



**PLEASE SEND YOUR COMPLETED APPLICATION FORM TO THE AREA OFFICE CLOSEST TO THE LOCATION OF YOUR PROJECT.**

For Official Use Only:
Reference No.
Date of Receipt

**APPLICATION TO EXTEND PERIOD OF VALIDITY OF BUILDING WARRANT**

Building (Scotland) Act 2003. Application under Section 14 to extend the period of use of a limited-life building.

**1. Applicant**

Name.....  
 Address.....  
 Post Code..... Tel No.....  
 FAX No..... e-mail.....

**2. Duly appointed Agent (if any)**

Name.....  
 Address.....  
 Post Code..... Tel No.....  
 FAX No..... e-mail.....

**3. Details of building warrant**

Date of building warrant -.....  
 Reference number of building warrant -.....  
 Address of building to which the building warrant applies – (include post code if known)  
 .....  
 .....

**4. Reason for extension**

Please explain why period of validity of building warrant requires to be extended  
 .....  
 .....

**5. Declaration**

I/We\* apply to extend the period of use of the above building until \_\_\_\_\_ (date - see note 1.)  
**Signed** - .....applicant/duly appointed agent\*  
**Dated** - .....

\*Delete as appropriate

Your completed application form should be sent to the Area OFFICE closest to the location of your project.

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Note.

1. The first extension will be for nine months. Periods for extensions thereafter are at the discretion of the verifier.

**WARNING**

**The verifier may ask that the building be made to comply with the requirements of the building regulations in force at the date of application for extension. This is intended to apply where, for example, the work has barely begun or is not making satisfactory progress.**

The Local Authority can advise you on what plans, drawings, specifications and other particulars should accompany your application.

For further information and advice please contact your local Building Standards Surveyor at the relevant area office

Bute & Cowal	Milton House, Milton Avenue, Dunoon, Argyll, PA23 7DU	01369 708606
Oban, Lorn & the Isles	Lorn House, Albany Street, Oban, Argyll, PA34 4AR	01631 567950
Mid Argyll, Kintyre & Islay	67 Chalmers Street, Ardrishaig, Argyll, PA30 8DX	01546 604070
Helensburgh & Lomond	Blairvadach, Shandon, Helensburgh, G84 8ND	01436 658882