

ASSISTANCE TO VOLUNTARY ORGANISATIONS
ASSESSMENT FORM for Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts correctly audited?	Yes

Applicant:	Cowal Community Events Association	Scheme:	Leisure Development
Project Title:	Entertainments Programme	a) Grant requested from A&B Council	£4,000
		b) Grant awarded last year?	£3,000
		c) Total Cost	£6,000
		d) How much is coming from group resources?	£2,000
		e) How much is coming from other agencies?	
Reason for grant	Funding to assist with the running costs of an entertainments programme for Dunoon	Grant Recommended:	£3,000

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
b)	Has submitted a bank statement	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
d)	<u>Leisure and Education Development Grants</u> : If over £2000 has this grant been sent to finance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
e)	If relevant, has the grant passed the financial check?	Awaiting Comments	
f)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
g)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:			
The events run by this organisation raise the profile of Dunoon and Cowal and enhance the town's standing as a tourist destination. The grant assists with the cost of providing entertainment and events that are open to locals and tourists alike.			
Is the activity non-political?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is the project consistent with Council priorities?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Does the project have open membership?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Have sponsorship agreements been checked?	N/A		
How many people overall will benefit from this grant?	5000+		
Is the organisation well established?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Have you identified any training needs for the organisations committee or volunteers?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Does the organisation have volunteer training in place?	N/A		
Have you confidence in their ability to deliver a service?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

5 Equal Opportunities - As the events organised by Cowal Community Events Association are free, open to the general public and held in open venues it is not possible to accurately break down the participant's demography.

Please tick the appropriate box to indicate the age of your client group		
<input checked="" type="checkbox"/> 0 - 14 years	<input checked="" type="checkbox"/> 15 - 29 years	
<input checked="" type="checkbox"/> 30 - 44 years	<input checked="" type="checkbox"/> 45 - 59 years	
<input checked="" type="checkbox"/> 60 - 74 years	<input checked="" type="checkbox"/> 75 and over	
Please tick the appropriate box to indicate the sex of your client group		
<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input checked="" type="checkbox"/> Both
Are any of your client group disabled?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
What are your clients ethnic group(s)?		
A White		
<input checked="" type="checkbox"/> Scottish	<input checked="" type="checkbox"/> Other British	<input checked="" type="checkbox"/> Irish
<input type="checkbox"/> Any other White background please specify	<input type="text"/>	
B Mixed		
<input checked="" type="checkbox"/> Any Mixed background please specify	<input type="text"/>	
C <input checked="" type="checkbox"/> Eastern European		
D Asian, Asian Scottish or Asian British		
<input type="checkbox"/> Indian	<input type="checkbox"/> Pakistani	
<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Chinese	
<input type="checkbox"/> Any other Asian background please write in	<input type="text"/>	
E Black, Black Scottish or Black British		
<input type="checkbox"/> Caribbean	<input type="checkbox"/> African	
<input type="checkbox"/> Any other Black background please write in	<input type="text"/>	
F Other Ethnic background		
<input type="checkbox"/> Any other background please write in	<input type="text"/>	

