this action.

Oban, Lorn and the Isles

Items of note from the meeting were the presentations from the Dove Centre and their work in supporting those affected by life-limiting illness and also from the Council regarding the aims of the Strategic Development Framework.

Under Partner Updates, the Chief Executive of ACHA, Alistair MacGregor, commented that he had observed a marked increase in drug related challenges for young people in the last year in Oban and was calling on the group for support for a stakeholder meeting to be arranged, with power to make decisions.

The Group were supportive of this action and wish to highlight to Management Committee that a multi-agency meeting would be led by the Alcohol and Drugs Partnership. It is hoped that key partners will participate in this discussion and that initiatives which could tap into the resources to tackle addition recently announced by Scottish Government could be developed that Oban would be happy to pilot.

4.1 Further Actions

It is requested that the Management Committee note the report and that a multi-agency meeting would be held within Oban, Lorn and the Isles to discuss the increase in drug related challenges for young people. The Management Committee are also asked to consider the concerns raised by the Mid Argyll, Kintyre and the Islands CPG regarding the unreliability of the Video Conferencing/Lync equipment, what assistance can be provided to encourage representatives from the MOD to attend the Helensburgh and Lomond Community Planning Group and note the potential negative economic effect that parking charges in Arrochar were having in the area.

5.0 Implications

Strategic Implications	Meetings of the Area Community Planning Group held in February covered various Outcomes.
Consultations	No prior circulation of this report.
Resources	No direct resource implications however consideration of the issues raised and following courses of action may have a knock on effect on finance and/or staff resource
Prevention	Contributes to the prevention agenda

Equalities	Contributes toward reducing inequalities
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For More Information:

Stuart McLean, Committee Manager, stuart.mclean@argyll-bute.gov.uk

References: n/a

Appendices: n/a

Management Committee**Date: 11th March 2020****Equality Forum****1.0 Purpose**

To advise that the minutes of the Equality Forum will be a standing item on Management Committee agendas moving forward

2.0 Recommendations

The CPP Management Committee is recommended to:

- Note that an update from the Equality Forum will come to all future meetings of the CPP Management Committee

3.0 Detail

Argyll and Bute Council has an Equality Forum, chaired by the Head of Improvement, HR and Customer Services. Partners are welcome to attend this forum, which meets on a quarterly basis.

The minutes of the Forum will be shared with the CPP Management Committee as Equalities are a key area for Community Planning.

The last meeting took place on the 19th February 2020. Matters discussed included Equality Impact Assessments, new developments in better engagement in accommodating acoustics for the hard of hearing and equality awareness days.

5.0 Conclusions

Partners are welcome to attend the Equality Forum. Please contact the Community Planning team for more information on dates.

6.0 Implications

Strategic Implications	Equalities is a key area of Community Planning which cuts across all strategic outcome areas.
Consultations, Previous	N/A

considerations	
Resources	N/A
Prevention	N/A
Equalities	Partners coming together in the Equality Forum will ensure a joined up approach to equalities.

Rona Gold, Community Planning Manager

For more information, please contact:

Samantha Somers, Community Planning Officer, Samantha.somers@argyll-bute.gov.uk

References

N/A

Appendices

N/A

Outcome 1 and 2

Outcome Leads – Fergus Murray (Argyll & Bute Council) and Morag Goodfellow (HIE)

Depute Outcome Lead – Kirsteen Murray – Argyll and Bute TSI

1. An update on the priorities for 2019/20. Fergus Murray, Head of Development and Economic Growth.
 - Rural Growth Deal
 - Strategic Transport Projects Review (STPR)
 - Process
 - Key Themes
 - Transport and Digital Connectivity

Q&A session

2. Priority Activities for 2020/21, A discussion led by Outcome Leads for 1 and 2
3. Social Enterprise Strategy, Presentation by Hall Aitken

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Management Committee**Date: 11th March 2020**

Climate Change

1.0 Purpose

To advise that the initial meeting of the Short Life Working Group into Climate Change has met and the recommendations that arose from it.

2.0 Recommendations

The CPP Management Committee is recommended to:

- Nominate a co-chair of the Short Life Working Group in addition to the Members of the Scottish Youth Parliament (MSYP)
- Take forward a CPP Day of Action linked to the CPP Management Committee meeting on the 23rd September
- Send organisational climate change plans to the Community Planning team for comparison and identification of collaborative items
- Promote shared initiatives between CPP partners

3.0 Background

The CPP Management Committee agreed to form a Short Life Working Group looking at shared opportunities for collaborating on Climate Change following the meeting in December 2019.

