ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM for Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts correctly audited?	Yes

Applicant:	Dunoon Argyll Bowling Club	Scheme:	Leisure Development
Project Title:	Changing Rooms	a) Grant requested from A&B Council	£6,000
		b) Grant awarded last year?	N/A
		c) Total Cost	£12,410
		d) How much is coming from group resources?	£6,410
		e) How much is coming from other agencies?	
Reason	To erect a new changing	Grant	£2,000
for grant	facility.	Recommended:	

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	Х	No
b)	Has submitted a bank statement	Yes	Х	No
C)	Has submitted audited/signed accounts	Yes	Х	No
d)	d) Leisure and Education Development Grants: If over £2000 has			
	this grant been sent to finance?	Yes	Χ	No
e)	If relevant, has the grant passed the financial check?	Awaiting Comments		
f)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes	х	No
g)	Have you checked that the Council is meeting is obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	X	No

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:

The existing changing facilities are cramped and inadequate, especially as the club is attempting to increase junior participation and develop bowling for disabled and sensory impaired players.

Is the activity non-political?	Yes	Χ	No	
Is the project consistent with Council priorities? Yes				
Does the project have open membership?	Yes	Χ	No	
Have sponsorship agreements been checked? N/A				
How many people overall will benefit from this grant?	100+			
Is the organisation well established?	Yes	Χ	No	
Have you identified any training needs for the organisations committee or volunteers?	Yes		No	Χ
Does the organisation have volunteer training in place?	Yes	Х	No	
Have you confidence in their ability to deliver a service?	Yes	Χ	No	

4 Policy and Procedures

If the organisation works with a child/children under 18 or a vulnerable adult/s do they meet the following criteria? – The organisation adheres to the child protection policies and procedures operated by their parent organisation the Scottish Bowling Association.

a)Clear recruitment policies	Yes X No
b)Ongoing training and support for volunteers	Yes X No
c)A code of conduct for staff and volunteers	Yes X No
d)A Code of Good Practice	Yes X No
e)An Equal Opportunities Policy	Yes X No
f)A Policy for Managing Confidential Information	Yes X No
g)Grievance Procedure for staff and volunteers	Yes X No
h)A Disciplinary Procedure for staff and volunteers	Yes X No

Please outline reason for Grant and Recommendation

This application meets the criteria for one-off project funding and funding for sports projects. It will provide enhanced facilities that will facilitate increased participation and access to coaching. The club has provided evidence to show that they are proactively targeting young people and have entered discussions regarding the establishment of a blind bowling league. They also encourage disabled players; however the current changing facilities are not wheelchair friendly. Planning permission has been granted and the overall cost of the project is being kept to a minimum by utilising the skills and voluntary labour of members.

Signed: Martin Turnbull Assessment Officer

Date: 5th May 2009

5 Equal Opportunities

Ple	ease ti		box to indicate the age of your client group
	N	0 - 14 years	√ 15 - 29 years
		30 - 44 years	√ 45 - 59 years
		60 - 74 years	$\sqrt{75}$ and over
Ple	ease tio	ck the appropriate Male	box to indicate the sex of your client group ☐ Female
Ar	e any o √	of your client group Yes	o disabled?
W	hat are	your clients ethnic	c group(s)?
A	White √	Scottish	√ Other British Irish
		Any other White b	packground please specify
в	Mixed		round please specify
с		Eastern Europear	1
D	Asian	, Asian Scottish or Indian	Asian British
		Bangladeshi	Chinese
		Any other Asian b	ackground please write in
E	Black,	Black Scottish or Caribbean	Black British
		Any other Black b	ackground please write in
F	Other	Ethnic background	d ound please write in