

EARMARKED RESERVES – 2022-23 YEAR-END**1. EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to provide information on progress with balances already earmarked within the General Fund and new balances earmarked at the end of 2022-23 that qualify for automatic carry forward or have been previously agreed. It also presents proposals to earmark 9 new areas of unspent budget which require approval.
- 1.2 The earmarked balance in the General Fund as at 31 March 2022 was £88.990m. Of this £33.893m has been spent during 2022-23 and £1.124m will be transferred back to the General Fund. The remainder is planned to be utilised in future years.
- 1.3 There are 9 new unspent budget earmarking proposals from services totalling £4.610m with business cases for approval. These are noted in Appendix 2.1 and the associated business cases are in Appendices 2.1a to 2.1i.

Department	Description	Appendix	£000
Executive Director Douglas Hendry	Five unspent budget proposals	2.1a to 2.1e	3,060
Executive Director Kirsty Flanagan	Two unspent budget proposals	2.1f to 2.1g	95
Non Departmental	Two unspent budget proposals	2.1h to 2.1i	1,455
Total			4,610

- 1.4 There are a further four unspent budget carry forwards totalling £2.094m that have previously been agreed:
- As part of the 2023-24 budget setting, it was agreed by Council on 23 February 2023 that a saving of £0.340m be made from Planning (reference MGT5). This was to be funded from an expected underspend from the 2022-23 outturn.
 - At the Council meeting on 27 February 2020, an allocation of £1.406m for the Campbeltown Flood Prevention scheme was agreed from the Loans Fund Review. This amount is being released to reserves to be utilised in 2023-24.
 - As part of the 2023-24 budget setting, it was agreed by Council on 23 February 2023 that a saving of £0.685m be made from the Loans Fund (reference MGT3). This was to be funded from an earmarked reserve already in place of £0.385m with a further £0.300m being added from the 2022-23 outturn.
 - Earmarking of £0.048m for investment income relating to the Asset Management Fund. When the Fund was set up, it was agreed that the income should be added to it annually and this amount relates to the income for 2022-23.
- 1.5 There are new balances totalling £11.708m that qualify for automatic carry forward at the end of 2022-23. These include £4.358m of unspent grants including £1.261m

from Crown Estates; £2.231m relating to the Strategic Housing Fund; £1.178m of Scottish Government Initiatives, including 100 day promise and expansion of free school meals; £1.147m for the Piers and Harbours Investment Fund and £1.130m of carry forwards for the schools as part of their Devolved Management of Resources (DMR).

- 1.6 The new earmarked balance as at 31 March 2023 amounts to £79.466m. The most significant elements of this balance relate to Capital Projects £16.059m, Unspent Budget £13.566m, Unspent Grant £13.179m, Strategic Housing Fund £7.247m and COVID-19 £5.512m.
- 1.7 There are historic earmarked reserves in relation to Social Work of £0.054m contained within this report (£0.040m against Unspent Third Party Contributions and £0.014m against Scottish Government Initiatives). For any new reserves, CIPFA LASAAC Guidance dictates that any reserves relating to the HSCP should be held as a creditor on the Balance Sheet as money owed to the HSCP from the Council. It should be noted that as at 31 March 2023, the balance being held on behalf of the HSCP in this manner is £5.006m.

EARMARKED RESERVES - 2022-23 YEAR-END

2. INTRODUCTION

- 2.1 The purpose of this report is to provide information on progress with balances already earmarked within the General Fund and new balances earmarked at the end of 2022-23 that qualify for automatic carry forward or have been previously agreed. It also presents proposals to earmark 9 new areas of unspent budget which require approval.

3. RECOMMENDATIONS

- 3.1 The Council is asked to:

a) review and approve the revised Policy on Year End Flexibility included as Appendix 1, including the approval of one new category for automatic carry forward of unspent income for the installation and maintenance of Electric Vehicle Charging points.

b) approve the 9 new unspent budget earmarked reserve proposals totalling £4.610m as supported by submitted business cases and note that there are a further 4 unspent budget earmarkings amounting to £2.094m that have been previously approved, as outlined in Appendices 2.1 and 2.2.

c) note the new balances of £11.708m at the end of 2022-23 that qualify for automatic carry-forward as outlined in Appendix 3.

d) note the previously approved earmarked reserves of £61.054m and the justification for continuing to earmark these as outlined in Appendix 4.

e) note that £1.124m of no longer required earmarked balances will be released back into the General Fund.

f) note that £5.006m relating to Social Work reserves is recognised on the Balance Sheet and is outwith the scope of this report.

4. DETAIL

4.1 Background

4.1.1 The Council has previously agreed automatic earmarking of the General Fund in respect of the following situations:

- The balances in relation to the Strategic Housing Fund, CHORD and unspent budget within the Devolved Management of Resources (DMR) Scheme of Delegation for schools.
- Any unspent grants and unspent contributions from external bodies are earmarked on the basis that the monies would have to be returned/repaid if not used for the purpose intended.
- Any unspent budget that relates to existing policy commitments arising from a previous Council decision or is required to meet an existing legal commitment is earmarked.
- Any unspent funding provided by the Scottish Government to implement new legislation or government initiatives is earmarked. The funding carried forward is used solely for its intended purpose to fund the implementation of new government directions.
- Any savings generated from energy efficiency measures are carried forward in an Energy Efficiency Fund for reinvestment to further reduce the Council's energy costs and carbon emission levels.
- The Piers and Harbours Investment Fund – for additional fees and charges income generated from Piers and Harbours operation the funds will be used to meet the costs of the prudential borrowing required to develop and maintain the Council's harbour assets and infrastructure.
- Hermitage Park - to meet the costs of the 10 year Management and Maintenance Plan which is a condition of the Heritage Lottery Funding investment into the Park.
- One Council Property – to invest in the Council's property portfolio to ensure it remains fit for purpose.
- Fleet Timing Delay – will be used where an order has been committed to be spent from revenue budget but supplier issues prevent delivery within the financial year.

4.1.2 One new automatic carry forward category, referred to as Electric Vehicle Charging is proposed. This will allow earmarking of any surplus from charges to be used for the installation and maintenance of electric vehicle charging points throughout Argyll. A revised earmarking policy, including the new category, is attached as Appendix 1 for approval.

4.1.3 Outwith the situations noted above there will be no automatic carry forward of unspent budget. Earmarking of funds in relation to unspent budget and not covered by the criteria above are reported to Members for approval and supported by a business case.

4.2 New Earmarked Reserves

4.2.1 Appendix 2.1 provides detail of the new unspent budget proposals from services at the end of the 2022-23 financial year. These total £4.610m. Members are asked to

review these new proposed earmarked balances together with the business cases developed by services which are included as Appendices 2.1a to 2.1i.

- 4.2.2 Appendix 2.2 provides detail of the new unspent budget proposals that have previously been agreed by Council in relation to commitments to specific areas of spend. These include a planning saving to be funded from an in-year underspend, the Capital Programme pressure 'Campbeltown Flood Prevention' to be funded from the Loans Fund, a Loans Fund savings target to be funded from an in-year underspend and the interest for this year on the Asset Management fund. These amount to £2.094m.
- 4.2.3 There are new earmarked balances for the 2022-23 financial year which qualify for automatic carry forward in line with the conditions outlined in paragraphs 4.1.1. The new automatic carry forwards amount to £11.708m and are outlined in Appendix 3. These include £4.358m of unspent grants including £1.261m from Crown Estates; £2.231m relating to the Strategic Housing Fund; £1.178m of Scottish Government Initiatives, including 100 day promise and expansion of free school meals; £1.147m for the Piers and Harbours Investment Fund and £1.130m of carry forwards for the schools as part of their Devolved Management of Resources (DMR). Note that COVID funding (amounting to £0.517m) is being carried forward under 'Scottish Government Initiatives' but has been allocated its own category of COVID-19 to allow easier reporting.

4.3 Previously Approved Balances

- 4.3.1 Appendix 4 outlines the previously agreed earmarked balances of £61.054m with a note on the plans for use and, in some instances, further justification for why the amounts remain earmarked. These balances have been scrutinised by SMT to ensure there are clear spending plans in place and that the purpose of the earmarking is in line with Council priorities.
- 4.3.3 The new earmarking agreed at the Council Budget Meeting on 25 February 2023 is summarised below:
- Roads Reconstruction 2023-24 - £3.797m
 - Roads Reconstruction 2024-25 - £1.042m
 - Footpath improvements - £0.750m
 - Capital Plan Gap - £0.725m
 - ICT computer replacement - £0.531m
 - Engagement with Hub North - £0.100m
 - CHARTS - £0.075m
 - Mid Argyll Community Pool - £0.030m
 - MacTaggart Leisure Islay - £0.030m

4.4 Balances released back to the General Fund

- 4.4.1 The funds totalling £1.124m that will be un-earmarked and released back into the General Fund are detailed in the paragraphs that follow.
- 4.4.2 The balance in the Investment in HubCo of £0.492 is being released to the general fund as on further review, it is being dealt with as an investment through the Treasury cash position.

- 4.4.3 In 2020-21 and 2021-22, the Council received allocations for the administration of Business Support Grants held within the COVID-19 earmarked reserves. The balance remaining of £0.411m is no longer required for this purpose and is being released to the General Fund.
- 4.4.4 A £0.137m from Investment in Affordable Housing. This earmarked reserve provides cash backed reserves for the loans to registered social landlords and the revised balance of £3.163m reflects the balance on those loans at 31 March 2023.
- 4.4.5 The remaining balance of £0.044m on the COVID cost pressures is being released as it was not required.
- 4.4.6 Due to there being no planned expenditure, an earmarking for capital expenditure on a leased property of £0.025m has been released back to the general fund.
- 4.4.7 The last of the redundancy payments in relation to the Kintyre Recycling unspent budget earmarking have been drawn down so remaining balance of £0.015m can be released back to the general fund.

4.5 General Fund Balance

- 4.5.1 The General Fund balance at 31 March 2022 was £96.081m. Of this £88.990m was approved by Council to be earmarked for specific purposes. The table at paragraph 4.6 summarises the movement in the earmarked balance to 31 March 2023.
- 4.5.2 A total of £79.466m is earmarked to be carried forward into 2023-24. The most significant elements of this balance relate to Capital Projects £16.059m, Unspent Budget £13.566m, Unspent Grant £13.179m, Strategic Housing Fund £7.247m and COVID-19 £5.512m.
- 4.5.3 The earmarked balances will be monitored throughout the financial year and reported to the Policy and Resources Committee.

4.6 Movement in Earmarked Balances

Earmarking Category	Balance at 31 March 2022 £000	Transfers Between Categories £000	New Earmarking from 2022-23 Outturn £000	New Earmarking Agreed by Council during 2022-23 £000	Actual Spend 2022-23 £000	Released back to General Fund £000	Balance Carried Forward to 2023-24 £000
Strategic Housing Fund	6,590	0	2,231	0	1,574	0	7,247
Investment in Affordable Housing	3,300	0	0	0	0	137	3,163
Capital Projects	24,722	0	1,406	6,845	16,914	0	16,059
Lochgilthead and Tarbert Regeneration	2,271	0	0	0	811	0	1,460
Support for Rural Growth Deal	1,058	0	0	0	302	0	756
Asset Management Investment	2,607	0	48	0	65	492	2,098
Piers and Harbours Investment Fund	1,643	0	1,146	0	0	0	2,789
Scottish Government Initiatives	3,141	0	1,178	0	1,485	0	2,834
CHORD	349	0	29	0	0	0	378
DMR Schools	1,982	0	1,129	0	1,717	0	1,394
Energy Efficiency Fund	218	0	0	0	0	0	218
Existing Legal Commitments	475	16	0	0	15	0	476
Unspent Grant	12,834	18	4,358	0	4,031	0	13,179
Unspent Third Party Contribution	166	0	99	0	0	0	265
Previous Council Decision - Other	4,343	(124)	46	0	432	25	3,808
Redundancy Provision	1,732	0	0	0	154	0	1,578
Supporting Organisational Change	1,588	0	0	0	162	0	1,426
One Council Property Team	0	369	197	0	0	0	566
Fleet - Timing Delay	499	0	159	0	0	0	658
Hermitage Park	4	0	15	0	0	0	19
Electric Vehicle Chargers	0	0	17	0	0	0	17
COVID-19	8,964	(15)	517	0	3,499	455	5,512
Unspent Budget	10,504	(264)	5,838	235	2,732	15	13,566
Totals	88,990	0	18,413	7,080	33,893	1,124	79,466

4.7 Health and Social Care Partnership

4.7.1 There are historic earmarked reserves in relation to Social Work of £0.054m contained within this report (£0.040m against Unspent Third Party Contributions and £0.014m against Scottish Government Initiatives) and can be found in Appendix 4, references 146 and 147.

4.7.2 For any new reserves, CIPFA LASAAC Guidance dictates that any reserves relating to the HSCP should be held as a creditor on the Balance Sheet as money owed to the HSCP from the Council. It should be noted that the balance being held on behalf of the HSCP in this manner is £5.006m.

5. CONCLUSION

5.1 A total of £1.124m of earmarked balances will be released back into the General Fund.

5.2 Services have submitted their new proposed unspent budget earmarked reserves balances for the 2022-23 year-end for consideration by Members together with business cases to support the requests, these proposals total £4.610m. In addition there is a further £2.094m unspent budget earmarking previously approved.

5.3 There are a number of previously approved unspent budget earmarked reserves balances where there are plans to spend in future years and these have been scrutinised by SMT to confirm there is clear justification for these to continue to be earmarked.

5.4 There are new balances totalling £11.708m that qualify for automatic carry forward for the Council at the end of 2022-23.