4.0 Detail

The initial meeting of the Short Life Working Group met on the 26th February 2020, the minutes of which will be available to all CPP Management Committee members. Additional members are welcome to participate.

It is proposed that the group will meet a further 3 times and was agreed that Rosie Sumsion and Cameron Garrett (MSYP's) would co-chair the group. The Management Committee are requested to nominate one other person to co-chair the group.

It is proposed that the CPP has a day of action at the Management Committee meeting on the 23rd September 2020 to incorporate a beach clean, networking and showcasing of initiatives related to climate change. The short-life working group will lead on putting this day together. This ties into the “Pack it up, Pack it in” national campaign of the Scottish Youth Parliament and a number of action days throughout the year relating to climate change.

Community Planning partners are also requested to send their organisational policies on climate change to the Community Planning team. An exercise will be undertaken to map out where opportunities for collaboration lie and any good practice initiatives which could be shared and/or adopted by other organisations e.g. Scottish Natural Heritage have some excellent examples of behaviour change.

5.0 Conclusions

A short-life working group focusing on climate change will meet to identify shared opportunities for collaboration on climate change activities and lead the organisation of a proposed CPP day of action on the 23rd September 2020.

6.0 Implications

Strategic Implications	Climate Change is a strategic issue and comes under the priorities for Outcome 5: People live active, healthier and independent lives.
Consultations, Previous considerations	A discussion on climate change took place at the Management Committee in December 2019
Resources	N/A
Prevention	N/A
Equalities	N/A

Rona Gold, Community Planning Manager

For more information, please contact:

Samantha Somers, Community Planning Officer, Samantha.somers@argyll-bute.gov.uk

References

CPP Minutes – 4th December 2019

Minutes of CPP Short-life working group into Climate Change 26.02.20

Appendices

N/A

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**Argyll and Bute Third Sector Interface
Strategic Volunteering Framework**

1. INTRODUCTION

About volunteering

In its 2004 – 2009 Volunteering Strategy, the Scottish Government defined volunteering as;

“...the giving of time and energy through a third party which can bring measurable benefits to the volunteers, individual beneficiaries, groups and organisations, communities, the environment and society at large. It is a choice undertaken of one’s own free will, and is not motivated primarily for financial gain or for a wage or salary.”

In producing the Scottish Government Volunteering for All national framework in 2019, the term volunteering is used ***“...to describe the wide range of ways in which people help out, get involved, volunteer or participate in the communities (both communities of interest and communities of place).”***

Research undertaken by Volunteer Scotland has demonstrated that volunteering has a value for the individual volunteer, the beneficiary and society more broadly:

- Individuals gain confidence, skills, self-worth and social connections; all key components of being resilient;
- Beneficiaries – including both people and organisations – have access to a wide range of affordable activities and services. Some people find engaging with volunteers less intimidating than more formal structures;
- Society gains through the building of connections and a culture of community reciprocity. Volunteering is an essential part of developing a community that is more inclusive and compassionate and developing a participative democracy.

In addition to this, Volunteer Scotland has recently produced a report specifically examining the Contribution of Volunteering to Scotland’s Health and Wellbeing¹. The report makes ten recommendations, some of which this strategy aims to build on. They include;

- targeting support to the disadvantaged or excluded;
- adopting good practice in engaging and supporting volunteers;
- optimising volunteer engagement;
- developing volunteering roles which optimise health and wellbeing

Purpose of the Strategic Volunteering Framework

Volunteering is a fundamental building block of civil society, and it is widely recognised that volunteering opportunities have a positive impact on individuals, organisations and the wider community.

The social impact local volunteers make to society is difficult to quantify, however, the financial impact of work undertaken by volunteers in Argyll and Bute is estimated to be valued at around £48 million.²

¹ The Contribution of Volunteering to Scotland’s Health and Wellbeing; Challenges, Opportunities and Priorities 2020 – 2040, Volunteer Scotland, October 2019.

² Volunteer Scotland, 2016

Whilst there is already an active volunteering culture within Argyll and Bute, demographic pressures now mean that there is a projected decrease in volunteering numbers. There is also a recognised issue with “volunteer fatigue”, with individual members of our communities carrying out multiple volunteering roles. This was noted in the Argyll and Bute CLD Inspection Report in 2019³.

The Strategic Volunteering Framework (SVF) aims to enhance the positive contribution of volunteering within the area by assisting volunteer-involving organisations, and other stakeholders that support volunteering, to adopt an effective, efficient and consistent approach across the area that will encourage people to volunteer and ensure that volunteering is a rewarding aspect of their lives.

