

DRAFT PROGRAMME OF MEETINGS 2024-25

1.0 INTRODUCTION

- 1.1 The Council's Standing Orders for Meetings require the Council to approve a Programme of Meetings for the Council and its Committees every year. Attached is a draft programme of meetings for the year 2024-25, based on the current committee cycle, which it is recommended that the Council approve.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Council consider and approve the draft Programme of Meetings for the year 2024-25.

3.0 DETAIL

- 3.1 Standing Order 20.1 requires that the Council approve a Programme of Meetings each year.
- 3.2 The current approved Programme of Meetings for the Council and its Committees runs until June 2024.
- 3.3 The Council is required to approve a Programme of Meetings for the period July 2024 to June 2025 and a draft is attached at Appendix 1 to this report.
- 3.4 Members are requested to note that, with the agreement of the Chair, there have been some adjustments made to the dates for the meetings of the Environment, Development and Infrastructure Committee which were scheduled to take place on 29th February 2024 and 30th May 2024. These will now take place on 21st March 2024 and 20th June 2024 respectively and this is reflected in the attached programme.
- 3.5 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice- Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued.

4.0 CONCLUSION

- 4.1 The Council's Standing Orders for Meetings require the Council to approve a Programme of Meetings for the Council and its Committees. The approved Programme runs until June 2024 and the Council is invited to approve a

Programme of Meetings for the period July 2024 to June 2025.

5.0 IMPLICATIONS

5.1 Policy - None

5.2 Financial – Members travel and subsistence costs

5.3 Legal – Requirement of Standing Order 20.1

5.4 HR - None

5.5 Fairer Scotland Duty:

5.5.1 Equalities – None

5.5.2 Socio-economic Duty - None

5.5.3 Islands - None

5.6 Climate Change - None

5.7 Risk - None

5.8 Customer Service – None

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APPENDICES

Appendix 1 – Draft Programme of Meetings 2024-25