6. IMPLICATIONS

6.1	Policy	Outlines the new proposed unspent budget earmarking to be carried forward as per the updated policy. Also outlines the new balances to be earmarked which qualify for automatic carry forward
6.2	Financial	Outlines all earmarked balances held within the General Fund
6.3	Legal	None
6.4	HR	None
6.5	Fairer Scotland Duty	None
6.5.1	Equalities	None
6.5.2	Socio-Economic Duty	None
6.5.3	Islands Duty	None
6.6	Climate Change	None
6.7	Risk	None
6.8	Customer Service	None

Kirsty Flanagan
Executive Director/Section 95 Officer

Councillor Gary Mulvaney – Policy Lead for Finance and Commercial Services
2 June 2023

APPENDICES

Appendix 1 – Policy on End of Year Flexibility

Appendix 2.1 – New Unspent Budget Proposals 2022-23 (New Business Cases)

Appendix 2.1a – Business Case – Proposed Clearance and Demolition of Former
Rothesay Academy
Appendix 2.1b – Business Case – Capital Costs for Implementation of ASN Review
Appendix 2.1c – Business Case – Reduction in Teacher Staffing Spend – Strike
Action
Appendix 2.1d – Business Case – MCR Pathways Pilot for Secondary Schools
Appendix 2.1e – Business Case – Principal Teacher for Languages (Gaelic Focus)
Appendix 2.1f – Business Case – Microsoft 365 – Future Licensing
Appendix 2.1g – Business Case – Planning Income
Appendix 2.1h – Business Case – Digital Projects
Appendix 2.1i – Business Case – Contract Inflation Adjustments
Appendix 2.2 – New Unspent Budget Proposals 2022-23 (Previously Agreed)
Appendix 3 – New Automatic Carry Forward Earmarkings 2022-23
Appendix 4 – Previously Agreed Earmarked Balances

For further information contact Anne Blue, Head of Financial Services
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APPENDIX 1

FINANCIAL SERVICES POLICY ON END OF YEAR FLEXIBILITY



1. INTRODUCTION

- 1.1 The Local Authority Accounting Panel (LAAP) Bulletin 99 provides guidance to local authorities on the establishment and maintenance of local authority reserves and balances.
- 1.2 When reviewing their medium term financial plans and preparing annual budgets, local authorities should consider the establishment and maintenance of reserves which can be held for three main purposes:
 - A working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves;
 - A contingency to cushion the impact of unexpected events or emergencies – this also forms part of general reserves;
 - A means of building up funds, often referred to as earmarked reserves, to meet known or predicted requirements; earmarked reserves are accounted for separately but remain legally part of the general fund.
- 1.3 Given the tightening financial situation it is essential that the Council gives proper scrutiny to any proposal to earmark balances or carry forward funds. In particular the Council should seek to ensure funding that is carried forward is directed to and supports Council priorities in terms of corporate and service plans.
- 1.4 This note outlines the policy adopted by the Council for the earmarking and carry forward of surplus funds to future years.

2. POLICY

- 2.1 SMT agreed the twelve situations where earmarking of the general fund reserve is permitted.
- 2.2 SMT agreed the protocol for use of reserves.

3. DETAIL

- 3.1 The Council hold a general fund reserve. It comprises the following elements:
 - A contingency for any unforeseen events or emergencies. The contingency is reviewed each year as part of the budget process.
 - The Strategic Housing Fund.
 - Balances held to support the following year's budget.
 - Earmarked funds as noted below.

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FINANCIAL SERVICES POLICY ON END OF YEAR FLEXIBILITY



- 3.2 At the end of each financial year any surplus for the year is added to the general fund reserve. At this time the Council have the opportunity to consider earmarking surplus funds.
- 3.3 There are twelve situations where earmarking of the general fund reserve is permitted.
- Unspent grant. On some occasions a grant is received in one financial year and will not be spent/fully spent until the following financial year. If the grant is not spent on the purpose intended the Council would have to return the unspent grant, therefore, the unspent grant is required to be held in the general fund and earmarked for that purpose next year.
 - Unspent third party contribution. The council may receive a contribution from third parties towards a project/work stream but the project spans more than one financial year. As with grant payments the contribution would have to be repaid if not spent on the purpose it was intended for. In this instance, the unspent contribution is required to be held in the general fund and earmarked for that purpose next year.
 - Unspent budget within the Devolved Management of Resources (DMR) Scheme of Delegation for schools. This allows for the carry forward of unspent budget within schools, partly to give flexibility over the school year as opposed to the Council's financial year. Unspent budget is required to be held in the general fund and earmarked for the school next year. This carry forward operates within the agreed scheme of delegation for school budgets.
 - CHORD funding. Any budget allocated to the CHORD programme will be ring fenced and any unspent balance at the year-end will be carried forward to support the overall CHORD programme.
 - Existing Legal Commitments.
 - Scottish Government Initiatives. The council may receive additional funding from the Scottish Government to implement new Government initiatives or legislation. Any unspent funding at year end will be held in the general fund and earmarked for that purpose next year.
 - Energy Efficiency Fund. Any savings generated from energy efficiency measures are to be pooled for reinvestment in additional projects which further reduce the Council's energy costs and carbon emission levels.

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- Piers and Harbours Investment Fund. Additional fees and charges income generated from Piers and Harbours operations are to be pooled and used to meet the costs of the prudential borrowing required to develop and maintain the Council's harbour assets and infrastructure.
 - Hermitage Park. The Hermitage Park regeneration project has a significant investment from the Heritage Lottery Fund (HLF) which has a requirement to have a 10 year Management and Maintenance Plan. This will be partly funded by existing Council revenue budgets but should also be supplemented by any additional income which can be generated from park activities. Part of the HLF conditions are that all income generated by the park should be retained to support the Management and Maintenance Plan and a result of this requirement, any unspent income generated by the park is retained for future years requirements.
 - One Council Property Team. The corporate approach to managing property has been in place since 2018 and historically any surplus above budget will have been absorbed by the Service and ultimately gone to the general fund. This ring-fenced fund for One Council Property will enable investment in the Council's property portfolio to ensure it remains fit for purpose.
 - Fleet - Timing Delay. In 2020-21 year, there was a particular problem with orders not being delivered because of manufacturing issues due to the COVID-19 pandemic. This earmarking allows the value of fleet orders submitted but not delivered due to supplier issues to be automatically earmarked to offset the invoice when the order is received.
 - Electric Vehicle Charging Surplus – the fee was set in order to create a surplus in order to allow future investment in charging points. A new automatic earmarking category is proposed to allow future electronic vehicle charging points to be installed and maintained.
- 3.4 Outwith these twelve situations noted above there will be no automatic carry forward of unspent budget. Any surplus arising from unspent budget within departments/services will be pooled and transferred into the general fund reserve.

4. PROTOCOL FOR USE OF RESERVES

- 4.1 There are exceptional circumstances where a proposal to earmark unspent budget may be considered. There is no set timetable for this.
- The Council's level of general reserve contingency must be fully met.

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FINANCIAL SERVICES POLICY ON END OF YEAR FLEXIBILITY



- The purpose for the earmarking must be linked to the objectives, priorities and targets as set out in the Council's Corporate Plan, Area Plans and Service Plans.
 - There needs to be a business case that justifies the required expenditure.
 - Consideration of the business case must take account of the future budgetary and financial outlook in order not to place undue financial pressure on the Council in the future.
- 4.2 Any requests to earmark unspent budget based on the criteria above must be submitted to the SMT in the first instance. SMT would assess the proposal and if it considers the proposal worthy of support would submit it to the Council with a recommendation. Proposals not supported by SMT will proceed no further.

Kirsty Flanagan
Executive Director /Section 95 Officer
1 June 2023

Ref	Service	Description	New Earmarking	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
EXECUTIVE DIRECTOR (DOUGLAS HENDRY)								
001	Commercial Services	Rothesay Academy - Demolition and Waste Disposal	895,000	Unspent Budget	Since Rothesay Academy was vacated over 15 years ago no site clearance has taken place and there are potential Health and Safety and insurance cover implications due to deterioration of the building. £55,000 earmarking will allow clearance of remaining materials and debris. Also £840,000 to fund estimated future costs of demolition (subject to removal of listed status) to be added to an existing earmarking . There are potential Health and Safety and insurance cover implications due to deterioration of the building.	55,000	840,000	0
002	Education	ASN Review	1,255,000	Unspent Budget	To fund capital costs of ASN adaptations as part of ASN Review to increase equity of provision across Argyll and Bute. This will be subject to a business case as part of the wider ASN review.	0	1,255,000	0
003	Education	Reduced Teacher Staffing Costs - Strike Action	800,000	Unspent Budget	To fund one off savings in 2024-25 from the underspend in staffing from strike action.	0	800,000	0
004	Education	MCR Pathways Pilot	80,000	Unspent Budget	Funding to support implementation of MCR Pathways mentoring programme within three secondary schools for 2023-24 academic year. Funding will allow the employment of a dedicated Co-ordinator within each setting to develop and implement the programme which is designed to benefit care experienced and other disadvantaged pupils through targeted mentoring support.	50,000	30,000	0
005	Education	Gaelic Specific Grant	30,000	Unspent Budget	Proposal to fund the continuation of the Principal Teacher Languages (Gaelic focus) post for the 2023-24 academic year to promote and develop Gaelic Medium Education across Argyll and Bute. This earmarking refers to the Council contribution towards the Gaelic grant for 22-23.	13,000	17,000	0
EXECUTIVE DIRECTOR (KIRSTY FLANGAN)								
006	Customer Support Services	Microsoft365	35,000	Unspent Budget	To be added to existing earmarked reserves to meet increasing MS365 licensing costs from 2023/24 onwards	0	0	35,000
007	Development & Economic Growth	Planning Income	60,000	Unspent Budget	To fund additional resources to support and develop the Council's planning service.	60,000	0	0
NON DEPARTMENTAL								
008	Across Services	Digital Projects	840,000	Unspent Budget	To deliver a number of Digital Projects, specifically in Education, Legal and Regulatory Support and Customer Support Services. The specific projects are: the iTrent Project, School WiFi upgrades £0.200m, Replacement of Council Chambers online meeting equipment £0.130m, a Digital Project Officer £0.060m, Resilient Website Project £0.060m, Cashless Catering £0.030m and a Digital Engagement Services Developer £0.028m.	605,000	235,000	0
009	Across Services	Contract Inflation Adjustments	614,523	Unspent Budget	To fund inflation pressures affecting three areas of contracted spend within the Council: £350,000 for the NPDO and DBFM Schools Contract Unitary Charge, £255,000 for the Waste PPP contract and £0.010m for the MAKI and Islay Pools Service Level Agreement.	614,523	0	0
			4,609,523			1,397,523	3,177,000	35,000

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**EXECUTIVE DIRECTOR DOUGLAS HENDRY****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
PROPOSED CLEARANCE AND DEMOLITION OF FORMER ROTHESAY ACADEMY

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

- 2.1.1 It is proposed that an additional £840,000 be earmarked from the revenue budget underspend to fund the future demolition costs of the former Rothesay Academy (subject to the listing being removed). It is important to note that this allocation in no way prejudices the outcome of the process to remove the listing from the property but only makes provision in the event that this outcome is achieved. It is also proposed to earmark £55,000 to fund the removal of materials from the former Rothesay Academy site.

2.2 Business Case – Demolition Costs

- 2.2.1 In the 2020-21 budget £250,000 was earmarked for the demolition of Lochgilphead Primary School with any remaining funds to be used for early investigations into the proposed demolition of Rothesay Academy (subject to the listing being removed). Lochgilphead Primary has now been demolished and additional budget is required to move to stage 2 of the project.
- 2.2.2 The former Rothesay Academy site was vacated over 15 years ago and has not been used productively since then. The property has understandably deteriorated over this period.
- 2.2.3 Despite Estates marketing Rothesay Academy for sale over a number of years no viable proposals have been received due to the costs of demolition / conversion.
- 2.2.4 Rothesay Academy has become a source of concern for the Property team, local Police and the council's Insurers in terms of vandalism, anti-social behaviour, maintenance costs and ongoing repairs to keep the property secure. There is also a danger of youths gaining access and injuring themselves.

- 2.2.5 The property is a listed building and therefore any proposals will be subject to consultation with Historic Environment Scotland to remove or vary the listing to allow the property, or part of, to be demolished. During 2021, Fyne Homes demolished the upper part of the former Academy which they own, but was not listed. Both the council and Fyne Homes are keen to see the overall site regenerated holistically which the demolition of the lower academy building will facilitate.
- 2.2.6 Initial assessment of the costs of demolition for Rothesay Academy, based on the cost of demolishing the former Lochgilphead Primary School, are around £900k - £1m. The identified sum of £840,000 will be required to meet these obligations however there may also be opportunities to seek external funding to meet part of the costs.

2.3 Business Case – Disposal of Materials

- 2.3.1 The former Rothesay Academy was vacated over 15 years ago following the development of the new campus. The property has significantly deteriorated in the intervening period.
- 2.3.2 The buildings were not cleared of school materials when the property was vacated and as the property has deteriorated this has become a fire risk. This was also highlighted by the council's Insurers and therefore requires to be addressed.
- 2.3.3 Contractors were instructed to provide a cost estimate for the removal of the materials and the lowest quote received was in the region of £53,500. The identified sum of £55,000 will be required to meet future obligations.

2.4 Expenditure Profile

- 2.4.1 The sum of £895,000 will be spent from 2023-24 onwards subject to the removal of the listing on the property.

**EXECUTIVE DIRECTOR DOUGLAS HENDRY
WITH RESPONSIBILITY FOR COMMERCIAL SERVICES**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**EXECUTIVE DIRECTOR DOUGLAS HENDRY****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
CAPITAL COSTS FOR IMPLEMENTATION OF ASN REVIEW

1. INTRODUCTION

1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

2.1.1 It is proposed that £1,255,000 be earmarked from the revenue budget underspend to fund capital costs for adaptations required for the implementation of actions from the ASN review 2023.

2.2 Business Case

2.2.1 The ASN review identified an inequality of provision of Learning Centre facilities across the geographical areas within Argyll and Bute.

2.2.2 In order to address this inequality of provision four Learning Centres should be developed within local education establishments across Argyll and Bute.

