

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM for Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts correctly audited?	Yes

Applicant:	Argyll and Bute Regional Environmental Education Forum (ABREEF)	Scheme:	Leisure Development
Project Title:	Environmental Fair 2009	a) Grant requested from A&B Council	£1,000
		b) Grant awarded last year?	£2,000 (OLI Area Committee)
		c) Total Cost	£10,630
		d) How much is coming from group resources?	£1,805
		e) How much is coming from other agencies?	£7,825
Reason for grant	Funding to assist with the running costs annual ABREEF Environmental Fair which will be held this year in Cowal.	Grant Recommended:	£1,000

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b)	Has submitted a bank statement	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d)	<u>Leisure and Education Development Grants</u> : If over £2000 has this grant been sent to finance?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
e)	If relevant, has the grant passed the financial check?	N/A			
f)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
g)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:					
The ABREEF annual Environmental Fair has been running since 1996 meeting in a different part of Argyll and Bute each year. The event has grown in size and stature and requires financial assistance to meet the increasing costs of accommodation, publicity, travel and materials.					
Is the activity non-political?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the project consistent with Council priorities?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the project have open membership?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have sponsorship agreements been checked?		N/A			
How many people overall will benefit from this grant?		Approx 1,500			
Is the organisation well established?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have you identified any training needs for the organisations committee or volunteers?		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the organisation have volunteer training in place?		N/A			
Have you confidence in their ability to deliver a service?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

5 Equal Opportunities

Please tick the appropriate box to indicate the age of your client group

- 0 - 14 years 15 - 29 years
 30 - 44 years 45 - 59 years
 60 - 74 years 75 and over

Please tick the appropriate box to indicate the sex of your client group

- Male Female Both

Are any of your client group disabled?

- Yes No

What are your clients ethnic group(s)?

A White

- Scottish Other British Irish
 Any other White background please specify

B Mixed

- Any Mixed background please specify

C Eastern European

D Asian, Asian Scottish or Asian British

- Indian Pakistani
 Bangladeshi Chinese

- Any other Asian background please write in

E Black, Black Scottish or Black British

- Caribbean African

- Any other Black background please write in

F Other Ethnic background

- Any other background please write in