

## Policy and Resources Committee Workplan 2015-16

March 2015 - This is an outline plan to facilitate forward planning of reports to the P&R Committee.					
19 March 2015					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>• Revenue Budget Monitoring Report as at 31 January 2015</li> <li>• Monitoring of 1% Efficiency Savings for 2014-15 and 2015-16</li> <li>• Update to 2015-16 Budget as at 31 January 2015</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report as at 31 January 2015</li> <li>• Treasury Monitoring Report as at 31 January 2015</li> </ul>	Strategic Finance	Every meeting	17 February 2015	
	Direct Payments Policy and Procedural Guidance for Staff and Managers 2014	Community Services		17 February 2015	
	Membership Of The Proposed Scottish Local Authority Business Loan Fund	Development and Infrastructure Services		17 February 2015	
	Performance Report FQ3 2014/15	Customer Services	Quarterly	17 February 2015	
	Information Management Strategy	Customer Services		17 February 2015	
	2015 - 2019 Customer Service Strategy	Customer Services		17 February 2015	
	Argyll And Bute Council Equalities	Customer		17 February 2015	

## Policy and Resources Committee Workplan 2015-16

	Mainstreaming Report And Progress On Equality Outcomes 2015	Services			
	Revised Redundancy Policy and Procedures	Customer Services		17 February 2015	
	Scottish Government Funding For Welfare Reform And Discretionary Housing Payments - Report On Spend To Date And Future Proposals	Customer Services		17 February 2015	
	Council Tax On Empty Properties	Customer Services		17 February 2015	
	Counter Fraud Team - Business Case	Customer Services		17 February 2015	
	Assessment Process for Additional Funding Requested as Part of Revenue Budgeting 2015/16	Development and Infrastructure Services		17 February 2015	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	17 February 2015	
	Lorn Arc Tax Incremental Financing (Tif) Asset Project 1 - Lorn Road/Kirk Road Improvements - Dunbeg Start Up Report	Development and Infrastructure Services		17 February 2015	
	New Schools Redevelopment Project – Campbeltown, Oban, Kirn, Dunoon	Community Services		17 February 2015	
	Major Capital Regeneration Projects - Update Report As At 20 February 2015	Development and Infrastructure Services	Quarterly	17 February 2015	
	Helensburgh Office Project Update	Customer Services		17 February 2015	
	Coastal Erosion at Furnace	Development and Infrastructure		17 February 2015	

## Policy and Resources Committee Workplan 2015-16

		Services/ Community Services			
14 May 2015					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>• Revenue Budget Monitoring Report</li> <li>• Monitoring of 1% Efficiency Savings</li> <li>• Update to Budget</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report</li> <li>• Treasury Monitoring Report</li> </ul>	Strategic Finance	Every meeting	14 April 2015	
	Performance Report FQ4 2014/15	Customer Services	Quarterly	14 April 2015	
	Café Pavement Licences	Development and Infrastructure	Annual	14 April 2015	Recommended approval to Council on 26 June - To come back for review after first year of implementation in May 2015.
	Policy And Resources Committee Workplan	Customer Services	Every meeting	14 April 2015	
20 August 2015					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>• Revenue Budget Monitoring Report</li> <li>• Monitoring of 1% Efficiency Savings</li> <li>• Update to Budget</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report</li> </ul>	Strategic Finance	Every meeting	21 July 2015	

## Policy and Resources Committee Workplan 2015-16

	<ul style="list-style-type: none"> <li>Treasury Monitoring Report</li> </ul>				
	Performance Report FQ1 2015/16	Customer Services	Quarterly	21 July 2015	
	Major Capital Regeneration Project Progress Report	Development and Infrastructure Services	Quarterly	21 July 2015	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	21 July 2015	
29 October 2015					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>Revenue Budget Monitoring Report</li> <li>Monitoring of 1% Efficiency Savings</li> <li>Update to Budget</li> <li>Monitoring of Financial Risks</li> <li>Reserves and Balances</li> <li>Capital Plan Monitoring Report</li> <li>Treasury Monitoring Report</li> </ul>	Strategic Finance	Every meeting	29 September 2015	
	Performance Report FQ2 2015/16	Customer Services	Quarterly	29 September 2015	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	29 September 2015	
17 December 2015					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>Revenue Budget Monitoring Report</li> <li>Monitoring of 1% Efficiency Savings</li> </ul>	Strategic Finance	Every meeting	17 November 2015	

## Policy and Resources Committee Workplan 2015-16

	<ul style="list-style-type: none"> <li>• Update to Budget</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report</li> <li>• Treasury Monitoring Report</li> </ul>				
	Major Capital Regeneration Project Progress Report	Development and Infrastructure Services	Quarterly	17 November 2015	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	17 November 2015	
4 February 2016					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>• Revenue Budget Monitoring Report</li> <li>• Monitoring of 1% Efficiency Savings</li> <li>• Update to Budget</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report</li> <li>• Treasury Monitoring Report</li> </ul>	Strategic Finance	Every meeting	5 January 2015	
	Planning and Budgeting 2016/17	Strategic Finance	Annual	5 January 2015	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	5 January 2015	
17 March 2016					
	Financial Reports Monitoring Pack - <ul style="list-style-type: none"> <li>• Revenue Budget Monitoring Report</li> <li>• Monitoring of 1% Efficiency</li> </ul>	Strategic Finance	Every meeting	16 February 2015	

## Policy and Resources Committee Workplan 2015-16

	<p>Savings</p> <ul style="list-style-type: none"> <li>• Update to Budget</li> <li>• Monitoring of Financial Risks</li> <li>• Reserves and Balances</li> <li>• Capital Plan Monitoring Report</li> <li>• Treasury Monitoring Report</li> </ul>				
	Performance Report FQ3 2015/16	Customer Services	Quarterly	16 February 2016	
	Policy And Resources Committee Workplan	Customer Services	Every meeting	17 February 2015	
Future Items – date to be determined					
	Major Capital Regeneration Project Progress Report	Development and Infrastructure Services	Quarterly		Agreed to request quarterly updates at P&R on 21 August
	ABC Schools Limited - Change of Control	Special Projects	Occasional		
	<p>IHR Policies:</p> <ul style="list-style-type: none"> <li>• Recruitment and Selection Policy</li> <li>• Maximising Attendance Policy</li> <li>• Improving Employee Performance Policy</li> </ul>	Improvement and HR	Occasional		
	NPDO Schools Project Annual Update	Special Projects	Annual		Report after March 2015 to allow a full year outturn to be reported
	SOA Annual Report	Community Services	Annual – Aug/Sept		

Policy and Resources Committee Workplan 2015-16

	Seminar/Workshop on Strategic Risk Register	Strategic Finance	Before future P&R meeting		Agreed 05/02/15 to hold a seminar/workshop for Members on the strategic risk register before a future P&R meeting
--	---	-------------------	---------------------------	--	---