2.2.3 A secondary Learning Centre should be established in the Helensburgh and Lomond area. A primary Learning Centre should be established in the Kintyre area. In addition to this multi – sector Learning Centres should be established on the Isles of Mull and Islay.

2.3 Expenditure Profile

2.3.1 The sum of £1,255,000 will be spent from 2023-24 onwards on adaptations required to establish four further Learning Centre provisions.

**EXECUTIVE DIRECTOR DOUGLAS HENDRY
WITH RESPONSIBILITY FOR EDUCATION**

Tick One Box	For Information	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**REPORT BY EXECUTIVE DIRECTOR DOUGLAS HENDRY****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
REDUCTION IN TEACHER STAFFING SPEND - STRIKE ACTION

1. INTRODUCTION

1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

2.1.1 It is proposed that £800,000 be earmarked from the revenue budget underspend within the Education Service in 2022-23 to fund one off budget savings in 2024-25.

2.2 Business Case

2.2.1 In 2022-23 there was a reduction in staffing costs due to industrial action which impacted on the salary costs and related expenditure by the Education Service resulting in an underspend of £800,000.

2.2.2 We propose to earmark this underspend to use as a one-off saving within the 2024-25 budget.

2.2.3 This would allow the service to make a significant saving without impacting on the quality of Education provision.

2.3 Expenditure Profile

The sum of £800,000 will be utilised in 2024-25.

**EXECUTIVE DIRECTOR DOUGLAS HENDRY
WITH RESPONSIBILITY FOR EDUCATION**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**EXECUTIVE DIRECTOR DOUGLAS HENDRY****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
MCR PATHWAYS PILOT FOR SECONDARY SCHOOLS

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL
2.1 Initiative/Proposal

- 2.1.1 It is proposed that £80,000 be earmarked from the revenue budget underspend to support funding of the MCR Pathways Programme pilot in three secondary schools – Oban High School, Dunoon Grammar School and Hermitage Academy.

2.2 Business Case

- 2.2.1 MCR Pathways is a third-sector national mentoring programme currently operating in 19 Scottish local authorities.
- 2.2.2 In introducing the mentoring programme in Argyll and Bute, MCR Pathways would work in partnership with the council to employ volunteer mentors from the local community to work closely with vulnerable pupils in S3-S6 at secondary school.
- 2.2.3 The programme would principally target Care Experienced young people, as well as other young people who experience obstacles or challenges in attaining and achieving their potential. Through regular work with a trained mentor, each young person would be supported in building the confidence, life skills and contacts to support them in achieving and attaining to their full potential in school, and in entering a sustained positive destination post-school. Across the country, data demonstrates the extremely positive impact of MCR Pathways on the lives and prospects of those young people engaging with the programme.
- 2.2.4 The programme also provides taster sessions of the world of work and training for mentees, and group support for identified pupils in S1 and S2, in preparation for mentoring in S3 and beyond.

- 2.2.5 A key aspect of establishing the MCR Pathways programme in Argyll and Bute is the recruitment of a Pathways Co-ordinator for each school. The Pathways Co-ordinator plays a key role in the recruitment of mentors for each school, is central to appropriately matching mentors to individual pupils, organises and co-ordinates the taster sessions for mentees and group sessions for S1-S2 pupils, and is a key support for young people accessing the MCR Pathways programme.
- 2.2.6 The annual cost to the local authority for each Pathways Co-ordinator, including on-costs, is around £34,000. Schools are being asked to contribute to the funding through their Pupil Equity Funding. The requested earmarked funds are intended to supplement schools' contributions in order to ensure the viability of the project.

2.3 Expenditure Profile

- 2.3.1 The funds would be profiled across August – March 23-24 and April – June 24-25, covering next academic session, to enable the recruitment of a Pathways Co-ordinator for each of the above-mentioned schools.

**EXECUTIVE DIRECTOR DOUGLAS HENDRY
WITH RESPONSIBILITY FOR EDUCATION**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**EXECUTIVE DIRECTOR DOUGLAS HENDRY****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL RESERVE
PRINCIPAL TEACHER FOR LANGUAGES (GAELIC FOCUS)

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

- 2.1.1 It is proposed that £30,000 is earmarked from the revenue budget underspend in order to support the extension of the Principal Teacher for Languages (Gaelic focus) post to enable continuing support around Gaelic language.

2.2 Business Case

- 2.2.1 Working with the BGE Team, the Principal Teacher has already led extensive work on 1+2 Languages. Her work has also included Gaelic support and we have recognised this as an area where there continues to be a level of need.
- 2.2.2 The Principal Teacher's current contract ends in August 2023. There are a number of pieces of work underway which will have to be paused if there is nobody fulfilling this post.
- 2.2.3 At present, the Principal Teacher is responsible for organising and delivering CLPL opportunities for staff, working with the Education Officer to promote Gaelic usage across the authority and works with colleagues to promote the expansion of Gaelic across Argyll and Bute establishments.
- 2.2.4 Retaining the current Principal Teacher in post would ensure that we continue to promote the consistency, availability and status of Gaelic throughout the authority by raising the profile of the language and ensuring that schools have the capacity to deliver consistently high quality experiences for Gaelic Learners and pupils in Gaelic Medium Education (GME).

2.3 Proposed Plan

- 2.3.1 The continuation of this post would enable the Principal Teacher, who has developed significant skill and expertise in this area, to continue to support the promotion, development and expansion of GME through working with establishments to promote the high quality experiences on offer within our GME provision and to ensure that GLE is consistently engaging, meaningful and interesting for pupils. They will play a key role in ensuring continuous improvement of our existing GME and GLE provision with the ultimate aim of increasing numbers of pupils.
- 2.3.2 The Principal Teacher will continue to promote Gaelic usage across the authority and build capacity across establishments to ensure that staff feel confident in delivering high quality Gaelic language and culture activities. The Principal Teacher will support schools to make connections within their community to promote Gaelic language and access links across the wider community.
- 2.3.3 The Principal Teacher will continue to promote Gaelic across the authority in order to raise the profile of the language within our communities. They will support establishments to ensure consistency and equity of experience for all. The Principal Teacher will ensure that specific support is targeted towards schools in areas of higher deprivation in order to ensure that barriers to learning about Gaelic language and culture are removed
- 2.3.4 The Principal Teacher will play a lead role in strengthening Gaelic skills across Argyll and Bute. They will be responsible for raising awareness of Gaelic and Gaelic opportunities in our communities for parents/carers and families. They will work with other Council colleagues including the Gaelic Development Officer to ensure a cohesive approach to Gaelic across our authority and to ensure that all opportunities are highlighted and maximised.

2.4 Expenditure Profile

- 2.4.1 The funds would be profiled across August – March 23-24 and April – June 24-25, covering next academic session, for the extension of the contract for the Principal Teacher currently in post (0.8fte).

**EXECUTIVE DIRECTOR DOUGLAS HENDRY
WITH RESPONSIBILITY FOR EDUCATION**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**REPORT BY EXECUTIVE DIRECTOR KIRSTY FLANAGAN****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
MICROSOFT 365 – FUTURE LICENSING**1. INTRODUCTION**

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

- 2.1.1 It is proposed that £35,000 be earmarked from the revenue budget underspend within ICT in 2022-23 and added to existing earmarked reserves to meet increasing MS365 licensing costs from 2023-24 onwards.

2.2 Business Case

- 2.2.1 The ICT Service first reported the need to set aside funds to pay increased costs for Microsoft licences in 2017/18. Since then, ICT have contributed to an earmarking reserve each year as the council prepared to move from an on-premise “owned outright” licence model to a subscription based model using MS365.
- 2.2.2 The project to migrate to MS365 was originally scheduled to complete during the 2021/22 financial year, during which the council expected to pay the higher licensing costs. Delays to the project in 2021/22 resulted in higher costs not being experienced until 2022/23 onwards. This provided opportunities to add further to the earmarked reserves in 2021/22 and retain that balance in 2022/23, extending the expenditure profile to ensure the Microsoft cost pressure does not impact the council’s revenue budget until 2026/27 – 2 years later than originally predicted.

2.3 Expenditure Profile

- 2.3.1 The sum of £35,000 will be spent from 2023-24 onwards.

**EXECUTIVE DIRECTOR KIRSTY FLANAGAN
WITH RESPONSIBILITY FOR CUSTOMER SUPPORT SERVICES**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL**REPORT BY EXECUTIVE DIRECTOR KIRSTY FLANAGAN****29 JUNE 2023**

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
PLANNING INCOME

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL**2.1 Initiative/Proposal**

- 2.1.1 It is proposed that £60,000 be earmarked from the revenue budget underspend within Planning Services in 2022-23 to fund resources to support the development and workload of the service.

2.2 Business Case

- 2.2.1 Additional income has been received for Major Planning Applications during financial year 2022-23 which have been surplus to requirements. Additional income is expected again in 2023-24. Proposals have been drawn up to use this additional planning application income to fund additional resources to support and develop the service. This £60k earmarking would fund additional costs for the Team Leaders, Senior Planners and a new Technical Officer post.

2.3 Expenditure Profile

- 2.3.1 The sum of £60,000 will be spent from 2023/24 onwards.

**EXECUTIVE DIRECTOR KIRSTY FLANGAN
WITH RESPONSIBILITY FOR DEVELOPMENT AND ECONOMIC GROWTH**

ARGYLL AND BUTE COUNCIL

COUNCIL

REPORT BY EXECUTIVE DIRECTORS DOUGLAS HENDRY
AND KIRSTY FLANAGAN

29 JUNE 2023

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE

DIGITAL PROJECTS

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL

2.1 Initiative/Proposal

- 2.1.1 It is proposed that £840,000 be earmarked from the revenue budget underspend to deliver a number of Digital Projects, specifically in Commercial Services, Education, Legal and Regulatory Support and Customer Support Services.

2.2 Business Case

Digital improvements are an essential route to ensuring that the Council continues to improve service delivery in the face of ever increasing financial pressures. The ICT and Digital Strategy sets out the Council's Digital ambitions and aspirations, but not all of these aspirations are funded. This Business Case identifies six specific Digital Projects, which support delivery of our digital ambitions and are set out below.

2.2.1 Improvements and Expansion of School WIFI coverage

It is proposed that £200,000 be earmarked to fund improvements and the expansion of school Wi-Fi coverage for learning and teaching areas.

All classrooms and many common areas such as multipurpose games halls are fully covered by Wi-Fi. However, ongoing feedback from some schools indicates that there are other areas in schools where additional Wi-Fi coverage may be beneficial to the learning experience.

The earmarking will support an increased number of Wi-Fi access points, upgrades to networking equipment and structured cabling, necessary to support an increased number of wireless access points and improve the performance and reliability of the network.

Schools are required to cover the initial cost of any additional Wi-Fi access points at a cost of £400 (each) to provide wireless internet access in areas where there is no existing coverage, or to enable the flexible use of other areas of the school for learning

and teaching such as dining halls, games halls, schoolhouses and some outdoor spaces.

Expenditure Profile

Market lead times for delivery of networking equipment have increased significantly due to supply constraints and other current global market factors, and long procurement lead times are expected.

ICT Networks resource is committed to major projects for much of this calendar year. Consequently, the sum of £200,000 will be spent from 2023/24 onwards and will roll into 2024/2025.

2.2.2 Cashless Catering

It is proposed that £30,000 be earmarked to provide additional funding for the ongoing Cashless Catering Online Payments in schools project.

The project is introducing electronic payments for school meals and other items such as uniforms and trips for both primary and secondary schools

Due to issues that have arisen during the testing process for the secondary school cashless catering system and interfaces with other systems, there has been some slippage in implementation timescales. Costs are still being incurred for the existing solution whilst the new solution is being rolled out on a school by school basis.

The proposed earmarking will allow for the overlap of costs between new and existing solutions and additional reports/testing as required until the system is fully implemented.

Expenditure Profile

The sum of £30,000 will be spent during 2023-24.

2.2.3 Council Chambers Equipment

It is proposed that £130,000 be earmarked to fund the replacement of the Council Chamber Online Meeting Equipment.

The Council has fully adopted online and hybrid committee meetings as part of our move to digital. This requires effective and efficient ICT equipment. We are entering the final year of maintenance for the current Council Chamber Online Meeting Equipment and there have been ongoing issues with reliability. A condition assessment by the incumbent maintenance contractor has highlighted that the current equipment is now at end of life and unsupportable due to obsolescence.

Discussions with ICT have taken place and estimated replacement costs could be in the region of £125,000 - £130,000. It is proposed that £130,000 be earmarked to meet

this cost as the equipment is vital to maintaining the ongoing availability of Hybrid Meetings.

Expenditure Profile

The sum of £130,000 will be spent from 2023/24 onwards.

2.2.4 iTrent Project

It is proposed that £332,000 is earmarked to support the implementation of the new iTrent HR and Payroll system.

The Council will shortly commence work to implement the new iTrent HR and Payroll System to replace ResourceLink which goes out of contract at the end of September 2024.

This earmarking will ensure that sufficient backfill is in place to support the payroll and HR teams to continue to deliver the essential business as usual activities associated with recruiting, managing and paying employees in addition to supporting the development, testing and implementation of the new software. It will also ensure that sufficient resource is available to fund existing and new software contracts, the licencing costs of which will overlap, and running concurrent payrolls until the new system is fully tested and high assurance is in place that accurate and compliant payroll processing is in place.

The iTrent system is planned to go live by the end of June 2024 and additional staffing resource is needed in the Payroll Team to undertake the implementation work involved. This will involve: process redesign, system configuration and testing, user training, parallel running of the old and new systems for 2 months to identify and resolve any issues and 3 months of support after the go live date to support system users across the Council.

The payroll system is a critical line of business system which affects all of the Council's departments. Errors within the system directly and adversely impact staff and members. It is therefore essential that the Payroll Team have the resources required to ensure that the new system is configured correctly and robustly tested so that it is fit for purpose when it goes live in 2024.