The framework started as a discrete piece of work being led by the Third Sector Interface (TSI), with the involvement of partners. Following the CLD inspection in 2019, which highlighted volunteering challenges in the area, the work was taken forward within Outcome 3 of the Argyll and Bute Community Development Plan.

Vision

The vision for delivery through the framework is:

An Argyll and Bute where there is an opportunity for everyone in Argyll and Bute to enrich their life through volunteering.

This Volunteering Framework also links to our Community Planning Partnership Outcome 3 “*Education, Skills and Training maximises opportunities for all*”.

Relevance of the framework

This work forms a framework to enable the voluntary, public and private sectors to unite as partners to promote and develop volunteering in Argyll and Bute. It aims to enhance the quality of the experience for existing volunteers, to ensure volunteering is accessible to all, and to encourage new people to participate and share in the benefits of volunteering.

Volunteering can be either formal or informal. Informal volunteering refers to activities undertaken independently as an individual to help others e.g. checking on the wellbeing of an elderly neighbour or a one-off beach clean.

This strategy is primarily concerned with the formal volunteering. Formal volunteering refers to activities coordinated through an organisation.

Formal volunteering can be within a small community group consisting entirely of volunteers or a national charity carrying out fundraising and support activities locally.

Amateur sport relies significantly on its volunteers including coaches, referees, umpires and officials operating through a plethora of sports clubs and organisations. Likewise, volunteering is significant in arts and culture, for example in amateur dramatics.

³ “Community Learning and Development in Argyll and Bute Council”, Education Scotland (<https://education.gov.scot/media/igyfj3i/cldargyllandbutecouncil100619.pdf>), published 10th June 2019

Volunteering is an important part of our local “blue-light” service provision with much valued special constables in our police force and volunteer firefighters in the fire service; Those who volunteer with RNLI are vital in keeping our coastal waters safe.

Formal volunteering can also include individuals serving as trustees on the boards of voluntary and charitable organisations, or through major public sector agencies such as NHS Health Boards or educational establishments e.g. through university programmes or students associations. Volunteers also serve on a range of bodies that are connected with local democracy, in our area these include, for example, Area Planning Groups and Community Councils.

The private sector too is often involved in volunteering, encouraging team members through a variety of mechanisms to “give-back” to local communities in which organisations are based.

In summary, most partners within our Community Planning Partnership have a key role in encouraging volunteering and ensuring they provide a high-quality and rewarding volunteering experience for all of our local volunteers.

Widening Participation

A key aim of this framework is to widen participation in volunteering. This will require an acknowledgement and understanding of the barriers that may prevent or deter people from becoming involved in volunteering e.g. lack of appropriate provision for cultural or access needs; fear of homophobia, racism; or simply a lack of confidence. In addition, it demands a commitment to addressing these barriers in line with the principles of diversity and inclusion.

2. Key components of the framework

National Context

The Scottish Government's Volunteering for All national framework (published in April 2019) aims to set out clearly and in one place a coherent and compelling narrative for volunteering; define the key outcomes desired for volunteering in Scotland over the next ten years; identify the key data and evidence that will inform, indicate and drive performance at a national and local level; and enable informed debate and decision about the optimal combination of programmes, investments and interventions.

Development of the framework took account of a range of evidence, including research, which suggests that:

- Disadvantaged groups are under-represented in volunteering due to their exclusion from formal volunteering opportunities;
- There is a heavy reliance on a 'civic core' of highly engaged individuals who provide the majority of volunteering hours in Scotland;
- There is evidence emerging from the pre-retiral age group (45 – 59 years) of a decline in formal volunteering participation rates over the period 2007 – 2017.

Consequently, the national framework that supports volunteering that builds on 6 key good-practice principles, ensuring that volunteering:

- Is flexible and responsive;
- Is supported and enabled;
- Is sociable and connected;
- Is valued;
- Is meaningful and purposeful;
- Recognises diversity.

Local Context

About 20% of Argyll and Bute's adult population volunteers. That translates to about 14,500 people in the area⁴. However, it is also worth bearing in mind that it is difficult to verify the accuracy of this information as this depends very much on the sample size within the Scottish Household Survey which is the primary source of volunteering information in Scotland. For many years it has been believed that the figures for Argyll and Bute are significantly understated.

There are key demographics in which people are less likely to volunteer. According to research⁵, volunteers are less likely to be;

- Male;
- From lower socio-economic and income groups;
- From urban areas; and
- From more deprived areas.

