
INTRANET – ONE WEEK ON

1.0 SUMMARY

- 1.1** On 1st September 2010. A new intranet site was launched and made available to as many staff as possible. This report brings together some of the comments received by the Web Team regarding the new site.

2.0 RECOMMENDATIONS

- 2.1** SMT are asked to note this report on the first week of the Intranet (The Hub) being operational

3.0 DETAIL

- 3.1** On 1st September 2010 the redeveloped council intranet, 'The Hub', was launched. Staff were informed of the new site via a Newsflash message and Cascade. ICT applied a policy to the majority of council PCs which changed the default homepage to the Hub.

- 3.2** The project has so far proven to be extremely worthwhile with many staff visiting the site and sending in comments. Some of these comments can be seen below.

"The new intranet site looks fantastic and will be a valuable resource for staff who otherwise have to waste time searching for information, often fruitlessly."

"What a difference, the new intranet looks great and what a boon having all the key policies etc in one place."

"Just had a look over the new intranet, well done, it's excellent. User friendly and very easy to find all that important information that was all over the place in public folders i.e. meeting rooms, corporate plans, 'tools' etc. Looking forward to the chief executive's future blogs too."

"A big improvement, well done. Designed with SharePoint, excellent!"

"Hi, I think the new look intranet is great. Would you tell me will the Kilmory snack bar menu still be featured?"

"I really think the pages look great – nice graphics, clear and easy to use"

"I welcome the increased flow of information at this current time, giving regular updates to staff will be appreciated during this period of change. The integration agenda is of particular interest to me and from my perspective the Council will need to take the initiative, be confident and be ambitious about what outcomes we want to achieve.

I would like to see the idea of the blog extended to the Executive Directors perhaps adopting this method of communication at some point in the future."

“Whilst I think the above is a great idea and very informative there is one problem I am experiencing with using it. On some of the pages you are giving staff a link to an outside website which has the information required, i.e. Display Screen Equipment, Correct Posture, gives a link to view this. However, not all staff have internet access other than the Argyll and Bute Council website and therefore cannot access this information. I understand that full internet access cannot be given to everyone, I wonder if there is some way of connecting only to the sites specified.”

- 3.3 As well as feedback via email, there has been lots of verbal positive feedback from staff.
We have also received many suggestions for content; Meeting rooms to be added, suggestions to make pages easier to find or use etc. We have not, to date, received any negative feedback about the Hub.
- 3.4 While we cannot yet definitively say how many visits the site has received, this is being worked on by ICT, however, given the amount of interest shown and the number of postings on the ‘For Sale/Wanted’ board (over 80 postings in the last week) it is quite clear that the site is proving to be a popular resource.

4.0 CONCLUSION

- 4.1 The new Intranet site has received several very positive comments from staff and appears, at this early stage, to be very well used. Given the positive reception, it would appear that the redevelopment of the intranet has been a success and that we now have a robust platform on which to develop the site further.

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9 September 2010