Expenditure Profile

The sum of £332,000 will be spent in 2023-24 and 2024-25

2.2.5 Digital Project Officer HROD

It is proposed that £60,000 be earmarked to fund a temporary Digital Project Officer in HROD for 1 year to implement the improvements identified by the Digital Skills Survey, Data Maturity Assessment and MS365 skills improvements.

HROD aim to maximise opportunities that technology offers in the services that they provide to employees and managers. To deliver this successfully, it will be essential

to develop and implement an action plan that takes forward the findings from the Digital Skills Survey, Data Maturity Assessment and maximise the impact of the MS365 implementation to Council business through the AB365 programme. The temporary Project Officer will develop and deliver an action plan to improve these agreed outcomes.

Expenditure Profile

The sum of £60,000 will be spent over 2023-24 and 2024-25.

2.2.6 Resilient Website Project

It is proposed that £60,000 be earmarked to fund a resilient website project to move to a cloud based website platform.

Our current website is based on our own Council IT servers. This means that there is no automatic way to manage any failure and in the event of an 'on premise' cyber-attack (an attack on our in-house servers) that takes the website down, we would not be able to continue with any payments or other interactions with customers. These digital transactions amount to in excess of £1m per annum and provide an important and convenient service for customers as well as being highly efficient. We would have to revert to manual payments.

We would be able to use the MyCouncilWorks or Invest in Argyll websites, but only for posting information as these are cloud based sites and therefore resilient.

A cloud based website would provide us with a secure, resilient way to ensure that all of our digital, web based customer activities and payments could be protected from a cyber-attack to our systems.

The Resilient Website Project was highlighted as an area for action during a cybersecurity review following the cyber security exercise on business continuity in 2022.

This project will facilitate a move to a cloud based, managed website platform with dual centre failover.

Expenditure Profile

The sum of £60,000 will be spent in 2023-24 and 2024-25.

2.2.7 Digital Engagement Service Developer

It is proposed that £28,000 be earmarked to part fund a Digital Engagement Services Developer.

The Customer Engagement Team has invested in software called CREATE/RPA which enables robotic processes to be built and applied to council business activities. To use this software, which has significant capacity to improve processing times and efficiencies, we need to have staff with the skills to programme it.

At the moment the software is being underused as it has more capacity than we have employees to programme it. This means that we are unable to progress with all of the service requests that we have received and our lack of capacity is limiting digital improvements.

A Digital Engagement Services Developer post working in the Digital Service Team would increase our capacity to work through the Use Case List for the new CREATE/RPA system.

Part of the post can be funded through a current vacancy. The post will be temporary for 18 months.

Expenditure Profile

The sum of £28,000 will be spent in 2023-24 and 2024/25.

3 Summary

Service	Description	New Earmarking
Education	School WiFi Upgrades	200,000
Education	Cashless Catering	30,000
Legal and Regulatory Support	Replacement of Council Chambers Online Meeting Equipment	130,000
Customer Support Services	iTrent Project	332,000
Customer Support Services	Digital Project Officer	60,000
Customer Support Services	Resilient Website Project	60,000
Customer Support Services	Digital Engagement Services Developer	28,000
		840,000

**DOUGLAS HENDRY AND KIRSTY FLANAGAN
EXECUTIVE DIRECTORS**

Tick One Box	For Information Only	For Decision Only	For Discussion
		x	

ARGYLL AND BUTE COUNCIL
COUNCIL
**REPORT BY EXECUTIVE DIRECTORS DOUGLAS HENDRY
AND KIRSTY FLANAGAN**
29 JUNE 2023

PROPOSAL TO EARMARK FUNDS FROM GENERAL FUND RESERVE
CONTRACT INFLATION ADJUSTMENTS

1. INTRODUCTION

- 1.1 The purpose of this report is to request support in earmarking unspent budget for a specific purpose, in line with the Policy on End of Year Flexibility.

2. DETAIL
2.1 Initiative/Proposal

- 2.1.1 It is proposed that £614,523 be earmarked from the revenue budget underspend in 2022-23 to fund inflation cost pressures affecting three areas of contracted spend in the Council.

2.2 Business Case

- 2.2.1 In setting the annual budget, an allowance for non-pay inflation is included based on estimates of the inflation rates which affect the costs of the Council's external contracts. In setting the 2023/24 budget for the three contracts below, the inflation estimates included in the budget were lower than inflation turned out to be in February 2023, which is the inflation reporting month used to set the inflation uplift for the following financial year and which is not available until after the Council sets its budget.

- 2.2.2 To align the budgets with the impact of the difference between the inflation estimates and the actual inflation rate, budget adjustments totalling £614,523 are proposed for the three contracts detailed below.

2.2.3 NPDO & DBFM Schools Contract Unitary Charge

The non-pay inflation element utilised for the 2023-24 budget was based on an anticipated RPI inflation increase of 8.18%. The actual RPI year on year inflation at February 2023 was 13.8% which has resulted in a shortfall of £480,215. It is proposed that £350,000 be earmarked to meet the shortfall with the balance being met from one-off efficiency monies.

2.2.4 Waste PPP Contract

The non-pay inflation element utilised for the 2023/24 budget was based on an anticipated RPIX inflation increase of 7.09%. The actual RPIX year on year inflation at February 2023 was 10.98% which has resulted in a shortfall of £255,000. It is proposed that £255,000 be earmarked to meet the shortfall.

2.2.5 MAKI and Islay Pools Service Level Agreement

The non-pay inflation element utilised for the 2023-24 budget for the Leisure SLA for MAKI/Islay Pools was based on an anticipated RPI inflation increase of 8.18%. The actual RPI year on year inflation at February 2023 was 13.8% which has resulted in a shortfall of £9,523. It is proposed that £9,523 be earmarked to meet the shortfall.

2.2.6 Adjustments have been included in the draft budget for 2024/25 to align the base budget with the actual inflation rate increases detailed above and measures have been put in place to improve the accuracy of the inflation estimates for February 2024.

2.3 Expenditure Profile

2.3.1 The sum of £614,523 will be spent during 2023/24.

**DOUGLAS HENDRY AND KIRSTY FLANAGAN
EXECUTIVE DIRECTORS**

Ref	Service	Description	New Earmarking £	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
EXECUTIVE DIRECTOR KIRSTY FLANAGAN								
001	Development & Economic Growth	Planning Income	340,000	Unspent Budget	To fund one off operational saving MGT5 agreed for the 2023/24 budget	340,000	0	0
NON DEPARTMENTAL								
002	Non Departmental	Campbeltown Flood Prevention	1,406,000	Unspent Budget	Funding agreed as part of the Loans Fund Review for Campbeltown Flood Prevention.	1,406,000	0	0
003	Non Departmental	Loans Fund	300,000	Unspent Budget	To fund one off operational saving MGT3 agreed for the 2023/24 budget	300,000	0	0
004	Non Departmental	Asset Management Fund	48,173	Unspent Budget	Investment income relating to the Asset Management Fund. When the Fund was set up, it was agreed that the income should be added to it annually. The amount being earmarked relates to income from 2021-22	0	0	48,173
			2,094,173			2,046,000	0	48,173

Ref	Service	Description	New Earmarking £	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
CHIEF EXECUTIVES UNIT								
001	Community Planning	NHS Highland Contribution Towards the CPP Running Costs	42,770	Unspent Third Party Contribution	Will be deployed as required in the day-to-day running of the Community Planning Partnership's operations.	42,770	0	0
002	Community Planning	Gaelic Development	11,519	Unspent Grant	To fund Gaelic specific work and project work of the Community Planning Partnership including the development of the new 10 year Outcome Improvement Plan	11,519	0	0
003	Community Planning	Recovered unspent third sector grant funding.	10,846	Previous Council Decision	To be distributed through the Supporting Communities Fund for communities based projects across Argyll and Bute.	10,846	0	0
004	Community Planning	Covid impacts – support to communities'	5,100	COVID-19	Funding provided in relation to the Local Self-Isolation Assistance Service.	5,100	0	0
EXECUTIVE DIRECTOR (DOUGLAS HENDRY)								
005	Commercial	One Council Property	197,338	One Council Property Team	It was agreed in 2020/21 to retain revenue generated from commercial activity in One Council Property for future investment across the Council's property portfolio to ensure it remains fit for purpose.	197,338	0	0
006	Education	DSM - Devolved School Management Scheme	1,129,677	DMR Schools	To be spent in accordance with DSM regulations.	1,129,677	0	0
007	Education	100 Day Promise - Increase Teacher and Pupil Support Assistant Numbers	713,292	Scottish Government Initiatives	Scottish Government initiative to increase the number of teachers and support assistants in schools.	713,292	0	0
008	Education	Pupil Equity Fund Carry Forward	565,097	Unspent Grant	To provide targeted support for children and young people affected by poverty to achieve their full potential. Funding is used over the academic year.	565,097	0	0
009	Education	Expansion of Universal Free School Meals	451,208	Scottish Government Initiatives	To support the continued phased implementation of Universal Free School Meals for Primary children.	451,208	0	0
010	Education	Early Learning and Childcare - 1140 Hours (2022/23)	471,340	Unspent Grant	Continued provision of high quality early learning and childcare experiences to children eligible for 1140 hours, in accordance with Funding Follows the Child and the associated National Standard.	471,340	0	0
011	Education	Scottish Milk and Healthy Snack Scheme (SMHSS)	43,470	Unspent Grant	The Scottish Milk and Healthy Snack Scheme funds a daily portion of plain fresh cow's milk (or specified alternative) and a healthy snack (fruit or vegetables) for pre-school children spending 2 hours or more in the care of a regulated day care provider and/or childminders that has registered for the Scheme. The unspent grant from 2022/23 will contribute towards the cost of the scheme in 2023/24.	43,470	0	0
012	Education	Youth Music Initiative	39,618	Unspent Grant	To fund YMI projects across the remainder of the academic year 2022/23.	39,618	0	0
013	Education	Strategic Equity Fund	29,255	Unspent Grant	Strategic Equity Funding must provide targeted support for children and young people (and their families if appropriate) affected by poverty to achieve their full potential, focusing on targeted improvement activity in literacy, numeracy and health and wellbeing. The Strategic Equity Fund Spending Plan will enhance staffing, provide teacher cover and support to schools not in receipt of PEF funding, to be spent by the end of the 2022-23 academic year.	29,255	0	0
014	Education	EDU - Music Instructors	13,354	Scottish Government Initiatives	Scottish Government Initiative to support music tuition. Unspent amount designated for expansion of the service 2022-23 academic year.	13,354	0	0
015	Education	EDU - CAST Projects Budget	11,956	Unspent Grant	Unspent grant from Creative Learning Networks Fund to support creative arts projects across the remainder of the academic year 2022-23.	11,956	0	0
016	Education	Play on Pedals	9,953	Unspent Grant	Unspent Play On Pedals grant to allow the procurement of a fleet of cycles and helmets to support delivery across up to 19 nurseries, as well as other equipment and maintenance.	9,953	0	0

Ref	Service	Description	New Earmarking £	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
017	Education	EDU - Armed Forces Covenant Fund - Colgrain Primary School	2,020	Unspent Grant	Unspent grant to be spent on further resources as part of spending plan. Grant awarded for connecting families at Colgrain hub. Due to delays in getting resources ordered and being out of stock, the grant has been extended to the end of May 2023.	2,020	0	0
018	Education	Transport for 'Smoke Free Me' Drama Production	2,000	Unspent Third Party Contribution	NHS funding contribution towards the cost of school transport for pupils attending the Smoke Free Me drama production which was delivered across Argyll and Bute.	2,000	0	0
019	Education	EDU - Support Fund for Service Children	165	Unspent Grant	Unspent Grant from Naval Children's Charity to go towards providing art and craft materials for groups across Helensburgh and Lomond.	165	0	0
020	Education	EDU - Armed Forces Covenant Fund - Rhu Primary School	47	Unspent Grant	Unspent grant to be spent on further resources as part of agreed spending plan. Grant awarded for Community Café, art teacher, hire of church hall and resources.	47	0	0
EXECUTIVE DIRECTOR (KIRSTY FLANAGAN)								
021	Development & Economic Growth	Coastal Communities Fund (Crown Estates)	1,261,200	Unspent grant	2022-23 grant funding for Coastal Communities Fund (Crown Estates).	1,261,200	0	0
022	Development & Economic Growth	UK Shared Prosperity Fund (UKSPF)	559,291	Unspent grant	2022-23 grant funding for UK Shared Prosperity Fund (UKSPF).	559,291	0	0
023	Development & Economic Growth	Place Based Investment Programme	299,000	Unspent grant	2022-23 grant funding for Place Based Investment Programme.	299,000	0	0
024	Development & Economic Growth	Islands Infrastructure Fund	265,258	Unspent grant	2022-23 grant funding for Islands Infrastructure Fund.	265,258	0	0
025	Development & Economic Growth	Scottish Govt Islands Programme	100,000	Unspent grant	2022-23 grant funding for Scottish Govt Islands Programme.	100,000	0	0
026	Development & Economic Growth	LHEES (Local Heat & Energy Strategy)	75,000	Unspent Grant	Scottish Government grant to deliver Local Heat & Energy Strategy which will fund consultancy costs required to implement the scheme going forward.	75,000	0	0
027	Development & Economic Growth	Rapid Rehousing	65,335	Unspent grant	Implementing the Rapid re-Housing Plan. This will include, but not exclusively, Rent arrears prevention fund; Decoration project; Flexible Emergency Fund; Mental Health /Addictions Practitioner; Housing First / RRTP training.	65,335	0	0
028	Development & Economic Growth	UK Community Renewal Fund	59,812	Unspent grant	2022-23 grant funding for UK Community Renewal Fund.	59,812	0	0
029	Development & Economic Growth	Shelter Scotland Housing Funding	54,000	Unspent third party contribution	Year 1 contribution from Shelter Scotland to fund 50% of a 2 year temporary Empty Homes Officer. Post is not yet recruited to but should be in place during 23-24 and 50% of the costs will be drawndwon from this earmarked reserve when required.	40,500	13,500	0
030	Development & Economic Growth	Rothsay Pavilion	28,267	CHORD funding	Build up a provision towards future Council commitment to provide additional financial support up to £150,000 per annum towards Rothsay Pavilion running costs.	0	0	28,267
031	Financial Services	Housing Benefits Private	91,089	COVID-19	Specific funding allocation for Housng Benefit including DHP. Funds will be used to continue to support vulnerable people initially financially affected by the COVID-19 outbreak but now facing the cost of living crisis to sustain their tenancies. T	91,089	0	0

