

HMNB CLYDE STRATEGIC DELIVERY AND DEVELOPMENT FRAMEWORK BOARD (SDDF)

6 DECEMBER 2019

DRUMFORK CENTRE, CHURCHILL ESTATE, HELENSBURGH

NOTE OF MEETING

In attendance;

1. Cleland Sneddon, CEO, Argyll and Bute Council, Chair of SDDF Board
2. Commodore [REDACTED] HMNB Clyde, Royal Navy
3. Inspector Roddy MacNeil, Police Scotland.
4. Gregg McKearney, Scottish Fire and Rescue Service
5. Pippa Milne, Executive Director, Argyll and Bute Council (PM)
6. Commander [REDACTED] Base Executive Officer, Royal Navy
7. Teresa Correia, Scottish Enterprise/ SDI (TC)
8. Nyree Stalker, Depute Head of Infrastructure, MOD (NS)
9. [REDACTED], Accommodation Programme Manager
10. Ross McLaughlin, Head of Commercial Services, Argyll and Bute Council (RMcL)
11. Elizabeth Wade, Depute Director, NHS England
12. Mark Lodge, Senior Planning Officer, Argyll and Bute Council (ML)
13. Douglas Whyte, Team Leader, Housing Services, Argyll and Bute Council (DW)
14. [REDACTED], FAM Implementation Lead, MOD
15. Kirsteen MacDonald, Regeneration Project Manager, Argyll and Bute Council

Apologies

1. Cllr Aileen Morton, Leader, Argyll and Bute Council (AM)
2. Chief Superintendent Brian Gibson, Police Scotland
3. Captain [REDACTED], Captain of the Base, Royal Navy
4. Paul Devlin, Local Senior Officer, Scottish Fire and Rescue
5. [REDACTED], Strategic Communications, HMNB Clyde (AR)
6. [REDACTED], Innovation Projects, HMNB Clyde (HT)
7. Stuart Green, Corporate Support Manager, Argyll and Bute Council (SG)

No.	Item
1.	<p>NOTE OF SDDF BOARD MEETING – 12 JUNE 2019</p> <p>Agreed as an accurate record.</p>
2.	<p>ARGYLL AND BUTE COUNCIL CEO APPOINTMENT UPDATE</p> <p>The Chair provided an update that this was his final attendance at the SDDF Board as he will be taking up a new post as CEO at South Lanarkshire Council and after an external recruitment process, Pippa Milne will be the new CEO of the Council and therefore the future chair of the board.</p> <p>The board notes Cleland's contribution to the establishment and development of the board and wish Cleland all the best in new role.</p>

No.	Item
3.	<p data-bbox="300 237 1305 264">HIGH LEVEL UPDATE ON FASLANE MARITIME CHANGE PROGRAMME</p> <p data-bbox="300 315 1337 421">█████ provided an overview of the implementation of their programme. As the board is aware, they are on track to continue to receive an increasing number of personnel at the base over the coming period.</p> <p data-bbox="300 472 1310 499">Training school opening in February 2020 at base (moving from Portsmouth).</p> <p data-bbox="300 551 1241 577">█████ has noted a growing sense of positivity and is liaising with media.</p>
4.	<p data-bbox="300 629 1029 656">OFFICE ACCOMMODATION – PROOF OF CONCEPT</p> <p data-bbox="300 707 1289 768">█████ and RMcL provided a joint presentation which will be shared with the note of the meeting.</p> <p data-bbox="300 819 1337 1122">Regarding short term office requirements, RMcL advised of the Council’s ‘town centre first’ approach as the starting point but is also looking at Blairvadach and Colgrain as well as the town centre given the change and appreciation of office requirements of the Navy. Also exploring co-location with Police Scotland but site visit confirmed this space was too small. Land at Colgrain may accommodate portacabin offices until formal new business park/offices completed. This is in the medium term i.e. 2021 to 2025. Blairvadach currently zoned for housing, however office use is a possibility.</p> <p data-bbox="300 1173 1257 1272">Long term office requirement; Council supportive of land assembly and purchase if commitment secured. All options require impact assessment before investment authorised.</p> <p data-bbox="300 1323 1337 1547">█████ confirmed that requirements for both office and residential accommodation were live discussions and were being crystallised. █████ was building a scoring matrix with input of MOD Staff to outline the requirements of personnel for both office and residential. It would be used to ‘test’ options suggested by Council and others. He hoped to have this ready in January with testing in February.</p> <p data-bbox="300 1599 1257 1659">CS; recommendations for options to be brought back to the board sooner rather than later (normally June/ July).</p> <p data-bbox="300 1711 419 1738">Actions;</p> <ol data-bbox="347 1789 1337 1928" style="list-style-type: none"> <li data-bbox="347 1789 1337 1850">1. █████ to build and test comparative assessment tool in partnership with end users; <li data-bbox="347 1861 1337 1928">2. RMcL to identify options that can be ‘fed into’ assessment tool and detail site provision and assembly;

No.	Item
	<ol style="list-style-type: none"> 3. ██████ and RMcL to utilise scoring matrix to create and recommend options by early April 2020 to allow the Council's Strategic Management Team to consider. 4. Provide ██████ support and facilitation for the creation of an intermediate plan for 2021-2023.
5.	<p>SUPPLY CHAIN STUDY REPORT</p> <p>TC provided an overview of the economic impact report by EKOS Consulting and went over the actions and specific asks as per the paper issued in advance.</p> <p>All actions within the Action Plan for the Clyde Maritime Opportunities Programme were accepted and recommendations for taking forward the actions are be presented to the next SDDF Board at their next meeting.</p> <p>CS considered there is an opportunity for Argyll College to provide tailored training for spouses to support their integration into the area.</p> <p>Actions;</p> <ol style="list-style-type: none"> 5. ██████ to liaise with Council and Stephen Brannagan at Scotland Excel to explore local procurement of soft facilities management. 6. TC and ██████ to liaise to support Skills Development Scotland to identify skills shortages and training opportunities for supply chain. 7. TC will pull together the delivery groups and put to the SDDF Senior Management Group. 8. TC present to next SDDF Board recommendations for taking forward the action plan.
6.	<p>FAMILY ACCOMMODATION MODEL – STATISTICS AND HEAT MAPS</p> <p>FAM is a 3 year pilot commencing October 2019 to see how the cultural and social change achieve their desired outputs. Personnel would like to have the choice to live offsite.</p> <p>██████ advised that non-commissioned officer take up is very successful. Extrapolation rates are expected to grow as more personnel relocate to Helensburgh.</p> <p>ML clarified that the consultation for the emerging Local Development Plan (LDP) ends January 2020 and advises that his report and map will be available to be circulated with the minutes.</p>

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	<p>CS – asked Mark to confirm that there is capacity in the LDP over and above windfall.</p> <p>PM – noted that the private sector house builders being very helpful and accommodating along with LINK housing and others formulating flexible solutions to take SCA to FLA/SFA.</p> <p>Actions</p> <p>9. ██████ to provide group with regular updates / datasets from implementation of FAM. This may affect calculations for accommodation requirements moving forward</p>
7.	<p>ARRANGEMENTS FOR FORMAL OPENING OF DRUMFORK CENTRE</p> <p>Formal opening is on Friday 24 January 2020.</p>
9.	<p>FOR INFORMATION –</p> <p>The Board notes the copy of the SDDF Senior Management Team Meeting 6 November 2019</p>