

**MINUTES of MEETING of CHORD PROGRAMME MANAGEMENT BOARD held in the
COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD
on THURSDAY, 5 AUGUST 2010**

Present: Councillor Dick Walsh (Chair)

Councillor Robert Macintyre
Sally Loudon, Chief Executive
Douglas Hendry, Executive Director – Customer Services
Sandy Mactaggart, Executive Director – Development and
Infrastructure Services
Bruce West, Head of Strategic Finance

Attending: Robert Pollock, Head of Economic Development (CHORD
Programme SRO)
Nicola Debnam, CHORD Programme Manager

1. DECLARATIONS OF INTEREST

None declared.

2. MINUTES

The Minutes of the CHORD Programme Management Board meeting held on 18 May 2010 were approved as a correct record.

3. PROCUREMENT OF HELENSBURGH CHORD PROJECTS - SINGLE CONTRACT

As the Design Team have been developing the designs and preparing the RIBA/Landscape Institute Stage C (Concept Design) for the two elements of the Helensburgh CHORD Projects it has become apparent that it is worth considering the benefits of procuring the works under a single contract as opposed to two separate contracts as is currently proposed in the project plans. A report outlining the advantages and disadvantages of both a single contract and two separate contracts was considered.

Decision

1. Agreed with the recommendation of the Helensburgh CHORD Project Manager and the Design Team to adopt a Single Contract procurement approach with Sectional Completion as there are clear cost and management benefits; and
2. Noted that any additional costs incurred to the Council for having to go through the OJEU process are outweighed by the savings that would be made to the constructions works.

(Reference: Report by Head of Economic Development and Strategic Transportation dated 27 July 2010, submitted)

4. PROGRAMME - HIGHLIGHT/PROGRESS REPORT

The CHORD Programme Manager briefed the Board on progress with each of the CHORD Projects and presented a report which highlighted work undertaken during April to July 2010.

Decision

The CHORD PMB agreed to note:-

1. that work was now complete on the Benefits Realisation Plan and that a report on this would come to the Programme Management Board once considered by each of the Project Boards;
2. that the key products for the next reporting period would be the retender of the CHORD Framework and the Rothesay THI;
3. that there would be a six month delay in reaching the target of 50% of FBCs complete; and
4. that there would be a reprofiling of the budget carried out to make it more meaningful.

(Reference: Report by CHORD Programme Manager dated 27 July 2010, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following 2 items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in Paragraphs 6, 8 and 9; and 6, 8 and 9 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

5. ASSESSMENT OF OBAN BAY MARINE REVISED PROPOSAL

Consideration was given to the findings of the assessment, carried out by the Council's Consultants, of the revised proposal received from Oban Bay Marine following the decision of the Programme Management Board on 6 January 2010.

Decision

Noted that the Oban Project Board meeting had been postponed and that there was a clear recommendation from the Council's Consultants which will be considered at a reconvened meeting of the Project Board.

(Reference: Report by Head of Economic Development and Strategic Transportation dated 27 July 2010, submitted)

6. CAMPBELTOWN INFRASTRUCTURE IMPROVEMENTS PROJECT REVIEW

A report outlining the initial findings from a full project review carried out in

respect of the Campbeltown Infrastructure Improvements was considered.

Decision

Endorsed the recommendations from the Campbeltown Project Board in respect of the next steps to be taken for this project as outlined by the Executive Director of Development and Infrastructure Services.

(Reference: Report by Executive Director – Development and Infrastructure Services dated 28 July 2010, submitted)

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