Ref	Service	Description	New Earmarking £	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
032	Financial Services	Benefit Admin Grant	80,469	Unspent Grant	Grant monies which would have to be repaid if not utilised for intended purpose. Benefit Administration activities in the build up to the migration of Housing Benefit to Universal Credit. These monies are committed to cover ongoing Benefit Administration activities in 22/23, 23/24 and 24/25 when it is now expected that the full migration of working age Housing Benefit caseload to Universal Credit will be complete. Monies will be used to implement the recommended changes from the recent Revs and Bens BPR (£50,000), build resilience including staff overtime, outsourcing of Housing Benefit processing during the transition and cover casual staff for the Universal Credit migration (£20,500). Monies also set aside for additional works to the value of £40,000 with the software suppliers around enhancing the Revs and Bens system, automating processes and transitioning customers to use digital gateways to contact the service.	80,469	0	0
033	Financial Services	Cost of Living Payments - Admin funding	72,550	Unspent Grant	Administration funding associated with Scottish Government schemes to issue monies to Low income Households for the Cost of Living Payments. To provide additional staffing to help with the backlog and and to support any further Scottish Government funding initiatives during 23/24 and 24/25	72,550	0	0
033	Financial Services	Self Isolated Support Grant	2,933	COVID-19	Unspent admin funding for processing Self isolation Support Grants.	2,933	0	0
034	Roads & Infrastructure Services	Piers and Harbours	1,146,500	Piers and Harbours Investment Fund	Funding generated through increased harbour fees and charges in order to generate funds to meet the costs of the prudential borrowing required to develop and maintain the Council's harbour assets and infrastructure. Under the Harbours Act 1964, section 42, as a statutory harbour undertaker, the Council must prepare an annual statement of accounts relating to the harbour activities and any associated activities for each harbour for which it is the statutory harbour authority. This requirement cannot be satisfied by the preparation of a statement of accounts which relates to other Council activities in addition to harbour activities. In essence, any surplus in the Piers and Harbours budget must be reinvested in the marine asset and reflected in accounts.	0	0	1,146,500
035	Roads & Infrastructure Services	Fleet - Vehicle Replacement	158,661	Fleet - Timing Delay	Timing delay in fleet replacement causing one-off saving which will be used to purchase additional Fleet as required	158,661	0	0
036	Roads & Infrastructure Services	Hermitage Park	14,611	Hermitage Park	The Hermitage Park regeneration project has a significant investment from the Heritage Lottery Fund (HLF) which has a requirement to have a 10 year Management and Maintenance Plan. This will be partly funded by existing Council revenue budgets but should also be supplemented by any additional income which can be generated from park activities. Part of the HLF conditions are that all income generated by the park should be retained to support the Management and Maintenance Plan and a result of this requirement, any unspent income generated by the park is retained for future years requirements.	14,611	0	0
037	Roads & Infrastructure Services	Electric Vehicle Chargers	16,560	Electric Vehicle Charging Surplus	To fund future installation and maintenance of electric vehicle charging points.	0	16,560	0
NON DEPARTMENTAL								
038	Non Departmental	Strategic Housing Fund	2,230,584	Strategic Housing Fund	Strategic Housing Fund. Council tax collected during 2022-23 from the second homes discount on properties. Requires to be earmarked as part of the Strategic Housing Fund balance.	0	0	2,230,584
039	Non Departmental	Oban TIF (Tax Incremental Financing - Excess NDR)	623,395	Previous Council Decision	This is the surplus NDR after paying all Loans Charges in respect of TIF infrastructure projects. This fund will be used in the future as TIF projects are delivered.	0	0	623,395
040	Other Operating Income and Expenditure	Educational Support to Ukrainian Children and Young People	335,671	Unspent Grant	Balance of grant received in 2022-23 for provision of childcare and education support to Ukrainian children and young people.	335,671	0	0

Ref	Service	Description	New Earmarking £	Reason for Carry Forward	Plans for Use	Spending profile		
						Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
041	Other Operating Income and Expenditure	COVID Funding	418,337	COVID-19	Net balance on COVID cost centres at year end 2022/23 with proposals on use to be developed.	0	0	418,337
			11,708,548			7,231,405	30,060	4,447,083