When we look at the above in relation to the latest Scottish Index of Multiple Deprivation (SIMD) data (2016) for Argyll and Bute, 10 of the Council area's 125 data

⁴ Scottish Household Survey, 2017

⁵ Scottish Household Survey, 2017, pp201.

zones were identified as being amongst the 15% most overall deprived data zones in Scotland. These ten areas were all located in the towns of Helensburgh, Dunoon, Rothesay, Campbeltown and Oban. None of Argyll and Bute's rural data zones fell into the 15% most deprived data zones in Scotland. All of these data zones are located in the area's towns, however, deprivation, can, and does, occur elsewhere. Because the SIMD identifies concentrations of deprivation, smaller pockets and instances of individual deprivation are not picked up by the index.

Age is also a factor to consider when discussing volunteering rates. Argyll and Bute is widely known for having a declining population base, with an aging population. Most recent studies confirm that individuals between the ages of 26 – 34 tend to volunteer least often⁶ and that highest rates of volunteering can be found among the 65 – 74 year olds.

Because Argyll and Bute has an aging population, it is easy to take this information and see it as positive, however, there are a number of additional factors that we need to consider to get an appropriate picture across the area;

- **Loss of young volunteers** as they leave the county for further education and work opportunities
- **Higher retirement age for women;** when the retirement age increased from 60 to 67, there was little consideration given to the impact this would have on volunteer numbers. We know that as a result of working longer and later, many people "*just don't have time*" to spare.
- **Increased carer responsibilities;** we know that people are living longer, and we know that there is an increasing number of individuals identifying as having carer responsibilities, for example, a daughter caring for her elderly mother.
- **Accessibility;** it is also worth being aware of the remote rural make up of Argyll and Bute, and the reliance on public transport. In some areas, there is poor public transport links, and therefore, being able to access volunteering opportunities is increasingly difficult.

If we want to increase the number of people volunteering, we need to understand the challenges and barriers that are faced by those who are not volunteering at all and those who are unable to increase their volunteering contribution and look at the solutions which can overcome these barriers.

Providing meaningful volunteering opportunities

Volunteering is an activity which is underpinned by particular values and is quite distinct from paid work. Volunteering builds upon the interest and motivation of volunteers, providing them with opportunities to develop their interests and make personal contributions to their communities. For successful recruitment and retention of volunteers, especially outside of traditional volunteering demographics, considerable thought has to go into the framing of the opportunity from a volunteer standpoint rather than a definition of organisational need.

⁶ NCVO Almanac, 2018.

In some cases, volunteers work alongside paid staff, complementing and adding value to the work done by employees. Where this is the case, it is important that there is a clear distinction between the roles of volunteers and those of paid staff to ensure that volunteering is not seen only as a substitute for paid staff, but as an activity delivering significant additional benefits for volunteers.

Flexibility in role design and “working” patterns

Volunteers start volunteering at many different points in their lives and their volunteering can change over their lives. Some have very little total time they can devote to volunteering when they start out, while others cannot guarantee their availability for a regular commitment on a set day and at a set time every week, for example, a particular challenge for volunteers of working age. Some volunteers need to step down their commitments during school holidays, for example.

Flexibility in role designs and “working” patterns can be key to attracting volunteers and also in retaining them throughout the changing dimensions of their lives and at different times in their volunteering journey. For example, can elements of the volunteering role be done from home? Can ongoing training be undertaken without going out of county?

Providing management and financial support for volunteers

Volunteers do not “come free”. There are significant management costs associated with the recruitment, induction and ongoing training and support for volunteers which is very often more labour-intensive than management of paid staff, but is essential for motivation and retention of volunteers. There is also a necessity to budget for and to properly meet expenses associated with volunteer roles such as travelling expenses and financial support for child care.

Volunteers are increasingly being asked to undertake work that is more complex, bears more responsibility and is often more visible. The development of appropriate roles, underpinned by clear policies and procedures and a robust risk management approach, is particularly pertinent where there are statutory or legal responsibilities that govern the delivery of services. Recent experiences of charities failing in safeguarding responsibilities towards volunteers illustrates this very clearly.

Increasing the diversity of volunteers

People can experience significant barriers to volunteering that with help can be overcome. These include:

- **Sickness and disability:** across Scotland, the volunteering rate for those with a long-term health condition of 12 months+ and/or a disability was only 13% in 2017, compared to a national volunteering rate of 28%.⁷
- **Unemployment and receipt of benefits:** a study in 2005 showed that 40% of individuals in receipt of benefits were concerned that undertaking volunteering activities would negatively impact upon their benefits⁸. This is something nationally that needs to be addressed, as well as the impact of volunteering within an work capability assessment.

