# ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM for Leisure Development Grants

## 1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts	Yes
correctly audited?	

Applicant:	Bute Bowling Association	Scheme:	Leisure Development
Project Title:	Member Club Tournament and Annual Open	a) Grant requested from A&B Council	£800
Titlo:	Tournament	b) Grant awarded last year?	£800
		c) Total Cost	£2,489.23
		d) How much is coming from group resources?	£1,689.23
		e) How much is coming from other agencies?	
Reason	Towards the running costs	Grant	£800
for grant	involved in the annual open tournament on Bute	Recommended:	

### 2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	X	No
b)	Has submitted a bank statement	Yes	X	No
c)	Has submitted audited/signed accounts	Yes	X	No
d)	Leisure and Education Development Grants: If over £2000 has			
	this grant been sent to finance?		N/A	1
e)	If relevant, has the grant passed the financial check?	N/A		
f)	Have you checked that the organisation is within 50% of the			
	costs for Education or Leisure Development grants?	Yes	X	No
g)	Have you checked that the Council is meeting is obligations	Yes	X	No
	under Best Value in awarding this grant, for example, if the grant			
	is awarded will the work definitely go ahead?			

## 3 General Criteria

# Do you concur with the organisation in their assessment of need? Please supply a very brief summary:

It is becoming increasingly difficult to run attractive national events due to increasing costs and expectations. A Leisure Development Grant will support the continuation and development of competition bowling on Bute.

Is the activity non-political?	Yes	Χ	No	
Is the project consistent with Council priorities?	Yes	X	No	
Does the project have open membership?	Yes	X	No	
Have sponsorship agreements been checked?	N/A			
How many people overall will benefit from this grant?	200+			
Is the organisation well established?	Yes	X	No	
Have you identified any training needs for the organisations	Yes		No	X
committee or volunteers?				
Does the organisation have volunteer training in place?	Yes	X	No	
Have you confidence in their ability to deliver a service?	Yes	X	No	

#### 4 Policy and Procedures

If the organisation works with a child/children under 18 or a vulnerable adult/s do they meet the following criteria?

a)Clear recruitment policies	Yes	No	X
b)Ongoing training and support for volunteers	Yes	No	Χ
c)A code of conduct for staff and volunteers	Yes	No	Х
d)A Code of Good Practice	Yes	No	Х
e)An Equal Opportunities Policy	Yes X	No	
f)A Policy for Managing Confidential Information	Yes	No	Х
g)Grievance Procedure for staff and volunteers	Yes	No	Х
h)A Disciplinary Procedure for staff and volunteers	Yes	No	Χ

#### Please outline reason for Grant and Recommendation

The Bute Bowling Association brings together all three clubs on the Island to promote and increase participation in the sport. The open tournament encourages visitors to the island, many of whom stay for the duration of the tournament and participate in social events and other activities.

The open tournament is the highlight of the bowling calendar on Bute with more than half the total number of competitors (200+) coming from off the Island. Many of the competitors bring family and friends providing a boost for the local economy. The tournament is run under the auspices of the Scottish Bowling Association and is regarded as a major tournament on the Scottish Calendar. The Association has developed this tournament over a number of years and have managed to keep going with the support of local business and fund raising.

Signed:	Martin Turnbull	Assessment Office
Date:	5 <sup>th</sup> May 2009	<del></del>
Dato.	0 May 2000	

# 5 Equal Opportunities

Please tick the appropriate box to indicate the age of your client group $ \sqrt{} $ 0 - 14 years $ \sqrt{} $ 15 - 29 years	
30 - 44 years 45 - 59 years	
60 - 74 years 75 and over	
Please tick the appropriate box to indicate the sex of your client group  Male  Both	
Are any of your client group disabled?  Yes  No	
What are your clients ethnic group(s)?	
A White	
Scottish Other British Irish	I
Any other White background please specify	
B Mixed	
Any Mixed background please specify	
C Eastern European	
D Asian, Asian Scottish or Asian British	
Indian Pakistani	
Bangladeshi Chinese	
Any other Asian background please write in	
E Black, Black Scottish or Black British	
Caribbean African	
Any other Black background please write in	
F Other Ethnic background	I
- <u>Gar</u> ior Zamno baokground	