Previously Agreed Earmarked Balances

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Spending profile		
										Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
		Completed projects during 2022/23	18,595	18,595	0	0	0	Unspent Budget		0	0	0
		Completed projects during 2022/23	4,404,625	4,404,625	0	0	0	Previous Council Decision				
		Completed projects during 2022/23	1,873,000	1,873,000			0	Capital Projects		0	0	0
		Completed projects during 2022/23	1,397,751	1,397,751	0	0	0	COVID-19		0	0	0
		Completed projects during 2022/23	2,425,478	2,425,478	0	0	0	Previous Council Decision		0	0	0
		Completed projects during 2022/23	962,278	962,278	0	0	0	Scottish Government Initiatives		0	0	0
		Completed projects during 2022/23	1,400,685	1,400,685	0	0	0	Unspent Grant		0	0	0
CHIEF EXECUTIVE'S UNIT												
001	Community Planning	NHS Highland and other CPP Partners Contribution Towards the CPP Running and Project Costs	70,598	0			70,598	Unspent Third Party Contribution	Will be deployed as required in the day-to-day running of the Community Planning Partnership's operations.	70,598	0	0
002	Community Planning	Community Planning - temp post to support communities	55,000	0			55,000	COVID-19	As agreed at Policy & Resources committee on 9 December 2021, allocation of £0.055m to a post to support the economic and social recovery together with the building back stronger themes.	55,000	0	0
003	Community Planning	Covid impacts – support to communities'	44,047	0			44,047	COVID-19	Funding provided in relation to the Local Self-Isolation Assistance Service. The Community Planning and Development Team will work with community groups to support their community response and resiliency to Test and Protect and the longer term impacts of COVID-19 on local community organisations.	44,047	0	0
004	Community Planning	Communities and Partnership Team	8,855	0			8,855	Unspent Budget	The funds have originated from externally sourced income due to an employee being seconded to the Scottish Community Development Centre (SCDC). The funds will be used to support the team in relation to meeting its priorities of Building Back Better (Communities), Climate Change and the review of the Argyll and Bute Outcome Improvement Plan.	8,855	0	0
005	Community Planning	Gaelic Development	8,235	0			8,235	Unspent Budget	To fund Gaelic specific work and project work of the Community Planning Partnership including the development of the new 10 year Outcome Improvement Plan	8,235	0	0
EXECUTIVE DIRECTOR (DOUGLAS HENDRY)												
006	Commercial Services	Rothsay Pavilion Charity	750,000	0			750,000	Previous Council Decision	Agreed at Council meeting February 2020, £750k additional revenue support subject to conditions which seek to minimise the risk to the Council as far as is reasonably practicable including requirement for adequate business and financial management and regular reporting by RPC.	0	750,000	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
007	Commercial Services	Climate Change Programme	500,000	0			500,000	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments with £0.500m for Climate Change, building on previous £1.1m investments, including projects within Argyll and Bute's schools. Expenditure in 22/23, draw down in 23/24.	500,000	0	0
008	Commercial Services	Contingent Liability - Capital Project	453,346	14,655			438,691	Existing Legal Commitments	There is a contingent liability in respect of Helensburgh capital projects with future costs expected for fees relative to court proceedings and remedial works required to be carried out, the extent of which are still unknown.	438,691	0	0
009	Commercial Services	One Council Property	368,633	0			368,633	Previous Council Decision - Other	It was agreed in 2020/21 to retain revenue generated from commercial activity in One Council Property for future investment across the Council's property portfolio to ensure it remains fit for purpose.	368,633	0	0
010	Commercial Services	Rothsay Pavilion Essential repairs	306,400	0			306,400	Previous Council Decision	Essential repairs to deal with potential health and safety risks and to avoid further deterioration. Budget provision was approved by the Policy and Resources Committee on 21 August 2014.	0	306,400	0
011	Commercial Services	Energy Efficiency Fund	218,351	0			218,351	Energy Efficiency Fund	The Central Energy Efficiency Fund (CEEF) was launched by the Scottish Government in 2004 to support the delivery of energy efficiency and renewable energy measures to reduce carbon emissions in the Scottish Public Sector. The original Council allocation of funding was £286k and there were terms and conditions attached to the funding which included formally reporting to the SG on energy efficient measures implemented from the fund. Part of the stipulation of the funding was that any savings from energy efficiencies were reinvested into the fund in order that there was a revolving fund to continually reinvest in energy efficiency measures. The terms and conditions attached to the fund expired on 31 March 2016, however there is an expectation that local authorities will maintain a revolving energy efficiency fund to support future carbon reducing projects. Maintaining this fund also assists the Council to make progress towards reducing carbon emissions and therefore not only to secure savings in energy costs but also in the cost of Carbon Reduction Scheme Allowances.	218,351	0	0
012	Commercial Services	Estates - NDR Revaluation Appeals	84,688	0			84,688	Unspent Budget	The Council agreed to make provision to meet the cost of appealing Non Domestic Rates (NDR) revaluations which were imposed from April 2017. The remaining funds were carried forward to the 2023/24 revaluation cycle however a recent change in position by the Scottish Government may restrict the appeals which can be made. This is still under discussion and Gerald Eve Surveyors have been appointed as specialist advisers on this matter. In the event that appeals are limited there may be an opportunity to utilise Gerald Eve for more general valuation advice subject to Procurement approval.	84,688	0	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
013	Commercial Services	Demolition of former Lochgilphead Primary and Rothesay Secondary School	320,000	261,125			58,875	Unspent Budget	To fund the demolition of the former Lochgilphead Primary School and former Rothesay Academy (subject to the removal of the listing). Lochgilphead Primary complete and remainder of funds to be used to commence Rothesay Project.	58,875	0	0
014	Commercial Services	Free Sanitary Provision Scheme	75,090	23,958			51,132	Scottish Government Initiatives	To fund the continued implementation of the scheme through increased provision of reusable products, improved provision in rural communities by working in partnership with Education and improving the storage of products in toilets so that they are more readily available. A dedicated officer was appointed in November 2022 to develop the scheme and increase provision across Argyll and Bute including a postage facility.	51,132	0	0
015	Commercial Services	Mid Argyll Community Pool				30,000	30,000	Previous Council Decision	At the Council Budget meeting on 23 February 2023, the Council committed to a one-off investment of £0.030m to Mid Argyll Community Pool in response to an external funding request	30,000	0	0
016	Commercial Services	MacTaggart Leisure Islay				30,000	30,000	Previous Council Decision	At the Council Budget meeting on 23 February 2023, the Council committed to a one-off investment of £0.030m to MacTaggart Leisure, Islay in response to an external funding request	30,000	0	0
017	Commercial Services	Site Investigation Works	21,013	0			21,013	Unspent Budget	For Site Investigation works in relation to Tweeddale Street Car Park and Oban Airport Business Park, exploring commercial	21,013	0	0
018	Commercial Services	Free School Meals Funding	12,650	0			12,650	Scottish Government	Scottish Government funding for the provision of Free School Meals or meal alternative e.g direct cash payment or food	12,650	0	0
019	Education	EDU - Early Learning & Childcare - 1140 Hours Expansion	7,431,942	1,900,564			5,531,378	Unspent Grant	The funds will be utilised to improve and expand the Argyll and Bute Early Years Delivery Plan for 1140 hours which will	5,531,378	0	0
020	Education	Provision for Learning Estate Investment Programme	1,000,000	0			1,000,000	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments - £1m to help	1,000,000	0	0
021	Education	Logistics Funding - Safe Opening of Schools	940,605	241,569			699,036	COVID-19	Scottish Government funding to ensure the safe opening and operation of schools. Includes transport, PPE, cleaning,	699,036	0	0
022	Education	Additional Support Needs - Additional Support for Learning Project	544,169	34,027			510,142	Scottish Government	Government initiative to support the provision of support staff in schools as part of 'Support for Additional Support for	510,142	0	0
023	Education	Expansion of Universal Free School Meals	468,626	43,626			425,000	Scottish Government	To support the continued phased implementation of Universal Free School Meals for Primary children.	425,000	0	0
024	Education	Additional Teaching/Support in Schools/Digital Devices/Family Home	488,310	67,112			421,198	COVID-19	Continuation of funding for additional staffing, teachers, support staff, additional devices for pupils and additional	421,198	0	0
025	Education	Access to Counsellors in Schools	364,699	25,217			339,482	Scottish Government	Government initiative to support delivery of the access to school counselling service, in line with the commitment set out	339,482	0	0
026	Education	DMR Scheme of Delegation for Schools	1,981,510	1,717,473			264,037	DMR Schools	To be spent in accordance with DSM regulations.	264,037	0	0
027	Education	Education to Support Young People	321,816	130,774			191,042	COVID-19	As agreed at the Council Meeting on 25 February 2021 with an original allocation of £0.600m. Agreed to fund a package of	122,331	68,711	0
028	Education	Education Transformation Fund	187,526	40,947			146,579	Unspent Budget	At the Council meeting on 27 February 2020, it was agreed to input £400k into Education Digital Learning. The additional	146,579	0	0
029	Education	100 Day Promise - Increase Teacher and Pupil Support Assistant Numbers	374,095	259,574			114,521	Scottish Government	Scottish Government initiative to increase the number of teachers and support assistants in schools.	114,521	0	0
030	Education	Community Mental Health and Wellbeing support to Children and	210,285	101,804			108,481	Scottish Government	Scottish Government/COSLA Initiative to support the work under the Children and Young People's Mental Health and	108,481	0	0
031	Education	Recruitment of Additional Teachers and Support Staff in Schools	136,715	85,344			51,371	COVID-19	Fund additional teachers and support staff.	51,371	0	0
032	Education	Scottish Government Initiatives: Developing the Young Workforce	37,478	0			37,478	Scottish Government	Developing the Young Workforce: Developing an Argyll and Bute foundational apprenticeship scheme, developing support	37,478	0	0
033	Education	Scottish Attainment Challenge - Care Experienced CYP Funding	55,544	21,003			34,541	Unspent Grant	To provide targeted support for care experienced children and young people to achieve their full potential.	34,541	0	0
034	Education	ERASMUS French and Spanish Training for Practitioners	41,614	7,691			33,923	Unspent Grant	Due to COVID-19 and with restrictions on teachers going abroad to Spain and France for Teacher language training, this	33,923	0	0
035	Education	Languages 1 + 2	28,056	0			28,056	Scottish Government	Languages 1+2: Grant provided for implementing the Scottish Government's 1+2 languages policy for Primary schools. The	28,056	0	0
036	Education	Digital Projects (Supply Staff Booking System)	35,000	9,900			25,100	Unspent Budget	To deliver a number of Digital ServiceTransformation Projects with a commitment of £0.035m towards a Supply Staff Booking	9,900	15,200	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
037	Education	Schools ADP Grant	19,000	0			19,000	Unspent Grant	Providing social and emotional support to pupils who are affected by drugs and alcohol.	19,000	0	0
038	Education	GIRFEC	49,310	34,072			15,238	Scottish Government	To support Argyll and Bute's contribution to implementing GIRFEC and the Children and Young Person (Scotland) Act to	15,238	0	0
039	Education	Bord Na Gaidhlig - Parental/Community Gaelic	12,720	0			12,720	Unspent Third Party Contribution	This funding was used for Gaelic Classes and Support being delivered in the academic year 21/22. An issue with invoicing	12,720	0	0
040	Education	Skype for Business for Education / Digital Projects (Skype for Business)	10,000	0			10,000	Unspent Budget	To fund the initial capital costs for the implementation of Skype for Business for Education. This will bring the Education	10,000	0	0
041	Education	Ministry of Defence Grant - support for military children	2,607	0			2,607	Unspent Grant	Providing social and emotional support to pupils who are affected by deployment who may have gaps in their Education	2,607	0	0
042	Education	Education Learning Estate Condition Surveys	77,440	75,625			1,815	Unspent Budget	To fund the delivery of School Core Facts (SCF) compliant Condition Surveys for prioritised School Buildings.	1,815	0	0
043	Education	Food for Thought	577	442			135	Unspent Grant	Lochgailhead Primary have orders pending and plans for the remaining balance of the Food for Thought Grant. This spend	135	0	0
044	Education	COVID 19 - CO2 Monitors	4,346	4,249			97	Unspent Grant	To continue the work of providing CO2 monitoring in schools and day care settings to mitigate against the risks of airborne	97	0	0
045	Education	Adult Services - c/f Health and Wellbeing funding	385	0	385		0	Unspent Third Party Contribution	English for Speakers of Other Languages (ESOL) funding and HandWB tutor costs.	0	0	0
046	Legal and Regulatory Services	Education Purchasing Officers	210,000	0			210,000	Unspent Budget	The earmarked funds will be used to fund an education purchasing team within the Procurement Service for two	105,000	105,000	0
047	Legal and Regulatory Services	Welfare Rights Support	172,000	40,366			131,634	COVID-19	As agreed at the Council Meeting on 25 February 2021 - an allocation of £0.172m. As part of our focus on improving	80,184	51,450	0
048	Legal and Regulatory Services	CCTV Maintenance	62,101	69			62,032	Unspent Grant	Maintenance of CCTV systems. Funds transferred from external bodies (Police Scotland) to maintain systems for	15,000	47,032	0
049	Legal and Regulatory Services	Councillor IT Equipment	65,000	20,443			44,557	Unspent Budget	There is currently no budget for the provision and renewal of IT equipment for members. the earmarking identifies a	29,557	15,000	0
050	Legal and Regulatory Services	Digital Projects: Hybrid Council meetings	55,000	11,698			43,302	Unspent Budget	The funding will be used to maintain the ICT equipment used to support the provision of on-line and hybrid Council	43,302	0	0
051	Legal and Regulatory Services	Community Safety Partnership	37,538	0			37,538	Existing Legal Commitments	Community Safety Partnership funding received to be used for Community Safety Partnership purposes. These monies will be	37,538	0	0
052	Legal and Regulatory Services	Debt Counselling & Welfare Rights	27,025	5,573			21,452	Unspent Budget	To meet the cost of a Debt Counselling and Welfare Rights Management System.	5,965	15,487	0
EXECUTIVE DIRECTOR (KIRSTY FLANAGAN)												
053	Customer Support Services	Microsoft Licensing Costs	877,888	0			877,888	Previous Council Decision - Other	To meet licensing and set-up costs for the Microsoft 365 rollout	451,856	426,032	0
054	Customer Support Services	ICT computer replacement				531,000	531,000	Previous Council Decision	At the Council Budget meeting on 23 February 2023, the Council committed to supporting the council's digital resilience and overall efficiency with investment in ICT assets.	531,000	0	0
055	Customer Support Services	Skills Development Scotland	150,936	0			150,936	Unspent Grant	We receive the money from Skills Development Scotland (SDS) to enable us to deliver Foundation and Modern Apprenticeship programmes. The money covers the salaries of the two Tutors we employ and also any materials we require to deliver the	150,936	0	0
056	Customer Support Services	Security Operations Centre Subscription/ Digital Projects	180,000	66,406			113,594	Unspent Budget	There is a requirement to pay for a 3-year subscription at £60,000 per annum with a cost pressure being added to the ICT revenue budget to cover the costs from 2025-26 onwards.	53,594	60,000	0
057	Customer Support Services	Growing our Own and Modern Apprentices	109,150	0			109,150	Unspent Budget	Funding earmarked to support trainee development and modern apprenticeship opportunities based on priority workforce risk areas. These areas have been identified and proposals developed. £95,790 to be spent in 23/24 and £13,360 to be spent in 24/25 to fund a graduate trainee and 3 apprentices to deliver trainee development and modern apprenticeship opportunities	95,790	13,360	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
058	Customer Support Services	Self Isolated Support / Self Isolated Support Grant (HR)	115,000	49,750			65,250	COVID-19	These were monies that were provided by Scotgov to fund additional overtime and resources for Shielding/Caring for People and Test and Protect activities. The funds are being used for a number of Customer Service and Business efficiency related projects including a system and consultancy of RPA (robotic process automation) and application development. A full corporate website upgrade and renewal using specialist web resources and the Digital Reception Project.	65,250	0	0
059	Customer Support Services	Digital Projects (Increase in Schools Bandwidth)	63,455	0			63,455	Unspent Budget	To complete one of a number of Digital Service Transformation projects with a commitment of £0.064m to increase Schools Bandwidth.	63,455	0	0
060	Customer Support Services	Implementation of Gaelic Language Plan	30,000	0			30,000	Previous Council Decision	Agreed at Council Meeting February 2021. Provision of funding for delivery and implementation of the council's Gaelic Language Plan in recognition of the contribution that Gaelic makes to economic growth and to the tourism sector, and to enable delivery of key activities within the plan which currently receive no revenue funding.	30,000	0	0
061	Customer Support Services	Business Development Training	27,601	0			27,601	Unspent Budget	This budget is funding ongoing leadership development, coaching, action learning sets and commissioned training including Priority Management.	27,601	0	0
062	Customer Support Services	Learning and Development	36,508	17,072			19,436	Unspent Budget	In order to maximise the opportunities and efficiencies of digital learning, this funding will be used to support the extension of digital learning in order to deliver the Digital Learning Strategy, which was approved in FQ4 20/21.	19,436	0	0
063	Customer Support Services	Establishing HR Service Centre	30,000	16,176			13,824	Unspent Budget	To facilitate the implementation of technical efficiency improvements and new processes	13,824	0	0
064	Customer Support Services	Bord na Gaidhlig	17,330	3,734			13,596	Unspent Grant	Grant funding from Bord na Gaidhlig. Ongoing spend ad hoc to deliver on commitments in the Gaelic Language Plan. Grant income from GLAIF continues to be added to this total and then paid out to projects.	0	13,596	0
065	Customer Support Services	Digital Projects (Replacement Learning Management System)	11,470	0			11,470	Unspent Budget	To deliver a number of Digital Service Transformation Projects with an original commitment of £0.030m towards a replacement Learning Management System £0.030m.	11,470	0	0
066	Development and Economic Growth	Crown Estates / Coastal Communities Fund	1,634,604	0			1,634,604	Unspent Grant	2021/22 Crown Estate Funding (Coastal Communities Fund) of £1.635m. Projects approved at 17 February 2022 P&R Committee totalling £1.191M, further report required to allocate remaining £444k. £772k has been spent on capital projects which will be drawn down in 23-24. The remainder is allocated to projects that are not yet underway and progress will be monitored closely on the plan for this expenditure.	771,665	862,939	0
067	Development and Economic Growth	Coastal Communities (Capital)	680,000	191,000			489,000	Unspent Grant	2020/21 Crown Estate Funding (Coastal Communities Fund) totalling £1.504m. Expenditure/allocation to projects delayed due to covid, now allocated as per report to P&R on 18 Feb 2021. £680k relates to works within the current capital programme. Projects include Dunoon STEM Hub 100k, Dunoon Cycle Bothy 249k, Ardrishaig North Project 50k and Arrochar car park £90k. All projects underway during 22/23 and should be drawn down in 23/24.	240,000	249,000	0

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068	Development and Economic Growth	Coastal Communities	618,803	200,000			418,803	Unspent Grant	2020/21 Crown Estate Funding (Coastal Communities Fund) with original balance of £1.504m. Expenditure/allocation to projects delayed due to covid, now allocated as per report to P&R on 18 Feb 2021. £680k relates to works within the current capital programme, moved to line Coastal Communities (Capital). Remaining balance for Campbeltown Community Action Plan (£50k), Helensburgh Clyde Street (£350k), Bute Community Land Bike Transfer Station (£10k) Modular Hub Lochgilphead (£5k) and Tarbert Public Realm (£4k) to be spent in 23-24.	418,803	0	0
069	Development and Economic Growth	Oban TIF (Tax Incremental Financing)	457,444	72,251			385,193	Previous Council Decision	Will be used to fund the TIF Programme office for a further 3 years as well as the programme office for Rural Growth Deal beyond the funding that was agreed at Council for this in February 2021.	116,000	269,193	0
070	Development and Economic Growth	Rothsay Pavilion - Revenue contribution	349,440	0			349,440	CHORD	Build up a provision towards future Council commitment to provide additional financial support up to £150,000 per annum towards Rothsay Pavilion running costs.	150,000	199,440	0
071	Development and Economic Growth	Helensburgh CARS	327,000	0			327,000	Previous Council Decision - Other	Conservation Area Regeneration Scheme for Helensburgh. Grants awarded to upgrade conservation areas in Helensburgh such as shop fronts, town centre accommodation and other priority buildings. Business Case not yet approved.	163,500	163,500	0
072	Development and Economic Growth	Staycation and Marketing Argyll and Bute	692,013	302,021			389,992	COVID-19	As agreed at the Council Meeting on 25 February 2021 with an original allocation of £0.800m. This will include provision of additional waste disposal facilities and other facilities that will be informed by the Motorhome and Informal Camping Survey. As agreed at Council on 24 February 2022, Staycation investment £0.100m. Augments the 2021/22 £0.5m staycation initiative with an additional investment of £100k, including support for community groups and partners in the provision of facilities which can support increasing staycation visitor numbers during the 2022/23 and 2023/24 seasons.	389,992	0	0
073	Development and Economic Growth	Oban TIF (Tax Incremental Financing - Excess NDR)	252,256	0			252,256	Previous Council Decision	This is the surplus NDR after paying all Loans Charges in respect of TIF infrastructure projects. This fund will be used in the future as TIF projects are delivered.	0	252,256	0
074	Development and Economic Growth	Tackling Digital Exclusion Top-Up Fund	250,000	32,400			217,600	COVID-19	As agreed at the Council Meeting on 25 February 2021. Establishes the Tackling Digital Exclusion Top Up Fund to support communities and in some cases individuals that are missing out on national programmes due to logistics and economies of scale. While vouchers are available from the UK and Scottish Governments in some cases these do not cover the full cost of infrastructure builds. Expenditure should be incurred during 23-24 to draw down against.	217,600	0	0
075	Development and Economic Growth	Lochgilphead CARS	200,000	0			200,000	Previous Council Decision - Other	Conservation Area Regeneration Scheme for Lochgilphead Grants awarded to upgrade conservation areas in Lochgilphead such as shop fronts, town centre accommodation and other priority buildings.	100,000	100,000	0
076	Development and Economic Growth	Town Centre Fund	129,956	0			129,956	Unspent Grant	This represents the revenue funded projects within the Town centre fund which have yet to be paid out plus the overall contingency amount which was built into the overall scheme.	129,956	0	0

