

PUBLIC ENTERTAINMENT LICENCE

A GUIDE FOR VOLUNTARY/CHARITABLE ORGANISATIONS

What activities require a public entertainment licence?

Any activity taking place on premises which includes land and which falls into the following categories needs a licence even if there is no charge:

- Concerts
- Theatrical performances
- Fairgrounds
- Circuses
- Leisure centres with audience accommodation
- Dancing, discotheques or roller disco
- Ice rinks with audience accommodation
- Boxing, wrestling, judo or similar
- Snooker or billiard halls
- Amusement arcades
- Video shows

What if an event does not fall within one of these categories?

Events which do not fall within these categories – eg gala days, fetes, art exhibitions, coffee mornings – do not require a public entertainment licence. If premises hold a licence for the sale of alcohol and the event is being held during licensed hours, a public entertainment licence is not required.

What fee is charged?

No fee is charged for events (indoor or outdoor) where the event is organised by a formally constituted voluntary group or a national voluntary organisation with an established base in Argyll and Bute. The normal fee for a three year licence is £453 and the fee for a temporary licence, which can last for a period of six weeks or less, is £129.

How do I apply for a licence?

If a voluntary/charitable organisation is holding an event and will require a temporary entertainment licence, they can obtain an application form from the Council website (www.argyll-bute.gov.uk/law-and-licensing) or from the licensing section (Licensing Section, Governance and Law, Argyll and Bute Council, Kilmory, Lochgilphead, Argyll PA31 8RT). The form should be submitted with a copy of the voluntary/charitable organisations constitution and confirmation they are seeking exemption from the fee.