

HMNB Clyde Strategic Delivery and Development Framework Board (SDDF)

06 December 2016 – 09.00 – 10.30am

Helensburgh and Lomond Civic Centre, Helensburgh

MINUTES

In attendance;

1. Cleland Sneddon, CEO, Argyll and Bute Council, Chair of SDDF Board
2. Commodore [REDACTED], HMNB Clyde, Royal Navy
3. Superintendent Gail McClymont, Police Scotland.
4. Senior Lead Officer Jim Hymas, Scottish Fire and Rescue Service
5. Neil Francis, International Operations Director, Scottish Enterprise/ SDI
6. Pippa Milne, Executive Director Development and Infrastructure, Argyll and Bute Council/ Chair of Senior Management Group
7. Commander [REDACTED], Base Executive Officer, HMNB Clyde, Royal Navy
8. Captain [REDACTED], Captain of the Base HMNB Clyde, Royal Navy
9. Stuart Green, Corporate Support Manager, Argyll and Bute Council

Apologies

1. Rear Admiral [REDACTED], FOSNI, Royal Navy
2. Chief Superintendent Grant Manders, Police Scotland, Chair CPP

| No | Item | Lead |
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| 1 | Welcome from the Chair who described this meeting as the beginning of a partnership for a community based approach to the Faslane Maritime Change Programme linked to the Argyll and Bute Local Outcomes Inclusion Plan (formerly the Single Outcome Agreement). | |
| 2 | Mission Statement Agreed in principle with exception to amendment to change 'Argyll and Bute Council' to Argyll and Bute Community Planning Partnership to reflect the community based approach. SDDF Framework Document | Stuart Stuart |

| No | Item | Lead |
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| | <p>It was agreed that some minor amendments are required for the key framework document to reflect changes and ensure accuracy and will be picked up by support staff and circulated as a final version. Final draft delegated by the Board to SG/JL.</p> <p>The final version will be presented for a formal ceremonial signing with political representatives from Argyll and Bute Council and the UK Government.</p> | |
| 3 | <p>Purpose and Role of the SDDF Board</p> <p>Royal Navy has clear mandate to make an attractive proposition for serving personnel and families to move to the area e.g. housing, facilities, schools, quality of life etc.</p> <p>For the Community Planning Partnership, clear alignment with many of the objectives including economy, infrastructure, skills and training and community.</p> <p>It is noted that this approach is now being considered as a model for other areas i.e. Moray.</p> <p>Key role for the Board in setting strategic direction, approving workstream strategic initiatives/ action plans; monitoring related activities of senior officers via the workstreams and ensuring these are resourced satisfactorily, barriers are removed and clear lines of communications within an effective communication strategy. The Senior Management Group is charged with being the engine to drive progress with the Board 'opening doors and closing deals'.</p> | |
| 4 | <p>Workstreams</p> <p>It was agreed that a simpler format is required with streamlined information to allow the board to better understand at a glance what is happening across the workstreams. The revised format will adhere to SMART principles (i.e. Specific, Measurable, Attainable, Realistic and Tangible) to enable effective monitoring of progress by the Board (timescales, responsible officer, etc.)</p> | Stuart |
| 4a | <p>Accommodation</p> <p>The content of the highlight report was noted and the pilot of the Future Accommodation Model is encouraging and needs to be supported by good data. Robust information on personnel has already been shared and further intelligence on possible number of family members is required to provide clear signals to the private housing sector and Registered Social Landlords (with regards to shared equity schemes) of what should be a growing market. This should mitigate a concern that demand over supply will inflate property prices.</p> | |

| No | Item | Lead |
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| | <p>At a national political level there may be support for the FAM project to get tangible projects underway.</p> <p>Accommodation proposals should not be restricted to Helensburgh and should also look at the Rosneath peninsula (e.g. Garelochhead, Kilcreggan etc.) as well as other areas of Argyll where appropriate with a view to regeneration of those communities.</p> <p>The Local Development Plan is at the stage of completing its Main Issues Report and will reflect this evolving picture.</p> <p>Request for Police to be involved with accommodation working group to provide advice around security.</p> | <p>Pippa</p> <p>Stuart/ Gail</p> |
| 4b | <p>Infrastructure & Transportation</p> <p>The content of the highlight report was noted and Pippa advised the outputs could inform the Council's Single Investment Plan (SIP) which includes all infrastructure projects which contain the potential for transformational change with regards to socio-economic benefits. The SIP once completed will form a key part of efforts to secure government funding as part of a 'Rural Deal' (as opposed to a city deal).</p> <p>Commodore noted that last 5 miles of road network into Faslane is where traffic management is a key problem.</p> <p>It was noted that whilst the Royal Navy has significant land holdings (i.e. Faslane), the Defence Infrastructure Organisation (DIO) owns the bulk of the land and is a key partner in these discussions.</p> <p>Cleland keen that masterplan development for the St Andrews site contains meaningful socio-economic benefits.</p> <p>Request for Police and Fire to be involved with infrastructure and transportation working group to provide advice.</p> | <p>Stuart/ / Gail/ James</p> |
| 4c | <p>Education / training</p> <p>The content of the highlight report was noted and the Board agreed that an additional strategic initiative to be added for further modelling on future skills demand across all sectors and school capacities. Whilst the actions to support people into teaching and nursery staff is welcome, it appears narrow and should consider wider employment opportunities and training requirements.</p> | <p>Stuart/James</p> |
| 4d | <p>Economy & Regeneration</p> | |

| No | Item | Lead |
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| | <p>It was noted that this highlight report was less developed and that the forthcoming workshop in January will define the strategic objectives of the groups.</p> <p>It was agreed to streamline representatives from the Council's economic development service for more effective working of a core group.</p> | Pippa |
| 4e | <p>Community Facilities</p> <p>The content of the highlight report was noted. Cleland advised the Board of the Council's intent to transfer their leisure, community and library facilities into an arm's length charitable trust and this work is ongoing.</p> | |
| 4f | <p>Communications & Engagement</p> <p>The content of the highlight report was noted and it was agreed that the primary perspective should be from the community as opposed to defence or public sector and should be reflected in the highlight report.</p> <p>Building on the joint trip to Devonport between Royal Navy and Council education staff, it was agreed there are further opportunities to engage further with families and the supply chain in Devonport and it was agreed to identify further dates in the New Year to take forward.</p> | <p>██████████</p> |
| 5 | <p>AOB</p> <p>It was agreed that the Board will meet every 6 months with the next meeting to be scheduled towards the end of June 2017.</p> <p>It was further agreed that the Senior Management Group will meet quarterly and that the cycle will be such that they will have a meeting ahead of the Board meeting to ensure that the Board has the most up to date information.</p> | <p>Stuart/██████████</p> <p>Stuart/██████████</p> |