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077	Development and Economic Growth	LACER Funding (Sector Support Grant)	150,000	54,602			95,398	COVID-19	Local Authority COVID Economic Recovery Fund grant. This will provide funding, either part of the small business development grant or standalone, to help micros and small business to implement projects that contribute to the sector as well as benefitting the business, for example: Tourism and hospitality, food and drink or retail. With option to provide additional business support to hard hit areas including Bute and Kintyre where unemployment remains higher than average - support via specialist advice, locally tailored grants to meet local priorities and targeted marketing activity. To be split £115,000 Business support via Business Gateway and £35,000 for Shop fronts	95,398	0	0
078	Development and Economic Growth	Strategic Events & Festivals	115,764	35,100			80,664	Unspent Budget	At the Council meeting on 25 February 21, a decision was taken to agree £90k funding for Events and Festivals for 22/23, in order that the application process can commence during 21/22 and that this agreed figure be augmented by any underspend remaining from the 20/21 financial year. At 24 February 22, decision made to agree £90k for 23/24, in order that the application process can commence during 22/23 and that this agreed figure be augmented by any underspend remaining from the 21/22 financial year. Applications have been received and payments will be made in 2023-2024.	80,664	0	0
079	Development and Economic Growth	Economic Development - temp post to support economic recovery	55,000	0			55,000	COVID-19	As agreed at Policy & Resources committee on 9 December 2021, allocation of £0.055m to a post to support the economic and social recovery together with the building back stronger themes. To be used to fund Settlement Project Support Officer during 23-24.	55,000	0	0
080	Development and Economic Growth	Island Post	50,461	0			50,461	Unspent Budget	To fund a temporary post at LGE11 to assist with the National Islands Plan Implementation Route Map 2020-2025.	50,461	0	0
081	Development and Economic Growth	EH Covid Posts	41,145	3,370			37,775	COVID-19	Funding initially for 2 posts for 2 years. Posts were initially recruited to with one leaving and the other going on maternity leave resulting in delays in expenditure. One employee is now back from maternity leave and earmarked reserve will be drawn down to cover their costs in 23-24.	37,775	0	0
082	Development and Economic Growth	Digital Boost	34,894	1,054			33,840	Unspent Grant	To provide funding for Digital Boost program. Initially was to be used to help fund the programme in 21/22 but additional income was received by the service so there will be some slippage into 2023/24	33,840	0	0
083	Development and Economic Growth	LACER Funding (New Enterprise Support Grant)	120,000	88,841			31,159	COVID-19	Local Authority COVID Economic Recovery Fund grant. This funding would provide £3,000 grants to help new businesses start up and establish. Fund fully committed, there was a delay in getting all payments made and remainder will be made in 23-24.	31,159	0	0
084	Development and Economic Growth	LACER Funding (Shop Local)	40,000	13,207			26,793	COVID-19	Local Authority COVID Economic Recovery Fund grant. This funding would provide funding to continue the Shop Local scheme into 2022/23 and 2023/24, buying additional cards and allow the cards to gather momentum and support local businesses.	26,793	0	0
085	Development and Economic Growth	LACER Funding (Small Business Development Grant)	200,000	175,012			24,988	COVID-19	Local Authority COVID Economic Recovery Fund grant. This funding will provide funding of between £500 and £5,000 to help existing micro and small businesses to improve their resilience or growth via projects to implement green initiatives, implement digital development, implement marketing improvements and improve efficiency/innovation. Fully committed with final payments due in 2023-2024.	24,988	0	0

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086	Development and Economic Growth	Gypsy Traveller Grant / LACER Funding (Gypsy Travellers)	76,140	43,314			32,826	Unspent Grant	Local Authority COVID Economic Recovery Fund grant. This funding would pay for MECOPP (Minority Ethnic Carers of People Project) to engage with the Gypsy Travellers community on the important subject of the cost of living increases, fuel poverty and the impact of factors such as their remote rural locations and the facilities available to them for everyday living have on their livelihoods. Claim for 22/23 awaited from ACHA, earmarking will be drawn down once received and paid.	32,826	0	0
087	Development and Economic Growth	Royal National Mod	40,000	20,000			20,000	Unspent Budget	One off funding allocation for the Royal National Mod agreed as part of the budget setting process for 2019/20. Grant contract issued. Proposed payment of £20k per annum starting 2020/21 (2023/24 final payment of £20k)	20,000	0	0
088	Development and Economic Growth	Kilmartin Museum	76,207	56,208			19,999	Previous Council Decision - Other	Upgrade of Kilmartin Museum, works carried out by Museum with grants awarded upon completion milestones. Budget allocated to capital originally but was moved out of capital and into earmarked reserves at 2020/21 budget meeting. £20k retention due to be paid out in 23/24.	19,999	0	0
089	Development and Economic Growth	Proposed Local Development Plan 2	87,910	68,000			19,910	Previous Council Decision - Other	During 19/20, a cost pressure of £68,000 was allocated to deal with the costs associated with the production of Local Development Plan 2. Due to delays this work has only commenced at beginning of 2022/23 where expenditure will be fully utilised. Remaining funds will be drawdown in 23/24 for consultancy costs	19,910	0	0
090	Development and Economic Growth	UK Levelling Up Fund	125,000	105,535			19,465	Unspent Grant	Development funding to help prepare UK Levelling Up Fund bids for 2 projects proposed by the Council, received from Scottish Government. Remaining funds will be drawn down in 23/24 for Consultant costs.	19,465	0	0
091	Development and Economic Growth	Place Based Investment Programme	123,087	109,812			13,275	Unspent Grant	Projects approved at 12 August 2021 P&R Committee totalling £821k, Remaining funds committed and will be spent during 23/24.	13,275	0	0
092	Development and Economic Growth	Shop Local Campaign	1,992	1,403			589	Unspent Grant	Grant received to support a Shop Local campaign.	589	0	0
093	Financial Services	Housing Benefits Private	231,027	592			230,435	COVID-19	Specific funding allocation for Housing Benefit including DHP. Funds will be used to continue to support vulnerable people initially financially affected by the COVID-19 outbreak but now facing the cost of living crisis to sustain their tenancies. This earmarking will help offset potential overspends in the DHP/ Scottish Welfare Fund budget going forward.	230,435	0	0

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094	Financial Services	Flexible Food Fund	510,573	316,417			194,156	COVID-19	Financial Insecurity funding from Scottish Government routed into the Argyll and Bute Flexible Food and Fuel Fund (ABFFFF) is aimed at tackling financial insecurity for adults and families across Argyll and Bute. Working in partnership with the Community Food Forum, Bute Advice Centre and Allenergy, households with low incomes and no access to cash savings can apply for immediate financial support. The Fund helps support daily living expenses. In the period from 10 January 2021 to 30 November 2022 client gain in extra benefits income for families was £2.25 million with 1,550 families had been supported. The project has been extended to 31 March 2025 with funding coming from the UK Shared Prosperity Fund and this earmarking to support it. It is proposed that underspends from the Flexible Funding for Supporting People at tier 4 COVID will be used to support this project over the next two years to cover a funding gap of £50,000. The Scottish Government have provided this funding and have endorsed this award winning project promoting it as part of the solution to end the need for foodbanks nationally.	108,000	86,156	0
095	Financial Services	Benefit Admin Grant	130,454	40,044			90,410	Unspent Grant	Grant monies which would have to be repaid if not utilised for intended purpose. Benefit Administration activities in the build up to the migration of Housing Benefit to Universal Credit. These monies are committed to cover ongoing Benefit Administration activities in 22/23, 23/24 and 24/25 when it is now expected that the full migration of working age Housing Benefit caseload to Universal Credit will be complete. Monies will be used to implement the recommended changes from the recent Revs and Bens BPR (£50,000), build resilience including staff overtime, outsourcing of Housing Benefit processing during the transition and cover casual staff for the Universal Credit migration (£20,500). Monies also set aside for additional works to the value of £40,000 with the software suppliers around enhancing the Revs and Bens system, automating processes and transitioning customers to use digital gateways to contact the service.	90,410	0	0
096	Financial Services	Flexible Funding for Supporting People while at Tier 4 COVID	167,983	91,626			76,357	COVID-19	Funding from SG to strengthen local authority responses to meet emerging needs and support people in their communities struggling with the restrictions and guidance at all protection levels re COVID, particularly those at risk through health and social inequalities. This support could cover the same types of support. In June 2021 the Council agreed to support 20 projects led by a range of Council officers, officers from the HSCP and members of the third sector to deliver wide ranging support across our region. A report will be presented to members in due course.	76,357	0	0
097	Financial Services	Pandemic Support Payments (CTR - Admin)	51,968	0			51,968	Unspent Grant	Administration funding associated with Scottish Government schemes to issue monies to CTR recipients. Provide additional staffing to support the recovery from backlog of Council Tax administration caused by Pandemic Support Payment process, further administration duties related to LACER fund and also to support any further Scottish Government funding initiatives that occur during 22/23 and 23/24.	51,968	0	0

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098	Financial Services	Financial Systems	114,000	80,252			33,748	Unspent Budget	To fund the completion of the implementation of the Oracle Fusion Financial Management System, a software update for cash receipting to ensure card payments can still be taken and the procurement and implementation of a new system to manage the requirements of the IFRS16 Leases accounting standard.	33,748	0	0
099	Financial Services	Accounting and Budgeting Team Resilience	95,000	64,336			30,664	Unspent Budget	To fund the implementation of a new staffing structure in 2022/23 as agreed at ELT on 12 April 2022 which has been implemented. The residual funding is being used to meet the costs of ongoing professional accountancy training over the period 2022/23 to 2026/27	16,664	14,000	0
100	Financial Services	CIPFA	32,530	8,490			24,040	Unspent Budget	CIPFA Training - To fund the professional training costs for staff undertaking the CIPFA professional accountancy qualification.	6,000	18,040	0
101	Financial Services	Self Isolated Support Grant	16,000	13,617			2,383	COVID-19	Unspent admin funding for processing Self Isolation Support Grants. Scheme now closed, balance of funding should be used to support vulnerable customers affected by the Cost of Living Crisis with Crisis Grants	2,383	0	0
102	Roads & Infrastructure	Roads Reconstruction Programme	2,653,000	1,286,000		4,839,000	6,206,000	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments. For Roads Reconstruction, continuing a multi-million investment programme over the life of this Council by providing additional funding (£2.653 with £0.887m from COVID and £1.766m from unallocated general fund at 31/03/22) to maintain and improve Argyll and Bute's rural, remote, island and urban roads network, to guarantee an overall Roads Reconstruction Budget of £8m for 2022/23. Capital expenditure incurred in 2022/23 with draw down in 23/24. At the Council Budget meeting on 23 February 2023, the Council committed to augmenting overall allocation for the roads repair and maintenance programme with additional funds to bring up to £8m total investment for 2023/24 and 2024/25.	5,164,000	1,042,000	0
103	Roads & Infrastructure	Piers and Harbours	1,642,811	0			1,642,811	Piers and Harbours Investment Fund	Funding generated through increased harbour fees and charges in order to generate funds to meet the costs of the prudential borrowing required to develop and maintain the Council's harbour assets and infrastructure. Under the Harbours Act 1964, section 42, as a statutory harbour undertaker, the Council must prepare an annual statement of accounts relating to the harbour activities and any associated activities for each harbour for which it is the statutory harbour authority. This requirement cannot be satisfied by the preparation of a statement of accounts which relates to other Council activities in addition to harbour activities. In essence, any surplus in the Piers and Harbours budget must be reinvested in the marine asset and reflected in accounts.	0	1,642,811	0
104	Roads & Infrastructure	Waste Variation Monies	1,492,997	0			1,492,997	Unspent Budget	This will be used to fund/part-fund various waste infrastructure projects that will support the council's compliance with the 2025 ban on the Landfill of Biodegradable Municipal Waste, including the development of landfill cell construction works at Gartbreck. £640k for Capital works on Gartbreck completed in 2022/23, reserve will be drawn down for this in 2023/24.	1,066,000	426,997	0

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105	Roads & Infrastructure	Footpath improvements				750,000	750,000	Previous Council Decision	At the Council Budget meeting on 23 February 2023, the Council committed to providing additional funding for footpath improvements across Argyll and Bute.	750,000	0	0
106	Roads & Infrastructure	Active Travel	500,000	0			500,000	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments. For Active Travel £0.500m for further improvements for footpaths and pavements and supporting safer routes to schools across Argyll and Bute. Requests that officers bring forward a report setting out scheme proposals to the Environment, Development and Infrastructure Committee.	370,000	130,000	0
107	Roads & Infrastructure	Vehicle Replacement	499,260	0			499,260	Fleet - Timing Delay	Timing delay in fleet replacement causing one-off saving. Vehicles purchased and received in 22/23, draw down to capital will be processed in 23/24.	499,260	0	0
108	Roads & Infrastructure	3G pitches / Tarbert Sports Pitches	427,286	52,264			375,022	Unspent Budget	In November 2018, the Council agreed to a maintenance funding package to be progressed for a number of 3G pitches including Tarbert. This funding will provide an estimated 6.5 years' worth of ongoing maintenance up to 2025-26.	87,736	287,286	0
109	Roads & Infrastructure	Street Lighting	300,000	0			300,000	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments. For Street Lighting, £0.300m to deliver a programme of street lighting column replacement and improvement across Argyll and Bute, prioritised based on condition, with funding for at least 260 lighting columns. Expenditure in 22/23, draw down in 23/24.	300,000	0	0
110	Roads & Infrastructure	Waste Strategy	363,000	118,443			244,557	Unspent Budget	To fund/part-fund various waste projects that will support the council's compliance with the 2025 ban on the Landfill of Biodegradable Municipal Waste.	128,999	115,558	0
111	Roads & Infrastructure	Waste Management	256,753	27,251			229,502	Unspent Budget	Will be used towards long term waste management strategy/model, including but not limited to scoping work for the creating of a waste transfer station at Helensburgh.	135,000	94,502	0
112	Roads & Infrastructure	Green Transport Initiatives	400,000	260,000			140,000	Unspent Budget	At the Council meeting on 27 February 2020, it was agreed to input £400k in Green transport, investment in footway and cycle path maintenance supporting the healthy wellbeing and green agenda. Spend has been delayed due to COVID and this will be taken forward in 23/24. £260k Footways Reconstruction programme now spent and will be drawn down against capital programme during 23/24. £140k Ardrishaig North Project will be spent in 22/23 and drawn down in 23/24.	140,000	0	0
113	Roads & Infrastructure	Climate Change	500,000	418,116			81,884	Unspent Budget	At the Council meeting on 27 February 2020, it was agreed to input £500k budget to mitigate the impacts of weather related damage and climate change with specific emphasis on gully cleaning and drainage improvements. Spend has been delayed due to COVID and the intention is to spend the funds on 2 Gully Motors plus staff over next 2 years. Vehicles have been received and budget will be drawn down to cover their cost. The remaining budget will be used towards running the vehicles.	81,884	0	0
114	Roads & Infrastructure	Parking Grant	50,013	0			50,013	Unspent Grant	Grant from Scottish Transport for the assessment of footway parking required under the Transport (Scotland) Act 2019. Assessment criteria from the Scottish Gov which will take approx 12 months to complete throughout 23/24.	50,013	0	0

