

ASSISTANCE TO VOLUNTARY ORGANISATIONS
ASSESSMENT FORM for Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts correctly audited?	Yes

Applicant:	Cowal Pipe Band	Scheme:	Leisure Development
Project Title:	Start Up Costs	a) Grant requested from A&B Council	£3,000
		b) Grant awarded last year?	Nil
		c) Total Cost	£17,933
		d) How much is coming from group resources?	£4,933
		e) How much is coming from other agencies?	£10,000
Reason for grant	Funding assistance is required for uniforms and equipment.	Grant Recommended:	£1,640

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes X	No <input type="checkbox"/>
b)	Has submitted a bank statement	Yes X	No <input type="checkbox"/>
c)	Has submitted audited/signed accounts	Financial Projection	
d)	<u>Leisure and Education Development Grants</u> : If over £2000 has this grant been sent to finance?	Yes X	No <input type="checkbox"/>
e)	If relevant, has the grant passed the financial check?	Awaiting Comments	
f)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes X	No <input type="checkbox"/>
g)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes X	No <input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:			
Cowal Pipe Band is a newly formed band and as such has high start up costs. They require band uniforms, instruments and equipment to enable them to compete. To encourage less financially restricted participants and to keep the costs for individuals down, all equipment purchased will remain the property of the band and will be provided at minimum cost to the band member.			
Is the activity non-political?	Yes X	No <input type="checkbox"/>	
Is the project consistent with Council priorities?	Yes X	No <input type="checkbox"/>	
Does the project have open membership?	Yes X	No <input type="checkbox"/>	
Have sponsorship agreements been checked?	N/A		
How many people overall will benefit from this grant?	35		
Is the organisation well established?	Yes <input type="checkbox"/>	No X	
Have you identified any training needs for the organisations committee or volunteers?	Yes <input type="checkbox"/>	No X	
Does the organisation have volunteer training in place?	Yes <input type="checkbox"/>	No X	
Have you confidence in their ability to deliver a service?	Yes X	No <input type="checkbox"/>	

5 Equal Opportunities

Please tick the appropriate box to indicate the age of your client group

- 0 - 14 years 15 - 29 years
 30 - 44 years 45 - 59 years
 60 - 74 years 75 and over

Please tick the appropriate box to indicate the sex of your client group

- Male Female Both

Are any of your client group disabled?

- Yes No

What are your clients ethnic group(s)?

A White

- Scottish Other British Irish

Any other White background please specify

B Mixed

Any Mixed background please specify

C Eastern European

D Asian, Asian Scottish or Asian British

Indian Pakistani

Bangladeshi Chinese

Any other Asian background please write in

E Black, Black Scottish or Black British

Caribbean African

Any other Black background please write in

F Other Ethnic background

Any other background please write in