

**MINUTES of MEETING of PERFORMANCE REVIEW AND SCRUTINY COMMITTEE held in the
COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD
on THURSDAY, 21 NOVEMBER 2013**

Present: Ian M M Ross (Chair)

Councillor Gordon Blair
Councillor John McAlpine
Councillor Iain MacDonald
Councillor Duncan MacIntyre
Councillor Ellen Morton
Councillor Gary Mulvaney
Councillor Dick Walsh
Paul Connelly, Scottish Fire and Rescue
Douglas Cowan, HIE

Attending: Sally Loudon, Chief Executive
Douglas Hendry, Executive Director of Customer Services
Cleland Sneddon, Executive Director of Community Services
Angus Gilmour, Acting Executive Director of Community Services
Jane Fowler, Head of Improvement and HR
Bruce West, Head of Strategic Finance
Robert Pollock, Head of Economic Development and Strategic
Transportation
Jim Smith, Head of Roads and Amenity Services
David Clements, IOD Programme Manager
Patricia O'Neill, Central Governance Manager
Lesley Sweetman, Performance and Business Manager
Fiona Ferguson, Directorate Support Officer
Carolyn McAlpine, HR Officer
John Rae, Scottish Fire and Rescue
Barry McEwan, Police Scotland
Marlene Bailey, Police Scotland

The Chair ruled and the Committee agreed to reverse the order of items 4 and 6 in the published agenda.

1. APOLOGIES FOR ABSENCE

Apologies of absence were intimated by Derek Leslie NHS Highland.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The Minutes of the Performance Review and Scrutiny Committee of 22 August 2013 were approved as a correct record.

4. ATTENDANCE MANAGEMENT - QUARTERLY UPDATE

The Committee considered a report which provided an update on the Council's performance against targets and performance indicators for maximising attendance during the period July-September 2013.

Decision

The Committee noted the content of the report.

(Ref: Report by Head of Improvement and HR dated 21 November 2013, submitted)

5. (a) SCRUTINY OF POLICE

The Committee considered the Police Scotland performance report for FQ2 2013-2014, presented by Barry McEwan who also outlined current manpower planning considerations.

Decision

The Committee noted the contents of the report including the amendments which are required to the Road Safety and Road Crime statistics.

The Committee requested further information on the statistics for alcohol related incidents to be presented at the next meeting of the Committee.

(Ref: Report by Head of Improvement and HR dated 21 November 2013, submitted)

5. (b) SCRUTINY OF FIRE AND RESCUE

The Committee considered a report which represents the performance of the Scottish Fire and Rescue Service relative to the priorities and objectives as laid out in the Local Fire Plan for Argyll and Bute 2013-2014.

Decision

The Committee noted the contents of the report.

The Committee registered concern that the Scottish Ambulance Service be brought into the ambit of the CPP.

(Ref: Report by Head of Improvement and HR dated 21 November 2013, submitted)

6. PERFORMANCE REPORT FQ2 2013-2014

The Committee considered the report on Council and Departmental performance with associated scorecards for performance in FQ2 2013-2014.

Decision

The Committee noted the performance updates and the actions being taken to address key challenges.

(Ref: Report by the Chief Executive dated 21 November 2013, submitted)

Councillors Morton and Mulvaney left the meeting during discussion of the above item.

7. TREASURY MANAGEMENT MONITORING REPORT - 30 SEPTEMBER

The Committee considered the Treasury Management Monitoring Report as at 30 September 2013.

The Committee was advised that notice had been served to Barclays as they no longer met the credit rating requirement.

Decision

The Committee noted the contents of the report.

(Ref: Report by Head of Strategic Finance dated 21 November 2013, submitted)

8. CORPORATE IMPROVEMENT PLAN MONITORING REPORT - 30 SEPTEMBER

The Committee considered a report which provided an update on the progress of the Corporate Improvement Plan.

Decision

The Committee noted the contents of the report.

(Ref: Report by Head of Strategic Finance dated 21 November 2013, submitted)

9. STRATEGIC RISK REGISTER MONITORING REPORT - 30 SEPTEMBER

The Committee considered a report which provided an update on the key strategic risks facing the Council, the associated mitigating actions and changes in these risks.

Decision

The Committee noted the contents of the report, in particular the emphasis on challenges facing Argyll and Bute Council associated with population and economic decline.

(Ref: Report by Head of Strategic Finance, dated 21 November 2013, submitted)

10. SINGLE OUTCOME AGREEMENT ANNUAL REPORT 2012-13

The Committee considered the Single Outcome Agreement(SOA) annual reports covering 2012-2013.

Decision

The Committee noted the performance outlined in the SOA Annual Report 2012-2013.

(Ref: Report by Head of Improvement and HR dated 21 November 2013, submitted)