

# HMNB CLYDE STRATEGIC DELIVERY AND DEVELOPMENT FRAMEWORK BOARD (SDDF)

## Note of MS Teams Call – 27 October 2021

### In attendance;

1. Albert Bruce, Scottish Fire and Rescue
2. [REDACTED], Commodore, HMNB Clyde, Royal Navy
3. [REDACTED], FAM Implementation Lead, MOD
4. Claire Dobson, Superintendent, Police Scotland
5. Emma Grimason, Chief Inspector, Police Scotland
6. Fergus Murray, Head of Growth, Argyll and Bute Council
7. Kirsty Flanagan, Executive Director, Argyll and Bute Council
8. Matt Mulderrig, Development Policy Manager, Argyll and Bute Council
9. [REDACTED], Accommodation Programme Manager
10. [REDACTED], Captain of the Base, Royal Navy
11. Pippa Milne, Chief Executive, Argyll and Bute Council - Chair
12. Ross McLaughlin, Head of Commercial Services, Argyll and Bute Council
13. [REDACTED], Warrant Officer, Royal Navy
14. [REDACTED] Commander, Royal Navy
15. Stuart Green, Corporate Support Manager, Argyll and Bute Council
16. Theresa Correia, Scottish Enterprise

### Apologies

1. [REDACTED], Strategic Communications, HMNB Clyde
2. [REDACTED], Innovation Projects, HMNB Clyde (HT)
3. Jane Jarvie, Communications Manager, Argyll and Bute Council
4. Joe McKay, Scottish Fire and Rescue
5. John Paterson, Divisional Commander, Police Scotland.
6. [REDACTED], Commander, Base Executive Officer, Royal Navy (MF)
7. [REDACTED], Estates, MOD
8. Robin Currie, Cllr, Leader, Argyll and Bute Council
9. Roderick MacNeill, Area Commander, Police Scotland (RM)

No.	Item
1.	<p><b>Note of SDDF Board Meeting – 13 November 2020</b></p> <p>Agreed as an accurate record.</p> <p>The board wishes former Commodore [REDACTED] all the best in the next phase of his career.</p>
2.	<p><b>Office and Business Accommodation</b></p> <p>Ross McLaughlin highlights the board's agreement at last meeting not to progress short term solutions and focus on medium to long term proposals. Due to national guidance on COVID 19, staff will continue to work from home where possible.</p>

The Council is focussed on its own office rationalisations via its 'Our Modern Workspace' initiative which is still at the engagement stage with employees and now entering consideration to identifying requirements for re-design. The project will work through the towns one by one with Helensburgh first which has already benefited from an office rationalisation project a few years ago. Officers do not foresee significant change for Helensburgh and there is potential for some spare capacity within council premises which can be offered to partners.

██████ highlights that the Royal Navy is in a very similar position and are making greater use of its off-site facilities. The MOD is still modelling their requirements and it is too early to determine what office space they may require out with the base.

Further to an options appraisal for new office accommodation in the area, the preferred option is for a new Business Park at Colgrain. Planning permission in principal was granted for an office development and associated public house. A sustainable flood solution was identified to allow the consent to be granted. Ross advised that his team will progress the proposal and liaise with partners on options within the site.

Fergus Murray highlighted the importance and relevance of the Argyll and Bute Rural Growth Deal (RGD) which involves significant funding from the UK and Scottish Governments. The current stage is to progress the outline business cases.

Theresa advised the next step of the RGD is to revisit and update the options from the 2018 impact assessment to reflect changes caused by COVID 19 (i.e. remote working). This will inform a refresh of the business case and will require renewed engagement with contractors and the supply chain.

██████ advised of a forthcoming engagement session with contractors and offered to facilitate an introduction with contractors.

**Action 1;** Fergus and Theresa will agree a representative for Argyll to join a session with contractors in the base.

**Action 2;** ██████ will arrange for the representative to be invited to the engagement session with an objective to secure commitment for a further workshop to update options and business cases for the RGD.

**Action 3;** Working group with representation from all relevant partners to continue work on the business case for the RGD project and to consider options for delivery of the innovation cluster/office hub.

	<p><b>Action 4:</b> Matt to provide the landowner developer with an update on the project with the aim of providing reassurance on progress. Project team to continue to provide updates as the business case develops.</p>
3.	<p><b>Single Living Accommodation (SLA) Provision Out With HMNB Clyde</b></p> <p>█████ provided some background to the initiative which seeks to ensure a supply of accommodation for single personnel. Former family accommodation units were adapted to become SLA units and by the end of this year this provides an additional 68 SLA units. This additional capacity meets existing demand and provides time for the team to develop further proposals.</p> <p>Taking into account that there is sufficient accommodation for the foreseeable future, the board agreed to close this action for the time being.</p> <p>Demand needs will continue to be monitored and reported to the board as required. Current modelling of future demand for SLAs shows the peak demand will be around 2028/2029. However, variability within the modelling is high reducing confidence in long term forecasts.</p>
4.	<p><b>Future Accommodation Model (FAM) Pilot</b></p> <p>█████ provided an overview of progress of the pilot which is now 2 years old and around the halfway point. To date over 1,000 FAM applications have been received.</p> <p>The vast majority of applicants currently own homes elsewhere and they joined to receive benefits i.e. finance to access private rental sector. The pilot has been considered to be a success which has led to additional funding being released by the MOD.</p> <p>Relaxation of the criteria has resulted in additional applications and survey responses from participants has been highly positive.</p> <p>One challenge is a shortage of rented accommodation within 20 miles of the base. A second challenge is an increase in rental sector prices and payments have been increased to account for this.</p> <p>The FAM scheme will be rolled out nationwide to other military establishments in 2 years' time.</p> <p><b>Action 5;</b> Agreement that partners will continue to work together to address local demand issues and promote the benefits of living in the local area.</p>

5.	<p><b>AOCB</b></p> <p>a) Freedom of Information Requests – the board agreed for the CEO and Commodore to sign off on the note of the meeting as a draft to allow this to be published more quickly (as opposed to waiting until next meeting).</p> <p>b) Fergus outlined a bid to the UK Governments ‘Levelling Up Fund’ for a ‘Connected Helensburgh’ project developing sustainable/public/ active travel route from Rosneath to Dumbarton including transport links to HMNB Clyde. Welcomed by the Royal Navy who has supported the development of the proposals.</p> <p>c) Science, Technology, Engineering and Mathematics (STEM) – ██████ advised that the navy is keen to engage with primary schools kids at P6/7 level for a week long exercise on STEM subjects and if successful roll out to be an annual event.</p> <p>d) <b>Action 6</b> – the board agreed to reschedule the next meeting sooner than the usual 6 months to ensure pace is maintained.</p>