⁷ Scottish Household Survey 2017.

⁸ “The benefits barrier: What impact do welfare benefits have on volunteering?”, Citizens Advice Bureau, 2005

- **Deprivation and low income:** there is a clear correlation between deprivation and formal volunteering. Only 19% of the population volunteered in the 20% most deprived areas in Scotland in 2017, compared to 37% in the 20% least deprived.⁹
People on a low income may not find it possible to volunteer if this would create extra costs for them.
- **Age:** involving young people can present additional challenges, particularly those under the age of 18, where additional safeguards need to be put in place by the organisation before they can allow a young person to volunteer. This reduces the number and types of opportunities available for young people. Young people may also struggle to enjoy volunteer opportunities where there is a significant older age demographic associated with certain organisations or groups such as charities and community councils.
- **Perceived barriers:** people whose personal circumstance mean they are unfairly assumed to be high risk or challenging to involve in volunteering – including those with addictions, mental ill-health issues, a history of offending behaviour and those who are homeless.
- **Cultural:** those with cultural barriers to volunteering, including asylum seekers and refugees (New Scots) and people who do not feel that they “fit” because of the cohort of people who already volunteer within many types of volunteer-involving organisations.

There are a number of initiatives already underway to address some of these barriers, for example, it is intended that in line with national direction, the TSI will work with local job coaches to build their knowledge of the relationship between receipt of benefits for job-seekers and the ability to take up volunteer opportunities which provide valuable experience on the pathway into work. Similarly, the TSI is committed to developing an approach to volunteering within the Argyll and Bute “Custody to Community” pathway, currently in development. Other individual partners have their own plans to increase volunteering participation, however, if Argyll and Bute is to overcome both its increasing shortage of traditional volunteers, and prevent volunteer fatigue, dismantling barriers to participation and widening diversity of the volunteering base will be key elements of partnership approaches going forward.

PRINCIPLES OF THE FRAMEWORK

The Argyll and Bute Volunteering Framework is underpinned by the following core principles:

Choice – volunteering must be a choice freely made by each individual. Volunteers will be provided with a range of opportunities and roles that can accommodate their needs, aspirations and lifestyles;

Support – volunteers need to feel safe and supported in their roles. This comes about through working within appropriate systems and procedures for guidance, and receiving individual support at all stages of their volunteering journey. Volunteers in Argyll and Bute will be supported in all aspect of their volunteering roles.

Diversity and Inclusion – everyone has some skill or knowledge that can enrich someone else’s life as well as their own; volunteering will be open to all, regardless of background,

⁹ Volunteering Trends in Scotland, Volunteer Scotland, updated January 2019.

race, age, gender, sexual orientation, faith or impairment. Where people require additional support to realise their full potential this will be provided;

Recognition – volunteers offer their time and skills without pay but should benefit in other ways in return for their contribution. Explicit recognition of volunteering inputs encourages further volunteer commitment and encourages volunteering in its widest sense. Volunteers will be recognised for their contribution to the organisation, the community, and wider social objectives;

Quality – we must work to create structures that support a positive and high quality volunteering experience for both volunteers and hosts. This recognises the need for robust mechanisms, but must be proportionate to the role undertaken.

Partnership – in order to ensure that volunteering in Argyll and Bute realises its potential, partners across the voluntary, public and private sectors will be innovative and pool knowledge, understanding and resources;

Volunteering can be a powerful driver of change: social, economic, cultural and environmental. It can empower people to fulfil their potential and acquire new skills and knowledge, but also build their capacity and creativity to contribute to the vibrancy of their own communities. Implementation of Argyll and Bute's Volunteering Framework will help to ensure that this potential is realised.

RESOURCES TO SUPPORT THE FRAMEWORK

Many partners, such as Police Scotland and Scottish Fire and Rescue Service, will have support to involve volunteers centrally. For those who do not, Argyll and Bute Third Sector Interface can provide support and guidance around all aspects of volunteer management.

There is an abundance of guidance around supporting and managing volunteers on Argyll and Bute Third Sector Interfaces' self-serve system (www.argylltsi.org/selfserve), linking to national organisations and policies, where relevant.

In addition to the above, all partners are encouraged to use the new volunteering system for Argyll and Bute, which can be found at www.volunteerargyllandbute.org – any partner can register to provide volunteering opportunities on the system, which also doubles as a volunteer management system, and is free to all at the point of use

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