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115	Roads & Infrastructure	Mercury Abatement - Crematorium	42,819	0			42,819	Unspent Third Party Contribution	Phase 3 of the Cardross Crematorium works includes raised flooring for DDA compliance together with upgrades to fire doors. Works estimate circa £73k. The works include new fire exit doors to meet compliance and the raising of the floor level in the arch opposite the main entrance, the works include ensuring the book of remembrance is readily accessible. Work commenced 2020/21 and property have advised remaining work will be completed in 2022/23. Phase 1 and 2 complete, Phase 3 to commence during 23/24.	42,819	0	0
116	Roads & Infrastructure	Amenity Services introduction of management information system	28,099	0			28,099	Unspent Budget	Delay with introduction of amenity time recording system due to increased costs. Discussions ongoing to find alternative cheaper solution. The software/system being introduced by HR/Payroll during 2023-24 offers a time-recording facility. Although not included in the current HR/Payroll spec, once the new system is up and running, the proposal would be to investigate the time-recording system to see if viable for amenity time recording purposes.	28,099	0	0
117	Roads & Infrastructure	Bin Replacement Programme	100,000	82,185			17,815	Previous Council Decision	At the Council Budget meeting on 24 February 2022, the Council committed to additional investments - £0.100m in Argyll and Bute's litter bin replacement programme and infrastructure, providing almost 200 new/better bins across the area where required due to condition/need and with a focus on town centres and prominent locations, to support cleaner communities. Requests that officers explore options for use of new and innovative litter disposal solutions for future consideration. The bulk of the spend was incurred during 2022-23 with the remaining balance to be spend early in 2023-24.	17,815	0	0
118	Roads & Infrastructure	Hermitage Park Pavilion	4,327	0			4,327	Hermitage Park	The Hermitage Park regeneration project has a significant investment from the Heritage Lottery Fund (HLF) which has a requirement to have a 10 year Management and Maintenance Plan. This will be partly funded by existing Council revenue budgets but should also be supplemented by any additional income which can be generated from park activities. Part of the HLF conditions are that all income generated by the park should be retained to support the Management and Maintenance Plan and as a result of this requirement, any unspent income generated by the park is retained for future years requirements.	4,327	0	0
119	Roads & Infrastructure	Kintyre Recycling Redundancy Costs	36,000	21,511	14,489		0	Unspent Budget	To fund redundancy costs associated with Kintyre Recycling. Remaining balance not required released back to the general fund.	0	0	0
NON DEPARTMENTAL												
120	Non Departmental	Strategic Housing Fund	6,591,173	1,574,261			5,016,912	Strategic Housing Fund	Accumulation of Council tax collected from the second homes discount on properties is earmarked as part of the Strategic Housing Fund balance.	2,727,410	2,289,502	0
121	Non Departmental	Further Capital pressures per budget pack February 22	3,900,000	0			3,900,000	Capital Projects	As agreed at Council on 24 February 2022, a provision for Capital contract increases £3.900m. £1.133m currently allocated to Campbelltown Flood Scheme with expenditure in 22/23 and draw down in 23/24.	1,133,000	2,767,000	0
122	Non Departmental	Investment in Affordable Housing	3,300,000	0	137,000		3,163,000	Investment in Affordable Housing	Agreed at Council Meeting 11 February 2016. This balance reduces as the Loans to RSL balances are reducing.	0	3,163,000	0

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123	Non Departmental	Asset Management Fund	2,115,394	65,478			2,049,916	Asset Management Investment	Agreed at Council Meeting 11 February 2016. This fund has been set up to allow the Council to invest monies where relevant to generate a return that will be reinvested within Argyll and Bute. There are potential investment opportunities in Colgrain, Kilmory and Oban Airport being explored	2,049,916	0	0
124	Non Departmental	Redundancy Provision	1,731,826	153,800			1,578,026	Unspent Budget	One-off re-profiling gain as a result of the loans fund review to fund known liabilities/cost pressures as agreed at budget setting meeting in February 2020. Future redundancies provision.	500,000	500,000	578,026
125	Non Departmental	Recovery and Renewal Fund	1,547,000	0			1,547,000	COVID-19	As agreed at Council on 24 February 2022, Recovery and Renewal Fund £1.547m. This is provision for future recovery, regeneration and renewal, as well as any future pressures which may arise following the Covid-19 pandemic through a dedicated Recovery and Renewal Fund. Commitments have been made against this fund as follows: Levelling up bid costs £0.150m, Scotland Loves Local overspend £0.037m and Rothesay Pavilion £1.360m.	1,547,000	0	0
126	Non Departmental	Allocated to Capital Plan	6,019,775	5,249,775		725,000	1,495,000	Previous Council Decision - Other	Allocated to capital plan. £8.240m agreed 22 February 2018 and a further £2.408m agreed as a budgeted surplus from the 2018-19 budget. Further £3m agreed by the Council at the budget meeting in February 2021 from unallocated general fund. Further £2.975m transfer to Capital agreed as part of the 21/22 Revenue Budget agreed February 2021. Further £0.725m allocated February 2023 from the unallocated general fund. Future draw downs as per planned capital expenditure over 23-24 and 24-25.	592,000	903,000	0
127	Non Departmental	Regeneration and Economic sustainability in Lochgilphead and Tarbert.	2,270,579	811,000			1,459,579	Lochgilphead and Tarbert Regeneration	Agreed at Council Meeting 11 February 2016. Lochgilphead Front Green Project (Capital) has now commenced with drawdown expected to be £811k in 22/23 for expenditure incurred in 21/22 and remainder in 23/24 for expenditure in 22/23 for Lochgilphead Front Green and Ardrishaig North. £289k unallocated.	1,141,000	318,579	0
128	Non Departmental	Supporting Organisational Change	1,587,950	161,876			1,426,074	Unspent Budget	One-off re-profiling gain as a result of the loans fund review to fund known liabilities/cost pressures as agreed at budget setting meeting in February 2020 - Provision to support organisational change (£0.500m) It is proposed to supplement the existing 'Supporting Organisational Change' reserve first established in February 2020 with a further £1.2m to enable the Council to deliver longer term, more fundamental, service redesign which will require funding to support the identification and delivery of solutions that take account of future requirements and community engagement and deliver longer term revenue and benefits to the Council	200,000	1,226,074	0
129	Non Departmental	Capital Cost Pressures	2,000,000	718,000			1,282,000	Capital Projects	As agreed at the Council Meeting on 25 February 2021. Allocation of COVID funding to Capital Cost Pressures. Remaining budget to be drawn down in 23-24 for expenditure incurred in 22-23.	1,282,000	0	0
130	Non Departmental	Underwriting development of Rothesay Pavilion	1,000,000	0			1,000,000	Unspent Budget	Funding to meet additional costs identified as necessary for the refurbishment of Rothesay Pavilion.	0	1,000,000	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards
131	Non Departmental	Inward investment Fund	783,015	118,350			664,665	Inward Investment Fund	Agreed at Council Meeting 11 February 2016. This fund has been set up to generate economic and population growth within Argyll and Bute. The aim is to encourage business and people to set up and live in Argyll and Bute. The remainder of this fund will be directed towards projects which support the Rural Growth Deal.	391,508	273,157	0
132	Non Departmental	Provision for Capital Contract Increases	2,646,000	2,157,000			489,000	Capital Projects	As agreed at the Council Meeting on 25 February 2021. Allocation of COVID funding to Capital Cost Increases £2.5m with the amended value of £2.646m agreed at P&R on 14 October 2021. Remainder of expenditure planned for 22/23 and will be drawn down in 23/24.	489,000	0	0
133	Non Departmental	Loans Fund	385,279	0			385,279	Unspent Budget	At the Council Budget meeting on 24 February 2022, Saving FS01, a Loans Fund Management/Operational saving for 22/23 budget of £0.500m was agreed with at least £0.200m to come from underspends in 21/22. The underspend position for 21/22 is £0.385m and this earmarking is being released as a saving to help bridge the 2023/24 budget gap.	385,279	0	0
134	Non Departmental	Information Management	372,032	36,314			335,718	Unspent Budget	To support a number of initiatives in respect of improving the Council's information management in line with the transformation agenda and increasing the pace of change as outlined in the BV Review. The remaining balances within the planned initiatives are as follows: Estates Survey work £13k, Digitalisation of Title Deeds £92k, document management and workflow system for Planning, Building Standards and Environmental Health £57k and a balance of funding to explore information management solutions in a strategic and coherent way £210k	0	0	335,718
135	Non Departmental	Capital pressure	257,000	0			257,000	COVID-19	Pressure identified on the 20/21 COSLA COVID costs spreadsheets - requires to be earmarked to be drawn down when required against the Capital Plan	257,000	0	0
136	Non Departmental	Levelling up Fund bids per P&R February 22	150,000	0			150,000	COVID-19	As agreed at Policy & Resources committee on 17 February 2022, an allocation of up to £0.150m to support Levelling Up Fund bids	150,000	0	0
137	Non Departmental	Spend to Save Route Optimisation Software	100,000	0			100,000	Unspent Budget	One-off re-profiling gain as a result of the loans fund review to fund known liabilities/cost pressures as agreed at budget setting meeting in February 2020 - Spend to save route optimisation (£0.100m) which will be spent over 2023/24.	100,000	0	0
138	Non Departmental	Engagement with Hub North re provision of services for older adults and vulnerable people across Argyll and Bute	0	0	0	100,000	100,000	Previous Council Decision	At the Council budget meeting February 23, an allocation of £0.1m from the Unallocated General Fund balance for the Health and Social Care Partnership to engage, in partnership with the Council, with Hub North to develop a strategic business case in relation to the provision of services for older adults and other vulnerable people across Argyll and Bute.	100,000	0	0
139	Non Departmental	Rural Growth Deal Programme Office	273,919	182,458			91,461	Previous Council Decision	Agreed at Council meeting February 2021. Following the signing of the Heads of Terms Agreement for Argyll and Bute's Rural Growth Deal in February 2021 and, to secure maximum potential from this £70m investment in the region, invests additional funding to drive forward the progression of Argyll and Bute's Deal and to support the Deal's associated programme, business case development and project management. This earmarking includes £151,733 that was sitting under Rural Resettlement fund as at 31 March 22 but was merged into this line going forward	91,461	0	0

Ref	Service	Description	Amount Earmarked at 31 March 2022	Actual Spend 2022/23	Funds Unearmarked	New Earmarking Agreed by Council During 2022/23	Closing Balance at 31 March 2023	Reason for Carry Forward	Plans for Use	Amount Planned to be Spent in 2023/24	Amount Planned to be Spent in 2024/25	Amount Planned to be Spent from 2025/26 onwards	
140	Non Departmental	CHARTS	75,000	70,000		75,000	80,000	Previous Council Decision	As agreed at Council on 24 February 2022, investment in CHARTS £0.075m. To support the organisation in delivering targeted support, in communities, to the culture, arts and heritage sector as part of its plans to contribute to overall economic recovery. At the Council Budget meeting on 23 February 2023, the Council committed to £0.075m one-off investment in CHARTS in response to an external funding request	80,000	0	0	
141	Non Departmental	Community Resilience Fund	76,447	0			76,447	Previous Council Decision	Fund established in 2012/13 to be spent over more than one year. Fund reduced at the Council meeting on 11 February 2016	0	76,447	0	
142	Non Departmental	COVID Cost Pressures Beyond 2021/22	370,000	326,000	44,000		0	COVID-19	As agreed at the Council Meeting on 25 February 2021 (£2.5m) with the value reduced to £0.370m based on more up to date projections at year end 2021/22. Allocation of COVID funding to projected 22/23 Revenue Cost Pressures with the remaining balance being released to the general fund.	0	0	0	
143	Non Departmental	Investment in HubCo	491,791	0	491,791		0	Asset Management Investment	It was agreed at the Council meeting February 2016 that the investment in HubCo be supported. The earmarking has been updated to show the actual investment costs. During 2022-23, it was agreed that this can be returned to the General Fund as on further review it is being dealt with as an investment through the Treasury cash position.	0	0	0	
144	Non Departmental	Unallocated Admin Support Grant	411,285	0	411,285		0	COVID-19	Funding to support the delivery of the Business Grants to local businesses, partially used during 20/21 and 21/22. The unused balance has been returned to the General Fund in 2022/23.	0	0	0	
145	Non Departmental	Oban Library Leased Property	25,069	0	25,069		0	Previous Council Decision - Other	Capital expenditure on a Leased Property - no planned expenditure in 2022/23 or subsequent years therefore can be returned to the general fund.	0	0	0	
SOCIAL WORK													
146	Adult Services	See Hear Funding	13,658	0			13,658	Scottish Government Initiatives	Funding has been received specifically from the Scottish Government to support activity around implementation of the See Hear recommendations and the identified priorities of individual Sensory Partnerships. No plans for spend in current financial year, funds will be used in the next two years in accordance with the See Hear plan and Argyll and Bute's BSL Local plan.	13,658	0	0	
147	Children and Families	Criminal Justice Transformation Funding	39,890	0			39,890	Unspent Third Party Contribution	Additional funding from SG to fund redesign work within Criminal Justice. Funds to be pooled with equivalent additional funding received by our CJ Partnership Partners to fund a transformation and development project across the three partner areas.	39,890	0	0	
			88,990,793	33,893,036	1,124,019	7,080,000	61,053,738	0		0	39,782,289	20,357,705	913,744