

ASSISTANCE TO VOLUNTARY ORGANISATIONS**ASSESSMENT FORM for Social Welfare Grants, Education and Leisure Development Grants**1 Details

Name of Assessing Officer	Chris Goan
Have you contacted the organisation to assess this application?	yes
Have you checked that the organisation has had their accounts correctly audited?	yes

Name of Group:	ARGYLL COUPLE COUNSELLING (Now called 'Relationship Argyll')	Scheme:	
Key Contact Person:	Carol Collis	a) Grant requested from A & B Council?	£1,581 (Grants requested from other areas in Argyll also)
		b) Grant awarded last year?	Not from Cowal Although received grants from Mid Argyll, Helensburgh and Oban.
		c) Total cost?	£1,831
		d) How much coming is from own resources?	£250
		e) How much coming from other agencies?	none
		Grant Recommended:	£750
Reason for grant:	<p>To maintain telephone counselling service for clients who do not live close to counselling venues- nearest one being Inveraray.</p> <p>Maintain requirements for support and supervision for counsellors.</p>		

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes
b)	Has submitted a bank statement	Yes
c)	Has submitted audited/signed accounts	Yes
d)	<u>Leisure and Education Development Grants</u> : If over £2000 have you sent this grant to finance?	
e)	<u>Social Welfare Grants</u> : Has the grant been registered with Library Headquarters?	Yes
f)	If relevant, has the grant passed the financial check?	
g)	Have you checked that the organisation is within 50% of the costs	Yes

	for Social Welfare, Education or Development grants?	
h)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	No <input type="checkbox"/>

3 General Criteria

<p>Do you concur with the organisation in their assessment of need? Please supply a very brief summary:</p> <p>The organisation appears to be in a transition, having now moved to become part of the larger 'Relationship Scotland'. Costs associated with training and supporting counsellors are increasing. The organisation would like to recruit counsellors in Bute/Cowal area, but cost of training someone to provide this are extensive (around £10K per person over 2 years) and as such, the organisation are not able to commit to this.</p> <p>There are no current counsellors in Bute/Cowal area, although last year 2 people from Bute and 4 from Dunoon were offered counselling over the phone. There are plans to extend the publicity for this service.</p> <p>In general, this would seem to be a valuable service, but of limited availability for people in the communities of Cowal and Bute, and therefore used by relatively low numbers.</p>	
Is the activity non-political?	Yes
Is the project consistent with Council priorities?	Yes
Does the project have open membership?	Yes
Have sponsorship agreements been checked?	
How many people overall will benefit from this grant?	6 last year, aim at 20 this year.
Is the organisation well established?	Yes
Have you identified any training needs for the organisations committee or volunteers?	no
Does the organisation have volunteer training in place?	Yes
Have you confidence in their ability to deliver a service?	Yes

4 Policy and Procedures

Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults has in place a Child Protection Policy or a Vulnerable Adults Policy?

a) Clear recruitment policies	Yes
b) Ongoing training and support for volunteers	Yes
c) A code of conduct for staff and volunteers	Yes
d) A Code of Good Practice	Yes

